**Stormwater Culvert Improvements**

6th & 7th Street

REQUEST FOR BIDS (“RFB”)

**ISSUE DATE**: July 20, 2022

**DUE DATE**: 4:00 PM on August 12th, 2022 (“Submission Deadline”)

**INSTRUCTIONS**: Please submit five (5) paper copies. Submittals must be delivered in a sealed envelope in person, via mail or courier. Please write “**SCI 6th & 7th St. RFB**” clearly on the outside of the sealed package. Submittals received by email, fax, or after the Submission Deadline will be rejected.

**SUBMIT TO**: VILLAGE OF FERRELVIEW CITY HALL

 205 NW HEADY AVE FERRELVIEW, MO 64163

**CONTACT INFO**: Any questions concerning this RFB must be submitted by email to vof.cityclerk@gmail.com no later than **2:00 PM** on **August 5th, 2022**. Questions will be answered collectively in one or more Letter(s) of Clarification to be made available at www.villageofferrelview.com/bids. Questions received may be edited or combined with similar questions for clarity or length at the discretion of the Village of Ferrelview.

**ANTICIPATED SCOPE OF SERVICES:**

**6TH STREET:**

a. Remove existing improvements (Pavement)

b. Replace approximately 45ft of stormwater culvert (24” in diameter) underneath 6th Street at the intersection of N.W. Heady Avenue

c. Install compacted limestone and screening at a minimum depth of 6” on top and 4” underneath culvert

d. Install flared ends, rock blanket and rip-rap at both inlet and outlet of culvert

e. Pavement Restoration

**7TH STREET:**

a. Remove existing improvements (Pavement)

b. Install approximately 45ft of stormwater culvert (24” in diameter) underneath 7th Street at the intersection of N.W. Heady Avenue

c. Install compacted limestone and screening at a minimum depth of 6” on top and 4” underneath culvert

d. Install flared ends, rock blanket and rip-rap at both inlet and outlet of culvert

e. Pavement Restoration

**WITHDRAWAL; ERROR**

Proposals may be withdrawn due to errors or for any other reason by a written request received by vof.cityclerk@gmail.com prior to the Submission Deadline.

**PROPOSAL**: Although the VOF prefers substance over form, to be considered responsive, Bidders are asked to review the following criteria/information requests and respond, in order, to the best of their ability.

a. **Pricing**: Bidders must provide comprehensive pricing for their services, including the machinery/equipment and all labor fees (for Bidder and subcontractor personnel)

All wages paid for work under this contract shall comply with the requirements of the prevailing wage law of the State of Missouri, Missouri Public Law 294, Sec.290.210 through 290.340, R.S. MO. 1969, as amended.

The selected bidder shall comply with all applicable local, state, and federal laws including the American’s with Disabilities Act, the guidelines of the Consumer Product Safety Commission (CPSC) and American Society of Testing Materials (ASTM) and Missouri Prevailing Wage Laws for Platte County.

b. **Insurance**: Bidders must provide evidence of Commercial Liability and Workman’s Compensation Insurance and will be required to list the VOF as the certificate holder if selected.

The VOF shall waive all licensing fees required under Ordinance 354 Section 5 for the entire duration of the contract for the Bidder who is selected. Sub-contractors shall also be exempt from said licensing fee requirements but will have to furnish evidence of Commercial Liability and Workman’s Compensation Insurance and the VOF will be required to be listed as a certificate holder.

**RFB PACKETS**

A complete copy of this RFB, including exhibits, necessary forms and other relevant information is available on-line at www.villageofferrelview.com/bids. This RFB provides the information necessary to prepare and submit a proposal for consideration by the VOF.

**EVALUATION**: The Village of Ferrelview Board of Trustees will review all RFB’s at the Regular Board of Trustees Session scheduled to be held on August 16th, 2022 at 5:00 PM.

All information provided by Bidders should be organized, clear and concise. Although there are no page limits, Bidders are asked to avoid excessive graphics, title pages, or other extraneous information in their proposal other than requested by the VOF.

Pursuant to 610.021 RSMo, Item 12, all documents within a request for bid (RFB) become open record as soon as the bid is opened. Bidders and proposers should be aware that all documents within a submittal will become open records.

**LETTERS OF CLARIFICATION**

Responses to all questions timely submitted by potential Bidders, as well as any revisions incorporated into this RFB by the VOF, will be confirmed collectively, rather than individually, in a letter made available online at http://www.villageofferrelview.com/bids (each, a “Letter of Clarification”). When issued, Letters of Clarification become part of this RFB and automatically supersede any previous terms, conditions, specifications, or provisions in conflict therewith. By submitting their bid, Bidders shall be deemed to have reviewed all Letters of Clarification and to have considered all responses, as well as any revisions, and incorporated them into their submittal. Verbal responses by any VOF officer, director or employee cannot alter the terms, conditions, specifications, or provisions as stated herein. It is the responsibility of Bidders to monitor the foregoing link and ensure they receive any such Letters of Clarification and incorporate them in their proposal.

**FORM OF AGREEMENT**

**By submitting a response to this RFB, Bidder agrees, upon notice of selection, to promptly enter into a contract with the Village of Ferrelview for said “Stormwater Culvert Improvements” and agrees to have work completed no later than November 15, 2022.**

**CONFLICTS OF INTEREST**

Bidders are advised that they have an affirmative obligation to disclose any affiliation or business relationship with a VOF employee, officer, or director creating a conflict of interest (or appearing to a reasonable person to potentially exist). All Bidders are required to submit the non-collusion affidavit form may find it online at http://www.villageofferrelview.com/bids. By submitting a bid, Bidder’s represent to the VOF that they have complied with the requirements set forth within.