

**Inverness Homeowners Association  
Board of Directors Meeting  
November 11, 2021 4:00 PM**

**Meeting to be held via Zoom only.**

To join the meeting via your computer or tablet click the link below:

<https://us02web.zoom.us/j/9823945022?pwd=Vkl5ZS9uYTFLMGNZUUpuMUNMS2hYUT09>

Meeting ID: 982 394 5022  
Passcode: ivs6Qw

To join the meeting via your telephone dial:

(646) 558-8656  
Meeting ID: 982 394 5022  
Passcode: 528669

<b>Agenda:</b>	<b>Allotted Time</b>	<b>Responsible</b>
1. Call to Order, Attendance, Agenda Review and Agenda Order	5 min	HOA President
2. Review and Approve Previous Meeting	3 min	HOA Secretary
3. New Unit Owner Items not on published agenda	5 min	HOA President
4. Review Financials (Expense and Capital)	10 min	HOA Treasurer
5. Old Business Review Action Log - Due Actions and Discussion	5 min	HOA Members – Led by HOA President
6. Old Business: Pinnacle communication plan to homeowners and share what is in the new contract; Painting plan. What to do with remaining (4) houses that still need to be painted	25 min	HOA Board and Members
7. New Business: Retaining wall at entrance; Develop list/calendar of contracts to be bid/scheduled	15 min	HOA Members – Led by HOA President

8. Review Action Log - New Actions	5 min	HOA Board
9. Close Meeting – Confirm Schedule for next meeting.	2 min	HOA President

Meeting Ground Rules:

- Start & finish on time; Everyone participates; Challenge ideas, not individuals
- Cell-phones on vibrate and not used; One conversation at a time
- Allow each speaker to complete their comment without interruption; One voice following the meeting