

MINUTES
Regular Meeting
January 26th, 2026

A regular council meeting of the City of Wheaton, MN was held in the Wheaton Community Library with the following members present: Lundquist, Churchill, Wohlenhaus and Hansen

Absent: Rikimoto Also present: Administrator Olson, Utility Billing Clerk Olson, Public Works Dean Lampe

Mayor Lundquist called the meeting to order at 4:30 pm.

Approval of Agenda

Upon motion from Hansen, seconded by Churchill, and unanimously carried, the board approved the agenda as amended to include the Irvin Hills abatement under Legal Update.

Consent Agenda

Upon motion from Churchill, seconded by Wohlenhaus, motion carried unanimously to approve the minutes as of the meeting on January 12th, 2026. Upon motion from Churchill, seconded by Hansen, and carried unanimously, the council approved the claims of January 26th, 2026, as presented.

Legal Update from Matthew Franzese

Upon motion from Churchill, seconded by Hansen, motion carried unanimously to authorize Franzese to write up a contract with Irvin Hills to allow Mr. Hills to retrieve his vehicle from impound and get it in working order or place it in enclosed storage. Upon motion from Wohlenhaus, seconded by Hansen, motion carried unanimously to approve the amendment to Ordinance 550.5.02 as amended to change from November to October and add no permit needed for natural disasters. Upon motion from Hansen, seconded by Churchill, motion carried unanimously to approve the adoption for summary ordinance for Ordinance 201- Sidewalks: Inspections.

Service Agreement for Wheaton Fire Dept. Treasurer

Upon motion from Hansen, seconded by Churchill, motion carried unanimously to approve the Professional Service Agreement with Firefighter Brayden Lampe as Treasurer for 2026.

2026 Temporary Liquor License

Upon motion from Churchill, seconded by Wohlenhaus, motion carried unanimously to approve the liquor license for Wheaton Fire Dept Relief Assn for March 2nd, 2026.

Dakota Pump and Control 2026 Inspection Agreement

The council reviewed the annual agreement from Dakota Pump and Control.

Motion was made to approve the agreement by Wohlenhaus and seconded by Churchill and unanimously carried.

Old Business

Upon motion from Hansen, seconded by Churchill, motion carried unanimously to open bid letting for the upcoming paving project for city streets.

Administrator & Public Works Update

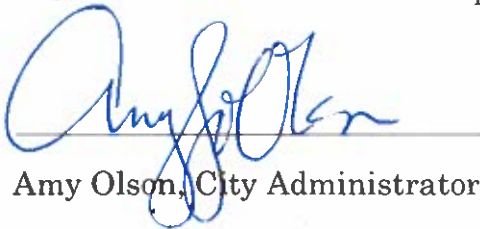
Upon motion from Wohlenhaus, seconded by Churchill, motion carried unanimously to hire Jason Murphy Trucking to haul the street sweeper to Fargo for repairs at a cost of \$625.00 each way. Other

quotes received were Sanitation Products at \$750.00 each way and Whaley excavating at \$800.00 each way.

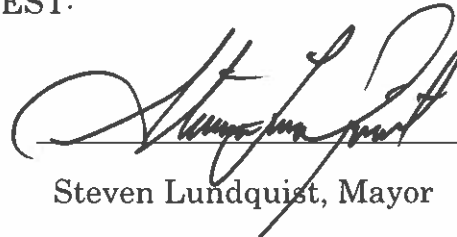
Upon motion from Wohlenhaus, seconded by Hansen, motion carried unanimously to purchase approximately 20 each of the 65gallon and 95 gallon garbage cans in the color grey and if they don't have it then blue.

Upon motion from Churchill, seconded by Wohlenhaus, motion to Adjourn at 6:25 pm CDT

ATTEST:



Amy Olson, City Administrator



Steven Lundquist, Mayor

MINUTES
Regular Meeting
February 9th, 2026

A regular council meeting of the City of Wheaton, MN was held in the Wheaton Community Library with the following members present: Lundquist, Churchill, Rikimoto, Wohlenhaus and Hansen

Absent: None Also present: Administrator Olson, Utility Billing Clerk Olson, Public Works Dean Lampe

Mayor Lundquist called the meeting to order at 4:30 pm.

Approval of Agenda

Upon motion from Rikimoto, seconded by Hansen, and unanimously carried, the board approved the agenda as presented.

Consent Agenda

Upon motion from Rikimoto, seconded by Churchill, and carried unanimously, the council approved the claims of February 9th, 2026, as presented.

West Central Initiative Grant Opportunity

Upon motion from Hansen, seconded by Rikimoto, motion carried unanimously to approve Chere Rikimoto to apply for a collaboration grant.

Eide Bailly Statement of Work

Upon motion from Rikimoto, seconded by Wohlenhaus, motion carried unanimously to approve the contract as presented.

Resolution 2026-4

Upon motion from Rikimoto, seconded by Churchill, motion carried unanimously to approve the resolution authorizing the transfer of funds into existing money market account.

Land Use Permit

Upon motion from Wohlenhaus, seconded by Rikimoto, motion carried unanimously to approve a fence permit for 1303 Elm Ave.

Administrator & Public Works Update

Upon motion from Rikimoto, seconded by Wohlenhaus, motion carried unanimously to set the Board of Equalization meeting for April 13th, 2026, at 4:00 pm.

Upon motion from Churchill, seconded by Hansen, motion carried unanimously to approve the job description as presented and advertise for the newly created communications & grant coordinator/ordinance enforcer position.

Upon motion from Churchill, seconded by Wohlenhaus, motion carried unanimously to update the Office Assistant job description to Administrative Assistant as presented.

Upon motion from Rikimoto, seconded by Churchill, motion carried unanimously to approve the wage increase to \$28.00 per hour for Administrative Assistant Jody Olson.

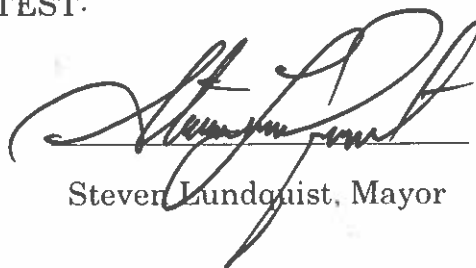
Upon motion from Hansen, seconded by Rikimoto, motion passed unanimously to set a special meeting to review the applications on February 24th, 2026 at 4:30 pm.

Upon motion from Rikimoto, seconded by Churchill, motion to Adjourn at 6:33 pm CDT

ATTEST:



Amy Olson, City Administrator



Steven Lundquist, Mayor

MINUTES
Regular Meeting
February 23rd, 2026

A regular council meeting of the City of Wheaton, MN was held in the Wheaton Community Library with the following members present: Lundquist, Churchill, Rikimoto, Wohlenhaus and Hansen Absent: None

Also present: Administrator Olson, Utility Billing Clerk Olson, Public Works Dean Lampe & Robert Hoernemann, Sheriff Trevor Wright, Kelsie Roscoe, Molly Paul, Melissa Persing, Mitch Frisch & Swain Babcock.

Mayor Lundquist called the meeting to order at 4:30 pm.

Approval of Agenda

Upon motion from Rikimoto, seconded by Hansen, and unanimously carried, the board approved the agenda as presented.

Consent Agenda

Upon motion from Rikimoto, seconded by Churchill, and carried unanimously, the council approved the minutes of 01/26/26 & 2/9/26 as presented.

Upon motion from Hansen, seconded by Churchill, motion carried unanimously to approve the claims of 02/23/26 as presented.

West Central Initiative Grant Opportunity

Upon motion from Hansen, seconded by Churchill, motion carried unanimously to approve the submittal for a collaboration grant.

Legal Update by Matthew Franzese

Upon motion from Rikimoto, seconded by Churchill, motion carried unanimously to approve the amendment to Ordinance 405.05 as amended to include cashier's check.

Upon motion from Rikimoto, seconded by Hansen, motion carried unanimously to approve the summary ordinance for 405.05 for publication.

Upon motion from Churchill, seconded by Wohlenhaus, motion carried unanimously to approve the amendment to Ordinance 406.05 as presented.

Code of Conduct & Ethics Policies

Upon motion from Hansen, seconded by Churchill, aye by Lundquist, aye by Wohlenhaus, nay by Rikimoto, motion carried to approve the conduct policy.

Upon motion from Churchill, seconded by Hansen, aye by Lundquist, aye by Wohlenhaus, nay by Rikimoto, motion carried to approve the ethics policy.

Wheaton Area Chamber of Commerce Dues

Upon motion from Rikimoto, seconded by Wohlenhaus, motion passed unanimously to approve the membership dues as presented.

