



# METAMORA PARK DISTRICT

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## Regular Meeting Minutes

**Date and Time of Meeting:** Wednesday, June 10, 2020 at 7:00 p.m.

**Location of Meeting:** Meeting held virtually using Zoom

**Minutes Prepared by:** Sharon Leifheit, Secretary

### Call to Order

Pledge	Performed at 7:01 p.m.
Roll Call	Matt Bidne, Andrew Kamm, and Myranda Driskell were present. Kerry Brock and Damian Baumann were absent.
<b>NOTE:</b>	<b><i>Kerry Brock joined the meeting at 7:06 p.m.</i></b>
Approve Meeting Minutes	Minutes for the following meetings were reviewed and approved as listed: Kamm made a motion to approve the Minutes from the May 13, 2020 Regular Meeting. Driskell seconded the motion. Kerry Brock, Myranda Driskell, Andrew Kamm, and Matt Bidne voted in favor. Absent: Damian Baumann. Motion passed. Driskell made a motion to approve the Minutes from the May 13, 2020 EXECUTIVE SESSION of the Regular Meeting. Brock seconded the motion. Kerry Brock, Myranda Driskell, Andrew Kamm, and Matt Bidne voted in favor. Absent: Damian Baumann. Motion passed.

### Public Input

	There was no public input.
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### Reports

Treasurer	Joan Garber gave the Treasurer’s Report. Brock made a motion to approve the Treasurer’s Report. Driskell seconded the motion. Kerry Brock, Myranda Driskell, Andrew Kamm, and Matt Bidne voted in favor. Absent: Damian Baumann. Motion passed.
Director	Michelle Spielman gave the Director’s Report. <ul style="list-style-type: none"> <li>• Klaus was hired for plumbing work on all three park bathrooms, and work was more extensive than expected.</li> <li>• Playground equipment ordered has been delivered and unloaded from delivery trailer to MPD trailer temporarily, pending installation.</li> <li>• Spielman noted that just today, she shared a surveyor’s report today (6/10) with commissioners; tomorrow (6/11) she has a meeting with engineers.</li> <li>• St. Mary’s has expressed interest in hosting a fundraiser activity at Black Partridge Park in the next couple weeks. Commissioners expressed approval of the idea based on it being an activity carried out in accordance with regulations in effect for COVID-19.</li> </ul>



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<b>NOTE:</b>	<b><i>Damian Baumann joined the meeting at 7:27 p.m.</i></b>
Director - Continued	<ul style="list-style-type: none"> <li>• Spielman discussed where the new bike racks were being installed at each of the parks.</li> <li>• Spielman noted there has been little interest in the maintenance manager position. She has received comments the pay rate is too low for the work. Discussion ensued regarding adjusting the pay rate and the possibility of using a probationary period to ensure the employee has the skills required.</li> </ul>
Pool	Bidne shared that he had learned from Mike Brockhouse the pool did not need to be filled to protect the liner. The possibility of doing extra maintenance was again discussed.
Budget	The president, director and treasurer have not yet had opportunity to meet on the budget.
Marketing	Brock noted there is no news to report for marketing.
Futures	The 2015 bond is now paid off; 2017 levies don't drop off till 2021.
Maintenance	Hiring an excavator for needed drainage work at Black Partridge Park was considered.
Reassignment of Reports	Commissioner responsibilities for monthly reports were reassigned as follows: <ul style="list-style-type: none"> <li>• Pool report will be presented by Driskell and Bidne.</li> <li>• Budget will be presented by Bidne and Kamm.</li> <li>• Marketing will be presented by Driskell and Brock.</li> <li>• Futures will be presented by Brock and Baumann.</li> <li>• Maintenance will be presented by Baumann and Kamm.</li> </ul>

## Old Business

Bike Racks for parks (gift from the foundation)	<p>Spielman asked the commissioners to approve the cost for installation of bike racks, which will be reimbursed by the foundation after expenditure.</p> <p>Driskell made a motion to spend up to \$2,500 for installation of bike racks for the parks. Brock seconded the motion. All voted in favor. Motion passed.</p>
IPARKS Invoice	<p>IPARKS Invoice was reviewed last month, and is presented for approval this month.</p> <p>Brock made a motion to approve payment of the IPARKS Invoice not to exceed \$15,094. Baumann seconded the motion. All voted in favor. Motion passed.</p>



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### New Business

Star Insurance Invoice	Star Insurance Company invoice for workers compensation in the amount of \$5,037.00 was presented for review and consideration.
Ordinance: Smoking at Park properties, buildings, vehicles	Ordinance has not yet been prepared by the attorney. Upon completion, it will be presented for review and approval.

### Adjournment

	Kamm made a motion to adjourn at 8:13 p.m. Brock seconded the motion. All voted in favor. Motion passed. Meeting adjourned at 8:13 p.m.
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Matthew Bidne, President

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Sharon Leifheit, Secretary