

Paws and Plan LLC Key Handling Form

Paws and Plan LLC requires all clients to complete a Key Handling Form. Please provide your pet care provider with a copy of your key at your initial meet and greet. If you live in an apartment complex, you may also be required to provide your pet care provider with a key pass. All keys and key passes are securely stored in a locked cabinet when not in use.

Number of keys provided?		What doors do they open?	
Home Security System?	Where is the security system located?	What is the alarm code?	
Any special instructions for entering your home?			

I _____ agree to the following:
Client Name

1. **Paws and Plan LLC** will not make copies of my key(s).
2. **Paws and Plan LLC** has permission to provide by key to any representative of **Paws and Plan LLC** providing services to my account.
3. At the end of scheduled services, my key will be automatically retained by **Paws and Plan LLC**

Printed Name

Client Signature

Office Notes

Date