

# Metamora Park Board

## Minutes of **August 3rd, 2016** Regular Meeting of the Board of Commissioners

---

Call to Order - In the Village Hall: 102 N. Davenport, Metamora IL at 7:00 pm.

Pledge of Allegiance - Performed.

Roll Call - Michelle Spielman, Sarah Buss, Matt Bidne, and Jarrod Love were present. *Kerry Brock was absent.*

Minutes - Minutes for the following meetings were reviewed and approved as listed:

1. July 1st Regular Meeting Minutes - Motion made by Buss and seconded by Bidne. Motion passed.
2. July 6th Regular Meeting Minutes - Motion made by Bidne and seconded by Buss. Motion passed.
3. July 22nd Special Meeting Minutes - Motion made by Buss and seconded by Bidne. Motion passed.
4. Semi-Annual Review of Executive minutes from last 6 months - Motion made to keep the minutes closed by Buss and seconded by Bidne. All vote yes. Motion passed.

### Public Input

- A local resident asked how the owner of property that is annexed to the park district would be notified of the annexation. Secretary Paula Winkler explained that a notice is published 30-45 days in the Woodford Courier before the meeting when it would be annexed.

### Reports

1. Treasurer Report
  - a. Joan Garber gave Treasurer's report. Corrections need to be made to the totals for wages before it can be approved.
2. Budget/Strategies
  - a. Buss told the board that she hadn't made any updates since completing the Five Year Plan. She asked if the board would be interested in replacing the gator as part of the five year plan.
3. Marketing - No new information to report.
4. Pool/Futures
  - a. Bidne has a meeting with a representative of a building company for the basketball courts this coming Friday.
  - b. Discussion was held about the dugouts later in the meeting.
5. Maintenance
  - a. Roger has starting adding mulch to Brighton Park. More will be added as the existing mulch is compacted from use.
  - b. The new locks for the doors at the parks are installed and working.
6. Pool Manager
  - a. July was not as good as June for attendance. Numbers didn't recover after 4th of July weekend. Next month Brockhouse will provide a breakdown of attendance data.
  - b. The pool will close on the 7th. There is not enough staff to work weekends afterwards.

# Metamora Park Board

## Minutes of **August 3rd, 2016** Regular Meeting of the Board of Commissioners

---

- c. Many parties have been scheduled.
  - d. Due to complications, a bring your dog to the pool day will not happen this season.
  - e. Christmas in July was postponed until August.
  - f. Brockhouse suggested getting new ladders for the pool. The current ones are difficult to use.
7. Director's Report
- a. Discussed working with local beekeepers and master gardeners and U of I Home Extension to create an outdoor education area on the Herring Farm property.
  - b. RiverWatch trained Park employees and local educators on measuring stream quality at Partridge Creek.
  - c. Working with Kara Baldwin to create Fall Programs. The program guide will be printed the following Monday.
  - d. Trek for the Trails was a big success. There were 120 participants.
  - e. There is confusion in the community about the future use of Herring Farm property. Some believe it is being prepped for a soccer field or baseball diamond. This is not true.
  - f. An individual is interested in reclaiming Lee Cabin at BPP due to perceived lack of care. The Park District does not own the cabin. It is owned by the Woodford County Historical Society. They have been reached out to for a survey of the current state of the cabin.
  - g. Kara Baldwin is resigning as Recreation Coordinator. This is a direct result of her acceptance into the doctoral program at ISU.
  - h. New HR policies need to be put in place before the pool opens next season.
  - i. An adult man is lost in the trails. He disappeared hours prior to the meeting. The police are at BPP looking for him.

### New Business

- Exploratory Project for the Ball Diamonds at BPP.
  - Farnsworth provided a project plan. Estimate associated with the project is \$4,000.
  - MYSA is willing to put \$2,000 towards it. Bidne suggested matching their contribution up to \$2500.
  - GHAA wants to start doing something with Metamora Fields. They intend to put in one soccer field and baseball diamond. Deeb stressed that they were interested in an indoor space. All at the meeting are open to making that happen.
  - Access roads may not be available.

### Old Business (1.57)

- Money to Entities (PAMBA, MYSA, CC, JFL, MAST etc.)
  - Board discussed the items on the wishlists of various local organizations.
  - MAST, JFL, and CC wishlists have largely been taken care of.
  - MTHS CC requested that the parking at BPP be changed from diagonal to parallel. Emergency vehicles cannot drive through when cars park diagonally on both sides.

# Metamora Park Board

Minutes of **August 3rd, 2016** Regular Meeting of the Board of Commissioners

---

The board discussed updating the signage and having a volunteer direct parking at the front entrance.

- MYSA expressed interest in coverage for benches at dugouts. Brock received a plan from Lowes for dugout materials. Additional materials may be needed at a small cost. The plan to build the dugouts was created by an eagle scout. The dugouts would be built by volunteers.
  - Love made a motion to approve the dugout covers using the eagle scout's plans not to exceed \$4500 coming from the bond. Bidne seconded the motion. All voted in favor. Motion passed.
- MYSA would like to see parking doubled at Lincoln Douglas. Parking on the road is unsafe due to the curve in the road. Spielman suggested exploring options to expand the parking lot, possibly during the fall or spring.
- PAMBA fundraiser Trek for the Trails totals have not been totaled yet. The funds will go towards trail maintenance and satisfy some of the items on their wishlist.
- PAMBA would like to use IMBA to create plans to curb erosion on the trails. This would be a big project.
- Library Rental Proposal
  - The library building (formerly the Metamora Herald building) needs a lot of work before it could be used. Deeb has let the owners know what our current rental rates are.
  - Deeb will meet with Woodford County Special Education Association owners to tour the building. It will become available for rent next fall. It is a large space and could be used by several tenants. There is not an rent estimate available yet.

Adjournment - Motion to adjourn meeting at 9:56 PM by Love and seconded by Bidne.

---

**Michelle Spielman**, President of the Metamora  
Park Board

---

**Paula Winkler**, Metamora Park Board Secretary