Resolution 2026-5

Upon motion from Wohlenhaus, seconded by Rikimoto, motion carried unanimously to approve the County project within municipal corporate limits.

Land Use Permit

Upon motion from Rikimoto, seconded by Hansen, motion carried unanimously to approve a temporary fence permit for 1306 4th Ave N.

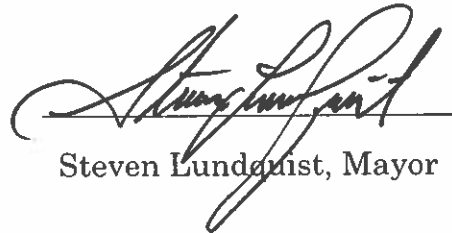
Mayor's Minute

Mayor Lundquist stated he has been approached multiple times by residents whose trash was not picked due to the lid not being closed and the cans being over service level. Councilman Wohlenhaus and public works explained the necessity of having the lids closed and the reasons why the policy was implemented in 2021. The council agreed to leave the policy as it is.

Upon motion from Rikimoto, seconded by Churchill, motion to Adjourn at 6:02 pm CDT

ATTEST:

Amy Olson, City Administrator


Steven Lundquist, Mayor

MINUTES
Special Meeting
February 24th, 2026

A special council meeting of the City of Wheaton, MN was held in the community room of the Wheaton Community Library with the following members present: Lundquist, Wohlenhaus, Churchill, Hansen and Rikimoto. Absent: None. Also present: Administrator Olson and Billing Clerk Olson. Mayor Lundquist called the meeting to order at 4:30 pm.

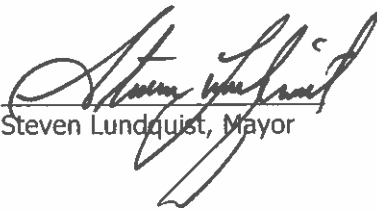
The special meeting was called to review the applications received for the position of Communications & Grant Coordinator/Ordinance Enforcer.

The council will interview all four candidates.

Motion by Wohlenhaus, seconded by Churchill, motion carried unanimously to set the interview date for March 2nd starting at 4:30 pm.

Meeting was adjourned at 5:15 pm.

ATTEST: _____
Amy Olson, City Administrator


Steven Lundquist, Mayor

MINUTES
Special Meeting
March 2nd, 2026

A special council meeting of the City of Wheaton, MN was held in the community room of the Wheaton Community Library with the following members present: Lundquist, Wohlenhaus, Churchill, Hansen. Absent: Rikimoto. Also present: Administrator Olson and Billing Clerk Olson.

The special meeting was called to interview the applicants for the position of Communications & Grant Coordinator/Ordinance Enforcer.

The council interviewed Joseph Trnka, Sunday Lampe, Neveah Hamling & Chere Rikimoto.

Upon motion from Wohlenhaus, seconded by Hansen, and carried unanimously, the council approved offering the position of Joseph Trnka, pending acceptance of the position and completion of a successful background check.

Meeting was adjourned at 6:04 pm.

ATTEST: _____
Amy Olson, City Administrator

Steven Lundquist, Mayor

MINUTES
Regular Meeting
March 9th, 2026

A regular council meeting of the City of Wheaton, MN was held in the Wheaton Community Library with the following members present: Lundquist, Churchill, Rikimoto, Wohlenhaus and Hansen Absent: None

Also present: Administrator Olson

Mayor Lundquist called the meeting to order at 4:30 pm.

Approval of Agenda

Upon motion from Rikimoto, seconded by Churchill, and unanimously carried, the board approved the agenda as presented.

Consent Agenda

Upon motion from Rikimoto, seconded by Churchill, and carried unanimously, the council approved the minutes of 02/23/26, 2/24/26 & 3/2/26 as presented.

Upon motion from Rikimoto, seconded by Churchill, motion carried unanimously to approve the claims of 03/9/26 as presented.

Darin Fellbaum-Moore Engineering Project Updates

Upon motion from Churchill, seconded by Hansen, motion carried unanimously to approve Moore Engineering to advertise to seek bids for the AT Grant/Sidewalk project.

Upon motion from Rikimoto, seconded by Churchill, motion carried unanimously to approve the Engineering agreement with Moore for the Sidewalk project.

Upon motion from Rikimoto, seconded by Churchill, motion carried unanimously to hire Independent Testing Technologies to do the geotechnical testing for the LRIP project in the amount of \$38,935.00.

Upon motion from Hansen, seconded by Wohlenhaus, motion carried unanimously to hire Moore Engineering to prepare the docs for bid letting the street paving projects.

Upon motion from Hansen, seconded by Churchill, motion carried unanimously to set the Open House meeting for the LRIP project for April 6th, 2026, from 5:00pm – 6:00pm.

Legal Update by Matthew Franzese

Upon motion from Churchill, seconded by Hansen, motion carried unanimously to approve the amendment to Ordinance 201.02 & 201.03.

Upon motion from Rikimoto, seconded by Churchill, motion carried unanimously to approve the summary ordinance for 201.02 & 201.03 for publication.

Upon motion from Churchill, seconded by Rikimoto, motion carried unanimously to authorize Franzese to move forward with the demo process of the house and garage at 1307 Broadway.

Upon motion from Wohlenhaus, seconded by Rikimoto, motion carried unanimously to release the boat in impound to Peggy Wollcott once towing fees are paid and she complies with all City Ordinances.

Park Board Update

Upon motion from Hansen, seconded by Churchill, motion carried unanimously to approve the 2026 Wage Scale for the lifeguards with a 3% COLA increase.

Land Use Permits

Upon motion from Wohlenhaus, seconded by Rikimoto, motion passed unanimously to deny the permit for a shipping container at 1312 1st Ave N.

A permit for a handicapped ramp was submitted incompletely. A motion was made by Rikimoto to approve the permit, no second was made. Motion died. After some discussion, Hansen made a motion to approve conditionally upon completion of permit and site inspection. Motion was seconded by Churchill and carried unanimously.

Administration & Public Works Updates

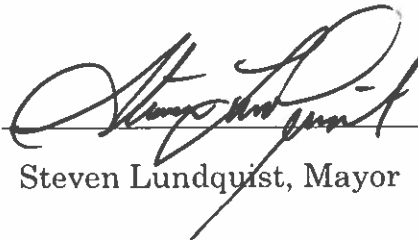
Upon motion from Hansen, seconded by Churchill, motion carried unanimously to approve the purchase of a new laptop from Morris Electronics for the Administrator and the old one to be used by the Ordinance Enforcement Dept.

Upon motion from Wohlenhaus, seconded by Rikimoto, motion carried unanimously to pull the interest from CD at FM Bank to cover the costs for 2026 for the new position.

Adjourned at 6:18 pm CDT

ATTEST:

Amy Olson, City Administrator



Steven Lundquist, Mayor

MINUTES
Regular Meeting
March 23rd, 2026

A regular council meeting of the City of Wheaton, MN was held in the Wheaton Community Library with the following members present: Lundquist, Churchill, Rikimoto, Wohlenhaus and Hansen Absent: None

Also present: Administrator Olson

Mayor Lundquist called the meeting to order at 4:30 pm.

Approval of Agenda

Upon motion from Rikimoto, seconded by Churchill, and unanimously carried, the board approved the agenda as presented.

Consent Agenda

Upon motion from Rikimoto, seconded by Hansen, and carried unanimously, the council approved the minutes of 03/09/26, as presented.

Upon motion from Churchill, seconded by Rikimoto, motion carried unanimously to approve the claims of 03/23/26 as presented.

Usage & Maintenance Agreement for Ballfields

Upon motion from Hansen, seconded by Wohlenhaus, motion carried unanimously to approve the agreement as presented.

Poultry Permit

Upon motion from Churchill, seconded by Rikimoto, motion carried unanimously to approve the permit for Michelle & Rachel Botham at 1303 2nd Ave S.

Resolution 2026-06

Upon motion from Rikimoto, seconded by Churchill, motion carried unanimously to approve the Resolution to accept donations.

Administration & Public Works Updates

Upon motion from Rikimoto, seconded by Hansen, motion carried unanimously to charge \$250.00 per bike for three years for sponsors.

Upon motion from Hansen, seconded by Churchill, motion carried unanimously to move the meeting date in May to the 26th.

Upon motion from Rikimoto, seconded by Wohlenhaus, motion carried unanimously to purchase the new Toro lawnmower from Browns Valley Hardware Hank.

