

# Village of Ferrelview

205 NW Heady Ave Ferrelview, MO 64163 Phone: (816) 464-5010 Fax (816) 464-2383

## Meeting Minutes

Regular Session held on December 9th, 2025 at 5:30 PM

**In attendance were:**

**Board Members:** Elizabeth Damm, Mathew Damm and Grant Lewton

**Village Staff:** City Administrator April Baxter & Chief Water Operator Kevin Turley

**Absent:** Shondreka Burney

**Audience Members:** NONE

**1. Open Session**

**2. Call to Order-Chairman**

Chairman Elizabeth Damm called the regular session to order at 5:35 PM.

**3. Approval of Agenda**

Ms. Baxter asked for an amendment to the agenda to include item 12b. Bill No. 2025-09 “AN ORDINANCE AMENDING SECTION 14 OF ORDINANCE 115; AN ORDINANCE TO PROVIDE FOR SUNDAY SALE OF INTOXICATING LIQUOR IN THE ORIGINAL PACKAGE AND ENACTING NEW LICENSE FEES FOR CLASS ONE, CLASS TWO AND CLASS THREE LIQUOR LICENSES WITHIN THE VILLAGE OF FERRELVIEW, MISSOURI”

A motion was made by Elizabeth Damm to approve the agenda with the addition of item 12 b. Motion was seconded by Grant Lewton.

Roll Call Vote:

Elizabeth Damm-aye \_\_\_\_\_

Mathew Damm-aye \_\_\_\_\_

Shondreka Burney-absent \_\_\_\_\_

Grant Lewton-aye \_\_\_\_\_

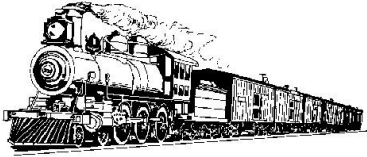
Motion Carries 3-0-0-1

**a. Approval of Meeting Minutes;**

**a1. Regular Session 11/18/2025**

**a2. Special Budget Session 12/03/2025**

Ms. Baxter presented the meeting minutes from the Regular Session held on 11/18/2025 and the Special Budget Session held on 12/03/2025 to the Board of Trustees for review and approval.



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A motion was made by Grant Lewton to approve the meeting minutes from the Regular Session held on 11/18/2025 and the Special Budget Session held on 12/03/2025 as presented. Motion was seconded by Mathew Damm.

Roll Call Vote:

Elizabeth Damm-aye \_\_\_\_\_

Mathew Damm-aye \_\_\_\_\_

Shondreka Burney-absent \_\_\_\_\_

Grant Lewton-aye \_\_\_\_\_

Motion Carries 3-0-0-1

**5. Chairman: Elizabeth Damm**

**a. No New Business**

**6. Building Commissioner: Grant Lewton**

**a. No New Business**

**7. Emergency, Health & Safety Commissioner: Mathew Damm**

**a. No New Business**

**8. Street Commissioner: Vacant**

**9. Water Commissioner: Shondreka Burney**

**a. No New Business**

**10. Chief Water Operator: Kevin Turley**

**a. Master Vault Update**

Added to end of agenda, not present at time of agenda item (5:40 PM)

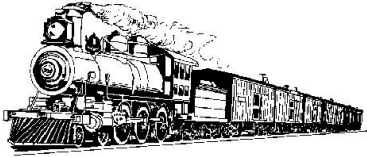
**11. Old Business**

**a. No Old Business**

**12. New Business**

**a. Bill No. 2025-08**

**AN ORDINANCE AMENDING SECTION 6 OF ORDINANCE 365; AN ORDINANCE ESTABLISHING THE REQUIREMENTS, PROCEDURES AND FEES TO BE PAID FOR TRANSACTING BUSINESS WITHIN THE VILLAGE OF FERRELVIEW, MISSOURI.**



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Chairman Elizabeth Damm read the title of Bill No. 2025-08 in its entirety twice to the Board of Trustees and audience.

A motion was made by Mathew Damm to pass Bill No. 2025-08 to be numbered Ordinance 392. Motion was seconded by Grant Lewton.

