

MINUTES
Regular Meeting
January 9th, 2025

A regular council meeting of the City of Wheaton, MN was held in the Wheaton Community Library with the following members present: Lundquist, Wohlenhaus, Churchill, Rikimoto, and Findlay.

Absent: None Also present: Administrator Olson, Attorney Matt Franzese, Public Works Dean Lampe & Robert Hoernemann

Mayor Lundquist called the meeting to order at 5:01 pm.

Oath of Office

Vice Mayor Doug Wohlenhaus administered the Oath of Office to newly appointed Steven Lundquist as Mayor of the City of Wheaton and to Councilman elect Cally Findlay and Amy Churchill.

Approval of Agenda

Upon motion from Rikimoto, seconded by Findlay, and unanimously carried, the board approved the agenda as presented.

Consent Agenda

Upon motion from Rikimoto, seconded by Wohlenhaus, and motion carried, the council approved the minutes of regular meeting on December 12, 2024 and special meeting on December 12, 2024. Upon motion from Rikimoto, seconded by Findlay and carried unanimously, the council approved the claims of January 9th, 2025 as presented.

Old business, New business, Committee Reports

Upon motion from Findlay, seconded by Wohlenhaus, motion carried unanimously to move the fridge at the library to the old public works shop.

Upon motion from Rikimoto, seconded by Churchill, motion carried unanimously to approve the recommendation from the library board to appointment Roxy Fisher as a library board member.

Upon motion from Findlay, seconded by Wohlenhaus, motion carried unanimously to move forward with the conversion process with the DNR parkland grant and propose the discussed land at falk park.

Other topics discussed: minutes and agendas, expired tabs, donations for mallard repair.

Jon Pauna from Moore Engineering reviewed with the council some updated plans for the LRIP project.

Resolution 202-01- Waiver for Complete Removal of Structures

Upon motion from Rikimoto, seconded by Findlay, motion carried to approve the resolution for the demo waiver.

Resolution 2025-02-Setting Fees and Charges for 2025

Upon motion from Rikimoto, seconded by Churchill, motion carried to approve the resolution setting the fees and charges for 2025.

Resolution 2025-03- Organization Resolution

Upon motion from Rikimoto, seconded by Findlay, motion carried to approve the resolution as amended.

Public Works Director Dean Lampe

Lampe presented the council with three years of water and sewer pumping amounts. The amount of water that is entering the property owners old leaking service lines is forcing large amounts of water to be pumped to the sewage ponds.

The agreement with Dakota Pump & Control was discussed and approved with a motion from Wohlenhaus, seconded by Rikimoto and carried unanimously.

Lampe explained the 2024 Weed Report and was approved with a motion from Rikimoto, seconded by Findlay and carried unanimously.

The council discussed public works purchasing a safety bucket with platform for the skid steer. This will aid in tree trimming, banner hanging, bulb changing etc. and much safer. The council reviewed two quotes and upon motion from Rikimoto, seconded by Wohlenhaus, motion carried unanimously to purchase from Schultz Welding.

Cash Rent Agreements

Upon motion from Rikimoto, seconded by Churchill, motion carried to approve the cash rent agreements with Leonard Zimmer and Joseph Wilt as presented.

Property/Nuisance and Employee Complaint Form and Policy

The council discussed the updated policies and forms. No complaint brought to the council will be discussed or addressed unless the forms are completed and given to City Hall to start the formal process. Upon motion from Rikimoto, seconded by Findlay, motion carried unanimously to approve the forms and policies.

Administrator Update

Upon motion from Findlay, seconded by Wohlenhaus, motion carried to give Administrator Olson authority to discuss with Rink Manager Gahlon if we are in need of more attendants or not and to proceed with the hiring process if necessary.

Olson presented some changes to the personnel handbook. Upon motion from Rikimoto, seconded by Churchill, motion carried unanimously to approve the personnel handbook as presented with the changes.

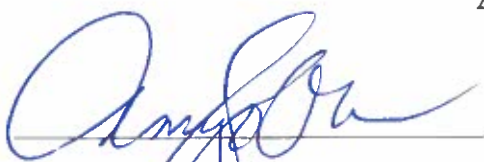
Mayor's Minutes

Mayor Lundquist mentioned having a demo committee. This will be a case-by-case event. Also, Lundquist reminded the council to each bring their input to the next meeting about sidewalk placement along 5th Ave N and 12th St N.

Adjourned

Upon motion from Rikimoto, seconded by Churchill, meeting was adjourned at 7:21 pm CDT

ATTEST:


Amy Olson, City Administrator


Steven Lundquist, Mayor

MINUTES
Regular Meeting
January 23rd, 2025

A regular council meeting of the City of Wheaton, MN was held in the Wheaton Community Library with the following members present: Lundquist, Wohlenhaus, Churchill, Rikimoto, and Findlay.

Absent: None Also present: Administrator Olson, Attorney Matt Franzese, Public Works Dean Lampe, Sean Witte & Robert Hoernemann

Mayor Lundquist called the meeting to order at 5:00 pm.

Approval of Agenda

Upon motion from Rikimoto, seconded by Findlay, and unanimously carried, the board approved the agenda as presented.

Consent Agenda

Upon motion from Rikimoto, seconded by Churchill, and motion carried, the council approved the minutes of regular meeting on January 9th, 2025. Upon motion from Rikimoto, seconded by Findlay and carried unanimously, the council approved the claims of January 23rd, 2025 as presented.

Committee Reports

Upon motion from Rikimoto, seconded by Findlay, motion carried unanimously to approve Hannah Brink as a new Park Board Member.

Fire Dept. Chief Rick Davis

Upon motion from Wohlenhaus, seconded by Rikimoto, motion carried to approve the purchase of two nozzles for the new fire truck.

Tobacco License for Dollar General

Upon motion from Rikimoto, seconded by Churchill, motion carried to approve the 2025 tobacco license for Dollar General.

Resolution 2025-04- Supporting pursuit of funding

Upon motion from Rikimoto, seconded by Findlay, motion carried to approve the resolution to pursue funding for sidewalk improvements on 1st Avenue North from 16th Street North to 12th Street North.

Temporary Liquor License for WFD

Upon motion from Rikimoto, seconded by Churchill, motion carried to approve the Liquor License.

Eide Bailly Letter of Engagement

Upon motion from Rikimoto, seconded by Wohlenhaus, motion carried to approve the agreement for Eide Bailly to perform the 2024 City Audit.

Resolution 2025-05 Accepting Resignation of Council Member and Declaring a vacancy

Upon motion from Rikimoto, seconded by Wohlenhaus, aye by Lundquist, aye by Churchill, abstention from Findlay, motion carried to approve resignation of Cally Findlay and declare a vacancy on the Wheaton City council.

Legal Update

Attorney Franzese presented the council with some example applications for council vacancies. Upon motion from Rikimoto, seconded by Churchill, motion carried to approve the application from Shorewood revised for Wheaton.

Administrator & Public Works Update

Upon motion from Wohlenhaus, seconded by Rikimoto, motion carried to remit a refund to Wheaton Laundromat in the amount of \$4,858.80 for a billing error from May-November and credit the account in the amount of \$1,561.61 for a billing error in December, 2024.

Upon motion from Findlay, seconded by Wohlenhaus, motion carried to give Mayor Lundquist and Administrator Olson authority to sign any necessary documents for the 2026 Airport Improvement Projects.

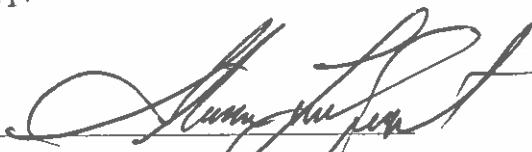
Upon motion from Wohlenhaus, seconded by Findlay, motion carried to approve the purchase of cutting-edge blades for the wheel loader.

Adjourned

Upon motion from Rikimoto, seconded by Churchill, meeting was adjourned at 6:27 pm CDT

ATTEST:

Amy Olson, City Administrator



Steven Lundquist, Mayor

MINUTES
Regular Meeting
February 13th, 2025

A regular council meeting of the City of Wheaton, MN was held in the Wheaton Community Library with the following members present: Lundquist, Wohlenhaus, Churchill, Rikimoto, and Findlay.

