

**Inverness Homeowners Association
Board of Directors Meeting
November 10, 2022, at 4:00 PM
Meeting to be held via Zoom only.**

To join the meeting via your computer or tablet click the link below:

<https://us02web.zoom.us/j/86348540290?pwd=SZIM2ZBbVRFazJRaXpPUk44VDJwQT09>

Meeting ID: 863 4854 0290

Passcode: 460503

To join the meeting via your telephone dial:

1 (646) 558-8656

Meeting ID: 863 4854 0290

Passcode: 460503

Agenda:	Allotted Time	Responsible
1. Call to Order, Attendance, Agenda Review and Agenda Order	5 min	HOA President
2. Review and Approve Previous Meeting	3 min	HOA Secretary
3. New Unit Owner Items not on published agenda	5 min	HOA President
4. Review Financials (Expense and Capital)	10 min	HOA Treasurer
5. Old Business Review Action Log - Due Actions and Discussion	5 min	HOA Members – Led by HOA President
6. Old Business: <ul style="list-style-type: none"> • Reminder for the Highlands proxies • Exterior painting update 	30 min	HOA Board and Members
7. New Business: <ul style="list-style-type: none"> • Approve new pet policy • Update on gutter cleaning • Extended fall cleanup of side and backyard leaves 	10 min	HOA Members – Led by HOA President

<ul style="list-style-type: none"> • Homeowner request about sidewalk entrance at 516 • Update on pinnacle fall cleanup • Vote for property management • Update on Vt construction thank you 		
8. Review Action Log - New Actions	5 min	HOA Board
9. Close Meeting – Confirm Schedule for next meeting.	2 min	HOA President

Meeting Ground Rules:

- Start & finish on time; Everyone participates; Challenge ideas, not individuals
- Cellphones on vibrate and not used; One conversation at a time
- Allow each speaker to complete their comment without interruption; One voice following the meeting