Meeting Minutes

Regular Session held May 10th, 2022

**In attendance were:**

**Board Members**: Elizabeth Damm, Stacy Hylton, Paul Lahman, Saj Shakeel and Christopher Wright

Water Commissioner Paul Lahman attended the session via electronic communications.

**Village Staff:** City Clerk April Baxter and Chief Water Operator Kevin Turley

**Audience Members**: Larry Hohimer and Barb Selleck

**1. Open Session**

**2. Call to Order: Chairman**

Meeting was called to order at 5:00 PM

**3. Approval of Agenda**

City Clerk April Baxter stated that due to unforeseeable reasons Chief Baker will be unable to attend to regular session so item number ten (Police Department) will need to be removed, along with item fifteen (Closed Session pursuant to RSMo 610.010 (3) Personnel).

Mr. Wright stated that items ten and fifteen shall be removed from the agenda.

A motion was made by Stacy Hylton to approve the amended agenda. Motion was seconded by Saj Shakeel.

Roll Call Vote:

Elizabeth Damm-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Stacy Hylton-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Paul Lahman-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Saj Shakeel-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Christopher Wright-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Motion Carries 5-0-0-0

**4. Chairman Christopher Wright**

**a. Chairman’s Semi Annual Report RSMo 80.210**

Mr. Wright stated to be incompliance with RSMo 80.210 a semi-annual report should be submitted by the Chairman of the Board of Trustees and has confirmed this with the Missouri Municipal League (MML) and read an email confirming the information. Mr. Wright stated that the report is similar to the annual financial report required by the State Auditor’s Office which is regulatory and that this report shall be signed off on by the Chairman of the Board of Trustees and that two other board members shall also be involved in the approval of the report. Said report should be printed in a newspaper or posted in the six most public places within the municipality. Ms. Baxter inquired if the same statutory rules applied to Ferrelview based on its classification of “Village” as opposed to “City” and the annual operating budget being under one million dollars. Mr. Wright stated that he would follow up with MML for clarification and address it again in the June session.

**4. City Clerk April Baxter**

**a. Approval of Meeting Minutes 04/12/2022**

Ms. Baxter presented to the Board of Trustees the meeting minutes from the regular session held on April 12th, 2022 and called for any corrections. No corrections were noted.

A motion was made by Stacy Hylton to approve the meeting minutes as presented from the regular session held on April 12th, 2022. Motion was seconded by Saj Shakeel.

Roll Call Vote:

Elizabeth Damm-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Stacy Hylton-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Paul Lahman-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Saj Shakeel-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Christopher Wright-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Motion Carries 5-0-0-0

**5. Treasurer April Baxter**

**a. Treasurer’s Report: Monthly Billing Summaries**

Ms. Baxter presented the monthly billing summaries to the Board of Trustees for all accounts held by the Village of Ferrelview.

A motion was made by Elizabeth Damm to pay the bills. Motion was seconded by Saj Shakeel.

Roll Call Vote:

Elizabeth Damm-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Stacy Hylton-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Paul Lahman-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Saj Shakeel-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Christopher Wright-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Motion Carries 5-0-0-0

**6. Emergency/Health/Safety/Building Commissioner Saj Shakeel**

**a. No new business**

**7. Parks & Recreation Commissioner Stacy Hylton**

**a. Establishing Park Hours**

Ms. Hylton stated that she has three options for park hours which are;

5AM- Midnight, 6AM-11PM or Dawn to Dusk.

The Board discussed all the options presented in length.

A motion was made by Stacy Hylton to set the City Park hours to Dawn to Dusk. Motion was seconded by Saj Shakeel.

Roll Call Vote:

Elizabeth Damm-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Stacy Hylton-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Paul Lahman-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Saj Shakeel-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Christopher Wright-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Motion Carries 5-0-0-0

A motion was made by Christopher Wright to purchase new signs reflecting the park hours of Dawn to Dusk from Econo Signs not to exceed one hundred dollars. Motion was seconded by Saj Shakeel.