Absent: None Also present: Administrator Olson, Attorney Matt Franzese, Billing Clerk Olson

Mayor Lundquist called the meeting to order at 5:00 pm.

Approval of Agenda

Upon motion from Rikimoto, seconded by Findlay, and unanimously carried, the board approved the agenda as presented.

Consent Agenda

Upon motion from Rikimoto, seconded by Churchill, and motion carried, the council approved the minutes of regular meeting on January 23rd, 2025. Upon motion from Rikimoto, seconded by Findlay and carried unanimously, the council approved the claims of Feb. 13th 2025 as presented.

Old Business

Jon Pauna from Moore Engineering finalized the sidewalk locations for the LRIP project.

Upon motion from Rikimoto, seconded by Findlay, motion carried unanimously to leave the sidewalk as is on the north side of 5th ave and repair as needed and all new sidewalk on the east side of 12th street.

Nick and Melissa Persing addressed the council about their concerns of the idea of a dog park. The council stated this was one idea that was mentioned to replace the green space needed for the current DNR parkland grant.

Councilman Cally Findlay updated the council on the current fund balance in the Christmas Decoration Fund which stands at \$4,519.00.

The council decided on doing an application process to fill the vacant council seat. Upon motion from Rikimoto, seconded by Wohlenhaus, motion carried to set a special meeting for March 10th at 5pm to interview candidates.

Cash Rent Agreement

Upon motion from Rikimoto, seconded by Wohlenhaus, motion carried to approve the cash rent agreement with Ray Ehlers, LLP for land at the airport.

Pay Equity Implementation

Upon motion from Wohlenhaus, seconded by Churchill, motion carried to approve the pay equity report.

Lakes Country Service Cooperative

Upon motion from Rikimoto, seconded by Churchill, motion carried to approve the 2025 Membership Agreement with LCSC.

Administrator & Public Works Update

Olson provided the council with the stats of the customer counts and times they were in city hall.

The feedback and numbers showed more customers utilizing the earlier hours to conduct business.

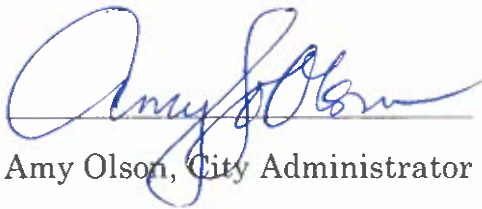
Upon motion from Wohlenhaus, seconded by Findlay, motion carried unanimously to return the hours at City Hall to Monday-Thursday 7:00 am to 4:30 pm and Friday 7:00 am to 11:00am. Starting March 3rd.

Upon motion from Rikimoto, seconded by Churchill, motion carried to give set the Board of Equalization meeting for April 10th at 4:00 pm.

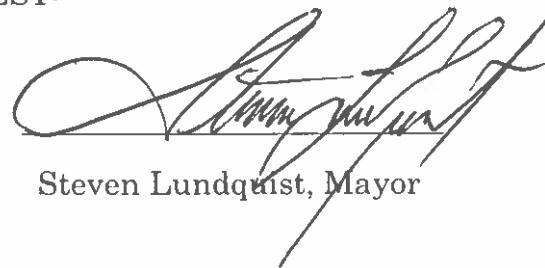
Upon motion from Rikimoto, seconded by Churchill, motion carried to move the start time of the regular council meeting on April 10th to 4:30 pm.

Adjourned at 6:43 pm CDT

ATTEST:



Amy Olson, City Administrator



Steven Lundquist, Mayor

MINUTES
Regular Meeting
February 27th, 2025

A regular council meeting of the City of Wheaton, MN was held in the Wheaton Community Library with the following members present: Lundquist, Wohlenhaus, Churchill, and Rikimoto

Absent: None Also present: Administrator Olson, Attorney Matt Franzese, Sheriff Trevor Wright

Mayor Lundquist called the meeting to order at 5:00 pm.

Approval of Agenda

Upon motion from Rikimoto, seconded by Churchill, and unanimously carried, the board approved the agenda as presented.

Consent Agenda

Upon motion from Rikimoto, seconded by Wohlenhaus, and motion carried, the council approved the minutes of regular meeting on February 13th, 2025. Upon motion from Rikimoto, seconded by Churchill and carried unanimously, the council approved the claims of Feb. 27th 2025 as presented.

Traverse County Sheriff Trevor Wright

Sheriff Wright reviewed with the council the police activity for 2024. The calls for service for the City of Wheaton decreased from 1,288 in 2023 to 1,082 in 2024. The number of cases increased from the previous year with 2023 having 560 and 2024 had 754.

Public Hearing on Request for Variance

Upon motion from Rikimoto, seconded by Churchill, motion carried to close the regular council meeting at 5:33 pm to convene the Planning and Zoning Commission Meeting.

Planning & Zoning Public Hearing

Mayor Lundquist opened the meeting to public comment. There were no comments from the public. Upon motion from Rikimoto, seconded by Wohlenhaus, motion carried unanimously to approve Resolution 2025-06 Adopting Findings of Fact and Reasons for Granting the Variance Application of Nancy Rinke to put a fence across a property line. Upon motion from Rikimoto, seconded by Churchill, motion approved to adjourn meeting at 5:40pm. Upon motion from Rikimoto, seconded by Wohlenhaus, motion carried to reopen the regular council meeting at 5:40pm.

Legal Update- Matthew Franzese

The council reviewed the proposed Ordinance 803 dealing with filling a vacancy on the Wheaton City Council.

Upon motion from Rikimoto, seconded by Churchill, motion carried to approve the ordinance as amended.

Upon motion from Wohlenhaus, seconded by Rikimoto, motion carried to approve the Summary Ordinance for publication.

The council reviewed and discussed the proposed set of Council interview questions. Upon motion from Rikimoto, seconded by Churchill, motion carried to approve the list as presented.

Franzese update the council on three properties in town whose structures are brighted and presented the inspector report and recommendations for each property. Upon motion from Wohlenhaus, seconded by Rikimoto, motion carried to give Franzese the authority to pursue litigation if the property owners fail to comply with the initial requests.

Administrator & Public Works Update

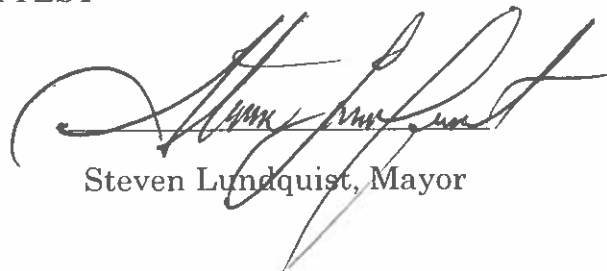
Olson updated the council on the skating rink and pool. New Funbrellas and new pool cover were ordered for the pool. New picnic tables with umbrellas were ordered and assembled for the pool. Public works built a serving bar on wheels and painted it for City Park. Public works also removed the boards off the bleachers at the baseball field, painted them and reinstalled them. Applications for pool manager will be accepted until 4:30 pm on March 6th.

Adjourned at 6:19 pm CDT

ATTEST:



Amy Olson, City Administrator



Steven Lundquist, Mayor

**MINUTES
Special Meeting
March 10th 2025**

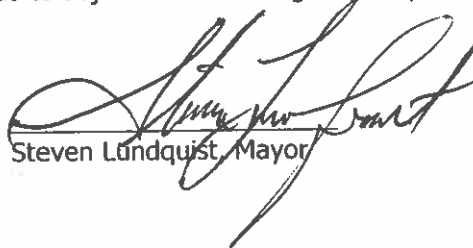
A special council meeting of the City of Wheaton, MN was held in the community room of the Wheaton Community Library with the following members present: Lundquist, Wohlenhaus, Churchill, and Rikimoto. Absent: None. Also present: Administrator Olson and Billing Clerk Olson. Mayor Lundquist called the meeting to order at 5:00 pm.

The special meeting was called to interview candidates for the council vacancy.

The council interviewed Amber Hansen and Carol Nelson for city council. After much discussion, Rikimoto made a motion to appoint Amber Hansen to city council. Motion was seconded by Churchill and carried unanimously.

Motion by Rikimoto and seconded by Wohlenhaus to adjourn the meeting at 5:36 pm.

