

**Inverness Homeowners Association
Board of Directors Meeting
February 17, 2022 at 4:00 PM**

Meeting to be held via Zoom only.

To join the meeting via your computer or tablet click the link below:

<https://us02web.zoom.us/j/89166545580?pwd=MVhldi9CWTVnNXRFbVVFQ1NnOXZ1QT09>

Meeting ID: 891 6654 5580

Passcode: 795833

To join the meeting via your telephone dial:

(646) 558-8656

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Passcode: 795833

<u>Agenda:</u>	<u>Allotted Time</u>	<u>Responsible</u>
1. Call to Order, Attendance, Agenda Review and Agenda Order	5 min	HOA President
2. Review and Approve Previous Meeting	3 min	HOA Secretary
3. New Unit Owner Items not on published agenda	5 min	HOA President
4. Review Financials (Expense and Capital)	10 min	HOA Treasurer
5. Old Business Review Action Log - Due Actions and Discussion	5 min	HOA Members – Led by HOA President
6. Old Business: Update homeowners on easement hedge trimming; Year end financials update; status on roof fund after year end and vote by board on how much of year end surplus to the short-term reserve account; Painting the remaining 4 buildings; Pinnacle Contract	25 min	HOA Board and Members

7. New Business: Recap of the Executive Session; Courtesy reminder that all holiday decorations must be removed by February 14, 2022.	15 min	HOA Members – Led by HOA President
8. Review Action Log - New Actions	5 min	HOA Board
9. Close Meeting – Confirm Schedule for next meeting.	2 min	HOA President

Meeting Ground Rules:

- Start & finish on time; Everyone participates; Challenge ideas, not individuals
- Cellphones on vibrate and not used; One conversation at a time
- Allow each speaker to complete their comment without interruption; One voice following the meeting