

**MINUTES**  
**Regular Meeting**  
**March 13<sup>th</sup> 2025**

A regular council meeting of the City of Wheaton, MN was held in the Wheaton Community Library with the following members present: Lundquist, Wohlenhaus, Churchill, Hansen and Rikimoto

Absent: None    Also present: Administrator Olson, Utility Billing Clerk Olson

Mayor Lundquist called the meeting to order at 5:00 pm.

**Approval of Agenda**

Upon motion from Rikimoto, seconded by Churchill, and unanimously carried, the board approved the agenda as presented.

**Consent Agenda**

Upon motion from Rikimoto, seconded by Churchill, and motion carried, the council approved the minutes of regular meeting on February 13<sup>th</sup>, 2025 and special meeting of March 10<sup>th</sup>, 2025. Upon motion from Rikimoto, seconded by Wohlenhaus and carried unanimously, the council approved the claims of March 13<sup>th</sup>, 2025 as presented.

**Oath of Office- Amber Hansen**

Mayor Lundquist sworn in Amber Hansen as a new councilman. Hansen was appointed by the council to fill the vacancy from Cally Findlay who had to resign due to relocating outside of city limits.

**Eric Rikimoto- Ballfield Project**

Upon motion from Wohlenhaus, seconded by Hansen, motion carried to approve the installation of a new backstop at the ballfields. This will be funded by the Baseball group.

**City/Fire Hall Sewer Issues**

Ryan from Red Rock Trenchless presented the council with four projects that are needed to be completed at the fire hall to fix the non-working sewer. Upon motion from Rikimoto, seconded by Wohlenhaus, motion carried to approve project #1 and #3 which will fix the pipe going to the pit by lining it, adding a clean out and cleaning and lining the vent stack.

**Hiring of Pool Manager**

Upon motion from Rikimoto, seconded by Wohlenhaus, motion carried to approve the hiring of Ellissa Rinke as the Pool Manager.

Upon motion from Rikimoto, seconded by Wohlenhaus, motion carried to approve starting Rinke on stage 6 of the wage scale which is the highest level due to her experience and employment history with the city.

**Sanford Wheaton Ambulance Concerns with Traverse County Law Enforcement**

Mayor Lundquist read a letter from Sanford CEO/Administrator Chelsie Falk with concerns about some issues with the Traverse County Law Enforcement and the Wheaton Sanford Ambulance. Mayor Lundquist also read a letter in response from Sheriff Trevor Wright. No action was taken as this is not a contractual issue with the City of Wheaton and the Traverse County Law Enforcement but to be dealt with between those two departments.

**Administrator & Public Works Update**

Upon motion from Wohlenhaus, seconded by Hansen, motion carried unanimously to approve the purchase of a band saw as presented from Public Works.

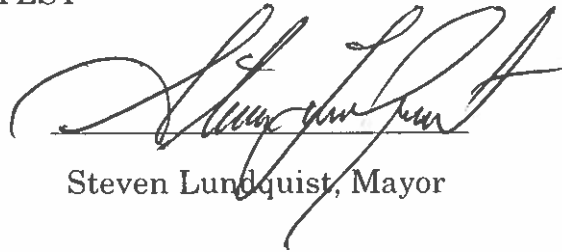
Upon motion from Wohlenhaus, seconded by Rikimoto, motion carried unanimously to approve the purchase of a power rake from Quick Attach.

The council discussed the need to move forward with replacement of the old sewer line replacements in town.

**Adjourned at 6:21 pm CDT**

ATTEST:

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Amy Olson, City Administrator

  
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Steven Lundquist, Mayor