ATTEST: _____
Amy Olson, City Administrator


Steven Lundquist, Mayor

MINUTES
Regular Meeting
March 13th 2025

A regular council meeting of the City of Wheaton, MN was held in the Wheaton Community Library with the following members present: Lundquist, Wohlenhaus, Churchill, Hansen and Rikimoto

Absent: None Also present: Administrator Olson, Utility Billing Clerk Olson

Mayor Lundquist called the meeting to order at 5:00 pm.

Approval of Agenda

Upon motion from Rikimoto, seconded by Churchill, and unanimously carried, the board approved the agenda as presented.

Consent Agenda

Upon motion from Rikimoto, seconded by Churchill, and motion carried, the council approved the minutes of regular meeting on February 13th, 2025 and special meeting of March 10th, 2025. Upon motion from Rikimoto, seconded by Wohlenhaus and carried unanimously, the council approved the claims of March 13th, 2025 as presented.

Oath of Office- Amber Hansen

Mayor Lundquist sworn in Amber Hansen as a new councilman. Hansen was appointed by the council to fill the vacancy from Cally Findlay who had to resign due to relocating outside of city limits.

Eric Rikimoto- Ballfield Project

Upon motion from Wohlenhaus, seconded by Hansen, motion carried to approve the installation of a new backstop at the ballfields. This will be funded by the Baseball group.

City/Fire Hall Sewer Issues

Ryan from Red Rock Trenchless presented the council with four projects that are needed to be completed at the fire hall to fix the non-working sewer. Upon motion from Rikimoto, seconded by Wohlenhaus, motion carried to approve project #1 and #3 which will fix the pipe going to the pit by lining it, adding a clean out and cleaning and lining the vent stack.

Hiring of Pool Manager

Upon motion from Rikimoto, seconded by Wohlenhaus, motion carried to approve the hiring of Ellissa Rinke as the Pool Manager.

Upon motion from Rikimoto, seconded by Wohlenhaus, motion carried to approve starting Rinke on stage 6 of the wage scale which is the highest level due to her experience and employment history with the city.

Sanford Wheaton Ambulance Concerns with Traverse County Law Enforcement

Mayor Lundquist read a letter from Sanford CEO/Administrator Chelsie Falk with concerns about some issues with the Traverse County Law Enforcement and the Wheaton Sanford Ambulance. Mayor Lundquist also read a letter in response from Sheriff Trevor Wright. No action was taken as this is not a contractual issue with the City of Wheaton and the Traverse County Law Enforcement but to be dealt with between those two departments.

Administrator & Public Works Update

Upon motion from Wohlenhaus, seconded by Hansen, motion carried unanimously to approve the purchase of a band saw as presented from Public Works.

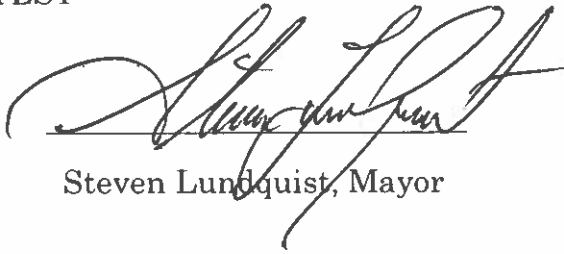
Upon motion from Wohlenhaus, seconded by Rikimoto, motion carried unanimously to approve the purchase of a power rake from Quick Attach.

The council discussed the need to move forward with replacement of the old sewer line replacements in town.

Adjourned at 6:21 pm CDT

ATTEST:

Amy Olson, City Administrator


Steven Lundquist, Mayor

MINUTES
Regular Meeting
March 27th 2025

A regular council meeting of the City of Wheaton, MN was held in the Wheaton Community Library with the following members present: Lundquist, Wohlenhaus, Churchill, Hansen and Rikimoto

Absent: None Also present: Administrator Olson, Utility Billing Clerk Olson

Mayor Lundquist called the meeting to order at 5:00 pm.

Approval of Agenda

Upon motion from Rikimoto, seconded by Churchill, and unanimously carried, the board approved the agenda as presented.

Consent Agenda

Upon motion from Rikimoto, seconded by Churchill, and motion carried, the council approved the minutes of regular meeting on March 13th, 2025 Upon motion from Churchill, seconded by Wohlenhaus and carried unanimously, the council approved the claims of March 27th, 2025 as presented.

Fire Chief Rick Davis- Dept. Updates

Fire Chief Rick Davis provided the council with a list of items the Wheaton Fire Relief had purchased from their funds and asked the council to take ownership of all items on the list. This is per State Of Minnesota Audit requirements. Upon motion from Rikimoto, seconded by Wohlenhaus, motion carried to approve the list.

Davis requested permission to purchase three new valves for the new fire truck. Upon motion from Wohlenhaus, seconded by Rikimoto, motion carried to purchase valves with the funds to come out of the small tools budget.

Davis said the flooring in the fire hall kitchen is in need of replacement. Davis presented the council with the replacement costs and stated the firemen will do the installation. Upon motion from Hansen, seconded by Churchill, motion approved to purchase and install the flooring with the funds coming out of the buildings and structures budget.

Jessica Becker- Pineview Tenant Association

Jessica Becker is the elected President for the newly established Tenant Association at Pineview Apartments. Becker provided the council with photos and information showing the building issues at the Pineview apartments. A discussion was had along with Rental Inspector Anthony Frisch and Attorney Matthew Franzese. Inspector Frisch will conduct another inspection of the buildings. The City will formally recognize the association by resolution at a later meeting.

Sale of Confiscated Property

The City of Wheaton had removed nine vehicles and 11 misc. ATV's and motorcycles from the property at 902 3rd Ave n in July of 2024 due to an abatement of Ordinance 655.04. The owner of the confiscated property Seth Bryant requested to buy back a Ford Focus, four-wheeler and a go-kart. Upon motion from Rikimoto, seconded by Churchill, motion carried to sell the vehicle for \$588.00 and the ATV and four-wheeler \$388.00 each. This will cover the labor, towing and impound fees.

Temporary Liquor License- Trav. Cty Ag Assn

Upon motion from Rikimoto, seconded by Churchill, motion carried unanimously?? to approve the temporary liquor license for Traverse County Ag Assn for August 21st- 24th.

Ground Lease for West Central Ag Air

Upon motion from Wohlenhaus, seconded by Hansen, motion carried unanimously?? to approve the ground lease at the Wheaton Municipal Airport with Ryan Lubben and West Central Ag Air.

Resolution 2025-07 Filling a Vacancy in the Office of Wheaton City Council

Upon motion from Rikimoto, seconded by Churchill, motion carried unanimously?? to approve the resolution appointing Amber Hansen to serve out the portion of Councilman Cally Findlay's unexpired term until a special election can be held at the next regular city election.

New Business

Upon motion from Rikimoto, seconded by Churchill, motion carried unanimously?? to approve hiring Paul Lande to trap problem beavers by the river that are destroying trees at a cost of \$50.00 per beaver trapped.

Legal Update with Matthew Franzese

Upon motion from Wohlenhaus, seconded by Rikimoto, motion carried unanimously?? to close the meeting at 6:22 p.m. to discuss threatened litigation made by Dave Lewis and possible settlement offer.

Upon motion from Rikimoto, seconded by Hansen, motion carried unanimously?? to open the meeting at 6:29 p.m. The result of the closed meeting was to reject making an offer of settlement.

Upon motion from Rikimoto, seconded by Churchill, motion carried unanimously?? to approve a deed to Todd Schmitz to complete the sale of real property he purchased from the City located at 204 1st Avenue South.

Administrator & Public Works Update

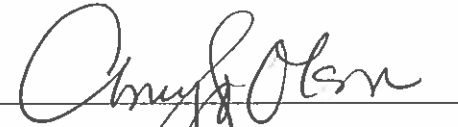
Upon motion from Wohlenhaus, seconded by Hansen, motion carried unanimously to approve the purchase of a band saw as presented from Public Works.

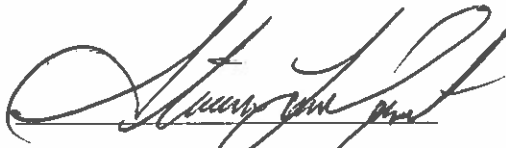
Upon motion from Wohlenhaus, seconded by Rikimoto, motion carried unanimously to approve the purchase of a power rake from Quick Attach.

