**Minutes of the Meeting**

Regular Session held on October 5th, 2019

In attendance were:

**Board Members**: Phil Gilliam, John Rydholm, Beth Siegfried and Frank Baumann

**Absent**: Theresa Wilson and Police Chief Daniel Clayton

**Village Staff**: City Clerk April Baxter and Chief Water Operator Kevin Turley

**Audience Members**: Matt Damm, Wesley Johnston, Brandy Doolen, Renee VanAlst (Aflac Representative), Mary & Larry Hohimer

Meeting was called to order at 4PM.

**Chairman Phil Gilliam**: Gilliam stated that he would not respond to text messages from residents. Gilliam added that his email address is public record and that if any resident has any complaints or concerns to email him, if he does not respond that day, he will normally reply the following business day.

**City Clerk April Baxter**: The City Clerk presented the Board of Trustees with billing summaries from the month of September for all accounts.

A motion was made to pay the bills for the month of September by John Rydholm. Motion was seconded by Beth Siegfried.

Roll Call Vote:

Phil Gilliam-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Frank Baumann-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Beth Siegfried-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Theresa Wilson-absent \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

John Rydholm-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Motion Carries 4-0-0-1

A motion was made to approve the minutes from the previous session held on September 7th, 2019 by John Rydholm. Motion was seconded by Beth Siegfried.

Roll Call Vote:

Phil Gilliam-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Frank Baumann-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Beth Siegfried-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Theresa Wilson-absent \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

John Rydholm-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Motion Carries 4-0-0-1

The City Clerk asked the Board of Trustees for the final input for the Employee Handbook.

Beth Siegfried addressed the stop sign that was placed on 1st and Heady Ave while the City Clerk printed a copy of the Employee Handbook for Mr. Gilliam. Ms. Siegfried stated that she was unhappy with the placement of the stop sign because no one was notified. Gilliam respond that she was absent at the meeting when it was addressed and if the Village puts up a new stop sign, should the Village have to place an ad in the paper to notify residents? Gilliam added that it is the responsibility of drivers to look for traffic signage. Siegfried responded that it will be a mess in the winter. Baumann added that it is not the only way into town. Audience member Mary Hohimer suggested that a yield sign be put in place of the stop sign. Gilliam asked for the City Clerk to have maintenance to remove the stop sign and he would write an ordinance that would allow a yield sign at the intersection of 1st Street & Heady Avenue.

The Board of Trustees gave input on the attendance policy, leave (personal & sick), vacation and separation sections of the Employee Handbook. The Board of Trustees agreed to award all employees seven (7) sick/personal days and twenty hours (20) of vacation to start on January 1st and expire December 31st. The Board also agreed that upon separation from the Village, any employee in good standing, would be paid for unused vacation. The Board also agreed that three or more occurrences of being absent or tardy to work would be considered chronic and subject to discipline.

A motion was made to approve the Employee Handbook for the Village of Ferrelview with the notations discussed by Phil Gilliam. Motion was seconded by John Rydholm.

Roll Call Vote:

Phil Gilliam-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Frank Baumann-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Beth Siegfried-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Theresa Wilson-absent \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

John Rydholm-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Motion Carries 4-0-0-1

**Street Commissioner John Rydholm**: Rydholm presented the bid received for repaving on Garrison from Wild Cat Creek Bridge to Keith Drive by KC Asphalt in the amount of $29,750.00. Rydholm stated that the City Clerk placed an ad in the paper for bid proposals from Snow Removal for the 2019/2020 season. The City Clerk presented the Board of Trustees with a sealed bid from SYR. The Board of Trustees discussed the amount that the Village was charged by Metro Snow and compared those rates to the ones received by SYR.

A motion was made to accept the bid received from SYR for snow removal for the 2019/2020 season. Motion was seconded by Beth Siegfried.

Roll Call Vote:

Phil Gilliam-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Frank Baumann-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Beth Siegfried-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Theresa Wilson-absent \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

John Rydholm-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Motion Carries 4-0-0-1

A motion was made to accept the bid for repaving Garrison Avenue from KC Asphalt by John Rydholm. Motion was seconded by Beth Siegfried.

Roll Call Vote:

Phil Gilliam-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Frank Baumann-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Beth Siegfried-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Theresa Wilson-absent \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

John Rydholm-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Motion Carries 4-0-0-1

**Building Commissioner Frank Baumann**: Baumann stated that Ferrelwoods MHP has moved in a total of 10 trailers. Baumann did question why they placed one at Lot 20 because they tore up another resident’s yard at lot 22. Baumann added that he had begun to inspect the decks being built and they currently look good.

