Meeting Minutes

Regular Session held on December 13th, 2022 at 5 PM

**In attendance were:**

Board Members: Elizabeth Damm, Mathew Damm, John Kemp and Paul Lahman

**Village Staff:** City Clerk/Treasurer April Baxter, Chief of Police Arlesha Johnson, and Chief Water Operator Kevin Turley

**Audience Members**: NONE

**1. Open Session**

**2. Call to Order-Chairman**

Meeting was called to order at 5:00 PM by Chairman Elizabeth Damm

**3. Approval of Agenda**

A motion was made by Elizabeth Damm to approve the agenda as presented. Motion was seconded by Paul Lahman.

Roll Call Vote:

Elizabeth Damm-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mathew Damm-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

John Kemp-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Paul Lahman-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Motion Carries 4-0-0-0

**4. City Clerk April Baxter**

a. Approval of Meeting Minutes November 15th, 2022

b. Approval of Meeting Minutes December 1st, 2022

A motion was made by Mathew Damm to approve the meeting minutes from the Regular Session held on November 15th, 2022 and the Special Budget Session held on December 1st, 2022 as presented. Motion was seconded by Paul Lahman.

Roll Call Vote:

Elizabeth Damm-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mathew Damm-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

John Kemp-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Paul Lahman-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Motion Carries 4-0-0-0

**5. Chairman Elizabeth Damm**

a. No New Business

**6. Building Commissioner John Kemp**

a. No New Business

**7. Emergency, Health & Safety Commissioner Mathew Damm**

a. No New Business

**8. Water Commissioner Paul Lahman**

a. No New Business

**9. Kevin Turley Chief Water Operator**

**a. Hydrant Heady Ave Back In Service**

Mr. Turley stated that the invoice from Clay’s Professional Remodeling for the repairs made to the fire hydrant on Heady Avenue has been amended as one line item was double charged by mistake. The new invoice totals two thousand two hundred and forty eight dollars (2,248).

Mr.Turley gave a brief description of the repairs needed to the hydrant that was reported leaking on November 5th, 2022.

A motion was made by Elizabeth Damm to approve payment to Clay’s Professional Remodeling in the amount of two thousand two hundred and forty eight dollars (2,248) to be paid out of the Emergency & Maintenance Fund for the Water Department. Motion was seconded by Paul Lahman.

Roll Call Vote:

Elizabeth Damm-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mathew Damm-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

John Kemp-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Paul Lahman-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Motion Carries 4-0-0-0

**10. Police Department**

**a. Department Update/Stats**

Chief of Police Arlesha Johnson gave the monthly stats for the Ferrelview Police Department for the month of November 2022.

Chief Johnson stated that new ticket books had to be ordered as it was brought to her attention by Village Counsel Rob Megraw the old citation books that were previously approved to be used by him (Mr. Megraw) are not liked by the presiding Judge because a label was placed over the previous address for court to reflect that court is now being held at the Platte County Circuit Court. New ticket books were ordered to comply with the Judge’s wishes.

**11. Old Business**

a. No Old Business

**12. New Business**

**a. Bill No. 2022-06 Business Licensing Fees**

Ms. Baxter stated that she has consolidated all active ordinances relating to business licensing into one new ordinance with the only changes being the fees for business licensing for apartment complexes and mobile home parks.

Chairman Elizabeth Damm read the proposed Bill No. 2022-06 in its entirety.

**AN ORDINANCE REPEALING ORDINANCES 20,329 AND 354 AND**

**ENACTING IN LIEU THEREOF A NEW ORDINANCE ESTABLISHING**

**THE REQUIREMENTS, PROCEDURES AND FEES TO BE**

**PAID FOR TRANSACTING BUSINESS WITHIN THE**

**VILLAGE OF FERRELVTEW, MISSOURI.**

A motion was made by Mathew Damm to approve the passing of Bill No. 2022-06 to be numbered Ordinance 365. Motion was seconded by John Kemp.