Roll Call Vote:

Elizabeth Damm-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Stacy Hylton-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Paul Lahman-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Saj Shakeel-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Christopher Wright-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Motion Carries 5-0-0-0

**b. Park Improvements**

**b1. Purchase of Benches, Picnic & Trashcans**

Ms. Hylton presented to the Board the proposed purchase of new equipment for the City Park which includes new picnic tables, benches and trashcans totaling six thousand eighteen dollars and sixty seven cents.

A motion was made by Stacy Hylton to purchase new picnic tables, benches and trashcans for the City Park not to exceed seven thousand dollars and to be paid for with the ARPA Fund. Motion was seconded by Christopher Wright.

Roll Call Vote:

Elizabeth Damm-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Stacy Hylton-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Paul Lahman-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Saj Shakeel-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Christopher Wright-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Motion Carries 5-0-0-0

**b2. Sand & Rubber Mulch**

Ms. Hylton presented to the Board the estimate for the purchase of fifty bags rubber mulch and twenty five bags of play sand. Ms. Hylton stated that she would like to increase the sand by twenty five bags in case more is needed once the box is cleaned out and filled.

A motion was made by Stacy Hylton to purchase fifty bags of rubber mulch and up to fifty bags of play sand not to exceed six hundred dollars and to be paid for with the ARPA Fund. Motion was seconded by Christopher Wright.

Roll Call Vote:

Elizabeth Damm-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Stacy Hylton-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Paul Lahman-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Saj Shakeel-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Christopher Wright-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Motion Carries 5-0-0-0

**c. Fall Festival Dates**

The Board discussed possible Fall Festival dates and coordinating the Fall Festival with the founding date for the “Village of Ferrelview” which is believed to be September 13, 1953. Ms. Damm has found a founding date of 1913, Mr. Wright added he found an incorporation date of 1928 in the State of Missouri archives.

A motion was made by Stacy Hylton to set the Fall Festival Date to the second Saturday of September. Motion was seconded by Christopher Wright.

Roll Call Vote:

Elizabeth Damm-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Stacy Hylton-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Paul Lahman-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Saj Shakeel-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Christopher Wright-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Motion Carries 5-0-0-0

**8. Water Commissioner Paul Lahman**

a. CCR Report

Ms. Baxter stated that the Village of Ferrelview is required to post and certify the 2021 CCR Report to the Missouri Department of Natural Resources (MODNR). Ms. Baxter added that the full report is posted at City Hall, a mass email was sent out to all email addresses on file with the Water Department, and that the final step will be to post the notice on the water bills for the month of May. Once completed the clerk will certify the CCR Distribution Report to MODNR.

**9. Street Commissioner Elizabeth Damm**

a. Repaving & Extension of Chester Ave north of 3rd Street

Ms. Damm stated that she has visited the site and has determined that at the least the roadway needs to be repaved but she has concerns about the extension, specifically in regards to snow removal. Ms. Damm stated that the resident at the end of Chester has asked for the street to be extended as it ends before the front door to his home and the only access to his home is the alley way. The Board discussed the proposed extension in length.

A motion was made by Elizabeth Damm to place the repaving and possible extension of Chester Ave north of 3rd Street out for bid. Motion was seconded by Stacy Hylton.

Roll Call Vote:

Elizabeth Damm-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Stacy Hylton-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Paul Lahman-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Saj Shakeel-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Christopher Wright-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Motion Carries 5-0-0-0

**b. Garrison Ave Bridge Repairs**

Ms. Damm presented to the Board the bid received from KC Masonry for the needed repairs on the Garrison Avenue Bridge totaling three thousand eight hundred eighty dollars. Ms. Damm stated that there is exposed rebar in a section of the bridge that needs attention. Mr. Turley asked if the county (Platte) is responsible for maintaining the bridge as they are responsible for maintaining all the bridges within the county. Ms. Baxter replied that she believes grant funding was received from Platte County to replace the bridge and Ferrelview is responsible for maintaining it.