The council discussed the need to move forward with replacement of the old sewer line replacements in town.

Adjourned at 6:21 pm CDT

ATTEST:


Amy Olson, City Administrator


Steven Lundquist, Mayor

MINUTES
Regular Meeting
April 10th, 2025

A regular council meeting of the City of Wheaton, MN was held in the Wheaton Community Library with the following members present: Lundquist, Wohlenhaus, Churchill, Hansen and Rikimoto

Absent: None Also present: Administrator Olson, Utility Billing Clerk Olson

Mayor Lundquist called the meeting to order at 5:00 pm.

Approval of Agenda

Upon motion from Rikimoto, seconded by Hansen, and unanimously carried, the board approved the agenda as presented.

Consent Agenda

Upon motion from Churchill, seconded by Hansen, and motion carried, the council approved the minutes of regular meeting on March 27th, 2025 Upon motion from Rikimoto, seconded by Wohlenhaus and carried unanimously, the council approved the claims of April 10th 2025 as presented.

Special Event Permit

Upon motion from Churchill, seconded by Rikimoto, motion carried to approve the permit for a kiddie parade on June 7th 2025.

Land Use Permit

Upon motion from Rikimoto, seconded by Wohlenhaus, motion carried unanimously to approve the permit for a 40x80 shed at 610 10th st N.

Temporary Liquor License

Upon motion from Rikimoto, seconded by Wohlenhaus, motion carried unanimously to approve a liquor license for the Fire Relief for June 7th, 2025.

Amended Resolution 2025-03

Upon motion from Rikimoto, seconded by Churchill, motion carried to approve the Ordinance 800.01. An Ordinance establishing meeting dates and times for the Wheaton City Council. This changes the meeting dates to the second and fourth Mondays of the month at 4:30 pm. Upon motion from Hansen, seconded by Churchill, motion carried unanimously to approve the summary Ordinance for publication.

Administrator & Public Works Update

Upon motion from Rikimoto, seconded by Wohlenhaus, motion carried unanimously to donate the old yellow fire truck to Traverse County Ag Assn.

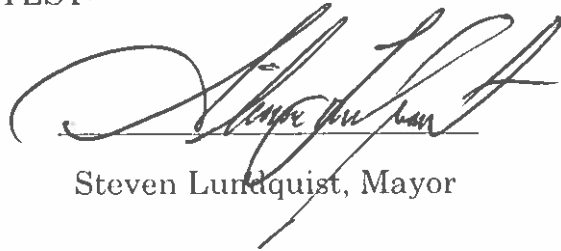
Upon motion from Rikimoto, seconded by Churchill, motion carried to put the Gopher Theater Rents from the EDA General fund into the Gopher Theater Fund.

Adjourned at 5:27 pm CDT

ATTEST:



Amy Olson, City Administrator



Steven Lundquist, Mayor

MINUTES
Special Meeting
April 10th , 2025

A special council meeting of the City of Wheaton, MN was held in the community room of the Wheaton Community Library with the following members present: Lundquist, Wohlenhaus, Hansen, Churchill and Rikimoto. Absent: None. Mayor Lundquist called the meeting to order at 4:00 pm.

The special meeting was called to serve as the Board of Appeal and Equalization for the City of Wheaton. Kayla Kleindl and Donald Metz were present to answer questions about assessed property values.

Kayla Kleindl and Don Metz reviewed local data and trends for the city of Wheaton.

There were no questions or comments from the citizens of Wheaton.

The meeting was adjourned at 4:30 pm.

ATTEST:

Amy Olson, City Administrator

Steven Lundquist, Mayor

MINUTES
Regular Meeting
April 24th, 2025

A regular council meeting of the City of Wheaton, MN was held in the Wheaton Community Library with the following members present: Lundquist, Churchill, Hansen and Rikimoto

Absent: Wohlenhaus Also present: Administrator Olson, Utility Billing Clerk Olson, Public Works Sean Witte and Robert Hoernemann

Mayor Lundquist called the meeting to order at 4:30 pm.

Approval of Agenda

Upon motion from Churchill, seconded by Rikimoto, and unanimously carried, the board approved the agenda as presented.

Consent Agenda

Upon motion from Rikimoto, seconded by Churchill, and motion carried, the council approved the minutes of regular meeting on April 10th, 2025 and special meeting of April 10th, 2025. Upon motion from Rikimoto, seconded by Hansen and carried unanimously, the council approved the claims of April 24th 2025 as presented.

Jon Pauna/Moore Engineering- LRIP Project

Jon Pauna updated the council with some requirements from the State on the project.

Upon motion from Rikimoto, seconded by Churchill, motion carried to approve the Resolution 2025-11 restricting parking on front street from Broadway to 1st Ave n.

Upon motion from Rikimoto, seconded by Hansen, motion carried unanimously to approve the parking plan for patient parking at Sanford Medical Center to change the parking to angled parking.

Upon motion from Churchill, seconded by Rikimoto, motion carried unanimously to approve the Joint Powers Agreement between the State Aid Agency Sponsor (Traverse County) and the non-State Aid Agency (City of Wheaton)

Clean Up Day

Upon motion from Rikimoto, seconded by Hansen, motion carried unanimously to approve the Clean Up Day form and set the date for June 10th, 2025.

Traverse County Ag Assn- Donation Request

Upon motion from Rikimoto, seconded by Churchill, motion carried unanimously to approve donating \$2,000.00 to the Traverse County Ag Assn for the 2025 County Fair.

Resolution 2025-08

Upon motion from Rikimoto, seconded by Hansen, motion carried to approve the Resolution authorizing the transfer of funds into existing money market account taking the monthly rental income from the gopher theater in the general fund to the gopher theater fund.

Property/Nuisance Complaint from Joan Homan

Wheaton Resident Joan Homan asked the council to remove the 20-mph speed limit sign that was installed in the City's right of way at 19 16th street south on November 12, 2024. Homan stated she

wanted the sign removed because her grandchildren play in the yard, she will have to mow around it and she does not want it there. A total of eight speed zone signs were installed in November on 15th & 16th street south between Broadway and 3rd Ave S to slow down traffic to and from the high school and add safety to children at daycares and the swimming pool. Additionally, another seven signs were installed in the surrounding blocks of the elementary school with the same purpose in mind.

After discussion, motion from Churchill, seconded by Hansen, motion carried unanimously to leave the sign where it is at and not remove it at this time.

New Business

Olson presented the council with a recommendation from the Park Board to purchase new playground equipment for the swimming pool. The city has funds budgeted to cover most of the cost and Olson applied for grant funds from Sanford Medical Center and they are giving \$2,500.00 towards the project costs. Upon motion from Rikimoto, seconded by Churchill, motion carried unanimously to purchase the playground equipment as presented.

Upon motion from Rikimoto, seconded by Hansen, motion carried to accept Carol Nelson as a new Park Board Member as recommended by the Park & Rec Board.

Upon motion from Hansen, seconded by Churchill, motion carried unanimously to accept Diane K. Lande as a new Library Board Member as recommended by the Library Board.

Legal Update with Matthew Franzese

Upon motion from Hansen, seconded by Rikimoto, motion carried to approve Resolution 2025-09 modifying a special assessment for the property at 902 3rd Ave N.

Upon motion from Rikimoto, seconded by Churchill, motion carried unanimously to approve Resolution 2025-10 recognizing Pineview Tenant Association.

Administrator & Public Works Update

Upon motion from Rikimoto, seconded by Churchill, motion carried unanimously to hire Whaley Excavating to rip rap the sewer ponds after receiving a written quote of the costs.

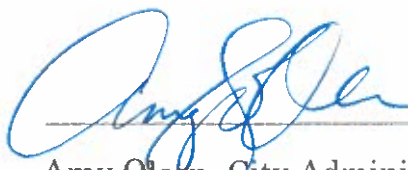
Upon motion from Rikimoto, seconded by Hansen, motion carried unanimously to change the meeting date from May 26th to May 27th at 4:30 pm.