Upon motion from Wohlenhaus, seconded by Hansen, motion carried unanimously to approve the repair estimate for the sweeper.

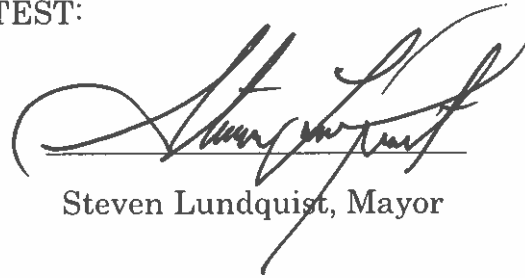
Upon motion from Wohlenhaus, seconded by Rikimoto, motion carried to approve the purchase of a dissolved oxygen sensor.

Adjourned at 6:31 pm CDT

ATTEST:



Amy Olson, City Administrator



Steven Lundquist, Mayor

MINUTES
Regular Meeting
April 13th, 2026

A regular council meeting of the City of Wheaton, MN was held in the Wheaton Community Library with the following members present: Lundquist, Churchill, Rikimoto, Wohlenhaus.

Absent: Hansen

Also present: Administrator Olson, Admin Assistant Olson, Enforcement Officer Trnka, Terry & Staci Ehli, Chris Falk, Jim Unger & John Darden

Mayor Lundquist called the meeting to order at 4:45 pm.

Approval of Agenda

Upon motion from Rikimoto, seconded by Churchill, and unanimously carried, the board approved the agenda as presented.

Consent Agenda

Upon motion from Churchill, seconded by Wohlenhaus, and carried unanimously, the council approved the minutes of 03/23/26, as presented.

Upon motion from Rikimoto, seconded by Churchill, motion carried unanimously to approve the claims of 04/13/26 as presented.

Legal Update with Matt Franzese

Upon motion from Rikimoto, seconded by Churchill, motion carried unanimously to hire a surveyor to survey the four properties in the city which have city owned right of ways adjacent to the properties.

Upon motion from Rikimoto, seconded by Churchill, motion carried to approve Resolution 2026-08 approving the building permit application of Stacy Andrews.

Upon motion from Churchill, seconded by Wohlenhaus, motion carried unanimously to approve the amendment to Ordinance 450.02 dealing with sanitary inspections in the city of Wheaton.

Poultry Permit

Upon motion from Rikimoto, seconded by Churchill, motion carried unanimously to approve the permit for Courtney Shekleton for up to 15 quail at 806 3rd ave n.

Resolution 2026-07

Upon motion from Wohlenhaus, seconded by Churchill, motion carried unanimously to approve the Resolution to accept donations.

Darin Fellbaum/Moore Engineering- Project Updates

Upon motion from Rikimoto, seconded by Churchill, unanimously carried to approve the Change order from Joe Riley Construction to move the start date from May 2026 to April 20th, 2026.

Darin stated he had a few requests for some changes to residents' properties. Upon motion from Rikimoto, seconded by Churchill, motion passed unanimously to change high curb to drop curb at 1107 4th Ave N but no additional concrete.

Upon motion from Churchill, seconded by Rikimoto, motion carried unanimously to approve to change from high curb to drop curb at 14 12th St N.

Upon motion from Rikimoto, seconded by Churchill, motion carried unanimously to deny the request from Kerry Ehlers to have their driveway replaced and to have the City pay for it and then Ehlers reimburse the City. They are to hire a contractor on their own.

John Darden- Property Tax Assessments

A lengthy discussion was had with John Darden regarding his request for the City to reabsorb the debt that was assessed to his property at 1111 3rd Ave S in the amount of 6,428.07. Darden purchased the house and states the charges are not his, however the charges go with the property. Upon motion from Churchill, seconded by Rikimoto, motion carried unanimously to relinquish authority from the City and have Darden set up a payment plan with Traverse County Auditor's Office.

Land Use Permits

Upon motion from Rikimoto, seconded by Churchill, motion carried unanimously to table the application for 11 3rd St N until April 27th to obtain more information.

Upon motion from Rikimoto, seconded by Wohlenhaus, motion carried to approve the permit for concrete at 1506 Broadway.

Upon motion from Wohlenhaus, seconded by Rikimoto, motion carried unanimously to deny the application at 11 14th St S for a 16x24 addition due to an incomplete application.

Administration & Public Works Updates

Upon motion from Rikimoto, seconded by Churchill, motion carried unanimously to purchase a 2008 Chrysler Town & Country minivan for \$6,000.00 and to put the remaining budgeted \$4,000.00 into the pool house paint fund and hire prime builders to paint the pool house and order matting for the floors.

Upon motion from Rikimoto, seconded by Churchill, motion carried unanimously to accept Wilson's construction to repair the roof on the new City shop in the amount of \$17,611.17.

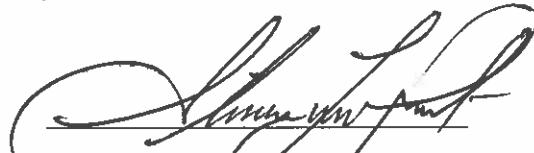
Upon motion from Wohlenhaus, seconded by Rikimoto, motion carried to prohibit shipping containers in residential areas for storage purposes.

Adjourned at 6:59 pm CDT

ATTEST:



Amy Olson, City Administrator



Steven Lundquist, Mayor

MINUTES
Special Meeting
April 13th , 2026

A special council meeting of the City of Wheaton, MN was held in the community room of the Wheaton Community Library with the following members present: Lundquist, Wohlenhaus, Churchill and Rikimoto. Absent: Hansen.

Mayor Lundquist called the meeting to order at 4:00 pm.

The special meeting was called to serve as the Board of Appeal and Equalization for the City of Wheaton. Kayla Kleindl and Donald Metz were present to answer questions about assessed property values.

Kayla Kleindl and Don Metz reviewed local data and trends for the city of Wheaton.

Don Metz stated that he is retiring from assessing with the City of Wheaton. The City has 90 days to hire a new assessor.

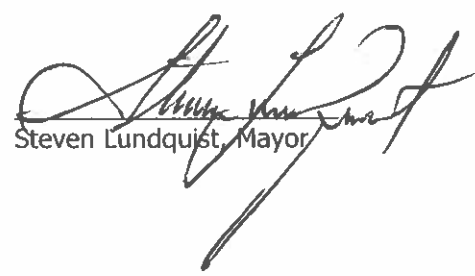
Mark Frafford was present to appeal the value of his property. Upon motion from Rikimoto, seconded by Wohlenhaus, motion carried unanimously to reduce the cost to \$10,500.00 per acre for the bare lots. Upon motion from Wohlenhaus, seconded by Churchill, motion carried unanimously to decrease the cost to \$4,500.00 for the house.

Motion to adjourn by Rikimoto, seconded by Churchill.

The meeting was adjourned at 4:43 pm.

ATTEST:


Amy Olson, City Administrator


Steven Lundquist, Mayor

MINUTES
Regular Meeting
April 27th, 2026

A regular council meeting of the City of Wheaton, MN was held in the Wheaton Community Library with the following members present: Lundquist, Rikimoto, Hansen Wohlenhaus.

Absent: Churchill

Also present: Administrator Olson, Admin Assistant Olson, Enforcement Officer Trnka, Chere Rikimoto

Mayor Lundquist called the meeting to order at 4:30 pm.

Approval of Agenda

Upon motion from Hansen, seconded by Rikimoto, and unanimously carried, the board approved the agenda as presented.

Consent Agenda

Upon motion from Rikimoto, seconded by Hansen, and carried unanimously, the council approved the minutes of 04/13/26, and special meeting minutes of 4/13/26 as presented.

Upon motion from Hansen, seconded by Wohlenhaus, motion carried unanimously to approve the claims of 04/27/26 as presented.

Legal Update with Matt Franzese

Upon motion from Hansen, seconded by Rikimoto, motion carried unanimously to approve Resolution 2026-10 authorizing the abatement of taxes with Star Bank in the amount of \$4,000.00 for five years on contingency of receiving the deed to the property.

Upon motion from Wohlenhaus, seconded by Rikimoto, motion carried to continue flying the old MN flag and not replacing it with the new version.

Hiring of City Assessor

Upon motion from Rikimoto, seconded by Wohlenhaus, motion carried unanimously to approve the contract with the Traverse County Assessors Office.

Resignation of Theresa Anderson

Upon motion from Rikimoto, seconded by Hansen, motion carried unanimously to accept the resignation of Theresa Anderson as library aide.

Darin Fellbaum/Moore Engineering- Project Updates

Upon motion from Hansen, seconded by Rikimoto, unanimously carried to approve the agreement for professional services with Moore Engineering for the active transportation project.