A motion was made by Elizabeth Damm to accept the bid received from KC Masonry and Concrete for the repairs to the Garrison Avenue Bridge not to exceed four thousand dollars. Motion was seconded by Christopher Wright.

Roll Call Vote:

Elizabeth Damm-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Stacy Hylton-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Paul Lahman-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Saj Shakeel-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Christopher Wright-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Motion Carries 5-0-0-0

**11. Kevin Turley Chief Water Operator**

**a. Invoice, Repairs & Water Loss on Hilltop Road 04/20/2022**

Mr. Turley stated that on Easter morning there was a report of no pressure within the mobile home park and Ms. Damm also reached out to him to verify the report and that it was not isolated to a single individual. Mr. Turley arrived on-site and stated that he looked everywhere for the possible issue and found a soft spot on Hilltop Road. A crew was called out to make the repairs; repairs were made on 04/20/2022. Mr. Turley continued to look for the issue added that the fire hydrant next to the master meter pit for Ferrelwood MHP was opened and had full pressure; he was unable to pull the meter from the vault because he did not have the proper gasket. Mr. Turley stated that there is a valve located just after the meter vault and that valve could have failed thus restricting the flow of water to Ferrelwoods MHP. Mr. Turley stated that a valve was excised on Hilltop Road to restore water service using the back feed to the mobile home park. Mr. Turley stated that new parts have been ordered to replace setter, meter, valve and a riser to raise the fire hydrant but it is unknown where the blockage is occurring, it is believed to be either in the meter, setter or in the valve just past the meter vault. Mr. Turley added that later in the evening another weak spot was found on Hilltop, it was coupler on a 1 ½ inch water line, which he believes was probably leaking for some time. Mr. Turley stated that it is unclear to him regarding the ownership of the mains but if Ferrelwood MHP owns the mains and water lines within the park than the Village’s responsibility ends at the meter pit. Mr. Turley added that parts will be arriving soon, with the exception of the meter and hydrant which are on back order. He would like to replace the meter, setter and hydrant on 6th and Garrison all at the same time on a scheduled shut-off.

**b. 504 Garrison Lot 104**

Mr. Turley stated that there are no maps of the water lines within the mobile home park and he is uncertain of how the lines are laid out. Mr. Turley added that the map only shows a water main running down Garrison Avenue and turning west on 6th street.

Ms. Hylton asked about the leak and whether or not the water line teed off on Garrison Ave and ran underneath three or four mobile homes. Barb Selleck stated that the leak is underneath the mobile home. Mr. Turley stated that he figured out that it is not a service line that runs to the mobile home because the loss is not being metered through any of the meters on Garrison Ave. Mr. Turley stated that he believes that this leak has been present for some time because the grass is always very green and the area is very soft after a rain. Mr. Turley added that by exercising the valve on Hilltop it has put more pressure in the system thus making all the small leaks within Ferrelwood MHP more visible. Ms. Hylton asked how long the leak has been present. Ms. Baxter replied that the leak was reported to City Hall by Paul Lahman on 04/27/2022 and at that time it was thought that it was the service line from the meter to the home based on the location. Ms. Selleck stated that she was not notified until the next day (04/28/2022) and she was told that it was their (Ferrelwood MHP) issue and she contacted Greg’s Plumbing that day. Ms. Selleck added that Greg’s was not comfortable making the repairs and wanted Ferrelwood to move the home in order to repair the leak. Ms. Selleck stated that moving a home is not simple and that she is trying to locate a plumber that can make the repairs. Ms. Hylton asked who was responsible for the cost of all this water that has been leaking? Mr. Turley stated that the leak is believed to be underneath a pier support for the mobile home, he added that he passed along the contact information for Menke.

