Meeting Minutes

Special Session held on August 16, 2022 at 5 PM

In attendance were:

**Board Members**: Elizabeth Damm, Paul Lahman & Saj Shakeel

**Absent**: Christopher Wright & Stacy Hylton

**Village Staff**: City Clerk April Baxter and Chief of Police Jerome Tam

**Audience Members**: None

**1. Open Session**

**2. Call to Order-Chairman:**

Meeting was called to order at 5:06 PM by Interim Chairman Elizabeth Damm due to the absence of Chairman Christopher Wright.

**3. Approval of Agenda:**

City Clerk April Baxter asked of the removal of item 5. a. Approval of Meeting Minutes 08/09/2022.

A motion was made by Elizabeth Damm to approve the agenda with the amendment to postpone item 5. Motion was seconded by Paul Lahman.

Roll Call Vote:

Elizabeth Damm-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Stacy Hylton-absent \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Paul Lahman-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Saj Shakeel-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Christopher Wright-absent \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Motion Carries 3-0-0-2

**4. Chairman Christopher Wright:**

a. Effective Date for FVPD Pay Increase

A motion was made by Elizabeth Damm to make the effective date for the pay increase for the Police Department Monday August 15th, 2022. Motion was seconded by Paul Lahman.

Roll Call Vote:

Elizabeth Damm-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Stacy Hylton-absent \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Paul Lahman-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Saj Shakeel-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Christopher Wright-absent \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Motion Carries 3-0-0-2

**5. City Clerk April Baxter**

a. Approval of Meeting Minutes 08/09/2022:

Removed from agenda, rescheduled for the regular session to be held on September 13th, 2022.

**6. Street Commissioner Elizabeth Damm**

a. Sealed Bids for “Stormwater Improvements 6th & 7th Street”

Ms. Damm stated she contacted Mr. Crane to inform him of that there have been issues with getting companies to bid on the Village’s stormwater project. Ms. Damm added that Mr. Crane stated it is common for smaller communities to struggle receiving bids for small projects and would sent over a list of contractors that the Village can silicate for bids. The City Clerk confirmed that it has been received. The Clerk asked for a deadline date for the bids to be received by.

A motion was made by Elizabeth Damm to extend the bid deadline for the “Stormwater Improvements 6th & 7th Street” for September 2, 2022 at 4 PM. Motion was seconded by Paul Lahman.

Roll Call Vote:

Elizabeth Damm-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Stacy Hylton-absent \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Paul Lahman-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Saj Shakeel-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Christopher Wright-absent \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Motion Carries 3-0-0-2

**7. Audience Participation**:

No Audience

**8. Adjourn Meeting:**

A motion was made by Elizabeth Damm to adjourn the Special Session. Motion was seconded by Paul Lahman.

Roll Call Vote:

Elizabeth Damm-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Stacy Hylton-absent \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Paul Lahman-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Saj Shakeel-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Christopher Wright-absent \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Motion Carries 3-0-0-2

The Special Session was adjourned at 5:15 PM

The minutes of the Special Session held on August 16, 2022 at 5 Pm were approved by the Board of Trustees on this 13th day of September, 2022.

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Chairman Christopher Wright

Attest:

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City Clerk