

Village of Ferrelview

205 NW Heady Ave Ferrelview, MO 64163 Phone: (816) 464-5010 Fax (816) 464-2383

Meeting Minutes Regular Session held May 14, 2024 at 5 p.m.

In attendance were:

Board Members: Elizabeth Damm, Mathew Damm and Edward Evans

Village Staff: City Administrator April Baxter

Absent: Building Commissioner John Kemp and Chief Water Operator Kevin Turley

Audience Members: Grant Lewton

1. Open Session

2. Call to Order-Chairman

Chairman Elizabeth Damm called the regular session to order at 5:06 p.m.

3. Approval of Agenda

Ms. Damm asked for amendments to the agenda to include 11b. Chairman Protem & 11c. July Meeting Date.

A motion was made by Elizabeth Damm to approve the agenda with the amendments 11b. Chairman Protem & 11c. July Meeting Date. Motion was seconded by Mathew Damm.

Roll Call Vote:

Elizabeth Damm-aye

Mathew Damm-aye

John Kemp-absent

Edward Evans-aye

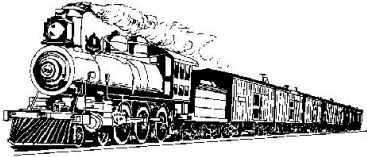
Motion Carries 3-0-0-1

A motion was made by Elizabeth Damm to not excuse the absence of Building Commissioner John Kemp. Motion was seconded by Mathew Damm.

Roll Call Vote:

Elizabeth Damm-aye

Mathew Damm-aye



Village of Ferrelview

205 NW Heady Ave Ferrelview, MO 64163 Phone: (816) 464-5010 Fax (816) 464-2383

John Kemp-absent

Edward Evans-aye

Motion Carries 3-0-0-1

4. City Clerk: April Baxter

a. Approval of Meeting Minutes:

a1. Regular Session 04/09/2024

a2. Regular Session 04/23/2024

Ms. Baxter presented the meeting minutes from the Regular Session held on 04/09/2024 and the Special Session held on 04/23/2024.

A motion was made by Mathew Damm to approve the meeting minutes from the Regular Session held on 04/09/2024 and the Special Session held on 04/23/2024 as presented. Motion was seconded by Edward Evans.

Roll Call Vote:

Elizabeth Damm-aye

Mathew Damm-aye

John Kemp-absent

Edward Evans-aye

Motion Carries 3-0-0-1

b. Swearing in of Appointed Official:

b1. Edward Evans

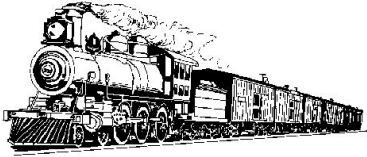
City Administrator and Notary April Baxter swore in appointed trustee Edward Evans into office. Mr. Evans was appointed at the regular session held on 04/09/2024.

c. Vacation Request: August 2024

Ms. Baxter asked for vacation approval from the board for 05/17/2024, 07/12/2024 and 08/15/2024-08/16/2024.

A motion was made by Mathew Damm to approve the vacation request from Ms. Baxter. Motion was seconded by Edward Evans.

Roll Call Vote:



Village of Ferrelview

205 NW Heady Ave Ferrelview, MO 64163 Phone: (816) 464-5010 Fax (816) 464-2383

Elizabeth Damm-aye _____

Mathew Damm-aye _____

John Kemp-absent _____

Edward Evans-aye _____

Motion Carries 3-0-0-1

5. Chairman: Elizabeth Damm

a. Training Update: Lauber Law

Chairman Elizabeth Damm gave a brief update on the training session that she and the City Administrator attended. The training is 4.5 credit hours for the MML’s Governance Institute. Ms. Baxter asked for the Board to pursue selecting auditor services for annual audits of the books for the Village.

6. Building Commissioner: John Kemp

a. No New Business

7. Emergency, Health & Safety Commissioner: Mathew Damm

a. LED Conversion City Hall

Mr. Damm presented his thoughts to convert all the fluorescent lights over to L.E.D. fixtures and have a complete inspection of the electrical system in City Hall. The conversion would qualify for Evergy rebates as well.

A motion was made by Edward Evans to contact Bart’s Electric for a bid for a fluorescent light conversation and electrical inspection of City Hall. Motion was seconded by Mathew Damm.