Mr. Wright asked how close we were to a resolution as this has been leaking for fourteen days now. Mr. Turley stated that leaving the water running is the less of the evils as the only other remedy is the shut water off the entire park. Ms. Selleck stated that they are responsible for the leak and the repairs. Ms. Selleck asked for Mr. Turley to reach out to the new CEO and explain to him the situation. Ms. Baxter stated that she spoke with Justin (CEO of GBH Property) today and he reassured her that removing the pier would not cause any issues with the structure of the mobile home. Mr. Turley stated that if the repairs are not done live then another boil order will be in place. Ms. Baxter asked who is responsible for the two Menke invoices and the water loss that was experienced on from April 17th thru April 20th. Mr. Turley stated that it was not a water main and he believes that the responsibility falls on Ferrelwood MHP. Ms. Baxter presented to the Board the estimated water loss, taking into account the average water loss for the previous six months and the Menke invoices. Mr. Wright agreed that the Village should pass along the invoices and water loss to Ferrelwood MHP based on the recommendation of the Chief Water Operator.

A motion was made by Christopher Wright to pass the cost for the water loss, excavation and repairs on Hilltop Road to Ferrelwood MHP. Motion was seconded by Saj Shakeel.

Roll Call Vote:

Elizabeth Damm-abstain \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Stacy Hylton-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Paul Lahman-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Saj Shakeel-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Christopher Wright-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Motion Carries 4-0-1-0

**12. New Business**

**a. Bill No. 2022-04 Fire Suppression Contract 2022/2023**

**AN ORDINANCE TO PROVIDE FOR FIRE SUPPRESSION SERVICE WITHIN THE VILLAGE OF FERRELVIEW, MISSOURI;**

**AUTHORIZING AND DIRECTING THE EXECUTION OF A**

**FIRE SIUPPRESSION AGREEMENT;**

**AND APPROVING THE FEE FOR FIRE SUPPRESSION SERVICE**

**UNDERSAID AGREEMENT**

Mr. Wright read the proposed ordinance in full to the audience and Board of Trustees.

A motion was made by Elizabeth Damm to pass Bill No. 2022-04 to be numbered Ordinance 363. Motion was seconded by Christopher Wright.

Roll Call Vote:

Elizabeth Damm-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Stacy Hylton-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Paul Lahman-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Saj Shakeel-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Christopher Wright-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Motion Carries 5-0-0-0

**13. Old Business**

**a. Customer Credits SLFR Funding**

The Board discussed the issuing of water credits to residential account holders in the amount of one hundred dollars. Mr. Wright asked how the public was going to be informed about the credit. Ms. Baxter replied that she would place it on the back of the water bill and place a notice in the Village Voice Newsletter. Mr. Shakeel asked if the credit could be issued in July as it is the hottest month of the year. Mr. Wright replied that the idea is to provide immediate relief to the community and saw no reason to delay the proposed credits. The Board discussed when the credit would be applied. The Board directed the clerk to issue the payment on June 1st, 2022.

A motion was made by Christopher Wright to issue credits to residential account holders in the amount of one hundred dollars to be paid out of the A.R.P.A. Fund. Motion was seconded by Saj Shakeel.

Roll Call Vote:

Elizabeth Damm-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Stacy Hylton-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Paul Lahman-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Saj Shakeel-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Christopher Wright-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Motion Carries 5-0-0-0

**b. Employee Retention Bonus SLFR Funding**

Mr. Wright asked Mr. Lahman what amount he would like to issue the employees as an employee retention bonus. Mr. Lahman replied one thousand dollars. Mr. Wright added that he would like the Village to pay the taxes on the bonus so that the employees would receive the full bonus. The Board discussed the eligible employees. Mr. Wright asked whether or not it should be per position or per employee, as Ms. Baxter holds two statutory positions with the Village. The Board discussed in length the eligible employees.

Audience member Mr. Hohimer asked about the deteriorating sheds on 3rd and Brightwell/Chester across from his property. Mr. Wright stated that he would address his concern in audience participation, if Mr. Hohimer could wait about 10 minutes.

The Board discussed and agreed to issue the retention bonus to Officer Smith once he completes his ninety day probationary period.

