



The Royal Canadian Legion
Lt. Algie V.C.(Ont. No. 449) Branch

1267 Queen Street
Alton, ON L7K 0C4
(519) 942-4021

Rental Agreement

RENTED TO: _____

Address: _____

Tel No: _____ Email: _____

Rental Date: _____ Occasion: _____

No. of People Attending: _____

BAR REQUIRED: YES _____ NO _____

Legion Bar: The Legion will supply mix, ice, glasses and the Bar Steward(s) at no extra cost unless bar tenders are required before 8 PM then a charge of \$20 per bartender per hour will be applied. Any profit from the bar is retained by the Legion.

RULES AND RESPONSIBILITIES:

It is the Lessee's responsibility to ensure that there is NO SCOTCH TAPE USED ON THE PREMISES; no confetti, no wedding bubbles, no shooters, and that alcohol is consumed in designated areas. If fundraising, there is to be no soliciting of Members in the downstairs Club Room or Lounge. Bar closes at 1:00 AM – drinks must be off the table by 1:30 AM. The Bar Steward is in charge of the premises at all times. The Lessee further agrees to be personally responsible for any damage done by any member of the organization or party for whom the Lessee is renting the premises. Reimbursement for the full amount of repairs will be paid to the Lessor. One table/chair set-up is arranged thru the Branch. Re-arrangement of tables after the dinner is the responsibility of the Lessee, as well as cleanup afterwards; ie: removal of decorations, garbage in receptacles provided, DJ equipment, etc.

50% of hall rental is required at time of booking plus a \$300 security deposit. Balance owing is due fourteen (14) days prior to event.

Please Note: Full Refund ONLY if cancelled twenty-one (21) days prior to the function.

SIGNED (Lessee): _____ DATE: _____

SIGNED (Lessor): _____ DATE: _____