**Emergency Management/Health Commissioner**: Absent

**Police Chief Daniel Clayton**: Absent

**Chief Water Operator Kevin Turley**: Turley stated that he had some items regarding the speed humps and signage for the parking lot expansion. Turley stated that the raised cross walk that was originally planned for the Anderson House Parking Expansion has been changed to speed humps due to no connection to a sidewalk. Turley stated with no sidewalk the Village would be open to lawsuits if someone was injured crossing the street and landed in a culvert. Turley added that there would be signage before the speed hump indicating speed humps ahead and speed limit of 15 MHP and at the speed hump a sign indicating yield to pedestrians. Turley stated that Garrison Avenue would be closed for approximately one week to install the speed humps. Turley stated that the Village would have to maintain the speed humps and signage after the installation. Turley suggested placing cones by the roads edge to bring attention to the new signage once it is in place. Turley asked if the Village is going to require stop signs at the exits of the new parking lot, Gilliam responded that he would like to see yield signs at the exits and the board agreed. Siegfried asked about the stop sign on Garrison and Hilltop. Gilliam replied that if she would like to see to removed, the original ordinance would need to be located and she would need to write a new one repealing it, then the stop sign could be removed. Baumann agreed that he would like to see the stop sign removed. Audience member Mathew Damn stated that he would like to see a speed bump installed if the stop sign is removed because of the seeding that happens regularly on Garrison Avenue. The City Clerk asked Turley if the speed humps were going to be painted, he replied that he would send a picture via email of what he has asked for. Ms. Baxter added that she told James Valentine with Nabolz Construction that break away systems would need to be installed on all poles to be complaint with Federal Law.

**New Business**: Ms. Baxter stated that Synergy Services has requested that the domestic violence fund fees assessed in the total court costs be increased to four (4) dollars from two (2) dollars. Ms. Baxter stated the Village of Ferrelview is aligning court costs to align with Platte County and would send notice to Synergy Services if Platte County would like to increase said fee that the Village would be happy to align with their choice. Ms. Baxter stated that Platte County needs a new ordinance that aligns the Village’s court costs with the ones in place in Platte County. Gilliam stated that he would review the current ordinances and write a new one that amends and/or repeals the ones the Village currently has in place.

Ms. Baxter presented ordinances that have been posted at City Hall for over thirty (30) days. Gilliam stated that some of the proposed ordinances were “house cleaning”.

**Bill No. 2019-6 Ordinance 339**

**ORDINANCE TO PROVIDE FOR FIRE SUPPRESSION SERVICE WITHIN THE VILLAGE OF FERRELVIEW, MISSOURI; AUTHORIZING AND DIRECTING THE EXECUTION OF A FIRE SUPPRESSION AGREEMENT; AND APPROVING THE FEE FOR FIRE SUPPRESSION SERVICE UNDER SAID AGREEMENT**

A motion was made to approve Bill No. 2019-6 Ordinance 339 by Phil Gilliam. Motion was seconded by John Rydholm.

Roll Call Vote:

Phil Gilliam-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Frank Baumann-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Beth Siegfried-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Theresa Wilson-absent \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

John Rydholm-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Motion Carries 4-0-0-1

**Bill No. 2019-7 Ordinance 340**

**AN ORDINANCE REAPPOINTING CREDIT WORLD SERVICES INC. AS COLLECTION AGENCY FOR THE VILLAGE OF FERRELVIEW, MISSOURI**

A motion was made to approve Bill No. 2019-7 Ordinance 340 by Phil Gilliam. Motion was seconded by John Rydholm.

Roll Call Vote:

Phil Gilliam-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Frank Baumann-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Beth Siegfried-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Theresa Wilson-absent \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

John Rydholm-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Motion Carries 4-0-0-1

Gilliam stated the he would like Bill No. 2019-9 Proposed Ordinance 342 be posted at City Hall. This ordinance would establish a lease agreement between the Village of Ferrelview and Daniel Clayton for the lease of a 2016 Dodge Charger. Gilliam stated that Chief Clayton has purchased his own police vehicle and has agreed to lease it to the Village for the cost of one (1) dollar per year. Both the State Auditor’s Office and the Village’s attorney suggested that a lease be in place to protect both parties.

**Bill No. 2019-10 Ordinance 343**

**AN ORDINANCE REPEALING ORDINANCE 248 PROHIBITING PITBULL DOGS WITHIN THE VILLAGE OF FERRELVIEW**

Gilliam read the ordinance in full to the Board of Trustees and the audience of the regular session.

A motion was made to approve Bill No. 2019-10 Ordnance 343 by Frank Baumann. Motion was seconded by John Rydholm.

Roll Call Vote:

Phil Gilliam-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Frank Baumann-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Beth Siegfried-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Theresa Wilson-absent \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

John Rydholm-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Motion Carries 4-0-0-1

**Old Business**: Gilliam stated that the tractor trailer company that ran over the stop sign at 1st Street & Heady Avenue has paid the invoice for the new stop sign, pole, break away, along with labor costs to reinstall the pole and sign.