A motion was made by Christopher Wright to approve one thousand dollar retention bonuses to be paid out of the ARPA Funds and all taxes to be paid by the Village of Ferrelview for the said offices; the office of Clerk, office of Treasurer, the Chief Water Operator, the Chief of Police, Maintenance, Sargent of the Village of Ferrelview Police Department, Patrol Officer of the Village of Ferrelview Police Department, and another Patrol Officer of the Village of Ferrelview Police Department.

Motion was amended by Christopher Wright to include those employees who have completed their ninety day probationary period with the Village of Ferrelview to be paid employment effective May 10th, 2022 adding no additional employees after that date and having those who have (not) completed their ninety days to be paid ninety days after the date they were hired.

Motion was seconded by Saj Shakeel.

Roll Call Vote:

Elizabeth Damm-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Stacy Hylton-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Paul Lahman-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Saj Shakeel-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Christopher Wright-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Motion Carries 5-0-0-0

**c. Debit & Credit Card Spending Limits General Fund**

Mr. Wright stated that they (The Board of Trustees) directed the clerk to purchase a year of car washes for the FVPD and it was brought to the attention of the Board that the selected car wash does not accept checks. Mr. Wright added that this was done in an effort to eliminate employee reimbursements for the Police Department but the City Clerk is often paying for Village expense out of pocket. Mr. Wright said that this was brought up in September and is asking the Board if they would like to move forward with allowing a credit or debit card for the Village of Ferrelview General Fund. Ms. Damm stated that is knows that GoDaddy has not been accepting the ACH so she (Ms. Baxter) pays for it out of her pocket and submits the receipt for reimbursement. Ms. Baxter stated that the Board of Trustees eyes need to be on the statements to make sure that the Clerk is not misspending funds. Mr. Wright suggested that the Treasurer submit the credit card report/statement with the Treasurer’s Report to the Board of Trustees at each monthly meeting. Ms. Baxter stated that if the Board would like to proceed, daily spending limits and an overall limit needed to be set for the bank to proceed.

A motion was made by Elizabeth Damm to approve getting a credit card through the Bank of Weston with a daily spending limit of one thousand dollars and a credit limit of five thousand dollars to be issued to April Baxter. Motion was seconded by Saj Shakeel.

Roll Call Vote:

Elizabeth Damm-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Stacy Hylton-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Paul Lahman-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Saj Shakeel-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Christopher Wright-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Motion Carries 5-0-0-0

**d. Dumpster/Clean Up Date**

Mr. Wright stated that a community cleanup was approved but the Board did not set a date for the clean-up and delivery of the dumpsters. Ms. Hylton stated that the yard sale would be held the second weekend of June, and asked if the dumpster should be before or after that date. The Board agreed to the following weekend and for the dumpsters to be placed outside City Hall.

A motion was made by Stacy Hylton to place two thirty yard dumpsters for the cost of four hundred and fifty dollars each to be placed outside City Hall on the third weekend of June. Motion was seconded by Christopher Wright.

Roll Call Vote:

Elizabeth Damm-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Stacy Hylton-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Paul Lahman-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Saj Shakeel-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Christopher Wright-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Motion Carries 5-0-0-0

**14. Audience Participation**

Mr. Turley stated that he spoke with Mr. Hohimer while taking him back to his residence and Mr. Hohimer just wanted the Village and the property located at 3rd and Brightwell/Chester to get cleaned up.

**15. Adjourn Meeting**

A motion was made by Stacy Hylton to adjourn the meeting. Motion was seconded by Elizabeth Damm.

Roll Call Vote:

Elizabeth Damm-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Stacy Hylton-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Paul Lahman-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Saj Shakeel-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Christopher Wright-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Motion Carries 5-0-0-0

Meeting was adjourned at 7:20 PM

The minutes of the regular session held on May 10th , 2022 were approved by the Board of Trustees on this 14th day of June, 2022.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Chairman of the Board

Attest:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City Clerk