Darin stated he had a few requests for some changes to residents' properties for the LRIP project. Upon motion from Rikimoto, seconded by Hansen, motion passed unanimously to allow 308 12th St N to widen the driveway 6 feet to the south.

Upon motion from Wohlenhaus, seconded by Rikimoto, motion carried unanimously to accept the bid from Joe Riley construction to proceed with paving projects 1-11 in the amount of \$721,843.34.

Traverse County Ag Assn- Donation Request & Temp Liq License

Upon motion from Rikimoto, seconded by Hansen, motion carried unanimously to donate \$2,000.00 to Traverse County Ag Assn for the 2026 Fair.

Upon motion from Wohlenhaus, seconded by Rikimoto, motion carried unanimously to approve the temporary liquor license for the Traverse County Ag Assn for the 2026 fair.

Wheaton Fire Dept. Relief- Temp. Liq. License

Upon motion from Rikimoto, seconded by Wohlenhaus, motion carried unanimously to approve the Liquor license for Duck Days on June 6th, 2026.

Application for Water and/or Sewer Connection

Upon motion from Hansen, seconded by Rikimoto, aye from Lundquist, nay from Wohlenhaus, motion carried to approve the application for 207 1st Ave N.

Land Use Permits

Upon motion from Wohlenhaus, seconded by Hansen, motion carried unanimously to approve the fence at 407 11th St N.

Upon motion from Hansen, seconded by Rikimoto, motion carried to approve the permit to demo three buildings at 806 1st Ave S.

Upon motion from Rikimoto, seconded by Wohlenhaus, motion carried unanimously to approve the house project portion of the application for replacement of sidewalk, steps and deck at 11 3rd St N and to table the 20x30 addition until a sewer/water application has been completed and received.

Upon motion from Wohlenhaus, seconded by Rikimoto, motion carried unanimously to approve the cement pad at the bin site on trail street.

Upon motion from Hansen, seconded by Rikimoto, motion carried unanimously to approve the 40x60 shed at 207 1st Ave N.

Administration & Public Works Updates

Upon motion from Hansen, seconded by Rikimoto, motion carried unanimously to approve Resolution 2026-11 Amendment to Resolution 2026-2 which includes changing the square footage permit requirements from 120-750 square feet to state any building up to 750 square feet requires a permit for \$25.00 and to remove the fee for special vehicles.

Upon motion from Rikimoto, seconded by Wohlenhaus, motion carried unanimously to approve the submittal of a pickleball court grant application completed by Councilman Hansen.

Upon motion from Wohlenhaus, seconded by Rikimoto, motion carried to hire Allen Anderson as a part-time public works employee.

Upon motion from Rikimoto, seconded by Hansen, motion carried unanimously to approve hiring Keisha Shay as pool manager and to start her at \$17.98 per hour.

Upon motion from Wohlenhaus, seconded by Rikimoto, motion passed unanimously to do background checks on employees older than 18 years of age.

Upon motion from Rikimoto, seconded by Hansen, motion carried to have the county paint the walking path lines the width of the stencil on 16th street.

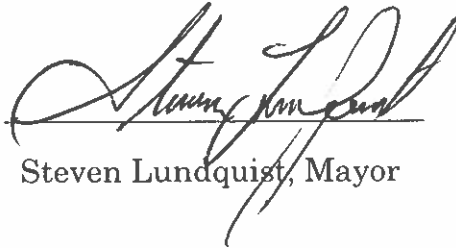
Upon motion from Rikimoto, seconded by Wohlenhaus, motion carried unanimously to accept the quote from Whaley Excavating to demo the house at 1501 3rd Ave N in the amount of \$4,800.00.

Upon motion from Hansen, seconded by Rikimoto, motion carried unanimously to approve the liability coverage waiver form with the League of MN Cities.

Adjourned at 7:02 pm CDT

ATTEST:

Amy Olson, City Administrator



Steven Lundquist, Mayor

MINUTES
Regular Meeting
May 11th, 2026

A regular council meeting of the City of Wheaton, MN was held in the Wheaton Community Library with the following members present: Lundquist, Rikimoto, Hansen, Churchill

Absent: Wohlenhaus

Also present: Administrator Olson, Admin Assistant Olson

Mayor Lundquist called the meeting to order at 4:30 pm.

Approval of Agenda

Upon motion from Rikimoto, seconded by Churchill, and unanimously carried, the board approved the agenda as presented.

Consent Agenda

Upon motion from Rikimoto, seconded by Churchill, and carried unanimously, the council approved the minutes of 04/27/26.

Upon motion from Rikimoto, seconded by Churchill, motion carried unanimously to approve the claims of 05/11/26 as presented.

Public Hearing for a Setback Variance for Minnkota Storage, LLC

Upon motion from Churchill, seconded by Hansen, motion carried unanimously to approve the variance request of an 8 foot setback instead of 10 foot from the property lines for a storage shed.

Upon motion from Rikimoto, seconded by Churchill, motion carried to approve the findings for the variance on the storage shed.

Hiring of Lifeguards

Upon motion from Rikimoto, seconded by Churchill, motion carried unanimously to approve the lifeguards as presented.

Upon motion from Hansen, seconded by Churchill, motion carried unanimously to approve the hiring of Claire Rinke as assistant manager at step 2 of the wage scale.

Resolution 2026-11 Rejection Donations

Upon motion from Rikimoto, seconded by Hansen, motion carried unanimously to approve the resolution to reject the donation from Tony Kimball to the library to purchase a new MN flag.

Silas Parmar-Bolton & Menk Engineering- Project Updates

Upon motion from Hansen, seconded by Churchill, motion unanimously carried to move forward with the airport projects and to advertise for bids.

Upon motion from Rikimoto, seconded by Churchill, motion passed unanimously to approve the agreement with Martin Design Group in the amount of \$3,500.00.

Upon motion from Wohlenhaus, seconded by Rikimoto, motion carried unanimously to accept the bid from Joe Riley construction to proceed with paving projects 1-11 in the amount of \$721,843.34.

Library Assistant Job Description

Upon motion from Rikimoto, seconded by Churchill, motion carried unanimously to approve the job description as presented.

Special Event/Road Closure Permits

Upon motion from Rikimoto, seconded by Churchill, motion carried unanimously to approve the permit for a parade on June 6th on 1st Ave n.

Upon motion from Rikimoto, seconded by Churchill, motion carried unanimously to approve the permit to close the road on 16th street between 2nd and 3rd Ave S for a kids street dance.

Land Use Permits

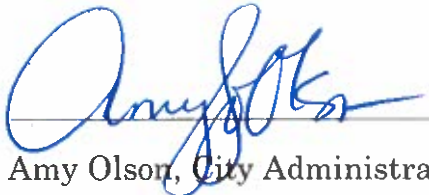
Upon motion from Rikimoto, seconded by Churchill, motion carried unanimously to approve the permit for a garage and entry at 708 5th Ave N.

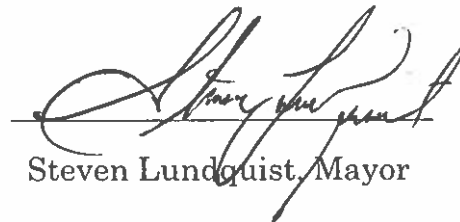
Upon motion from Churchill, seconded by Hansen, motion carried to approve the permit for a fence at 1207 3rd Ave s.

Upon motion from Churchill, seconded by Rikimoto, motion carried unanimously to approve the permit for a 10x12 shed at 308 1st Ave N

Adjourned at 5:51 pm CDT

ATTEST:


Amy Olson, City Administrator


Steven Lundquist, Mayor

MINUTES
Regular Meeting
May 26th, 2026

A regular council meeting of the City of Wheaton, MN was held in the Wheaton Community Library with the following members present: Lundquist, Rikimoto, Hansen, Wohlenhaus, Churchill

Absent: None

Also present: Administrator Olson, Admin Assistant Olson, PW Superintendent Dean Lampe

Mayor Lundquist called the meeting to order at 4:30 pm.

Approval of Agenda

Upon motion from Rikimoto, seconded by Churchill, and unanimously carried, the board approved the agenda as presented.

Consent Agenda

Upon motion from Rikimoto, seconded by Wohlenhaus, and carried unanimously, the council approved the minutes of 05/11/26.

Upon motion from Rikimoto, seconded by Churchill, motion carried unanimously to approve the claims of 05/26/26 as presented.

