Meeting Minutes

Regular Session held on January 10th, 2023 at 5 PM

**In attendance were:**

**Board Members:** Elizabeth Damm, Mathew Damm, Paul Lahman and John Kemp

**Village Staff:** City Clerk/Treasurer April Baxter

**Absent:** Chief Water Operator Kevin Turley

**Audience Members**: None

**1. Open Session**

**2. Call to Order-Chairman**

Meeting was called to order by Chairman Elizabeth Damm at 5:04 PM

**3. Agenda**

A motion was made by Paul Lahman to approve the agenda as presented. Motion was seconded by Elizabeth Damm.

Roll Call Vote:

Elizabeth Damm-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mathew Damm-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

John Kemp-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Paul Lahman-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Motion Carries 4-0-0-0

**4. City Clerk April Baxter**

**a. Approval of Meeting Minutes December 13th, 2022**

Ms. Baxter presented the meeting minutes from the Regular Session held on December 13th, 2022 to the Board of Trustee for review.

A motion was made by Paul Lahman to approve the meeting minutes as presented. Motion was seconded by John Kemp.

Roll Call Vote:

Elizabeth Damm-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mathew Damm-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

John Kemp-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Paul Lahman-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Motion Carries 4-0-0-0

**5. Chairman Elizabeth Damm**

**a. Community Trash Clean Up Proposal**

MS. Damm voiced her concerns regarding the amount of trash around the community and asked the board members if they would be willing to donate their time for a community clean up twice per year. The Board of Trustees decided on board member driven volunteer community clean-up for April 22nd, 2023 (Earth Day) between the hours of noon and 4 PM.

**6. Building Commissioner John Kemp**

a. No New Business

**7. Emergency, Health & Safety Commissioner Mathew Damm**

a. No New Business

**8. Water Commissioner Paul Lahman**

a. No New Business

**9. Kevin Turley Chief Water Operator**

a. No New Business

**10. Police Department**

**a. Department Update/Stats**

Chief Johnson asked about the grant for the dash cameras for the patrol vehicles. Ms. Baxter forwarded on the grant information to the Board of Trustees for them to review and added that there are certain reporting requirements of the grant, like reporting for three years regarding the impacts said grant has had on the Police Department.

Chief Johnson gave the stats for the Village of Ferrelview Police Department for the month of December 2022. Mr. Kemp asked the Chief of Police for a few details regarding the calls for service and criminal charges.

**11. Old Business**

**a. Budget 2023 Approval-Meeting Day & Time**

The Board of Trustees discussed a meeting date & time for the final budget for 2023. The board set the date for January 18th, 2023 at 5 PM.

**b. Request for Bids; Tree Removal City Park Sealed Bid Opening**

The City Clerk opened the sealed bids submitted for the tree removal projects at the City Park. One bid was submitted for each project by Perfect Cents Lawn Care & Snow Removal. The City Clerk stated she is removing a bid submitted by Perfect Cents that lists a discount if hired for both projects and noted no other contractor was asked for a bid for both projects so it must be excluded.

Perfect Cents Lawn Care & Snow Removal:

RFB West Side City Park: $4,440

RFB East Side City Park: $8,030

A motion was made by Mathew Damm to accept the bid received by Perfect Cents Lawn Care & Snow Removal for the removal of trees on the west side of the City Park in the amount of four thousand four hundred and forty (4,440) dollars to apply for the Platte County Outreach Grant.

Roll Call Vote:

Elizabeth Damm-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mathew Damm-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

John Kemp-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Paul Lahman-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Motion Carries 4-0-0-0

**12. New Business**

**a. Proposed Change to the Date for the Regular Session Scheduled for 02/14/2023**

The Board of Trustees discussed possibly changing the date for the next regular session due to it falling on Valentine’s Day. The Board decided to move forward with the scheduled date of February 14th, 2023 for the next regular session.

**13. Treasurer April Baxter**

**a. Treasurer’s Report: Monthly Billing Summaries**

Treasurer April Baxter submitted the monthly billing summaries for all accounts held by the Village of Ferrelview.

A motion was made by Elizabeth Damm to pay the bills. Motion was seconded by Paul Lahman.

Roll Call Vote:

Elizabeth Damm-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mathew Damm-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

John Kemp-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Paul Lahman-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Motion Carries 4-0-0-0

**14. Closed Session Pursuant to:**

a. RSMo 610.021 (3) Personnel

b. RSMo 610.021 (1) Legal

A motion was made by Elizabeth Damm to close the open session and open a closed session pursuant to RSMo 610.021 (1) Legal, (3) Personnel. Motion was seconded by Paul Lahman.

Roll Call Vote:

Elizabeth Damm-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mathew Damm-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

John Kemp-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Paul Lahman-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Motion Carries 4-0-0-0

The open session was closed at 5:43 PM

The open session was re-opened at 6:15 PM

**15. Adjourn Meeting**

A motion was made by Elizabeth Damm to adjourn the regular session. Motion was seconded by John Kemp.

Roll Call Vote:

Elizabeth Damm-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mathew Damm-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

John Kemp-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Paul Lahman-aye \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Motion Carries 4-0-0-0

The regular session was adjourned at 6:16 PM

The minutes of the meeting held on January 10th, 2023 were approved by the Board of Trustees on this

14th day of February, 2023.

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Chairman of the Board

Attest:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City Clerk