Meeting Minutes

Special Session held on October 5th, 2022 at 5:15 PM

**In attendance were:**

**Board Members:** Elizabeth Damm, Mathew Damm, John Kemp, Paul Lahman and Christopher Wright

**Village Staff**: City Clerk April Baxter

**Audience Members**: None

**1. Open Session**

**2. Call to Order-Chairman**

Session was called to order at 5:18 PM by Chairman Christopher Wright

**3. Approval of Agenda**

A motion was made by Elizabeth Damm to approve the agenda as presented. Motion was seconded by Paul Lahman.

Roll Call Vote:

Elizabeth Damm-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mathew Damm-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

John Kemp-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Paul Lahman-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Christopher Wright-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Motion Carries 5-0-0-0

**4. Stormwater Improvements: 6th & 7th Street**

**a. Open Bid(s)**

The City Clerk presented Street Commissioner Elizabeth Damm with the sealed bid submitted by Menke Excavating. Ms. Damm read the bid total to the Board of Trustees in the amount of seventy two thousand dollars and zero cents ($72,000). Ms. Damm noted that this bid is approximately thirty five thousand (35,000) lower than the bid received from Rocktown Construction. The City Clerk stated that Menke Excavating inquired if they could reach out to VonArx Engineering, if their bid is accepted, to see if HDPE culvert material could be used in place of concrete to help reduce the overall cost of the project. Mr. Kemp asked if the bid selection could be tabled until he had more time to review the details. Ms. Baxter informed Mr. Kemp that he could abstain from the vote if he felt he did not have all the information needed at the time the motion is called for a vote. Mr. Wright added that the Village has been working on this project for almost a year and due to the deadline set by the County of Platte it is imperative that the board act as soon as possible to secure a contractor for the stormwater improvements, as they are partially funded by the Platte County Stormwater Grant Program. Mr. Kemp asked how the remaining cost of the project would be funded. Ms. Damm stated that the Board is planning on using ARPA Funds to cover the remaining expenditure as it is and allowed allocation per the U.S. Department Treasury. Ms. Baxter gave the approximate balance of the ARPA Fund, one hundred and nineteen thousand dollars ($119,000), which eighty nine thousand dollars ($89,000) has still not be allocated for any allowed usages. The Board discussed the topic further.

Recorder battery died 15 minutes and 26 seconds into special session.

**b. Bid Acceptance**

A motion was made by Elizabeth Damm to accept the bid submitted by Menke Excavating in the amount of seventy two thousand dollars and zero cents for the Stormwater Improvements for 6th & 7th Street. Motion was seconded by Paul Lahman.

Roll Call Vote:

Elizabeth Damm-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mathew Damm-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

John Kemp-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Paul Lahman-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Christopher Wright-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Motion Carries 5-0-0-0

A motion was made by Christopher Wright to grant permission to Menke Excavating to contact VonArx Engineering in regards to altering the construction material of the culverts in an effort to reduce the overall cost of the Stormwater Project for 6th & 7th Street. Motion was seconded by John Kemp.

Roll Call Vote:

Elizabeth Damm-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mathew Damm-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

John Kemp-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Paul Lahman-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Christopher Wright-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Motion Carries 5-0-0-0

**5. Security Improvements: City Hall**

**a. Open Bid (s)**

The City Clerk submitted the revised bid from Archway Technologies, which was revised to include one upgraded camera to match the bid proposal submitted by S.E.I. Security. The Board of Trustees reviewed the bids, discussing the pro and cons of each proposal.

**b. Acceptance of Bid**

A motion was made by Elizabeth Damm to accept the bid submitted by Archway Technologies in the amount of five thousand three hundred and twenty dollars. Motion was seconded by John Kemp.

Roll Call Vote:

Elizabeth Damm-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mathew Damm-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

John Kemp-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Paul Lahman-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Christopher Wright-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**6. Audience Participation**

No Audience

**7. Adjourn Meeting**

A motion was made by Mathew Damm to adjourn the special session. Motion was seconded by John Kemp.

Elizabeth Damm-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mathew Damm-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

John Kemp-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Paul Lahman-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Christopher Wright-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Motion Carries 5-0-0-0

The special session was adjourned at 5:45 PM

The minutes of the special session held on October 5th, 2022 were approved by the Board of

Trustees on this 11th day of October, 2022.

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 Chairman of the Board

Attest:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 City Clerk