Matthew Brummond- Lot Purchase

Upon motion from Hansen, seconded by Churchill, motion carried unanimously to approve the sale of the lot at 1501 3rd Ave N to Matthew Brummond for \$4,000.00.

Hiring of Lifeguards

Upon motion from Rikimoto, seconded by Wohlenhaus, motion carried unanimously to approve the lifeguards as presented.

Resolution 2026-14 Accepting Donations

Upon motion from Rikimoto, seconded by Churchill, motion carried unanimously to approve the resolution to accepting donation from Trav. Cty Collaborative for the library in the amount of \$2,500.00 and from the Wheaton Lions Club for \$500.00 for duck days/mallard repair. Thank you!

Darin Fellbaum/Moore Engineering- Project Updates

Upon motion from Wohlenhaus, seconded by Churchill, motion unanimously carried to move forward with the Water Phase 1 project and to move to IUP.

Upon motion from Rikimoto, seconded by Churchill, motion passed unanimously to approve moving the Lead Service Line project to IUP.

Charity Carlson/Carlson Ag- Airport Mowing

Upon motion from Hansen, seconded by Rikimoto, motion carried unanimously to terminate the contract with Caden Carlson.

Nancy Rinke- Project Updates

Upon motion from Rikimoto, seconded by Hansen, motion carried unanimously to approve the permit for water & sewer hookups at 207 1st ave N.

Upon motion from Rikimoto, seconded by Churchill, motion carried unanimously to approve the permit for sewer hookup at 13 3rd St N.

Upon motion from Hansen, seconded by Churchill, motion carried unanimously to approve the land use permit for a 20x30 addition at 13 3rd St N.

Land Use Permits

Upon motion from Wohlenhaus, seconded by Churchill, motion carried unanimously to approve the permit demo and replace shed at 902 Broadway with the \$500.00 waiver.

Upon motion from Rikimoto, seconded by Wohlenhaus, motion carried to approve the permit for 17x24 Carport at 11 14th St S.

On Sale Wine Application for Dumont Saints

Upon motion from Hansen, seconded by Churchill, motion carried unanimously to approve the application.

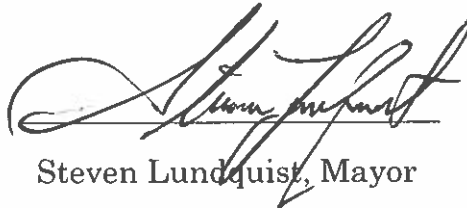
Public Works Update

Upon motion from Rikimoto, seconded by Hansen, motion carried unanimously to purchase a spare pump for the lift station to replace the one that was just installed.

Adjourned at 6:29 pm CDT

ATTEST:

Amy Olson, City Administrator


Steven Lundquist, Mayor

MINUTES
Regular Meeting
June 8th, 2026

A regular council meeting of the City of Wheaton, MN was held in the Wheaton Community Library with the following members present: Lundquist, Wohlenhaus, Rikimoto, Churchill and Hansen

Also present: City Administrator Olson, Office Assistant Olson, City Attorney Franzese, Silas Parmar, Darin Felbaum, Brian Thomsen and Jerrel Olson

Mayor Lundquist called the meeting to order at 4:29 pm.

Approval of Agenda

Upon motion from Rikimoto, seconded by Churchill, and unanimously carried, the council approved the agenda as presented.

Land Use

Brian Thomsen presented the council with a Land Use permit. It was determined the land use permit will need a variance. Upon motion from Rikimoto, seconded by Hansen, and unanimously carried the council set a Public Hearing for July 6th at 4:30pm.

Darin Fellbaum/Moore Engineering- Project Updates

Upon motion from Wohlenhaus, seconded by Churchill, and unanimously carried, the council approved change order #3 to the LRIP street project.

Upon motion from Rikimoto, seconded by Churchill, and carried unanimously, the council approved the pay request of \$426,299.10 for the LRIP street project.

Silas Parmar/Bolton & Menk - Project Updates

Upon motion from Hansen, seconded by Rikimoto, and unanimously carried, the council approved the low bid from Joe Riley Construction for the Runway & Lighting System Reconstruction project.

Upon motion from Churchill, seconded by Wohlenhaus, and unanimously carried the council approved Bolton & Menk as the Construction Administration for the Runway & Lighting System Reconstruction project at the Wheaton Municipal Airport,

Legal Update

Upon motion from Churchill, seconded by Rikimoto and unanimously carried, the council approved setting s Special Council Meeting for Monday June 15th at 5pm at the Wheaton Community Library to discuss hiring an Interim Administrator.

Resolution 2026-15

Upon motion from Rikimoto, seconded by Churchill, and unanimously carried the council approved the amendment to amended resolution removing Administrator Amy Olson from the bank accounts and adding Administrative Assistant Jody Olson to the accounts, also removing Dale Hanson from the EDA board.

Resolution 2026-16

Upon motion from Rikimoto, seconded by Hansen, and unanimously carried the council approved the resolution accepting donations from George Redding in the amount of \$5 to the Library Fund, from

Roxanne Fischer in the amount of \$500 as a Memorial donation in Memory of Pete Fischer and also from Judie Larson in the Amount of \$20 as a Memorial donation in honor of Pete Fischer and Mason Mehring.

Professional Service Agreement

Upon motion by Rikimoto, seconded by Churchill, and carried unanimously, the council approved the professional service agreement with Carlson Production Services LLC for Mowing, Trimming and Spraying at the Wheaton Municipal Airport.

Consent Agenda

Upon motion from Rikimoto, seconded by Churchill, and unanimously carried the council approved the Minutes of the May 26th Meeting.

Upon motion from Rikimoto, seconded by Hansen, and unanimously carried the council approved the Claims of June 8th as presented

Land Use

Upon motion from Wohlenhaus, seconded by Churchill and unanimously carried the council approved the permit to demo building at 1507 Broadway with a \$500 demo waiver.

Upon motion from Rikimoto, seconded by Churchill, and unanimously carried the council approved a 12 x 20 deck at 1303 4th Ave N.

Upon Motion from Hansen, seconded by Churchill to approve land use permit at 306 1st Ave S for a fence.

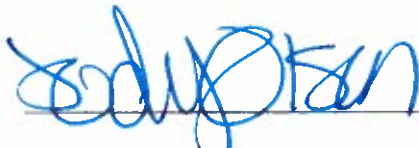
Upon further discussion Hansen rescinded her motion, Churchill rescinded her second. Rikimoto then made a motion to table the land use permit until we received payment, and property line measurements. Motion was carried unanimously.

Administration & Public Works Update

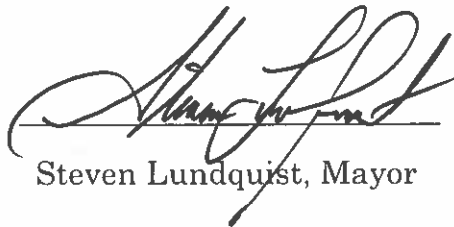
Upon motion from Rikimoto, seconded by Hansen, and carried unanimously the council approved the Resignation of City Administrator Amy Olson Effective June 12, 2026 after being employed by the City of Wheaton for 11 years.

Adjourned Meeting at 6:18pm

ATTEST:



Jody Olson, Administrative Assistant



Steven Lundquist, Mayor

MINUTES
Special Meeting
June 15th, 2026

A special council meeting of the City of Wheaton, MN was held in the Wheaton Community Library with the following members present: Lundquist, Wohlenhaus, Rikimoto, Churchill and Hansen

Also present: Administrative Assistant Olson, City Attorney Franzese, Jim Smoger and Jerrel Olson

Mayor Lundquist called the meeting to order at 5:00pm.

Approval of Agenda

Upon motion from Hansen, seconded by Rikimoto, and unanimously carried, the council approved the agenda as presented.

Discussion of Hiring Interim Administrator

Upon motion from Rikimoto, seconded by Wohlenhaus, and unanimously carried, the council approved hiring Bill with Moore Engineering.

Contract

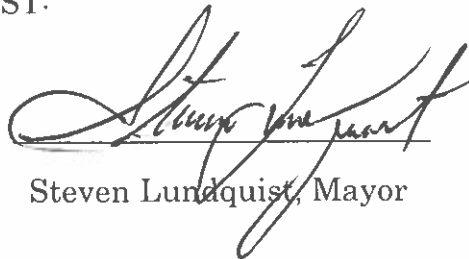
Upon motion from Rikimoto, seconded by Hansen, unanimously carried, the council approved City Attorney Franzese to draft a contract that is inline with the terms of Bill's letter upon approval by Mayor Lundquist.

