

Metamora Park Board
P.O. Box 633
Minutes of June 3, 2015 Regular Meeting
Of the Board of Commissioners

Call to Order – In the Village Hall: 102 N. Davenport, Metamora IL at 7:00 pm.

Pledge of Allegiance – Performed.

Roll Call - Commissioners present were, Dawn Deeb, Sarah Buss, Kerry Brock, Mike Staub and, Michelle Spielman. Director Christy Ganson, Treasurer, Betty Lang and Secretary, Holly Heck, and Pool Manager, Jake Wall were present. Ms. Deeb left at 7:18 p.m.

Minutes – Minutes were approved by Ms. Buss and seconded by Ms. Brock.

Public Input – Ms. Deeb was sworn in as Commissioner. Ms. Ganson acknowledged Mr. Brian Palmisano of 309 Technologies, for help and donation of lap top and desk top computer.

Treasurer Report – Betty Lang gave the Treasurer's Report and showed a decrease in funds and two major disbursements. One of the disbursements was for IParks Insurance and the other was for 4 Home (counter for concession) .

Director of Parks and Recreation – Ms. Ganson reported on the month's activities. Board agreed with Ms. Ganson about no more field usage by MATBO until they have an agreement with the Park District.

Ms. Ganson advised the Board that the IParks Insurance went up by \$1,500.00.

- Continue registration for many summer Park District programs including the pool and camps. Many people have appreciated having the office as another option for pool registration. We have filled a number of programs such as Early Start Golf, Little Lego Club, Nature Play, and Wee Art. Some of our other programs are close to filling such as Creative Movement, Art with Joe, and Teddy Bear Picnic. Camp registration is coming in slow (all camps have kids registered), but at current numbers we may need one less counselor per week. The last week of camp (Land Before Time) has high registration.
- Working with Snyder Village to coordinate a couple of outings (walk/lunch) at BPP for residents who are relatively ambulatory. Working with JFL to utilize their parking, picnic tables, and bathrooms to be more accessible for residents for lunch.
- A great deal of time and effort have gone into working on the concession stand (counters, cleaning, painting, setting up, ordering supplies, etc.). Passed IDPH inspection by Paul Wilkins, so we are certified for this summer to open. Karen LaHood and her staff have assisted with cleaning. Have also worked with Ms. LaHood and Ms. Deeb to get supplies from Gold Medal Products, GFS, and Pepsi. We are almost ready to open this Wed. June 3 at 12.

- Met with IDPH inspector Tim Davis at pool as well. We had our construction work approved: ADA lift, drain covers for diving well, and flow meters. IDPH had a very thorough 1 ½ hr. inspection. During that time, IDPH determined slide would not open this year unless we change the pipe that recirculates the water for the slide. I have worked with Fox Pools, George Kelly, and IDPH for the past week, and we do have an approved solution. It is an anti-entrapment cover for the pipe. Fox Pools has ordered and will install. Not sure if slide will be open by Wed. opening date for pool. More details at Wed. meeting.
- Meeting with Tony Tate of Gold Medal Products and Ms. Deeb to complete order of food supplies. I have coordinated the delivery of the first food products and equipment such as cheese dispenser, pretzel warmer, and ice cream freezer. We only had to purchase the pretzel warmer. The other two machines are loaned as long as we use Gold Medal Products.
- Advertised and worked at Dairy Queen for our fundraiser the evening of May 26. Good turnout, mostly drive-thru. We raised about \$300 (another \$24 in change jar). DQ owner Bob Anderson thought that was a low return for us, so he decided to write us a check for \$500. He is in favor of having another fundraiser in late Aug.
- Registration starting to build for BPP Run Club as well. Advertised through the cross country coaches at our three local schools.
- Met with Randy Lyons, Pepsi, to order drink products for the concession stand. We should have products by Wed., but we won't have a Pepsi cooler until later this week or early next week. As long as we use Pepsi products, there will be no charge for cooler. Will also be getting some Pepsi signs to use for our concession. Tried to get Pepsi to provide vending machines for Pool outside shelter and BPP, so we would only work with them and not have to also work with HOI vending. But Metamora is not on Pepsi route, so those two machines will continue to be HOI machines.
- I will be gone on vacation Fri. June 5 – Sat. June 13. Have informed all of my managing staff. They all have my cell number, plus I have given them Ms. Spielman's contact information. Ms.Heck will have the office open Mon. June 8 from 9 – 11 as well as Fri. June 12.
- I have been in contact with Greg Jones of the law firm, Ancel and Glink, about possibly working with them on the expansion of our Park District. They are currently working with the Chillicothe Park District to do the same thing. They are able to attend our July Board meeting to discuss this further, including their fees.

Trails – Mr. Staub reported on trails. Ms. Ganson is going to take the maps to the new Fire Chief, Tim Whiteside. Ms Ganson inquired about the mountain bike that will be used for emergencies on trails. Mr. Staub was not sure of date it would be available. Mr. Staub mentioned work day for PAMBA. Mr. Staub received a call regarding the lost hikers at Black Partridge Park, which were found.

Marketing – Ms. Brock inquired about a “ Help Us Grow Campaign” to help raise money for Park District. Ms. Brock thought maybe if we had forms for people not in District, they could apply to volunteer to pay.

Maintenance –Per Ms. Buss, there is a dead tree that needs to be taken out at Brighton Park. Ms. Ganson will have Mr. Seckler check on the tree. Ms. Ganson commented on what a good job Mr. Seckler does and how helpful he is to her.

Ms. Ganson stated there is more fill needed for parking lot where the house was demolished at Black Partridge Park.

We have had some vandalism at the Parks. Trash cans have been dumped over, tables pulled out, and someone has been driving big trucks on the grass and fields at BPP. Also, someone climbed the fence at the pool and flooded the pool. The police are aware of this and are working with the Park District to catch these people.

Legislation – No new information on minimum wage increase.

Old Business – Pool/concession discussed in Director’s Report.

Ms. Spielman discussed Foundation and filling out new forms with Ms. Heck.

Update on Pool – Pool Manager, Jake Wall, reported the baby pool, mushroom, and slide pool are clean and work fine. Lap Pool is foggy, chemically fine, just doesn’t look clear. There was a leak in the basement of the main pump room. The filters and everything in basement got shut down for a few days. No leak as of now. The police officers are going to try and help keep kids away from pool and outside shelter during hours after closing.

Mr. Wall and Amber Scarbeary, Assistant Manager, have been spending a lot of time working on emergency situation guide to help if someone gets hurt at the pool.

MAST is very interested in helping paint the locker rooms (possibly for next year).

New Business – No decision on minimum wage to date. Head Lifeguards will receive a .25 cent per hour raise.

Voted on Prevailing Wage. Ms. Heck will put ad in Woodford Times.

Mr. Palmisano discussed the different software/virus protection that is needed for new laptop and desktop computer.

Ms. Buss requested a special meeting to go over budget strategy. Ms. Ganson handed out updated budget and 5- year plan.

There was discussion of a meeting in August after the pool closes to discuss future operations of the pool.

Executive Session- None

Adjournment– Motion to adjourn meeting at 9:18 p.m was by Mr. Staub and seconded by Ms. Brock.

