

MINUTES
Regular Meeting
December 8th , 2025

A regular council meeting of the City of Wheaton, MN was held in the Wheaton Community Library with the following members present: Lundquist, Churchill, Wohlenhaus, Hansen and Rikimoto

Absent: None Also present: Administrator Olson, Utility Billing Clerk Olson, Chere Rikimoto, Christeen Borsheim and Kelsie Roscoe.

Mayor Lundquist called the meeting to order at 4:30 pm.

Approval of Agenda

Upon motion from Rikimoto, seconded by Churchill, and unanimously carried, the board approved the agenda as presented.

Consent Agenda

Upon motion from Rikimoto, seconded by Churchill, motion carried unanimously, the council approved the minutes of the special meeting on December 1st, 2025. Upon motion from Hansen, seconded by Wohlenhaus, motion carried unanimously to approve the minutes of the meeting of November 24th, 2025. Upon motion from Rikimoto, seconded by Churchill, and carried unanimously, the council approved the claims of December 8th, 2025, as presented.

Un-pause the Special Assessments Hearing

Upon motion from Hansen, seconded by Churchill, motion carried to Un-pause the special assessment hearing from November 24th, 2025. The council discussed the appeals from the residents that were given at the hearing. Upon motion from Wohlenhaus, seconded by Rikimoto, carried unanimously, the council denied the contested charges to Betty Rusch for mowing at 802 1st Ave S. Upon motion from Wohlenhaus, seconded by Churchill, motion carried unanimously to deny the contested charges to Patrick Gorman for mowing at 903 3rd Ave n. Upon motion from Hansen, seconded by Churchill, motion carried unanimously to deny the contested charges to Corey Hills for utilities at 307 10th St S. Upon motion from Rikimoto, seconded by Churchill, motion carried unanimously to waive all the fees for tree trimming and start with a new process for 2026 for the following residents: Lois Eggum, Frank & Ethel Kuss, Nathaniel & Chelsea

Mord, Jeffery & Amanda Olsen, Carol Thomsen, Tracey Raguse, Kelsie Roscoe, Dennis Koch, Daria Guster, Michael & Erin Martinek, Lee Hydeen-Niss, Sarah Hersch, Myron & Darlis Morth, Blake Sweere,

Richard Jr & Michelle Goss, Christopher Falk, Divine House, , Gavin Young, Peter & Leonora

Muellenbach, Jean Nelson, , Steven & Donna Wahl, Fidelia Przymus, Gary & Debra Curtis, Eduardo Vazquez, Curtis & Lynette Johnson, Sara Swihart, Luis Gallega, Valerie Seifert, Sanford Medical Center, Stanley & Mary Drikwitz, Donald & Laurie Appel, Rhonda Hanson & Jeffrey Nessett, Amelia Churchill, Kelly & Janet Raguse, Westley Fornshell & Luke Bina, Krenz Family Heritage Trust, Lee Bock, James & Patty Ostendorf, Angela Bolt, Eduardo Vazquez. Upon motion from Wohlenhaus, seconded by Rikimoto, motion carried unanimously to return all payments to Joanne Dobberstein, Tanner & Molly Reinart, George & Joyce Sawyer, Bethlehem Covenant Church, Linda Ehlers, Lynn & Margee Proppe, Gregg & Laura Cronen, John Lundquist, Kamrie Siegel, Lloyd Nelson, Kit & Angela Johnson, Allen & Janet Weick.

Upon motion from Rikimoto, seconded by Churchill, motion carried unanimously to approve the resolution as amended to remove all tree trimming charges to residents.

Upon motion from Churchill, seconded by Wohlenhaus, motion carried unanimously to close the assessment hearing at 5:16 pm.

Legal Update from Matthew Franzese

Seth Bryant at 902 3rd Ave N had requested to purchase back two vehicles that were taken from his property due to a nuisance abatement in 2024. Upon motion from Hansen, seconded by Churchill, motion carried unanimously to sell the vehicles back to Bryant for the towing and storage fees in the amount of \$588.00 each. A letter will be sent to Bryant informing him that he will have 30 days to pay in full and the vehicles will be released to him. After the 30 days, he forfeits the vehicles. He will also be notified that he will have 60 days to purchase all the other items being held or they will be sold or disposed of.

Hiring of Skating Rink Attendants

Upon motion from Rikimoto, seconded by Wohlenhaus, motion carried unanimously to approve the hiring of the following: Returning rink manager Lucas Gahlon. Rink Attendants: Kylee Gail, Lyla Peterson, Madison Findlay, Harper Young.

2026 Liquor & Tobacco Licenses

Upon motion from Churchill, seconded by Rikimoto, motion carried unanimously to approve the licenses presented contingent upon approval from Sheriff Trevor Wrights approved investigations.

City of Wheaton Facebook Page

Upon motion from Hansen, seconded by Wohlenhaus, motion carried unanimously to allow Administrator Olson to convert the current Facebook page to a business/government page.

Invoice Deadlines Language

Olson had previously told the council that a few vendors have not sent invoices for up to six months or more. Upon motion from Rikimoto, seconded by Churchill, motion carried unanimously to approve sending engagement letters to our vendors starting January 1st, 2026, to inform them that vendors must submit invoices for services no later than sixty days following services rendered or within sixty days following completion of project milestones. Vendor expressly waives its right to payment if invoices are not submitted within sixty days following services rendered.

Administrator & Public Works Update

Upon motion from Churchill, seconded by Wohlenhaus, motion carried unanimously to Cancel the Meeting on December 22nd, 2025 and to authorize Administrator Olson & Mayor Lundquist to pay all bills as necessary and continue day-to-day operations.

Upon motion from Hansen, seconded by Rikimoto, motion carried unanimously to authorize park Board Member Jim Smoger and Administrator Olson to apply and submit a grant application for remainder of the costs to repair the iconic Mallard and to repairs to the swimming pool house.

Mayor's Minute

Upon motion from Rikimoto, seconded by Churchill, motion carried unanimously to add Public Comment to the agenda starting January 1st, 2026.

Upon motion from Rikimoto, seconded by Churchill, motion to Adjourn at 6:28 pm CDT

ATTEST:

Amy Olson, City Administrator

Steven Lundquist, Mayor