Roll Call Vote:

Elizabeth Damm-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mathew Damm-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

John Kemp-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Paul Lahman-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Motion Carries 4-0-0-0

**b. Bill No. 2022-07 Building Code & Building Permit Fees**

Ms. Baxter stated that she has consolidated all active ordinances relating to Building Code & Building Permit Fees. The Board of Trustees discussed the building permit cap fee and approved the cap at ten thousand (10,000) dollars.

A motion was made by Mathew Damm to cap the building permit fees at ten thousand (10,000) dollars. Motion was seconded by John Kemp.

Roll Call Vote:

Elizabeth Damm-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mathew Damm-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

John Kemp-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Paul Lahman-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Motion Carries 4-0-0-0

Chairman Elizabeth Damm read the proposed Bill No. 2022-07 in its entirety.

**AN ORDINANCE REPEALING ORDINANCES 41, 72, 178, 181, 193, 246, 286**

**AND 293 ENACTING IN LIEU THEREOF A NEW ORDINANCE**

**ESTABLISHING THE REQUIREMENTS, PROCEDURES AND FEES TO BE**

**PAID FOR BUILDING AND IMPROVEMENT PERMITS AND BUILDING**

**CODES WITHIN THE VILLAGE OF FERRELVIEW, MISSOURI.**

A motion was made by John Kemp to approve the passing of Bill No. 2022-07 to be numbered Ordinance 366. Motion was seconded by Mathew Damm.

Roll Call Vote:

Elizabeth Damm-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mathew Damm-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

John Kemp-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Paul Lahman-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Motion Carries 4-0-0-0

**c. Missouri Rural Water Association Membership Dues 2023**

The Board of Trustees held a brief discussion on the pros and cons for renewing the Missouri Rural Water Association Membership and the fee associated with the membership.

A motion was made by John Kemp to approve the membership renewal and associated fees in the amount of two hundred sixty (260) dollars for the Missouri Rural Water Association. Motion was seconded by Mathew Damm.

Roll Call Vote:

Elizabeth Damm-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mathew Damm-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

John Kemp-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Paul Lahman-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Motion Carries 4-0-0-0

**d. Proposed Sewer Credit 430 Garrison Avenue**

Ms. Baxter presented a proposed sewer credit for 430 Garrison Avenue in the amount of two hundred five dollars and seventy seven cents (205.77) to the Board of Trustees. The Board discussed the proposed credit and Ms. Baxter gave all information available regarding the reported leak. Ms. Baxter added that water services have been shut off at the meter and she will be notified that a master shut-off valve will need to be installed underneath the mobile home and inspected by the Water Commissioner before service can be restored. Ms. Baxter answered questions from various Board Members regarding the leak.

A motion was made by Elizabeth Damm to approve the proposed sewer credit for 430 Garrison Ave in the amount of two hundred five dollars and seventy seven cents (205.77). Motion was seconded by John Kemp.

Roll Call Vote:

Elizabeth Damm-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mathew Damm-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

John Kemp-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Paul Lahman-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Motion Carries 4-0-0-0

**13. Treasurer April Baxter**

**a. Treasurer’s Report: Monthly Billing Summaries**

Treasurer April Baxter presented the Monthly Billing Summaries for all accounts held by the Village of Ferrelview.

A motion was made by Mathew Damm to pay the bills. Motion was seconded by John Kemp.

Roll Call Vote:

Elizabeth Damm-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mathew Damm-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

John Kemp-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Paul Lahman-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Motion Carries 4-0-0-0

**14. Adjourn Meeting**

A motion was made by Paul Lahman to adjourn the regular session. Motion was seconded by John Kemp.

Roll Call Vote:

Elizabeth Damm-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mathew Damm-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

John Kemp-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Paul Lahman-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Motion Carries 4-0-0-0

Meeting was adjourned at 5:55 PM

The minutes of the meeting held on December 13th, 2022 were approved by the Board of Trustees on this 10th day of January 2023.

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Chairman of the Board

Attest:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City Clerk