Adjourned Meeting at 6:18pm

ATTEST:



Jody Olson, Administrative Assistant



Steven Lundquist, Mayor

MINUTES
Regular Meeting
June 22ND, 2026

A regular council meeting of the City of Wheaton, MN was held in the Wheaton Community Library with the following members present: Lundquist, Wohlenhaus, Rikimoto, Churchill and Hansen

Also present: Office Assistant Olson, City Attorney Franzese, Courtney Mosloski, Darin Felbaum, Allysa Klugman, John Kunelius and Jerrel Olson

Mayor Lundquist called the meeting to order at 4:28 pm.

Approval of Agenda

Upon motion from Churchill, seconded by Hansen, and unanimously carried, the council approved the agenda with the addition of discussing City Administrator Applications.

Public Comment

No one came forward to speak during public comment.

Eide Bailly's Courtney Mosloski- Audit Presentation

Courtney Mosloski from Eide Bailly provided the council with a summary of the 2025 audit for the city of Wheaton. The city received a clean audit report for the year.

Darin Fellbaum/Moore Engineering- Project Updates

Upon motion from Wohlenhaus, seconded by Churchill, and unanimously carried, the council approved change order #4 to the LRIP street project.

Upon motion from Hansen, seconded by Rikimoto, and carried unanimously, the council approved the pay request of \$10,000.00 for the Active Transportation project.

Allysa Klugman – Star Bank Building

Allysa Klugman an Advanced Dental Therapist along with John Kunelius CEO of Caring Hands Dental Clinic presented to the council their interest in the use of the Star Bank Building to start an Outreach Dental Clinic.

Legal Update

City attorney Franzese requested the Council schedule a special meeting for June 25th at 4:30pm to discuss Ordinance 650.06 and review the applications for the City Administrator position.

Upon motion from Churchill, seconded by Hansen and unanimously carried, the council approved the amendment to Ordinance 800.01 to move Wheaton City Council Meetings from 4:30pm to 4pm starting in July.

Upon motion from Hansen, seconded by Wohlenhaus and unanimously carried the council approved Franzese to draft a summary for publication of Ordinance 800.01.

Discussion was held about signature Authorization. As of now the Mayor & City Administrator are authorized to sign. Administrative Assistant will also be added to the accounts so when the interim Administrator cannot sign due to conflict of interest the Administrative Assistant has authorization.

Hiring Library Assistant

Upon motion from Rikimoto, seconded by Hansen and unanimously carried the council approved Hiring Stacy Flom as the Library Assistant.

Discussion was held about offering benefits to part time employees. The Council requested checking with the League of MN Cities and having more discussion at the next meeting.

Consent Agenda

Upon motion from Rikimoto, seconded by Churchill, and unanimously carried the council approved the Minutes of the June 8th Meeting.

Upon motion from Hansen, seconded by Churchill, and unanimously carried the council approved the Minutes of the June 15th Special Meeting.

Upon motion from Hansen, seconded by Churchill and unanimously carried the council approved the Claims of June 22nd as presented

Land Use

No land use applications were presented to the council.

Administration & Public Works Update

Upon motion from Wohlenhaus, seconded by Churchill, and carried unanimously the council approved the Joe Riley Construction project name City Street Asphalt Patches. With the understanding that jobs 1-3 will be billed out the property owners and jobs 4-5 will be the City of Wheaton's responsibility.

Upon motion from Hansen, seconded by Churchill and unanimously carried the council approved the Joe Riley Construction project name Concrete Alley Entrance.

Upon motion from Rikimoto, seconded from Hansen and unanimously carried the council approved the change order to the City Street Asphalt Paving to add 8th St S

The council tabled the Joe Riley Construction estimate that was presented to the council on behalf of Adam Wilson for a patch in 10th St. N

Interim Administrator presented the MN State Demographers Report.

Also presented to the council was the MN Paid Leave. Council will discuss more at the next council meeting.

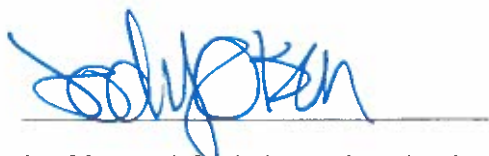
Mayors Minute

Upon motion from Rikimoto, seconded by Churchill the council approved paying the first half of the Prime Builders bill for work being done on the pool house starting August 15th, 2026.

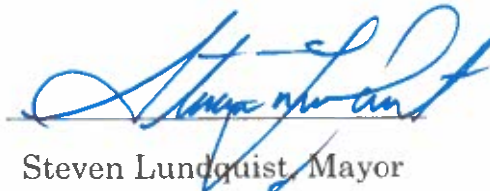
Upon motion from Churchill, seconded by Rikimoto and carried unanimously the council approved hiring Nate's Blasting & Painting to work on the pool house floors. Estimate was presented to the council with a total cost of \$5,255.54.

Adjourned Meeting at 6:02pm

ATTEST:



Jody Olson, Administrative Assistant



Steven Lundquist, Mayor

MINUTES
Special Meeting
June 25th, 2026

A special council meeting of the City of Wheaton, MN was held in the Wheaton Community Library with the following members present: Lundquist, Wohlenhaus, Rikimoto, Churchill and Hansen

Also present: Administrative Assistant Olson, City Attorney Franzese and Jim Smoger

Mayor Lundquist called the meeting to order at 4:30pm.

Approval of Agenda

Upon motion from Rikimoto, seconded by Churchill, and unanimously carried, the council approved the agenda as presented.

Amendment to Ordinance 650.06

Upon motion from Rikimoto, seconded by Hansen, and unanimously carried, the council approved the Amendment to Ordinance 650.06 dealing with the prevention and control of shade tree diseases in the City of Wheaton.

Closed Meeting

The Council voted to close the meeting at 4:39 p.m., with motion made by Wohlenhaus, seconded by Rikimoto, and unanimously approved. The grounds for closing the meeting was Minn. Stat. § 13D.05, Subd. 3(b). The subject to be discussed was applicant data deemed confidential under Minn. Stat. § 13.43, Subd. 3.

Upon motion from Rikimoto, seconded by Churchill and unanimously carried the council approved to open the meeting at 5:24.

Results of the closed meeting

Council agreed to move forward with the job search process.

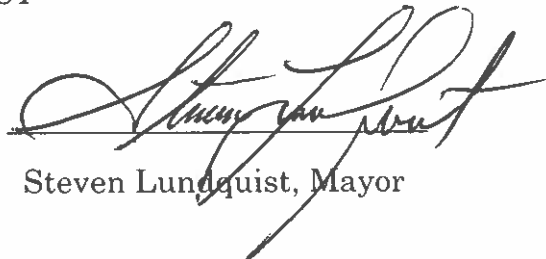
Adjourned Meeting

Upon motion from Rikimoto, seconded by Churchill and unanimously carried meeting was adjourned at 5:28pm.

ATTEST:



Jody Olson, Administrative Assistant



Steven Lundquist, Mayor

MINUTES
Special Meeting
July 6th, 2026

A special council meeting of the City of Wheaton, MN was held in the Wheaton Community Library with the following members present: Lundquist, Wohlenhaus, Rikimoto, Churchill and Hansen

Also present: Interim Administrator McCabe, Administrative Assistant Olson, City Attorney Franzese, and Brian Thomsen

Mayor Lundquist called the meeting to order at 4:35pm.

Public Hearing

The Board of Adjustment held a public hearing to consider a variance request for impervious surface exceeding the 50% limit. Location of variance is 1002 First Avenue North, Wheaton.

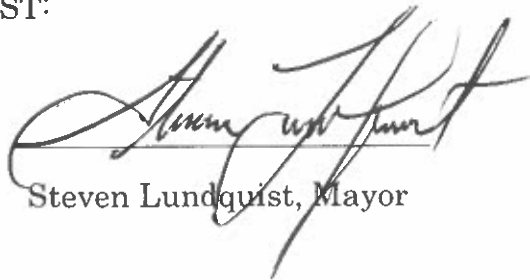
Motion to approve made by Rikimoto, seconded by Wohlenhaus, all in favor.

Adjourned Meeting at 4:44pm

ATTEST:



Jody Olson, Administrative Assistant



Steven Lundquist, Mayor

MINUTES
Regular Meeting
July 13th, 2026

A regular council meeting of the City of Wheaton, MN was held in the Wheaton Community Library with the following members present: Lundquist, Wohlenhaus, Rikimoto, Churchill and Hansen

Also present: Interim Administrator McCabe, Administrative Assistant Olson, City Attorney Franzese, Darin Felbaum, Jerrel Olson, Amy Olson, Rick Davis, Casey O'Leary, Dean Lampe, Sean Witte, Robert Hoernemann, Jim Smoger, Charlie Fell, Chris Falk, Keith Dahl, Jacquie Peeples and Tim Frew

Mayor Lundquist called the meeting to order at 4:00 pm.

