**Present:**

Chairperson - Councillor A White (in the absence of Councillor P Bayes)

Councillors - A Gee – J Aconley – J Baker – R Hopkins - D Rose

**Also in attendance:**

Clerk - Alison McCardle

**DECLARATIONS OF DISCLOSABLE AND PERSONAL INTERESTS**

There were no declarations.

**ITEM 1**

**APOLOGIES FOR ABSENCE**

Cllr. P Bayes and Cllr. D Compton

**ITEM 2**

**MINUTES OF PREVIOUS MEETING HELD TUESDAY 06/09/2022**

The minutes were proposed as a true record by Cllr. White and seconded by Cllr. Aconley and will be signed by the Chairman at the next meeting.

**ITEM 3**

**MATTERS ARISING**

The Councillors reflected on the sad passing of our Queen.

Cllr. Compton is arranging the hire of the Village Hall for training for a group on the next level of the first responder scheme. It was agreed that the Parish Council would donate £100 towards these costs and suggested that he also asked the Village Hall Committee for a donation or cost of hire reduction as the responder scheme is of benefit to all.

Planting of bulbs in the Woodland Area. It was agreed that the like of Snowdrops and Bluebell bulbs would be planted.

**ITEM 4**

**FINANCIAL MATTERS**

**Balance of HSBC Accounts:**

* Community Account 20,636.69
* Money Manager Account 651.06

**Accounts for Payment: SEPTEMBER**

* 45 ERNLLCA

Clerks Training 07/09/2022 24.00

* 46 Alison McCardle

Clerks Salary September 308.25

* 47 ERNLLCA

Clerks Training 22/09/22 57.60

* 48 Alison McCardle

Course Attendance 7 hrs 82.11

* 49 Gillies Landscapes

Work to Woodland Garden 160.00

* 50 Woollas Security

Cameras 80.00

* 51 Neal Smith

Grounds Maintenance Sep 588.00

* 52 Angela White

Gift & Flowers 125.00

Remittance advice has been received from NLC for grass cutting in the sum of £3,520. The clerk will notify once it is credited to the Parish Council’s account.

The Clerk has submitted a VAT Refund Claim on 27th September in the sum of £1,392.82.

Cllr White proposed payment of the accounts for September 2022 seconded by Cllr. Aconley and all agreed.

**ITEM 5**

**PLANNING MATTERS**

No new items, official outcome of Woodside Lane Plots 1 & 2 is still awaited.

**ITEM 6**

**HIGHWAY/ENVIRONMENTAL MATTERS**

The Poles Bank resurfacing works commence on 14th October. Cllr. Hopkins will speak to Jack Wingate regarding access for farmers.

The weight limit of 7.5t on the C202 starts on Friday 7th October.

Concerns remain over the horses on the riverbank, 7 (yellow) barriers are to be installed with the first one being installed at Candy Corner.

Signage throughout the village, Cllr Gee has made Highways aware of this.

The road sweeper has been seen in the Village however, there are still issues with severe flooding in various locations throughout the village.

**ITEM 7**

**ALLOTMENTS**

Regarding the request for water at the allotments, the Clerk attended a full day training course specifically for Allotments. When enquiring about allotment holders request for water the representatives from **The National Society of Allotment and Leisure Gardens (NSALG)** who attended the training course stated that “If rainwater is managed correctly with guttering systems and water butts there should not be any need for mains water”. **Resolved**

Allotment 5 is to be made available to a new tenant, Cllr Baker is to liaise with the prospective tenant and the Clerk will arrange the paperwork required.

A letter has been received form HM Land Registry acknowledging the ongoing case. No action is required until we hear further.

All allotments are to be measured correctly as soon as possible and an accurate map and numbering of Plots will be undertaken.

It was recommended by NSALG that a safety notice should be placed on the entrance to the allotments to advise on the safety issues of working alone. The Clerk will arrange this.

It is recommended by NSALG that risk assessments and regular inspections of the allotments are carried out and this will be implemented in the Spring/Summer once the allotments are measured and clearly numbered.

**ITEM 8**

**SECURITY CAMERAS**

The Clerk has requested Woollas Security not to post any further footage on Social Media. **Resolved**

The Village Hall committee will pay towards the cost of the internet provision in the Village Hall on a 6 monthly basis. The Clerk will issue an invoice for payment for 50% of the costs from installation in August 2021 to date and thereafter every 6 months.

**ITEM 9**

**OUTSTANDING ITEMS**

Bunting - Any remaining will be removed asap. **Ongoing**

Dogs Barking – NLC have responded to say any concerned parties should complete a noise diary (blank copies are available by request from the Clerk or can be found on NLC Website). **Resolved**

Parish Council Noticeboard – requires repair. **Ongoing**

Noise issues Sand Lane – continues to be monitored. **Ongoing**

Nitrous Oxide - A further cannister of Nitrous Oxide has been found within the village. Advice would be sought from the Police as to how to warn of the dangers. **Ongoing**

Internet Banking - The Clerk continues to look at options for moving to a new bank after ongoing issues with HSBC. After discussing with other Clerks in the area Unity Trust Bank has been recommended. Further research will be done by The Clerk. **Ongoing**

**ITEM 10**

**COUNCILLORS REPORTS**

There is a NATS meeting on the 10th January 2023 via zoom. Face to Face meetings will recommence in Spring.

Coffee with the Cops 22nd October, to be notified on Wroot What’s On.

2023 CALENDAR – The Clerk will make a further post on Wroot What’s On and collate all photos for selection at the November meeting. It was suggested that any profits from the sale of the calendars be donated to the FIREFLY charity and all agreed.

**ITEM 11**

**CORRESPONDENCE**

* Letter from HMRC dated 26th August – the Clerk will follow up
* Paperwork has been completed by The Clerk to claim the grant amount of ££1,894 for outdoor gym equipment. It was agreed that a double health walker would be purchased. The Clerk will arrange this.
* Parish Council Precepts – The Clerk will put this on Novembers Agenda.

**ITEM 12**

**POST OFFICE/VILLAGE SHOP**

Maureen and Don Taylor were overwhelmed with all the cards, good wishes and gifts on their retirement and were delighted that their long service was covered on the front page of The Epworth Times. They wish to extend their sincere thanks to all who took the time to acknowledge the occasion.  **Resolved**

Post Office Services commence in The village Hall on Wednesday 5th October. **Resolved**

**ITEM 13**

**BUS SERVICE**

There has been no response to The Clerks reply to Andrew Percy MP to state that the service is not working. **Ongoing**

**ITEM 14**

**TRAINING FEEDBACK FROM CLERK**

The Clerk gained much useful knowledge from both the Clerk & Councillor Roles and Allotment Training.

Representatives from NSALG attended the Allotment training. Membership benefits include legal advice, amongst other benefits and it was agreed that the membership fee of £55 plus VAT per annum was very reasonable. It was proposed by Cllr. Hopkins and seconded by Cllr. White that we join, The Clerk would arrange this.

See ITEM 7 ALLOTMENTS for other advice received at the training which will be implemented in due course.

**ITEM 15**

**REMEMBERANCE SERVICE**

The remembrance service will take place on 13th November, Cllr. Aconley will oversee arrangements. Cllr. Compton will arrange the Wreath. Cllr. Baker suggested a child to read the names and he would speak discuss this with them. Traffic control needs to be considered.  **Ongoing**

**ANY OTHER BUSINESS**

There being no other business Cllr. White thanked Members for their attendance and closed the meeting at 8.45pm.

The next meeting will be Tuesday 1st November at 7pm.

Signed…………………………………………………….Chairman

Dated……………………………………………………...