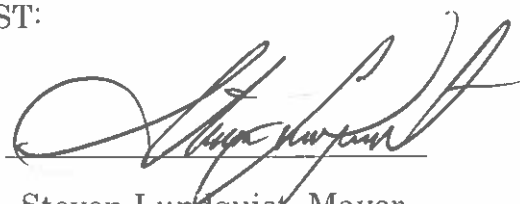
Olson updated the council on the rescue rig that was on public auction that the highest bid was for \$3,002.00 with a reserve set at \$5,000.00. Olson stated the council has the option to offer the unit to the highest bidder of \$3,002.00, place it up for auction again, or not auction it at all. After much discussion, a motion was made by Rikimoto to run the vehicle for another two weeks with a reserve again of \$5,000.00.

No second of the motion was made, motion died. Upon motion from Hansen, seconded by Churchill, aye from Lundquist, nay from Rikimoto, motion passed to offer the vehicle to the highest bidder for \$3,002.00.

Upon motion from Rikimoto, seconded by Churchill, motion to Adjourn at 6:07 pm CDT

ATTEST:


Amy Olson, City Administrator


Steven Lundquist, Mayor

MINUTES
Regular Meeting
May 12th, 2025

A regular council meeting of the City of Wheaton, MN was held in the Wheaton Community Library with the following members present: Lundquist, Churchill, Wohlenhaus, Hansen and Rikimoto

Absent: None Also present: Administrator Olson, Utility Billing Clerk Olson, Public Works Dean Lampe and Sean Witte

Mayor Lundquist called the meeting to order at 4:30 pm.

Approval of Agenda

Upon motion from Rikimoto, seconded by Hansen, and unanimously carried, the board approved the agenda as presented.

Consent Agenda

Upon motion from Rikimoto, seconded by Churchill, and motion carried, the council approved the minutes of regular meeting on April 24th, 2025. Upon motion from Rikimoto, seconded by Hansen and carried unanimously, the council approved the claims of May 12th 2025 as presented.

Chris Gardner/Bolten & Menk- Airport Project Updates

Chris Gardner updated the council with progress on the runway and lighting project at the airport.

Upon motion from Rikimoto, seconded by Wohlenhaus, motion carried unanimously to approve the Task Order #1.

Upon motion from Rikimoto, seconded by Wohlenhaus, motion carried unanimously to approve the master plan.

Upon motion from Hansen, seconded by Churchill, motion carried unanimously to approve the Independent Fee Evaluation.

Hiring of Assistant Pool Manager and Lifeguards

Upon motion from Hansen, seconded by Rikimoto, motion carried unanimously to approve the hiring of Ellissa Rinke as Assistant Pool Manager and the following lifeguards:

Claire Rinke

Vance Shay

Tyson Shay

Kashtyn Schmidt

Samuel Rinke

Armon Karsky- Waiver of Delinquent Charges

Armon Karsky requested for the council to remove \$9.97 of delinquent charges from his utility bill.

Armon stated that Laurie set the payment up through bill pay at their bank to have the check cut on April 7th and to be mailed out on April 14th. City Hall received the check on April 22nd, payments are due on the 20th of every month and delinquents applied on the 21st of every month. Karsky stated he cannot

help the post office not delivering on time. Karsky was informed there are two drop boxes at City Hall, you can bring the payment into the office during business hours and can also pay online with same day posting of payments. In July of 2024, the city amended Ordinance 405.05 to give the residents an additional five days to pay their utility bills going from due date on the 15th to the 20th. Upon motion from Wohlenhaus, seconded by Rikimoto and unanimously carried, the waiver of penalties was declined as the City cannot control the postal service and there are other options the city provides to ensure timely payments.

Bike Share Program

The council furthered their discussion from the previous meeting about starting a bike share program. This would allow the residents to borrow a bicycle to ride around town.

Upon motion from Rikimoto, seconded by Hansen, motion carried unanimously to approve the purchase of five bicycles with all costs incurred being paid for by Horizon Public Health.

Property/Nuisance Complaint from Joan Homan

Administrator Olson updated the council on the speed zone sign the city placed in the right of way at the Joan Homan property. 16th street south is the property of Traverse County so the decision will be up to them on keeping the sign in place or removing it. The sign was installed to slow down traffic to and from the high school and swimming pool where there is a lot of children in the area.

Land Use Permit

Upon motion from Hansen, seconded by Wohlenhaus, motion carried to approve the permit for Philip Deal to install a 32x50 concrete patio at 102 5th St N contingent the penalties are paid within two weeks. Deal installed the patio prior to council approval.

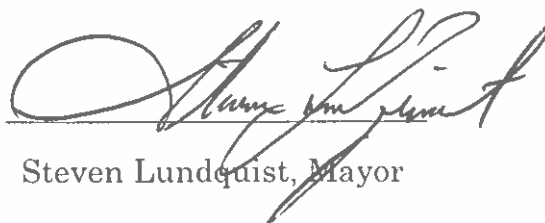
Administrator & Public Works Update

Upon motion from Rikimoto, seconded by Churchill, motion carried unanimously to approve the installation quote for the pool playground equipment with the remaining funds to come from the park fund in the money market account.

Upon motion from Rikimoto, seconded by Churchill, motion to Adjourn at 6:16 pm CDT

ATTEST:


Amy Olson, City Administrator


Steven Lundquist, Mayor

MINUTES
Regular Meeting
May 27th, 2025

A regular council meeting of the City of Wheaton, MN was held in the Wheaton Community Library with the following members present: Lundquist, Churchill, Wohlenhaus, Hansen and Rikimoto

Absent: None Also present: Administrator Olson, Utility Billing Clerk Olson, Public Works Dean Lampe, Fire Chief Rick Davis

Mayor Lundquist called the meeting to order at 4:30 pm.

Approval of Agenda

Upon motion from Rikimoto, seconded by Churchill, and unanimously carried, the board approved the agenda as presented.

Consent Agenda

Upon motion from Rikimoto, seconded by Churchill, and motion carried, the council approved the minutes of regular meeting on May 12th, 2025. Upon motion from Rikimoto, seconded by Hansen and carried unanimously, the council approved the claims of May 27th 2025 as presented.

Fire Chief Rick Davis

Rick Davis requested to order new turn out gear for fireman Kyle Radosevich. Currently Radosevich is using gear that does not fit him properly. Upon motion from Wohlenhaus, seconded by Rikimoto, motion carried unanimously to purchase new gear.

Hiring of Lifeguards

Upon motion from Rikimoto, seconded by Hansen, motion carried unanimously to approve the hiring of the following lifeguards:

Kylee Gail

Harper Young

Braulio Chapo

Bike Share Logo

The council discussed which city logo to use and placement on the bikes. Upon motion from Hansen, seconded by Rikimoto and unanimously carried, the council agreed to use the "lure of Wheaton" logo on the bike frame and use the most recent City of Wheaton logo on the baskets.

Speed Zone on 3rd Ave S

Councilman Ed Rikimoto recommended to place a 20 MPH speed zone sign on third Ave south somewhere between 11th & 15th street. Rikimoto stated that vehicles are speeding down 3rd Ave S. on the way to the high school in the mornings. Motion made by Rikimoto to place a sign at the corner of 14th street and 3rd Ave S. no second was made, motion died. The council will do more research and discuss at next meeting.

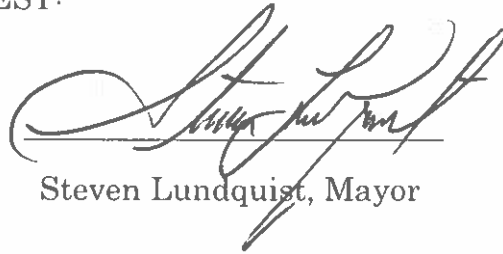
Public Works Update

Public Works Supervisor Dean Lampe explained to the council that well #3 at the treatment plant needs repair. The pitless unit is leaking and the well is inoperable until repairs are made. Upon motion from Hansen, seconded by Wohlenhaus, motion carried unanimously to approve Lampe to order the parts and have the repairs made.

Upon motion from Rikimoto, seconded by Churchill, motion to Adjourn at 5:38 pm CDT

ATTEST:

Amy Olson, City Administrator



Steven Lundquist, Mayor

MINUTES
Regular Meeting
June 9th, 2025

A regular council meeting of the City of Wheaton, MN was held in the Wheaton Community Library with the following members present: Lundquist, Churchill, and Rikimoto

Absent: Wohlenhaus, Hansen Also present: Administrator Olson, Utility Billing Clerk Olson, Public Works Sean Witte and Robert Hoernemann, Paul Frisch

Mayor Lundquist called the meeting to order at 4:30 pm.