Approval of Agenda

Upon motion from Rikimoto, seconded by Hansen, and unanimously carried, the council approved the agenda with the addition of discussing City Administrator Applications.

Public Comment

Charlie fell requested a waiver on his sewer bill after heavy yard watering; most water went on the grass, and not in the sewer. Upon motion from Wohlenhaus, seconded by Rikimoto and unanimously carried to give Charlie a credit to his sewer of \$79.52.

Keith Dahl - Ehlers Finance Advisors

Keith Dahl with Ehlers Finance Advisors presented the pre-sale report for \$1,220,000 in general obligation bonds. \$1,060,000 for 5th Avenue and 12th street improvements (20-year term) \$160,000 for active transportation project (city's grant match, 10-year term) Upon motion from Rikimoto, seconded by Churchill and unanimously carried the council approved Resolution 2026-22 for the street reconstruction and overlay plan.

Public hearing opened and closed with no public comment. Upon motion from Hansen, seconded by Churchill and unanimously carried the council approved Resolution 2026-23 the pre-sale authorization.

Chris Falk - Traverse Electric

Chris Falk with Traverse Electric presented to the Council and updated Easement for consideration.

Rick Davis -Wheaton Fire Department

Rick Davis and Casey O'Leary requested to purchase a 2,100-gallon drop tank for tanker #2. Upon motion from Wohlenhaus, seconded by Rikimoto and motion carried to approve the purchase.

Darin Fellbaum/Moore Engineering- Project Updates

Upon motion from Rikimoto, seconded by Churchill and carried unanimously the council approved pay request #2.

Upon motion from Wohlenhaus, seconded by Rikimoto, and unanimously carried, the council approved change order #5 to the LRIP street project.

State aid approved the plans submitted for the Active Transportation Project. Upon motion from Hansen, seconded by Churchill and unanimously carried the council approved to advertise for bids.

Amy Olson – Health Care Reimbursement

Amy Olson presented to the council information that she had found an error in a spreadsheet for the employee's health care insurance coverage and she was requesting reimbursement for her overpayment. The Council instructed Interim Administrator to review and confirm this information was correct before payment was made.

Resolution 2026-20 Amended Organization Resolution

Upon motion from Rikimoto, seconded by Churchill and unanimously carried the council approved the Amended Organization Resolution.

Resolution 2026-21 Accepting Donations

Upon motion from Rikimoto, seconded by Churchill and unanimously carried the council approved the Resolution to accept donations.

MN Paid Leave

Interim Administrator presented the council with MN Paid Leave information. Law requires city to pay at least 50% of 0.88% payroll premium; employees pay remainder Upon motion from Hansen, seconded by Rikimoto motion carried with a 4-1 vote with Wohlenhaus voting no for the City to pay 100% for the remainder of 2026.

Consent Agenda

Upon motion from Rikimoto, seconded by Hansen, and unanimously carried the council approved the Consent Agenda.

Land Use

Land Use permit for 810 1st Ave N was tabled for further discussion.

Administration & Public Works Update

Upon motion from Rikimoto, seconded by Churchill, motion carried with 4-1 with Mayor Lundquist abstaining. The council denied Adam Wilsons request for the city to help with paving the road in front of his house on 10th St. N.

Upon motion from Hansen, seconded by Wohlenhaus and unanimously carried the council approved the bid from Whaley Excavating to Demo the Kruize property located at 1307 Broadway.

Mayors Minute

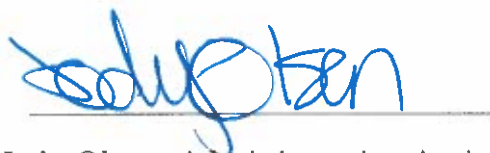
Upon motion from Rikimoto, seconded by Churchill and unanimously carried the council approved new EDA member Shelly Staebler.

Now that the city owns the property located at 1017 Broadway the Mayor requested, we start looking for bids to clean out and demo the building.

The mayor brought it to the council that he would like to see The New Administrator Along with Administrative Assistant Olson attend the Clerks Training put on by the League of MN Cities. They will both attend the September 10th & 11th training in Staples.

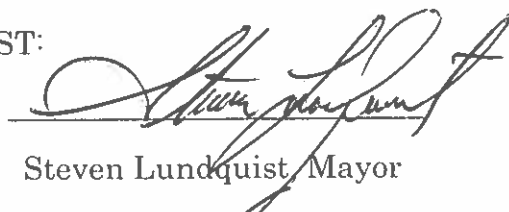
Upon motion from Wohlenhaus, seconded by Churchill and unanimously carried the council approved to interview Two additional applicants received (candidates 6 and 7).

Adjourned Meeting at 6:00pm



Jody Olson, Administrative Assistant

ATTEST:



Steven Lundquist, Mayor

MINUTES
Special Meeting
July 21, 2026

A special council meeting of the City of Wheaton, MN was held in the Wheaton Community Library with the following members present: Lundquist, Rikimoto, Wohlenhaus, Churchill

Absent: None

Also present: Interim Administrator McCabe, Attorney Franzese

Mayor Lundquist called the meeting to order at 9:00am.

City Administrator Interviews

The City Council individually interviewed the following candidates to be the next City Administrator:

Julia Davis, John Roeschlein, Heather Bainbridge,

Jodi Hook-Hansen, Ashton Ayres and Jerrel Olson

Upon the completion of the interviews, Mr. McCabe suggested the Council Members individually rank their top 3 candidates and hand the rankings to him to score. He indicated they are welcome to discuss any of the candidates or other questions they have prior to providing their rankings. Mr. McCabe indicated which candidates got votes as either a 1st, 2nd or 3rd choice.

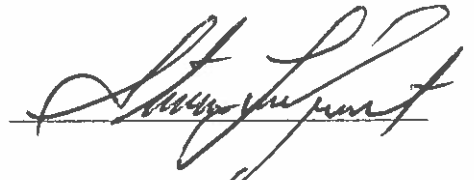
Councilmember Rikimoto moved to offer the position to Ashton Ayres, with salary and benefits equal to Step 1 in the step system, the motion was seconded by Councilmember Churchill. Motion carried unanimously.

Adjourned at 3:10 pm CDT

ATTEST:



Bill McCabe, Interim City Administrator



Steven Lundquist, Mayor

MINUTES
Emergency Meeting
July 21, 2026

An emergency council meeting of the City of Wheaton, MN was held in the Wheaton Community Library with the following members present: Lundquist, Rikimoto, Wohlenhaus, Churchill

Absent: None

Also present: Interim Administrator McCabe, Attorney Franzese

Mayor Lundquist called the meeting to order at 3:15 pm.

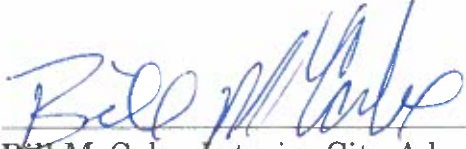
Change Order #6, LRIP Project

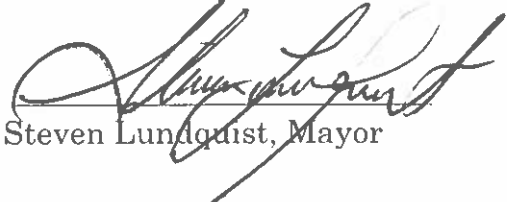
The emergency meeting was called in order to consider Change Order #6 on the LRIP project as the item needed to be decided prior to when the paving was scheduled to be started on the project and that was moved up to and anticipated to be on July 23, 2026.

A motion was made to approve Change Order #6 by Councilmember Wohlenhaus, seconded by Councilmember Rikimoto. Motion carried unanimously.

Adjourned at 3:17 pm CDT

ATTEST:


Bill McCabe, Interim City Administrator


Steven Lundquist, Mayor

MINUTES
Regular Meeting
July 23rd, 2026

A regular council meeting of the City of Wheaton, MN was held in the Wheaton Community Library with the following members present: Lundquist, Wohlenhaus, Rikimoto and Churchill
Absent: Hansen

Also present: Interim Administrator McCabe, Administrative Assistant Olson, New Hire Ashton Ayres, City Attorney Franzese, Sean Witte, Jim Smoger,

Mayor Lundquist called the meeting to order at 4:00 pm.

Approval of Agenda

Upon motion from Rikimoto, seconded by Churchill, and unanimously carried, the council approved the agenda.