Roll Call Vote:

Elizabeth Damm-aye \_\_\_\_\_

Mathew Damm-aye \_\_\_\_\_

Shondreka Burney-absent \_\_\_\_\_

Grant Lewton-aye \_\_\_\_\_

Motion Carries 3-0-0-1

**b. Bill No 2025-09**

***\*AN ORDINANCE AMENDING SECTION 14 OF ORDINANCE 365; AN ORDINANCE TO PROVIDE FOR SUNDAY SALE OF INTOXICATING LIQUOR IN THE ORIGINAL PACKAGE AND ENACTING NEW LICENSE FEES FOR CLASS ONE, CLASS TWO AND CLASS THREE LIQUOR LICENSES WITHIN THE VILLAGE OF FERRELVIEW, MISSOURI.***

Chairman Elizabeth Damm read the title of Bill No. 2025-09 in its entirety twice to the Board of Trustees and audience.

A motion was made by Mathew Damm to pass Bill No. 2025-09 to be numbered Ordinance 393. Motion was seconded by Grant Lewton.

Roll Call Vote:

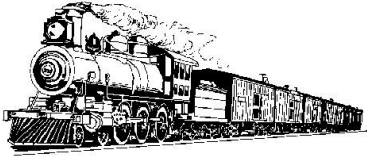
Elizabeth Damm-aye \_\_\_\_\_

Mathew Damm-aye \_\_\_\_\_

Shondreka Burney-absent \_\_\_\_\_

Grant Lewton-aye \_\_\_\_\_

Motion Carries 3-0-0-1



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Chief Water Operator Kevin Turle arrived at the meeting at approximately 5:50 PM.

**10. Chief Water Operator: Kevin Turley**

**a. Master Vault Update**

Mr. Turley stated that he has been in contact with Menke Excavating regarding the installation of the sump pump in the master meter vault. Mr. Turley stated that a power drop request will need to be submitted to Evergy and the electrician that Menke is considering working with is Dave Goodlet, who has previously worked with other water district such as Smithville, MO. Ms. Baxter stated she will reach out to Evergy for the official service drop request. Mr. Turley asked when the project needed to be completed, Ms. Damm replied that the project needs to be completed and all expenditures made by December 31<sup>st</sup>, 2026. Mr. Turley stated he is requesting 100 AMP service.

Mr. Turley stated he completed his renewal for his DS2 certification and is valid until 2028.

**13. Treasurer April Baxter**

**a. Treasurer’s Report: Monthly Billing Summaries: November 2025**

Ms. Baxter submitted the monthly billing summaries for all accounts held by the Village of Ferrelview for review and approval.

A motion was made by Grant Lewton to pay the bills. Motion was seconded by Mathew Damm.

Roll Call Vote:

Elizabeth Damm-aye \_\_\_\_\_

Mathew Damm-aye \_\_\_\_\_

Shondreka Burney-absent \_\_\_\_\_

Grant Lewton-aye \_\_\_\_\_

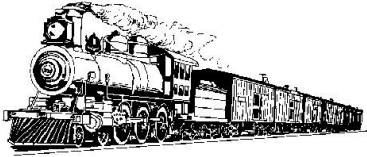
Motion Carries 3-0-0-1

**b. Annual Budget 2026: Review & Approval**

Ms. Baxter stated that there were just a few adjustments that needed to be made to the 2026 budget which include;

General Fund;

1. Increase in income relating to all classes of liquor licensing, per Ordinance 393
2. Increase to expenditures for grant funding expenses, requested by Mr. Damm for future 2026 grant opportunities.
3. Increase to expenditures for community outreach from one thousand (1,000) to one thousand five hundred (1,500), requested by Ms. Damm.



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4. Increase to expenditures for building expenses from two thousand (2,000) to five thousand (5,000), requested by Mr. Lewton.

Ms. Baxter stated that all other budget adjustments to the General Fund can be made via Resolution if needed in the future.

