

MINUTES
Regular Meeting
September 8th , 2025

A regular council meeting of the City of Wheaton, MN was held in the Wheaton Community Library with the following members present: Lundquist, Churchill, Wohlenhaus, Hansen and Rikimoto

Absent: None Also present: Administrator Olson, Utility Billing Clerk Olson, Public Works Dean Lampe and Robert Hoernemann

Mayor Lundquist called the meeting to order at 4:30 pm.

Approval of Agenda

Upon motion from Rikimoto, seconded by Churchill, and unanimously carried, the board approved the amended agenda to include public comment.

Consent Agenda

Upon motion from Rikimoto, seconded by Hansen, and motion carried unanimously, the council approved the minutes of regular meeting on August 25th, 2025 as amended. Upon motion from Rikimoto, seconded by Churchill, motion carried unanimously to approve the minutes from Special meeting on September 2nd, 2025. Upon motion from Rikimoto, seconded by Churchill, and carried unanimously, the council approved the claims of September 8th , 2025, as presented.

Legal Update- Matthew Franzese

Upon motion from Wohlenhaus, seconded by Churchill, motion carried unanimously to give Franzese the authority to move forward to seek and administrative search warrant for Pine View Apartments. Upon motion from Wohlenhaus, seconded by Rikimoto, motion carried unanimously to give Franzese the authority to proceed legally on the property at 202 Broadway.

Kelsie Roscoe- Land Use Permit Dispute

Upon motion from Churchill, seconded by Rikimoto, motion carried unanimously to rescind the fines incurred for not obtaining a permit before construction at the property at 1306 4th Ave N.

Poultry Permits

Upon motion from Hansen, seconded by Wohlenhaus, motion carried unanimously to approve the permits for Emily Shay, Carol Nelson, Joe Gahlon and Kassie Thielen.

Liquor & Tobacco License-Wheaton Liquor Store

Upon motion from Rikimoto, seconded by Churchill, motion carried unanimously to approve licenses for tobacco, on & off sale & Sunday sales.

Resolution 2025-18

Upon motion from Rikimoto, seconded by Hansen, motion carried unanimously to approve the resolution certifying the 2026 preliminary tax levy as presented.

Land Use Permits

Upon motion from Hansen, seconded by Rikimoto, aye by Churchill, aye by Lundquist, nay by Wohlenhaus, motion carried to waive the permit fee, the penalty fee, and the after the fact fee for a deck built at 205 4th Ave N.

Upon motion from Rikimoto, seconded by Churchill, motion carried unanimously to set the date for a public hearing for October 3rd at 9:00 am for the building at 15 10th St n.

Upon motion from Hansen, seconded by Rikimoto, motion carried unanimously to approve the building permit for 15 10th St n for a 50x80 building. This does not include the request for a variance.

Upon motion from Rikimoto, seconded by Wohlenhaus, motion carried unanimously to approve the permit to demo a building at 15 10th St n.

Estimates for Demo

Two estimates were received to demolish the building at 408 8th St S. The one from Whaley Excavating was for \$6,300 and the one from Hormann Works was for \$3,850. Upon motion from Wohlenhaus, seconded by Churchill, motion carried unanimously to hire Hormann Works to complete the demo.

Johnson Jet-Line Services

An RV dump hose was blocking a sewer line by the fairgrounds that had fallen in their dump station causing a blockage. The fair board requested hiring the service of Johnson Jet line to jet and vacuum the line to remove it. Upon motion from Rikimoto, seconded by Churchill, motion carried unanimously to invoice the Traverse County Ag Assn. for the charges.

Administrator & Public Works Update

Upon motion from Hansen, seconded by Churchill, motion carried unanimously set the Truth in Taxation meeting for December 8th at 6pm.

Upon motion from Churchill, seconded by Rikimoto, motion carried unanimously to approve setting the date for a budget review meeting on December 1st at 4:30pm.

Upon motion from Wohlenhaus, seconded by Churchill, motion carried unanimously to set the Assessment hearing for November 24th, at 4:30pm.


Upon motion from Rikimoto, seconded by Churchill, motion carried unanimously for clerk to prepare assessment roll for unpaid city services as of October 20th, 2025.

Upon motion from Churchill, seconded by Rikimoto, motion carried unanimously to change the regular meeting date of October 13th to October 14th due to a holiday.

Upon motion from Rikimoto, seconded by Churchill, motion to Adjourn at 6:48 pm CDT

ATTEST:

Amy Olson, City Administrator



Steven Lundquist, Mayor