

**Metamora Park Board**  
P.O. Box 633  
Minutes of July 1, 2015 Regular Meeting  
Of the Board of Commissioners

Call to Order – In the Village Hall: 102 N. Davenport, Metamora IL at 7:02 pm.

Pledge of Allegiance – Performed.

Roll Call - Commissioners present were, Dawn Deeb, Sarah Buss, Kerry Brock, Mike Staub and, Michelle Spielmam. Director Christy Ganson, Treasurer, Betty Lang and Secretary, Holly Heck, and Pool Manager, Jake Wall were present.

Minutes – Minutes were approved by Ms. Buss and seconded by Ms. Brock.

Public Input –None

Treasurer Report – Ms Lang advised she had transferred \$20,000.00 from the savings to checking account. Ms Buss motioned to approve the Treasurer Report and it was seconded by Ms Brock.

Director of Parks and Recreation-

1. We have had 10 – 14 campers at each of our first three weeks of Metamora Adventure Camps. We still have five more weeks of camps. We have 10-20 campers registered for each of the remaining camps. The number of counselors is different each week in relation to the number of registrants. Unfortunately, we have had a number of days at Christian Union Church due to all of the rain. This week is also forecasting rain, and we may need to be at the Church. We will need to make a donation to the Church at the end of the summer based on the number of days that we utilize their Fellowship Hall.
2. The rain has also affected our Pool and Concession for the month of June. Mr. Wall will report on how many days we have been opened, closed, or closed early for this month. When the concession stand is open, it has been very popular. Some of the most popular items have been pretzels, ice cream, nachos, and candy.
3. Led a nature walk at BPP for seven residents from Snyder Village. Had lunch under the JFL shelter and used their bathrooms. Shows the need for accessible parking, bathrooms, and walking paths for our mature and special need citizens.
4. Continue to register participants for summer programs such as Metamora Adventure Camps, BPP Run Club, Summer Fun Bouquet, BPP Nature Days, Art with Joe, Teddy Bear Picnic, and Jr. First Lego. We have not had much luck signing up people for the MPD Silver Series, so I will try to promote through Snyder Village.
5. Pool continues to register people for swimming lessons, pool parties, pool passes, and punch cards.
6. Participated in Old Settlers Days (when it wasn't raining). Had a booth with a display, program guides, registration forms, and raffle for Family Fun Night and concession money. Had more than 60 people stop at the display on Saturday. Distributed 44 summer program guides. Met

five families new to Metamora who were excited to get information about our parks. I believe would be beneficial for Village to have a welcome package for new homeowners that included information about the Park District. Talked to many people who were unaware that they were not taxpayers for the Park District.

7. I have been invited by Snyder Village to attend their Senior Health Fair sponsored by Rep. David Leitch. I will setup our display and share information about Park District programs.
8. I just purchased the software and virus protection for both Office computers. Hope to install this week.
9. The Park District Office will be closed Fri. July 3 in observance of the 4<sup>th</sup> of July.

Also, Ms Ganson asked the Board what they would like to do regarding refunds for shelter cancellation due to inclement weather. The Board advised Ms Ganson to go ahead and refund for this year, and they will revisit again later for next year.

Trails –Mr Staub updated that PAMBA put a couple of bridges back in Black Partridge Park that had washed out. He also said they did about 8 miles of trimming along the trails. The PAMBA race was rescheduled to July 26th. Mr. Staub also said the Autumn Olive (invasive plant) is going crazy along the trails. They will be able to mow it after the ground dries up from all of the rain.

Marketing – Ms. Brock had nothing to report.

Maintenance – Ms Ganson reported regarding the ongoing vandalism in the bathrooms at the parks. Mr. Seckler has tried numerous times to fix the metal doors at Lincoln Douglas Park along with Mr. Scheirer, but they are unfixable. The cost for new doors would be over \$1000.00. They will lock doors to the bathroom for the season since baseball is done. Ms Ganson has asked the police to monitor the parks more and put video surveillance cameras back up. Also, Ms Ganson advised that the parking lot at Black Partridge Park, where the house was demolished, needs some C6 rock, which would cost \$578.00. Ms Ganson also stated the cistern is not draining properly on the Black Partridge Property. Germantown Well Drilling is going to take a look at it for her.

Old Business – Pool/concession discussed in Director's Report.

Ms. Spielman discussed Foundation and filing. Per Ms. Buss there is a dead tree that needs to be taken out at Brighton Park. Ms. Ganson will have Mr. Seckler check on the tree. Ms. Ganson commented on what a good job Mr. Seckler does and how helpful he is to her.

Ms. Ganson stated there is more fill needed for parking lot where the house was demolished at Black Partridge Park.

We have had some vandalism at the Parks. Trash cans have been dumped over, tables pulled out, and someone has been driving big trucks on the grass and fields at BPP. Also, someone climbed the fence at the pool and flooded the pool. The police are aware of this and are working with the Park District to catch these people.

Legislation – Nothing new to report.

New Business-Ms Ganson looked at a space on the square for possible relocation of Park District office. The space on the square is \$500 per month and we now pay \$400.00 per month. The square location would be more visible and has handicap parking available. We are in a one year lease at current location. The Park Board will revisit at a later date.

Update on Pool- Per Mr. Wall the first round of lessons went very well. Ms Scarbeary, (assistant manager) is doing a great job, along with MaKenna Hall, who is organizing the swim lessons. They have had 6 saves so far this year. Mr Wall ran through a list of cost saving ideas.

1. They now do in-services when guards are already there for shifts, no more Saturdays.
2. Keeping acid levels low, cuts down on chlorine usage.
3. Try to release guards throughout the day as patrons leave.

Things that could be done next year per Mr. Wall suggestions:

1. Try to schedule 8 guards everyday, skeleton crew could do 7 guards save \$63.00 a day, over \$3000.00 per season.
2. Eliminate head guard and .25 per hour raise could save \$110 per season.
3. No opening on Sundays could save payroll for guards, \$511.00 per week and \$6132.00 a year.
4. Could close at 6:00 p.m. would save \$4410.00 a year. Then pool parties could start earlier, could also offer more lessons at night.
5. Punch cards are best deal maybe raise price of those.
6. Levy bonds an option

Mr. Wall also advised he is leaving as he took a principal job. He wanted to thank the Board for allowing him to manage the pool. Ms Morgan Brockhouse will be the Assistant Manager. Mr. Wall will be phasing out in July and totally gone as of August.

Closing date for pool is Sunday, August 9, 2015.

Executive Session- None

Adjournment- Motion to adjourn meeting at 9:08 p.m was by Ms Buss and seconded by Mr. Staub.