Ms. Baxter stated that the ordinance establishing franchise fees for Missouri Gas & Energy, now Spire, will expire in 2020. A new ordinance has been posted at City Hall for a week and could be addressed at the next regular session to be held on November 2nd, 2019.

Baumann asked whose drive was located just past Brightwell Estates. Baumann voiced concern about the rock that is ending up in the roadway and may be a hazard for motorcycles. Baumann asked if maintenance could put the rocks and grave and place them back in the driveway.

**Audience Participation**: Audience member Mathew Damm presented the Board of Trustees a new lot/site plan for lot 56. Gilliam responded that he feels like the lot plan is in compliance with the setback requirements within the Village of Ferrelview’s ordinances. Mr. Damm asked who is responsible for the drain-lines(sewer). Gilliam responded that Ferrelwoods is responsible for the sewer and water lines from the Village main to every connection within the mobile home park. Mr. Damm stated that they are unable to locate the sewer line at lot 56.

Audience member Wesley Johnston asked about his repeated concerns with the overflow on the Anderson House Parking Lot retention/detention pond. Mr. Johnston presented the board with the video of the last rainfall and the overflow that ran off of the pond for almost three days onto his property. Gilliam asked Mr. Johnston to forward him the video and he would address Mayank with Anderson House Apartments.

Audience member Mary Hohimer asked why she was getting mailed copies of lawsuits regarding Phil Gilliam and the Village of Ferrelview. Gilliam responded that there are residents of Ferrelview who do not like him and they think that if they send people like Mrs. Hohimer copies of that type of information she would not like him as well. Mrs. Hohimer added that she had her trailer stolen this week and her neighbor had their Jeep stolen as well. Gilliam replied that in order to get Clayton back to full time hours, the Village will have to make it to through the first court date to be able to justify the expense. Mrs. Hohimer asked why the unlicensed vehicle was not removed from the vacant lot on Chester. Mrs. Hohimer added that the vehicle had been covered. The City Clerk responded that the law does allow for the vehicle to be covered if it is on private property and not licensed. Ms. Baxter added that she had spoken with Damien from Unicorn Apartments, who is the owner of the vacant lot, and he said that he was working with the owner of the vehicle to have to it removed from the property. Ms. Baxter responded to Mrs. Hohimer’s trailer being stolen and stated that a neighbor had surveillance footage and has turned that footage over to Chief Clayton to review.

Audience member Brandy Doolen stated that she has paperwork from the Village of Ferrelview building inspector, failing her mobile home on her occupancy permit inspection and inquired about what could be done regarding the failing structure of her mobile home. Gilliam advised Mr. Doolen that is a private property issue. Gilliam asked the City Clerk to research Ms. Doolen’s Occupancy Permit. If she was allowed to move into the mobile home without a valid occupancy permit, the Village could issue a citation for a mobile home being occupied without a valid permit. Ms. Doolen asked why she would be cited and Gilliam responded that she would be at fault if she moved in knowing that it did not have a valid permit. The City Clerk was asked to consult the Village attorney on the matter.

Renee VanAlst, a representative from Aflac, presented the Board of Trustees with information for the Village employees regarding an Aflac supplemental insurance plan option, which would be at no expense to the Village of Ferrelview.

Water Commissioner Beth Whorton inquired about raising the reconnection fee ceiling from one hundred (100). Gilliam replied that a judge would find that exorbitant and would prevent the resident from being able to get their water turned back on. Gilliam stated that several neighboring municipalities have the same fees. The City Clerk responded that now that residents are being shut-off when non-payment occurs, almost all residents pay their bills by the 25th of the month. Ms. Baxter added that there was only one shut-off last month out of almost one hundred and fifty (150) active accounts.

Baumann inquired about moving up audience participation on the agenda. The City Clerk stated that there is an ordinance in place that establishes the order of the agenda. Audience member Mr. Johnston added that when three people can determine the fate of the Village and you set up a mechanism to have them out of the meeting before official Village business, it might look bad. Baumann agreed with Mrs. Johnston’s point. Mr. Johnston added that the residents need to see the process. Mr. Johnston asked if the ditches could be cleaned up north bound on Heady. Siegfried replied that she would donate her children’s time to help with the clean-up of trash on Heady.

A motion was made to adjourn the regular session by Frank Baumann. Motion was seconded by Beth Siegfried.

Roll Call Vote:

Phil Gilliam-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Frank Baumann-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Beth Siegfried-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Theresa Wilson-absent \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

John Rydholm-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Motion Carries 4-0-0-1

Meeting was adjourned at 5:56 PM

The minutes of the meeting held on October 4th, 2019 were approved by the Board of Trustees

on the \_\_\_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 2019.

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Chairman of the Board

Attest:

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City Clerk