**Present:**

Chairperson - Councillor P Bayes

Councillors – A White – R Hopkins – J Kennedy – A Gee

**Also in attendance:**

Clerk - Alison McCardle and 6 members of the public.

**ITEM 1 APPOINTMENT OF CHAIR, VICE CHAIR, AND DECLARAIONS OF ACCEPTANCE OF OFFICE.**

Chair – Cllr Phil Bayes - Proposed Cllr White, Seconded Cllr Hopkins

Vice Chair – Cllr Angela White – Proposed Cllr Bayes, Seconded Cllr Gee

**ITEM 2**

**DECLARATIONS OF DISCLOSABLE AND PERSONAL INTERESTS**

There were no new declarations.

**ITEM 3**

**APOLOGIES FOR ABSENCE**

Cllr. David Rose Cllr. Sharon Matchett

**ITEM 4**

**MINUTES OF PREVIOUS MEETING HELD TUESDAY 07/04/2023.**

The minutes were proposed as a true record by Cllr Gee and seconded by Cllr Hopkins and the Chairman signed the minutes.

**ITEM 5**

**MATTERS ARISING**

Lisa McLean joined the meeting via video link. Application for bridleway status has been applied for on 3 routes within the village, this request for upgrade has been made because the routes have been used by riders for in excess of 20 years.

Horses on the riverbank once again causing issues wandering onto the road despite the new gates. Photos are required of the horses on the road to be sent to the Environment Agency as they are liable. Cllr Hopkins continues to contact the Environment Agency weekly to report the issues.

Acknowledgement has been made for the far side of the riverbank being a public footpath and fences have now been changed to allow access.

Mission Bank – the surface is in poor condition; the Clerk will enquire if this can be levelled.

It has been requested for SLOW DOWN FOR HORSES signs to be erected and the Clerk will investigate this.

Checks have been made with Fields in Trust and they have no objection to the proposed cycle track.

**ITEM 6**

**FINANCIAL MATTERS**

Balance of HSBC Accounts:

* Community Account 22,127.28
* Money Manager Account 654.61

Accounts for Payment:

* 92 HSBC 11.00

Bank Charges Dec-Jan

* 93 HSBC 27.60

Bank Charges Jan-Feb

* 94 HSBC 16.00

Bank Charges Feb-Mar

* 95 JONES & CO SOLICITORS 2,121.60

Ongoing Case Sand Lane

* 96 Neal Smith 360.00

Playing Field (Feb missed invoice)

* 97 Clerks Salary April 409.63

Plus 6 training hours with ERNLLCA 25th/26th April

* 98 Woollas Security Cameras 96.00
* 99 NS GROUNDCARE 588.00

Ground Maintenance

* 100 Jones & Co Solicitors 1,560.00

Remittance Advice for £10,307.41 Precept 1st instalment and NLC Grant 193.00

Cllr Hopkins proposed payment of the accounts for April 2023 seconded by Cllr. Gee and all agreed.

**ITEM 7**

**PLANNING MATTERS**

* PA/2023/41 Field Lane Wroot – Erection of 6 dwellings ***Outcome awaited.***
* PA/2023/325 15 Field Lane Wroot – Single Storey rear extension ***New application, the PC have no comments to make regarding this application.***

**ITEM 8**

**HIGHWAY/ENVIRONMENTAL MATTERS**

Poles Bank resurfacing works – All agree that the condition of this road is unacceptable. Residents are encouraged to complain – The Clerk will post details on the PC Facebook Page.

Signage in village. Gareth Denovan - the Clerk continues to chase.

Flooding and Gullies - The full report is not acceptable; the Clerk will write to Mick Johnson to make clear our dissatisfaction.

**ITEM 9**

**ALLOTMENTS**

Sand Lane allotment dispute. The Clerk continues to work with the Solicitor and Barrister to progress the case. The amended Statement of Case and all witness statements have now been drawn up and will be ready for submission in advance of the due date.

The Clerk is to check any outstanding rents and it has been agreed that all rents will be brought into line to be payable on the same date.

There is concern over a possible vacated allotment that has been left in very poor condition. The Clerk will write to the tenant concerned.

A request for bees to be kept on the allotments, it has been discussed previously, and Cllr Rose indicated that this should not be permitted. The Clerk will double check with Cllr Rose the reasoning behind this being a definite no go.

**ITEM 10**

**SECURITY CAMERAS**

Nothing to report.

**ITEM 11**

**OUTSTANDING ITEMS**

Clothing Bank – A step has been requested.

Parish Council Noticeboard – Phil to organise repair, it was suggested that a stone be placed in the wall with Wroot Village Hall carved into it.

Internet Banking - **Ongoing**

Gym Equipment – The Clerk needs to reapply for additional funding. **Ongoing**

**ITEM 12**

**COUNCILLORS REPORTS**

Cllr White reported that the issue with rubbish at a property in the village continues and that she has been told it can only be escalated to Management via the complaints Facility on the website – The Clerk would action this.

Cllr White would like to officially thank Cllr Matchett for arranging and overseeing the very successful litter pick, very well done to all who contributed.

Cllr White suggested it would be nice to write to Ron Allcock who has now retired, to thank him for all his help over the years. The Clerk would check and see if she could find an address.

Cllr Gee reported lorries are getting stuck at Tunnel Pits bridge – NLC are looking at signage.

Cllr Gee notified that in connection with the recent reports of Land Rover thefts – 2 people have been arrested.

Cllr Bayes is to paint the beacon, he would check to see if a welder was required

**ITEM 13**

**CORRESPONDENCE**

1. HM Revenue and Customs – New Clerk finally acknowledge by them.
2. Avian Flu – Outbreak in Cantley

**The Clerk has actioned all the above correspondence where applicable.**

**ITEM 14**

**BUS SERVICE**

A timetable is now available for the new bus service, the Clerk will print some off to be distributed at the Coffee Mornings in the Village Hall.

**ITEM 15**

**KINGS CORONATION**

All went well, any claims for expenses must be submitted to the Clerk ASAP

**ITEM 16**

**TOWN AND PARISH ELECTIONS 4TH MAY 2023**

The decision t delay the AGM made at last months meeting had to be changed as we needed to comply with the rules that state the AGM must be made in May. It was therefore changed to today, 9th May.

**ITEM 17**

**CLERKS TRAINING**

The Clerk continues to study the ILCA course in her own time, albeit it slowly at present due to personal circumstances.

**INFORMATION EXCHANGE**

The Annual Parishioners meeting is to be held in July.

The Chairman thanked members for their attendance and closed the meeting at 8.30pm.

The next meeting will be Tuesday 6th June 2023 at 7pm.

Signed…………………………………………………….Chairman

Dated……………………………………………………...