

**Inverness Homeowners Association
Board of Directors Meeting
September 9, 2021 4:00 PM**

Meeting to be held via Zoom only due to the Delta Variant.

To join the meeting via your computer or tablet click the link below:

<https://us02web.zoom.us/j/81186761968?pwd=M0pjK25ldUxsTWZFRUI2cS9FODUwQT09>

Meeting ID: 811 8676 1968
Passcode: 491983

To join the meeting via your telephone dial:

(646) 558-8656
Meeting ID: 811 8676 1968
Passcode: 491983

Agenda:	Allotted Time	Responsible
1. Call to Order, Attendance, Agenda Review and Agenda Order	5 min	HOA President
2. Review and Approve Previous Meeting	3 min	HOA Secretary
3. New Unit Owner Items not on published agenda	5 min	HOA President
4. Review Financials (Expense and Capital)	10 min	HOA Treasurer
5. Old Business Review Action Log - Due Actions and Discussion	5 min	HOA Members – Led by HOA President
6. Old Business: Roof Update; Pinnacle Contract/Walk Around Review; Update on VSMART repairs, Ash Tree Update; Election of New Officers, Annual Meeting Details	25 min	HOA Board and Members
7. New Business Discussion – No items pre-identified, but we will open the meeting for new items	15 min	HOA Members – Led by HOA President

8. Review Action Log - New Actions	5 min	HOA Board
9. Close Meeting – Confirm Schedule for next meeting.	2 min	HOA President

Meeting Ground Rules:

- Start & finish on time; Everyone participates; Challenge ideas, not individuals
- Cell-phones on vibrate and not used; One conversation at a time
- Allow each speaker to complete their comment without interruption; One voice following the meeting