Roll Call Vote:

Elizabeth Damm-aye _____

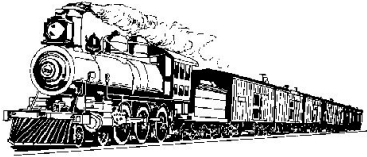
Mathew Damm-aye _____

John Kemp-absent _____

Edward Evans-aye _____

Motion Carries 3-0-0-1

8. Street Commissioner: Edward Evans



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a. Street Sign Replacement Project

Ms. Baxter asked if Mr. Edwards would like to move forward with the previously approved project for total street sign replacement within the Village. Mr. Evans stated he would look and get a count of the signs and style of posts throughout the community.

b. Future Road Projects 2024/2025

Mr. Evans stated that the reimbursement has been received from Platte County for the stormwater project. Ms. Baxter confirmed the check was deposited in the month of April. Mr. Evans presented his thoughts on utilizing the Platte County Special Road monies to begin curbing throughout the village in an effort to curb erosion that is happening on the edge of the roadways. Ms. Baxter stated that Chief Water Operator recommended beginning at the top of the hill on Garrison, connecting the existing concrete gutters to the ones within the Ferrelwood MHP and the curbing at Anderson House Apartments, working south in phases. Mr. Evans asked for Ms. Baxter to reach out the KC Concrete for an idea for project expenses. Audience member Grant Lewton suggested reaching out to Prime Asphalt as well.

9. Chief Water Operator: Kevin Turley

a. No New Business

10. Old Business

a. Tree Maintenance 2024: Project Completion

Ms. Baxter stated the Tree Maintenance 2024 Project has been completed and the invoice has been paid. Mr. Damm praised the contractor adding that they left no debris anywhere.

b. Earth Day 2024 Expenditures

Ms. Baxter gave the expenditures totals for Earth Day 2024 and noted that there were no contamination fees for the dumpsters.

11. New Business

a. Board Vacancy

a1. Resident Interests

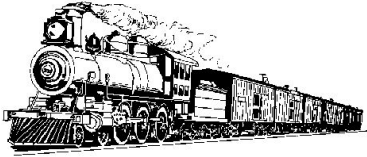
Mr. Lewton expressed his interest in filling the vacancy on the Board of Trustees. Mr. Lewton has been a member of the community for one year.

A motion was made by Edward Evans to appoint Grant Lewton as a trustee for the Board of Trustees for the period of one year. Motion was seconded by Mathew Damm.

Roll Call Vote:

Elizabeth Damm-aye _____

Mathew Damm-aye _____



Village of Ferrelview

205 NW Heady Ave Ferrelview, MO 64163 Phone: (816) 464-5010 Fax (816) 464-2383

John Kemp-absent _____

Edward Evans-aye _____

Motion Carries 3-0-0-1

a2. Swearing in of Appointed Official: If applicable

City Administrator and Notary April Baxter swore in appointed trustee Grant Lewton into office.

b. Chairman Pro tem*

Ms. Damm stated that since there is a new board there needs to be a Chairman Protem selected to run board meeting in the event of her absence.

Ms. Damm nominated Edward Evans. Nomination was seconded by Mathew Damm.

Roll Call Vote:

Elizabeth Damm-aye _____

Mathew Damm-aye _____

John Kemp-absent _____

Edward Evans-aye _____

Grant Lewton-aye _____

Motion Carries 4-0-0-1

c. July Meeting Date*

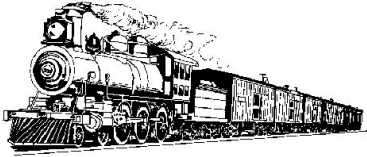
Ms. Damm stated that she and Mr. Damm will be unavailable on the scheduled date for the regular session in July and asked the Board Members for approval to move the meeting date to July 2nd, 2024. The board agreed to move the July regular session to July 2nd, 2024 at 5 P.M.

12. Treasurer April Baxter

a. Treasurer’s Report: Monthly Billing Summaries; April 2024

Ms. Baxter stated she will begin to send out quarterly Profit and Loss reports to the Trustees for their review.

Ms. Baxter presented the monthly billing summaries for all counts held by the Village of Ferrelview.



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205 NW Heady Ave Ferrelview, MO 64163 Phone: (816) 464-5010 Fax (816) 464-2383

A motion was made to pay the bills by Mathew Damm. Motion was seconded by Edward Evans.
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Elizabeth Damm-aye _____

Mathew Damm-aye _____

John Kemp-absent _____

Edward Evans-aye _____

Grant Lewton-aye _____

Motion Carries 4-0-0-1

b. Earth Day 2024 Expenditures

Ms. Baxter gave the expenditure report earlier in the regular session.

c. Signature Card Updates

Postpone until June regular session.

13. Adjourn Meeting

A motion was made by Edward Evans to adjourn the regular session. Motion was seconded by Mathew Damm.

Roll Call Vote:

Elizabeth Damm-aye _____

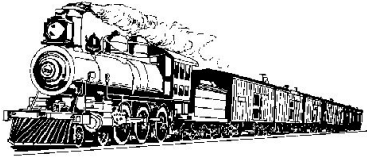
Mathew Damm-aye _____

John Kemp-absent _____

Edward Evans-aye _____

Grant Lewton-aye _____

Motion Carries 4-0-0-1



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The regular session was adjourned at 6:23 PM

The minutes of the meeting held on May 14, 2024 were approved by the Board of Trustees on this 11th day of June, 2024.

Chairman of the Board

Attest:

City Administrator