Approval of Agenda

Upon motion from Rikimoto, seconded by Churchill, and unanimously carried, the board approved the agenda with the removal of #8- Hiring of Lifeguard.

Consent Agenda

Upon motion from Rikimoto, seconded by Churchill, and motion carried, the council approved the minutes of regular meeting on May 27th, 2025. Upon motion from Churchill, seconded by Rikimoto and carried unanimously, the council approved the claims of June 9th 2025 as presented.

Frisch Insurance/Paul Frisch

Paul Frisch reviewed the insurance policies for the city with the council. The premiums decreased \$2,638.00 from last year.

Legal Update with Attorney Matthew Franzese

Upon motion from Rikimoto, seconded by Churchill, motion carried unanimously to approve the permanent easement agreement with Traverse County allowing the City access to "the duck" which is on the county's property.

Upon motion from Rikimoto, seconded by Churchill, motion carried unanimously to approve Resolution 2025-10 authorizing to purchase the property as stated in the letter from the Traverse County Auditor-Treasurer.

Moore Engineering Jon Pauna & Traverse County Engineer Chad Gillespie

Jon Pauna reviewed the bids received for the LRIP project on 5th Ave and 12th St. Upon motion from Churchill, seconded by Rikimoto, motion carried unanimously to approve Resolution 2025-09 accepting the bid from Joe Riley Construction in the amount of \$2,069,923.05.

Upon motion from Rikimoto, seconded by Churchill, motion carried unanimously to approve Resolution 2025-11 for the grant agreement.

Speed Zone on 3rd Ave S- Tabled from May 27th meeting.

Previously, Councilman Ed Rikimoto recommended to place a 20 MPH speed zone sign on third Ave south somewhere between 11th & 15th street. Rikimoto stated that vehicles are speeding down 3rd Ave S. on the way to the high school in the mornings. Rikimoto went and placed a flag where he thought the sign should go. The council discussed the placement of the signs and contingent on Sheriff Trevor Wrights approval public works will install the signs on third ave south by the high school. Upon motion from Rikimoto, seconded by Churchill, motion carried unanimously to install the speed zone signs.

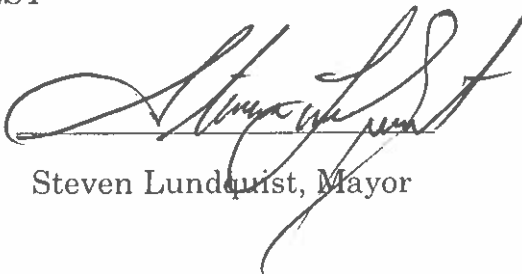
Special Vehicle Permit

Upon motion from Churchill, seconded by Rikimoto, motion carried unanimously to approve the permit for Kristin Frisch.

Upon motion from Rikimoto, seconded by Churchill, motion to Adjourn at 5:38 pm CDT

ATTEST:

Amy Olson, City Administrator



Steven Lundquist, Mayor

MINUTES
Regular Meeting
June 23RD, 2025

A regular council meeting of the City of Wheaton, MN was held in the Wheaton Community Library with the following members present: Lundquist, Wohlenhaus, Hansen and Rikimoto

Absent: Churchill Also present: Administrator Olson, Utility Billing Clerk Olson, Attorney Matthew Franzese

Mayor Lundquist called the meeting to order at 4:30 pm.

Approval of Agenda

Upon motion from Rikimoto, seconded by Hansen, and unanimously carried, the board approved the agenda as presented.

Consent Agenda

Upon motion from Rikimoto, seconded by Wohlenhaus, and motion carried, the council approved the minutes of regular meeting on June 9th 2025. Upon motion from Rikimoto, seconded by Hansen and carried unanimously, the council approved the claims of June 23rd, 2025 as presented.

Eide Bailly's Courtney Mosloski- Audit Presentation

Courtney Mosloski from Eide Bailly provided the council with a summary of the 2024 audit for the city of Wheaton. The city received a clean audit report for the year.

Resolution 2025-12 Governing Write in Vote Counting

Upon motion from Rikimoto, seconded by Wohlenhaus, motion carried unanimously to approve the resolution stating that any candidate wishing to have their write-in votes individually recorded must file a write request with the Chief Election Official no later than the seventh day before any municipal election.

Poultry Permit for Tiffinie Harris for Quail

Upon motion from Wohlenhaus, seconded by Hansen, motion carried unanimously to approve permit to have up to 15 quail.

Land Use Permit

Upon motion from Rikimoto, seconded by Hansen, motion carried unanimously to approve the permit for 1305 4th Ave N for a 16x16 patio.

Personnel Handbook Changes to 4) D. Selection

Upon motion from Wohlenhaus, seconded by Rikimoto, motion carried unanimously to approve the changes for the selection process of new hires to state: The City Administrator will, by her authority and discretion, bring the recommendations of hire to the full council for approval when accepting application for open positions for pool manager, assistant pool manager, lifeguards, skating rink manager and skating rink attendants. Any open positions other than those listed above, the City Administrator will provide the personnel committee a copy of all applications received. The personnel committee will arrange and conduct all interview and bring the recommendations of hire to the full council for approval.

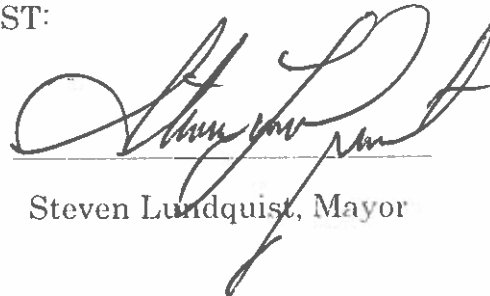
Banyon Payroll Direct Deposit Module

Upon motion from Wohlenhaus, seconded by Rikimoto, motion carried to approve the purchasing of the extra module for direct deposit for payroll.

Upon motion from Rikimoto, seconded by Hansen, motion to Adjourn at 6:02 pm CDT

ATTEST:

Amy Olson, City Administrator



Steven Lundquist, Mayor

MINUTES
Regular Meeting
July 14th, 2025

A regular council meeting of the City of Wheaton, MN was held in the Wheaton Community Library with the following members present: Lundquist, Churchill, and Rikimoto

Absent: Wohlenhaus and Hansen Also present: Administrator Olson, Utility Billing Clerk Olson, Public Works Robert Hoernemann and Sean Witte

Mayor Lundquist called the meeting to order at 4:30 pm.

Approval of Agenda

Upon motion from Rikimoto, seconded by Churchill, and unanimously carried, the board approved the agenda as presented.

Consent Agenda

Upon motion from Rikimoto, seconded by Churchill, and motion carried, the council approved the minutes of regular meeting on June 23rd, 2025. Upon motion from Churchill, seconded by Rikimoto and carried unanimously, the council approved the claims of May 12th 2025 as presented.

Legal Update- Matthew Franzese

Nancy Rinke purchased the substandard houses at 8 2nd St N. and received a notice to abate the nuisance and has 30 days to abate or correct the problem and/or ten days to appeal. Rinke filed an appeal so a hearing will be held. Upon motion from Churchill, seconded by Rikimoto and carried unanimously, a special meeting will be held at 4:30 pm on July 28th. Upon motion from Rikimoto, seconded by Churchill, motion carried unanimously to change the meeting time on July 28th to 5:00 pm.

Acceptance of Audit 2024

Upon motion from Rikimoto, seconded by Churchill, motion carried unanimously to accept the Audit of 2024 as presented on July 14th, 2025.

Road Closure Permit

Upon motion from Rikimoto, seconded by Churchill, motion carried unanimously to approve the permit for road closure on 15th street and on 7th street for a parade.

Bike Share Program

Upon motion from Rikimoto, seconded by Churchill, motion carried unanimously to approve the user guide and rules for the program as presented.

Awaken Wheaton Funds

Upon motion from Rikimoto, seconded by Churchill, motion carried unanimously to give the allocated amount of \$3,000.00 to the Wheaton Fire Dept. Relief for the costs of the Awaken Wheaton Event.

Mallard Restoration Bid

Upon motion from Churchill, seconded by Rikimoto, motion carried unanimously to set up a donation category to allow the city to receive donations at city hall to repair the iconic mallard.

