



Village of Ferrelview

205 NW Heady Ave Ferrelview, MO 64163 Phone: (816) 464-5010 Fax (816) 464-2383

All Electric Conversion Request for Bids (“RFB”)

ISSUE DATE: November 18, 2022

DUE DATE: 4:00 PM on December 30, 2022 (“Submission Deadline”)

INSTRUCTIONS: Please submit two (2) paper copies of the full bid. Submittals must be delivered in a sealed envelope in person, via mail or courier. Please write “**Electric Conversion**” clearly on the outside of the sealed package. Submittals received by email, fax, or after the Submission Deadline will be rejected.

SUBMIT TO: VILLAGE OF FERRELVIEW CITY HALL
205 NW HEADY AVE
FERRELVIEW, MO 64163

CONTACT INFO: Any questions concerning this RFB must be submitted by email to vof.cityclerk@gmail.com no later than **2:00 PM** on **December 16, 2022**. Questions will be answered collectively in one or more Letter(s) of Clarification to be made available at www.villageofferrelview.com/bids. Questions received may be edited or combined with similar questions for clarity or length at the discretion of the Village of Ferrelview.

OVERVIEW AND SCOPE

The Village of Ferrelview (VOF) requests responsive proposals from experienced contractors to remove two propane furnaces and install an all-electric heating and air purification system. The Bidder selected is to furnish all labor, supervision, and other goods and services necessary for the full removal, disposal, and installation of the new/old systems.

PROPOSAL: Although the VOF prefers substance over form, to be considered responsive, Bidders are asked to review the following criteria/information requests and respond, in order, to the best of their ability.

a. **Pricing:** Bidders must provide comprehensive pricing for their services, including the machinery/equipment and all labor fees.

b. **Insurance:** Bidders must provide evidence of Commercial Liability and Workman’s Compensation Insurance and will be required to list the VOF as the certificate holder if selected.

All information provided by Bidders should be organized, clear and concise. Although there are no page limits, Bidders are asked to avoid excessive graphics, title pages, or other extraneous information in their proposal other than requested by the VOF.