

# Village of Ferrelview

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205 NW Heady Ave Ferrelview, MO 64163 Phone: (816) 464-5010 Fax (816) 464-2383

## Meeting Minutes

Regular Session held on September 9, 2025 at 5:30 PM

### **In attendance were:**

**Board Members:** Elizabeth Damm, Shondreka Burney, and Mathew Damm

**Village Staff:** City Administrator April Baxter

**Absent:** Building Commissioner Grant Lewton and Chief Water Operator Kevin Turley

**Audience Members:** None

### **1. Open Session**

### **2. Call to Order-Chairman**

Chairman Elizabeth Damm called the regular session to order at 5:34 PM.

### **3. Approval of Agenda**

A motion was made by Mathew Damm to approve the agenda as presented. Motion was seconded by Shondreka Burney.

Motion Carries 3-0-0-1

### **4. City Clerk: April Baxter**

#### **a. Approval of Meeting Minutes;**

#### **a1. Regular Session 08/12/2025**

#### **a2. Closed Session 08/12/2025**

#### **a3. Public Hearing 08/28/2025**

Ms. Baxter presented the meeting minutes from the Regular & Closed Sessions held on 08/12/2025 and the Public Hearing held on 08/28/2025 to the Board of Trustees for review and approval.

A motion was made by Mathew Damm to approve the meeting minutes from the Regular & Closed Sessions held on 08/12/2025 and the Public Hearing held on 08/28/2025 as presented. Motion was seconded by Shondreka Burney.

Motion Carries 3-0-0-1

### **5. Chairman: Elizabeth Damm**

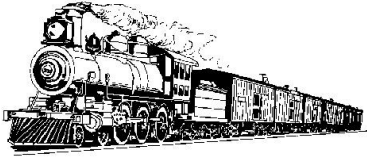
#### **a. No New Business**

### **6. Building Commissioner: Grant Lewton**

#### **a. Excused Absence**

A motion was made by Mathew Damm to excuse the absence of Grant Lewton due to vacation. Motion was seconded by Shondreka Burney.

Roll Call Vote:



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Elizabeth Damm-aye

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Mathew Damm-aye

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Shondreka Burney-aye

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Grant Lewton-absent

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Motion Carries 3-0-0-1

## **7. Emergency, Health & Safety Commissioner: Mathew Damm**

### **a. Bill No. 2025-04: An Ordinance Establishing the Policies and Procedures for the Sale of Real Property, Surplus Property, Assets and Interests of the Village of Ferrelview-Final Revision**

Emergency, Health & Safety Commissioner Mr. Damm read the header aloud three times of Bill No. 2025-04:

#### **An Ordinance Establishing the Policies and Procedures for the Sale of Real Property, Surplus Property, Assets and Interests of the Village of Ferrelview**

A motion was made to pass Bill No. 2025-04 to be numbered Ordinance 389. Motion was seconded by Elizabeth Damm.

Roll Call Vote:

Elizabeth Damm-aye

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Mathew Damm-aye

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Shondreka Burney-aye

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Grant Lewton-absent

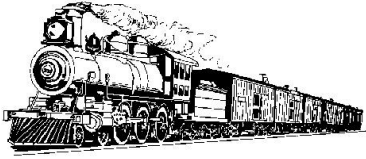
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Motion Carries 3-0-0-1

## **8. Street Commissioner: Vacant**

## **9. Water Commissioner: Shondreka Burney**

### **a. No New Business**



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## 10. Chief Water Operator: Kevin Turley

### a. No New Business

Absent

## 11. Old Business

### a. Commercial Traffic Enforcement

Ms. Baxter stated that she and Ms. Damm have been working with the Platte County Sheriff's Office to assist in commercial traffic enforcement. Ms. Baxter added that on Friday (September 5, 2025) two tractor trailers, a loaded dump truck, and one other commercial vehicle were given either citations or warnings from the Sheriff's Department. Ms. Baxter stated that she will continue to call the Sheriff's non-emergency line to report the commercial traffic as requested. Ms. Baxter also stated that expressed her concerns regarding the repaving of Heady Avenue to Deputy Mazer and was asked to relay all road project information to Seargent Fleishans for assistance with traffic control. Deputy Mazer also suggested adding additional signage in areas outside of the boundaries of Ferrelview and caution markers to draw more attention to them but understood the cost associated with those suggestions, especially outside the city limit's. The Board thanked Ms. Baxter and the Sheriff's Office for continuing to try to find a viable solution.