Land Use Permit

Upon motion from Rikimoto, seconded by Churchill, motion carried to approve the permit for 101 5th St S to demo a building.

Upon motion from Rikimoto, seconded by Churchill, motion carried to approve the permit for 1305 Broadway for two concrete pads, a deck and sidewalk.

Upon motion from Rikimoto, seconded by Churchill, motion carried to approve the permit for 310 8th St S for a renewal on a permit from July 11th, 2024.

Upon motion from Rikimoto, seconded by Churchill, motion carried to approve the permit for 1109 2nd Ave N for a fence.

Special Vehicle Permit

Upon motion from Churchill, seconded by Rikimoto, motion carried unanimously to approve the permit for James & Molly Paul for a golf cart.

Amend Resolution 2025-09 to 2025-13

Upon motion from Churchill, seconded by rikimoto, motion carried unanimously to approve the amendment to change the resolution numbers.

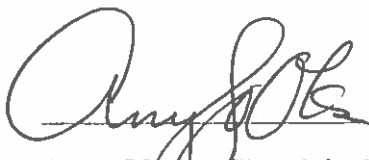
Administrator & Public Works Update

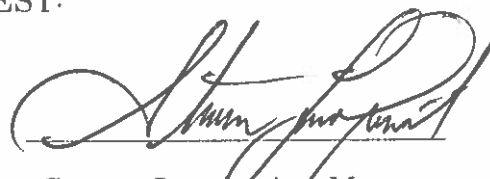
Upon motion from Rikimoto, seconded by Churchill, motion carried unanimously to approve public works to purchase the impellers for the lift station that needs repairs and to be installed when the valve gets installed at the sewer plant.

Upon motion from Rikimoto, seconded by Churchill, motion carried unanimously to approve the purchase of a new air release valve for the sewer plant to replace the broken one.

Upon motion from Rikimoto, seconded by Churchill, motion to Adjourn at 5:37 pm CDT

ATTEST:


Amy Olson, City Administrator


Steven Lundquist, Mayor

MINUTES
Regular Meeting
July 28th, 2025

A regular council meeting of the City of Wheaton, MN was held in the Wheaton Community Library with the following members present: Lundquist, Churchill, Wohlenhaus, Hansen and Rikimoto

Absent: None Also present: Administrator Olson, Utility Billing Clerk Olson, Public Works Robert Hoernemann and Sean Witte

Mayor Lundquist called the meeting to order at 4:30 pm.

Approval of Agenda

Upon motion from Rikimoto, seconded by Rikimoto, and unanimously carried, the board approved the agenda as presented.

Consent Agenda

Upon motion from Rikimoto, seconded by Churchill, and motion carried, the council approved the minutes of regular meeting on July 14th, 2025. Upon motion from Rikimoto, seconded by Churchill and carried unanimously, the council approved the claims of July 28th, 2025, as presented.

Legal Update- Matthew Franzese

City Attorney Matt Franzese presented the council with the abatement notice sent out to Mike Fahleen regarding a substandard building on his property along with the inspection notice from State Building Inspector Mike Jacobson and the response letter from Mr. Fahleen. Upon motion from Hansen, seconded by Churchill, motion carried unanimously to give Mr. Fahleen until November 1st, 2025, to make the necessary repairs to be compliant.

Franzese presented the council with the abatement notice sent to Dennis Hanson regarding a substandard building on his property located at 1501 3rd Ave N. to which Mr. Hanson did not comply. Upon motion from Rikimoto, seconded by Churchill, motion carried to authorize Matt Franzese to move forward to district court on this matter.

Franzese presented the council with the abatement notice sent to Tim Siegel regarding a substandard building on his property. Upon motion from Wohlenhaus, seconded by Hansen, motion carried to authorize Franzese to move forward to district court on this matter and to request an inspection from State Building Inspector Mike Jacobson.

Upon motion from Wohlenhaus, seconded by Churchill, motion carried unanimously to approve the contract for water or sanitary sewer inspections.

Sheriff Trevor Wright- Speed Zone Signs

On May 27th and June 9th, 2025, the council discussed the request previously made by Ed Rikimoto to install 20 MPH speed zone signs on 3rd Ave South by the high school. Rikimoto stated that vehicles are flying down that road. The council moved to have the speed zone signs installed contingent on Sheriff Wright's approval and the need of the signs. Sheriff Wright explained to the council that he has been working with this program that retrieves the data from vehicles that have travelled on all roads. Wright presented the results to the council for each block along third avenue south from 18th St. S to 11th St. S.

The highest average speed on any given block was 18 mph. The speed limit on city streets is 30 mph unless otherwise posted. Neither the Sheriff's office or City Hall have received any speeding complaints

on that road. The council agreed with Sheriff Wright that the posting of the speed limit signs is not needed along 3rd Ave S.

Glidden Good Roads Monument

The historic trophy the city received in 1906 was awarded for the good roads and the general clean appearance of the town. After much discussion and feed back from former councilman Judith Larson, the monument will remain at its present location. Upon motion from Rikimoto, seconded by Wohlenhaus and carried unanimously, the council approved the keep the statute at the Wheaton Community Library.

Backstop Removal

A new backstop has been purchased for the baseball fields.

Upon motion from Hansen, seconded by Wohlenhaus, motion carried unanimously to deem the old backstop of no value.

Special Vehicle Permit

Upon motion from Wohlenhaus, seconded by Churchill, motion carried unanimously to approve the permit for Matt Hansen.

Bike Share Program

Upon motion from Hansen, seconded by Wohlenhaus, motion carried unanimously to approve the signage as presented.

Land Use Permit

Upon motion from Rikimoto, seconded by Churchill, motion carried to approve the permit for 204 Broadway to demo a building with the demo waiver.

Upon motion from Wohlenhaus, seconded by Rikimoto, motion carried to approve the permit for 206 Broadway to demo a building with the demo waiver.

Upon motion from Rikimoto, seconded by Hansen, motion carried to approve the permit for 902 5th Ave N for a 10x12 storage shed.

Upon motion from Wohlenhaus, seconded by Churchill, motion carried to approve the permit for 206 10th St S. for a fence.

Tobacco & Liquor License

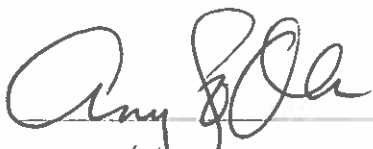
Upon motion from Rikimoto, seconded by Churchill, motion carried unanimously to approve the Tobacco License and Off Sale Liquor License for Tri County Co-Op.

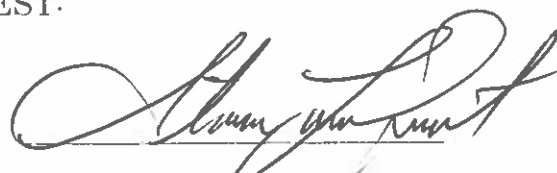
Resolution 2025-14 Accepting Donations

Upon motion from Rikimoto, seconded by Hansen, motion carried unanimously to approve the resolution for the donation from Wheaton Dumont Area Community Fund and West Central Initiative for Baseball Field Improvements.

Upon motion from Rikimoto, seconded by Churchill, motion to Adjourn at 6:40 pm CDT

ATTEST:


Amy Olson, City Administrator


Steven Lundquist, Mayor

MINUTES
Special Meeting
July 28th, 2025

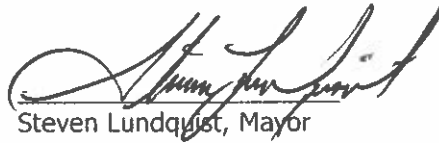
A special council meeting of the City of Wheaton, MN was held in the community room of the Wheaton Community Library with the following members present: Lundquist, Wohlenhaus, Churchill, Hansen and Rikimoto. Absent: None. Also present: Administrator Olson and Billing Clerk Olson. Mayor Lundquist called the meeting to order at 4:30 pm.

The special meeting was called to have an abatement hearing for nuisance for Nancy Rinke regarding two substandard buildings she currently owns.
Nancy was not present, but Courtney Christians-Neethling was present to represent Nancy.

