

Village of Ferrelview

205 NW Heady Ave Ferrelview, MO 64163 Phone: (816) 464-5010 Fax (816) 464-2383

Meeting Minutes

Special Budget Session held December 3, 2025 at 5:30 PM

In attendance were:

Board Members: Elizabeth Damm, Mathew Damm and Shondreka Burney

Village Staff: City Administrator April Baxter

Absent: Building Commissioner Grant Lewton and Chief Water Operator Kevin Turley

Audience Members: NONE

1. Open Session

2. Call to Order-Chairman

Chairman Elizabeth Damm called the Special Budget Session to order at 5:40 PM

3. Approval of Agenda

A motion was made by Elizabeth Damm to approve the agenda as presented. Motion was seconded by Shondreka Burney.

Motion Carries 3-0-0-1

4. City Administrator/Treasurer April Baxter

a. Present Draft of 2026 Budget

Ms. Baxter presented the draft of the 2026 Budget to the Board of Trustees for review.

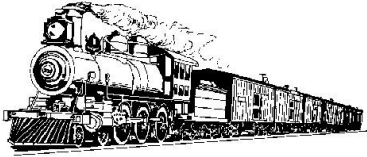
b. Bill No. 2025-08

**AN ORDINANCE AMENDING SECTION 6 OF ORDINANCE 365; AN
ORDINANCE ESTABLISHING THE REQUIREMENTS, PROCEDURES AND
FEES TO BE PAID FOR TRANSACTING BUSINESS WITHIN THE VILLAGE
OF FERRELVIEW, MISSOURI.**

Ms. Baxter presented Bill No. 2025-08 to the Board of Trustees for consideration. Ms. Baxter stated that due to the rising costs of Village operations a small increase to business licensing fees could generate additional revenue for 2026.

c. Bill No. 2025-09

**AN ORDINANCE AMENDING SECTION 14 OF ORDINANCE 115; AN
ORDINANCE TO PROVIDE FOR SUNDAY SALE OF INTOXICATING LIQUOR IN
THE ORIGINAL PACKAGE AND ENACTING NEW LICENSE FEES FOR CLASS
ONE, CLASS TWO AND CLASS THREE LIQUOR LICENSES WITHIN THE
VILLAGE OF FERRELVIEW, MISSOURI**



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Ms. Baxter presented Bill No. 2025-09 to the Board of Trustees for consideration. Ms. Baxter stated that Ferrelview's local liquor licensing fees are considerably lower than surrounding municipalities. Ms. Baxter added that she also created an annual liquor license application.

d. Revise Draft of 2026 Budget

The Board of Trustees and Treasurer April Baxter reviewed each line item, both income and expenses, in detail for each account held by the Village of Ferrelview.

Street Fund: Ms. Baxter stated that seventy thousand (70,000) dollars has been budgeted for the repaving of Heady Ave from approximately the end of the new asphalt at 401 NW Heady Ave north to the boundary line just beyond 7th Street. Ms. Damm added that the assistance of Bob Heim from Platte County may be needed to ensure additional engineering plans are not needed to make repairs to the subgrade at specific areas of the roadway. Ms. Baxter detailed additional budgeted expenditures including but not limited to;

Street Supplies & Signs: This line item includes additional funding for street signs, regulatory signs and hardware for the street sign conversion totaling three thousand (3,000) dollars,

Emergency Management: This line item is for debris removal for storms and totals twenty-five hundred (2,500) dollars

Maintenance of Streets: This line item totals five thousand (5,000) dollars for cracking sealing, if needed in 2026.

No additions or changes were requested by the Board of Trustees to the proposed Street Fund Budget for 2026.

General Fund: Ms. Baxter detailed line items for General Income including but not limited to;

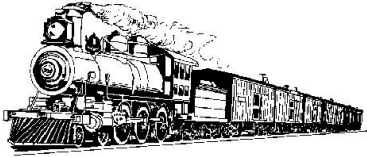
County Property and Motor Vehicle tax, in this category Ms. Baxter stated that the adjustment to property tax revenues regarding Senate Bill 190 has been received from the County Clerk's office, this offset will affect property tax revenues by less than fifty (50) dollars for 2025

Building and Contractor Permits: One Building Permit is expected to be issued in 2026 for the new construction at 117 N. Garrison Ave,

Street Fund Transfers: This line item should be greatly reduced that there is a debit card available for small purchases.

Ms. Baxter reviewed General Expenses with the Board of Trustees in detail including but not limited to;

Office Equipment Purchases: Line item was greatly reduced from 2025 from two thousand (2,000) to two hundred (200) dollars as there is no anticipated need for large technology purchases in 2026.



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Building Expenses City Hall: Ms. Baxter stated that she budgeted two thousand (2,000) dollars for potential repairs to the interior/exterior of the building in 2026,

City Park Expenses: Line item increased to fifteen hundred (1,500) dollars to ensure everything is in proper working order for the park reopening event tentatively scheduled for April 2026.

Equipment Maintenance for Public Works: Line item was set at five hundred (500) dollars as there is some small maintenance needed on the mower.

Equipment Purchases: This line item was greatly reduced to five hundred (500) dollars as Mr. Damm was able to repair the mower to good working order.

Mr. Damm asked for Grant Expenses to be increased from fifty (50) to one hundred (100) dollars to cover applying for any grant the Village may qualify for in 2026. Mr. Damm also requested that there be an increase to Public Outreach from one thousand (1,000) to fifteen hundred (1,500 dollars). Ms. Damm and Ms. Burney agreed that if the Village is doing better financially, improved community outreach should be a priority. Ms. Baxter noted all approved adjustments to the General Fund Budget for 2026.

Water Fund: Ms. Baxter presented Water Income and stated that there very few line items for the category.

Ms. Baxter detailed expenditures for the Water Department including but not limited to;

Water Meters & Parts: Ms. Baxter stated that twenty-five hundred (2,500) dollars has been budgeted and hopes to increase that amount after the recycling of old water meters has been completed.

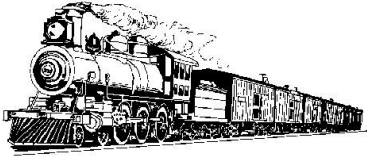
Sewer Treatment Fees: Ms. Baxter stated that she has adjusted the fees for the potential annual increase in April of 2026.

Maintenance Water Department: Ms. Baxter stated that this line item was adjusted to zero, as the Emergency & Management Fund should be utilized to any unforeseen emergency or maintenance needed to the water and sewer mains or fire hydrants and added if these funds need to be utilized a Resolution shall be written and passed allowing said expenditure.

No additions or changes were requested by the Board of Trustees to the proposed Water Fund Budget for 2026 at this time.

The Board of Trustees discussed pay raises for all positions and will submit their suggestions, if any, for review at the Regular Session. Ms. Baxter asked for a thirty (30) percent increase to her pay to align with the approved raise in pay for County Office holders. Mr. Damm respectfully declined to extend a raise for that amount.

The Board of Trustees also discussed reinstating pay for Board Members. Ms. Baxter stated she would research the legal requirements for when the reinstatement could take effect and draft a Bill accordingly.



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6. Adjourn Meeting

A motion was made by Elizabeth Damm to adjourn the Special Budget Session. Motion was seconded by Mathew Damm.

Motion Carries 3-0-0-1

The special budget session was adjourned at 6:38 PM.

The minutes of the Special Session held on December 3, 2025 were approved by the Board of Trustees on this 9th day of December, 2025.

Chairman of the Board

Attest:

City Clerk