### b. Bill No. 2025-05: An Ordinance Amending Section 2 of Ordinance 366; Building Codes within the Village of Ferrelview, Missouri

Chairman Elizabeth Damm read the header aloud three times of Bill No. 2025-05;

#### **An Ordinance Amending Section 2 of Ordinance 366; Building Codes within the Village of Ferrelview, Missouri**

A motion was made by Elizabeth Damm to pass Bill No. 2025-05 to be numbered Ordinance 390. Motion was seconded by Shondreka Burney.

Roll Call Vote:

Elizabeth Damm-aye

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Mathew Damm-aye

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Shondreka Burney-aye

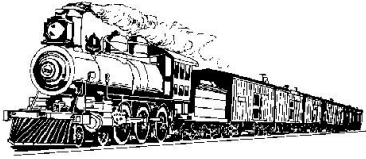
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Grant Lewton-absent

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Motion Carries 3-0-0-1

### c. City Park Re-Opening Community Event



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The Board briefly discussed date options for a reopening event for the park. Mr. Damm noted that due to unforeseen delays in the installation of the new equipment this topic should be postponed until the next regular session scheduled for October 14, 2025.

## **d. 117 Garrison Ave: Blueprint & Survey Submission**

Ms. Baxter stated that the blueprints and survey for the proposed new construction at 117 Garrison Ave were received and forwarded to Mr. Turley for review. Ms. Baxter added that a variance would need to be granted to allow the construction to be built to 2021 Building Codes as container homes are not regulated in the 2018 version. Ms. Baxter stated that she also asked Mr. Turley to assist with obtaining an inspector for the project who is familiar with 2021 Building Codes and container homes. Mr. Damm stated that he would also assist in looking for an licensed inspector for the construction.

## **12. New Business**

### **a. Edward Evans Resignation**

Ms. Damm stated that she received Mr. Evans resignation at the last session held on August 12, 2025 (to be effective August 31<sup>st</sup>, 2025).

A motion was made by Mathew Damm to accept the resignation of Edward Evans. Motion was seconded by Shondreka Burney.

Roll Call Vote:

Elizabeth Damm-aye

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Mathew Damm-aye

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Shondreka Burney-aye

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Grant Lewton-absent

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Motion Carries 3-0-0-1

## **13. Treasurer April Baxter**

### **a. Treasurer's Report: Monthly Billing Summaries: August 2025**

Ms. Baxter presented the treasurer's report for all accounts to the Board of Trustees for review and approval.

A motion was made by Mathew Damm to approve the treasurer's report and pay the bills. Motion was seconded by Shondreka Burney.

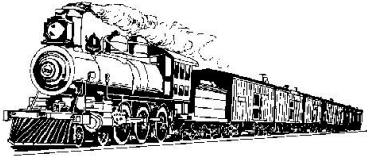
Roll Call Vote:

Elizabeth Damm-aye

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Mathew Damm-aye

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Shondreka Burney-aye

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Grant Lewton-absent

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Motion Carries 3-0-0-1

**b. Platte County Treasurer's Office Notice Missed Escrow Payment**

Ms. Baxter stated that she received notice from the Platte County Treasurer's Office on August 29, 2025 informing her that the treasurer's office failed to make an escrow payment into the Street Fund and would correct the issue within 7-10 days.

**14. Adjourn Meeting**

A motion was made by Elizabeth Damm to adjourn the regular session. Motion was seconded by Mathew Damm.

Motion carries 3-0-0-1

The Regular Session was adjourned at 6:04 PM.

The minutes of the meeting held on September 9, 2025 were approved by the Board of Trustees on this 14th day of October, 2025

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Chairman of the Board

Attest:

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City Clerk