5. Ms. Baxter asked for an increase to expenditures for the City Park from one thousand five hundred (1,500) to three thousand (3,000) to cover expenditures for backfill and rubber mulch for the park re-opening in the spring. Mr. Lewton agreed that the increase would be beneficial.

Ms. Damm stated that an addition to the Water Fund will need to include monthly billing fee for the new meter once the sump pump is installed. Ms. Baxter proposed writing a resolution once the installation is complete.

Ms. Baxter stated that the Board wanted to discuss, in the regular session, raises for employees. Mr. Damm stated that Ms. Baxter's request for a thirty percent (30%) raise was graciously declined in the Special Budget Session held earlier in the month. Ms. Baxter also stated that she has heard back from Village Counsel regarding reinstating pay for Trustees for the Village of Ferrelview, MO. Mr. Megraw stated that pay can be reinstated per ordinance before the next election, but to have a effective date after the 2026 Municipal General Election. Mr. Lewton replied that he would be happy not to take a salary but it may help with people being interested in sitting on the Board. Mr. Damm agreed. All Board members agreed to add additional pay of twenty dollars (\$20) for Special Sessions. The Board discussed adding prevailing wage for work above regular & special meetings but declined to do so at this time for budgeting reasons. Mr. Damm suggesting discussing it at a time where there is a full Board, hopefully in the near future.

A motion was made by Elizabeth Damm to reinstate pay for Trustees for the Village of Ferrelview, MO effective May 1<sup>st</sup>, 2026. Motion was seconded by Mathew Damm.

Roll Call Vote:

Elizabeth Damm-aye \_\_\_\_\_

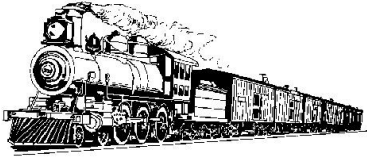
Mathew Damm-aye \_\_\_\_\_

Shondreka Burney-absent \_\_\_\_\_

Grant Lewton-aye \_\_\_\_\_

Motion Carries 3-0-0-1

Ms. Damm stated that she is suggesting a pay increase for Ms. Baxter of four percent (4%). Ms. Damm added that Mr. Wittwer has not completed his ninety (90) day probationary period, after which time an increase to his pay has previously been approved when he was hired. Ms. Baxter stated the Mr. Turley and herself received pay raises in 2023 and have not received one since. Mr. Lewton stated that financially the



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Village is in a good spot and currently has the budget to reward employee who have been with the Village an extended period of time. Mr. Lewton suggested a raise of ten percent (10%) to make up for the two years without cost of living raises.

A motion was made by Grant Lewton to increase pay by ten percent (10%) for the Chief Water Operator and City Administrator. Motion was seconded by Mathew Damm.

Roll Call Vote:

Elizabeth Damm-aye \_\_\_\_\_

Mathew Damm-aye \_\_\_\_\_

Shondreka Burney-absent \_\_\_\_\_

Grant Lewton-aye \_\_\_\_\_

Motion Carries 3-0-0-1

A motion was made by Elizabeth Damm to approve the 2026 Budget as presented. Motion was seconded by Mathew Damm.

Roll Call Vote:

Elizabeth Damm-aye \_\_\_\_\_

Mathew Damm-aye \_\_\_\_\_

Shondreka Burney-absent \_\_\_\_\_

Grant Lewton-aye \_\_\_\_\_

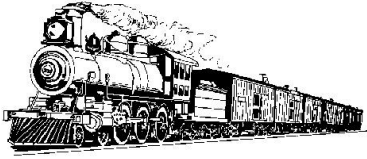
Motion Carries 3-0-0-1

#### 14. Adjourn Meeting

A motion was made by Elizabeth Damm to adjourn the regular session. Motion was seconded by Grant Lewton

Motion carries 3-0-0-1

The Regular Session was adjourned at 6:39 PM.



# *Village of Ferrelview*

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The minutes of the meeting held on December 9th, 2025 were approved by the Board of Trustees on this 13th day of January, 2026.

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Chairman of the Board

Attest:

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City Clerk