Consent Agenda

Upon motion from Rikimoto, seconded by Churchill, and unanimously carried, the council approved the Consent Agenda. Items approved were: Minutes of Regular Council meeting of 7/13/26, Special meeting minutes of 7/21/26, Emergency Meeting Minutes of 7/21/26, Claims 7/23/26, Poultry permit for Anthony Hasbargen and Resolution 2026-24

Public Comment

No one came forward to speak during public comment.

Ordinance and Policy Amendments

Upon motion from Rikimoto, seconded by Churchill, and unanimously carried, the council approved the Amendment to Ordinance 405.05(4) there will be No shut-offs on Fridays; extended to next business day.

The Council was also in agreed to a red door notice policy. City staff will place a red door tag on a residence door on the 5th day after the shut off letter was sent out or the next business day.

Traverse Electric Easement

Upon motion from Wohlenhaus, seconded by Churchill and unanimously carried the council approved the Traverse Electric Easement at the Airport.

Legal Update

Council agreed to sell property located at 1501 3rd Ave N to Matthew Brummund. Brummund is now requesting a contract for deed, Matt to handle

Kruise property insurance: Delaware Mutual agreed to cover all costs; A \$7,000 Demo Stie bill to be submitted to insurance also.

Godlewski property (corner, east side): agreement with Tony and brother pending to begin cleanup work

Council noted third property Godlewski has tackled; suggested more than \$500 waiver consideration when time comes.

Ashton welcomed as new city administrator, starting August 3rd pending background check.

Land Use Permit

Upon motion from Churchill, seconded by Rikimoto and unanimously carried the council approve a Storage container to be installed at 203 1st Ave N

Upon motion from Rikimoto, seconded by Wohlenhaus and unanimously carried the council approved a garden shed to be installed contingent on the shed having a floor.

Administration & Public Works Update

Upon motion from Rikimoto, seconded by Churchill, motion carried to approve the bid received from Whaley Excavating to Demo the property given to the City located at 1017 Broadway.

Upon motion from Churchill, seconded by Rikimoto and unanimously carried the council approved the Personnel Policy Amendments defining the four different employee types, full-time (35+ hrs.), part-time (under 35 hrs., year-round), seasonal, and probationary (under 6 months)

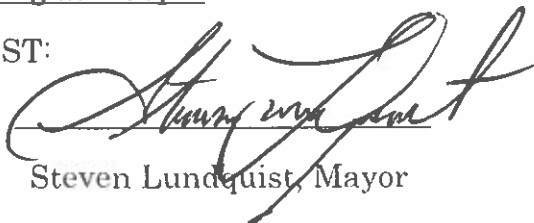
Bill presented a proposal from Abdo for payroll and accounting support. Council authorized up to \$1,000 for one-time payroll assistance for upcoming Q2 quarterly payroll. Motion made by Wohlenhaus, seconded by Rikimoto and unanimously carried.

Adjourned Meeting at 4:58pm



Jody Olson, Administrative Assistant

ATTEST:



Steven Lundquist, Mayor

MINUTES
Regular Meeting
August 10th, 2026

A regular council meeting of the City of Wheaton, MN was held in the Wheaton Community Library with the following members present: Mayor Lundquist, Councilmember Rikimoto, Councilmember Hansen, Councilmember Wohlenhaus, Councilmember Churchill

Absent: None

Also present: Administrator Ayres, Interim Administrator McCabe, Admin Assistant Olson, PW Superintendent Dean Lampe, City Attorney Franzese, Sean Witte, Rob Hoernemann, Darin Fellbaum, Cap O'Rourke, Jerrel Olson, Amy Olson

Mayor Lundquist called the meeting to order at 3:58 pm.

Consent Agenda

Upon motion from Mr. Rikimoto, seconded by Ms. Hansen, and unanimously carried, the board approved the agenda, the minutes of 7/23/2026, and the claims of 8/10/2026.

Public Comment

Jerrel Olson presented estimates for the city lift stations.

Amy Olson inquired about reimbursement for overpayments of insurance while working for the City of Wheaton.

MN Small Cities Association

Cap O'Rourke, the MAOSC Executive Director, discussed the benefits of being a member of the MN Small Cities Association and the cost of membership. These benefits include representation and advocacy at the state capital, listings of grants available to small cities, and legislative updates.

Upon motion from Mr. Rikimoto, seconded by Ms. Churchill, motion carried unanimously to approve the membership of Wheaton to the MN Small Cities Association for the amount of \$833.00 for a year's membership.

Darin Fellbaum/Moore Engineering – Project Updates

Upon motion from Ms. Hansen, seconded by Ms. Churchill, motion carried unanimously to approve Pay Application #3 of the LRIP project for the amount of \$622,809.27.

Upon the motion of Mr. Rikimoto, seconded by Mr. Wohlenhaus, motion carried unanimously to approve Change Order #7 of the LRIP project for the amount of \$6,720 to buy additional materials.

Amendment to Ordinance No. 271, Dealing with Regulating the Use of Special Vehicles on City Roadways

Upon motion from Ms. Churchill, seconded by Mr. Wohlenhaus, motion carried unanimously to approve the Amendment to Ordinance No. 271.

Upon motion from Mr. Rikimoto, seconded by Ms. Churchill, motion carried unanimously to approve the Summary of the amended ordinance.

Bond Policies

Upon motion from Mr. Wohlenhaus, seconded by Ms. Hansen, motion carried unanimously to approve the Post-Issuance Compliance Policy and Debt Procedures.

Legal Update – Matt Franzese

Upon motion from Ms. Churchill, seconded by Mr. Rikimoto, motion carried unanimously to authorize the removal of the C. Hanson diseased tree.

Land Use Permits

Upon motion from Mr. Wohlenhaus, seconded by Mr. Rikimoto, motion carried unanimously to deny the building permit of N. Mitzel for a Canvass Structure.

Public Works Update

Upon motion from Mr. Rikimoto, seconded by Ms. Hansen, motion carried unanimously to approve the seeking of a quote from Whaley's Excavating and Concrete for work on the Star Bank building after the demolition of the Juelich building.

There is a leak in the roof of the Arrival and Departure building at the airport. A quote will be sought to determine the cost of repair or replacement.

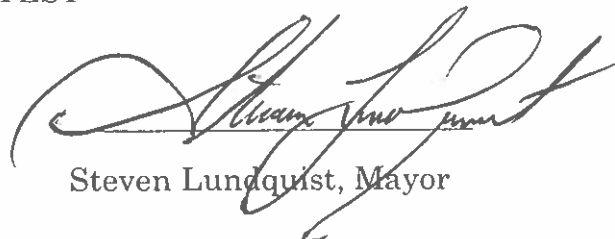
Upon motion from Mr. Wohlenhaus, seconded by Mr. Rikimoto, motion carried unanimously to pay the property tax owed on the Star Bank building.

Adjourned at 5:31 pm

ATTEST:



Ashton Ayres, City Administrator



Steven Lundquist, Mayor

MINUTES
Special Meeting
August 17, 2026

A special council meeting of the City of Wheaton, MN was held in the Wheaton Community Library with the following members present: Mayor Lundquist, Councilmember Rikimoto, Councilmember Hansen, Councilmember Wohlenhaus

Absent: Councilmember Churchill

Also present: Administrator Ayres, Interim Administrator McCabe, Admin Assistant Olson Attorney Franzese, Jim Smoger, Jacquie Peeples, Rebecca Kurtz, Amy Olson

Mayor Lundquist called the meeting to order at 4:00pm.

Bond Sale Issues/ Rebecca Kurtz

Upon motion from Mr. Rikimoto, seconded by Ms. Hansen, motion carried unanimously to approve Resolution 2026-26 for the approval of property tax abatements.

Upon motion from Ms. Hansen, seconded by Mr. Rikimoto, motion carried unanimously to approve Resolution 2026-25 authorizing the issue and awarding the sale of bonds.

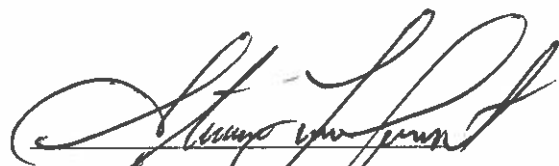
Star Bank Building Concrete Bid

Upon motion from Mr. Rikimoto, seconded by Ms. Hansen, motion carried unanimously to approve the Whaley's Concrete Bid for \$2,800 for the Star Bank Building.

Adjourned at 4:14 pm

ATTEST:


Ashton Ayres, City Administrator


Steven Lundquist, Mayor