The council discussed the external inspection report that was provided by State Building Inspector Mike Jacobson, who was also present at the meeting. Jacobson explained the repairs have to be done by a licensed contractor and inspected. Jacobson will meet with Nancy to inspect the interior of the buildings and return with that inspection report.

Motion by Rikimoto and seconded by Churchill to adjourn the meeting at 5:00 pm.

ATTEST: _____
Amy Olson, City Administrator


Steven Lundquist, Mayor

MINUTES
Regular Meeting
August 11th , 2025

A regular council meeting of the City of Wheaton, MN was held in the Wheaton Community Library with the following members present: Lundquist, Churchill, Wohlenhaus, Hansen and Rikimoto

Absent: None Also present: Administrator Olson, Utility Billing Clerk Olson

Mayor Lundquist called the meeting to order at 4:30 pm.

Approval of Agenda

Upon motion from Churchill, seconded by Rikimoto, and unanimously carried, the board approved the agenda as presented.

Consent Agenda

Upon motion from Rikimoto, seconded by Churchill, and motion carried, the council approved the minutes of regular meeting on July 28th, 2025, and special meeting on July 28th, 2025. Upon motion from Hansen, seconded by Churchill and carried unanimously, the council approved the claims of August 11th , 2025, as presented.

Legal Update- Matthew Franzese

Matt Franzese updated the council on the court status of the Shawn Drewicke property at 507 12th St N. The appellate case was final so the city can move forward with the abatement.

Upon motion from Hansen, seconded by Churchill, motion carried unanimously to authorize Franzese to commence the abatement process to have the building demolished.

Bike Share Program

The council discussed on placement of the bicycles for the share program. Upon motion from Rikimoto, seconded by Hansen, motion carried unanimously to remove the tree and pour concrete at the library for the bikes.

Special Vehicle Permit

Upon motion from Wohlenhaus, seconded by Churchill, motion carried unanimously to approve the permit for Allen & Julie Carrigan.

Land Use Permit

Kelsie Roscoe was present and told the council she started construction of a deck on her property without an approved permit. Upon motion from Rikimoto, seconded by Hansen, motion carried to approve the permit with the penalty fee for building without an approved permit at 1306 4th Ave N for a deck.

Upon motion from Rikimoto, seconded by Churchill, motion carried to approve the permit for 508 12th St N to demo a building.

Upon motion from Rikimoto, seconded by Churchill, motion carried to approve the permit for 205 4th Ave N. for a deck. Rikimoto stated the construction had already begun so this will be contingent on payment of the penalty for building without an approved permit.

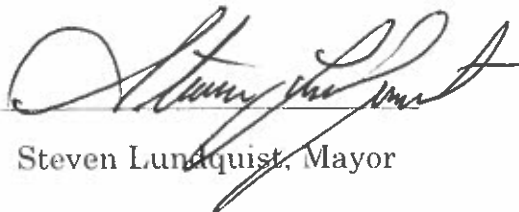
Administrator & Public Works Update

Upon motion from Wohlenhaus, seconded by Churchill, motion carried unanimously to approve the hiring of Certified Tree Inspector Kadee Davidson starting spring of 2026.

Upon motion from Rikimoto, seconded by Churchill, motion to Adjourn at 5:41 pm CDT

ATTEST:

Amy Olson, City Administrator


Steven Lundquist, Mayor

MINUTES
Regular Meeting
August 25th, 2025

A regular council meeting of the City of Wheaton, MN was held in the Wheaton Community Library with the following members present: Lundquist, Churchill, Wohlenhaus, Hansen and Rikimoto

Absent: None Also present: Administrator Olson, Utility Billing Clerk Olson

Mayor Lundquist called the meeting to order at 4:30 pm.

Approval of Agenda

Upon motion from Rikimoto, seconded by Churchill, and unanimously carried, the board approved the agenda as presented.

Consent Agenda

Upon motion from Rikimoto, seconded by Churchill, and motion carried unanimously, the council approved the minutes of regular meeting on August 11th, 2025. Upon motion from Churchill, seconded by Wohlenhaus and carried unanimously, the council approved the claims of August 25th, 2025, as presented.

Lawful Gambling at Sykora's Rusty Anchor

Linda Engebretson from the Morris Hockey Association requested permission from the council to grant them authority to conduct gambling activities at Sykora's Rusty Anchor. Upon motion from Wohlenhaus, seconded by Hansen, motion carried unanimously to approve the Premises Permit for Morris Hockey Assn. Upon motion from Rikimoto, seconded by Wohlenhaus, motion carried unanimously to approve Resolution 2025-16 Approving the gambling license.

Demo Charges Dispute by Tony Godlewski

Upon motion from Rikimoto, seconded by Churchill, motion carried unanimously to deny the request for additional waiver of demo charges Godlewski received for demolishing two properties in town. The City had granted a \$500.00 waiver of fees at the permit application approval per property.

Hangar Stall Leases

Upon motion from Wohlenhaus, seconded by Rikimoto, motion carried unanimously to approve the leases with West Central Ag-Air/Ryan Lubben & Carlson Ag Aviation.

Resolution 2025-15

Upon motion from Rikimoto, seconded by Hansen, motion carried unanimously to approve the transfer of funds into existing money market account.

Resolution 2025-17

Upon motion from Hansen, seconded by Churchill, motion carried unanimously to approve the transfer of funds from existing money market account.

Land Use Permits

Upon motion from Rikimoto, seconded by Hansen, motion carried to approve the permit with the penalty fee for building without an approved permit at 1112 5th Ave N for a fence.

Upon motion from Rikimoto, seconded by Churchill, motion carried to approve the permit for 1506 Broadway for a 26x48 building.

Chris Jastram at 1406 1st Ave N submitted an application for an 18' x 10' driveway pad. The application does not meet the required setbacks, and the project has already been completed. Jastram stated Whaley

Excavating was able to do the pour right away, so he did not have time to get the permit approved. Rikimoto informed City Hall later that he had told Jastram to "do the project and just pay the "After the Fact Fee" of \$50.00 and he would be fine".

The actual required setback is 20 feet from the center of the alley. Jastram will need to remove 7 feet of concrete to comply.

Stacy Andrews at 610 2nd Ave N submitted an application for a concrete driveway with parking pad. The application does not meet the required setbacks, and the project has already been completed. Andrews stated she knew she needed a permit but her concrete company was able to do it before obtaining an approved permit. The setback from a property line is three feet. Andrews concrete is only 2'3" from the property line and will have to remove 9 inches of concrete to be compliant.

Upon motion from Rikimoto, seconded by Wohlenhaus, motion carried to reject both permits for 1406 1st ave N and 610 2nd Ave N and give them each 60 days to become compliant and resubmit an application with proper setbacks.

Administrator & Public Works Update

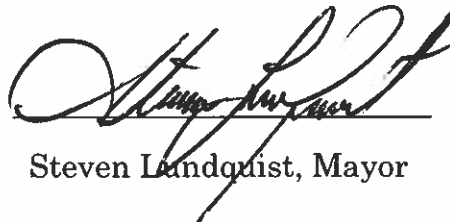
Tim Siegel at 305 9th St S has a substandard building on his property that must be demolished. Upon motion from Hansen, seconded by Churchill, motion carried unanimously to give Siegel until Nov. 1st to have it removed.

Upon motion from Rikimoto, seconded by Hansen motion carried unanimously to approve setting the date for a budget review meeting on September 2nd at 4:40 pm.

Upon motion from Churchill, seconded by Rikimoto, motion to Adjourn at 7:09 pm CDT

ATTEST:

Amy Olson, City Administrator



Steven Landquist, Mayor

MINUTES
Special Meeting
September 2ND, 2025

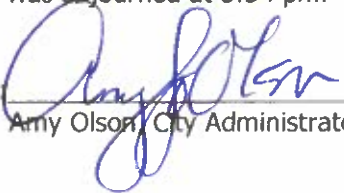
A special council meeting of the City of Wheaton, MN was held at the Wheaton Community Library with the following members present: Hansen, Lundquist, Churchill and Wohlenhaus. Absent: Rikimoto. Mayor Lundquist called the meeting to order at 4:30 pm. Also present was Attorney Matthew Franzese, Public Works: Dean Lampe, Sean Witte & Robert Hoernemann, Fire Chief Rick Davis, Utility Billing Clerk Jody Olson and Administrator Amy Olson.

The special meeting was called to review the 2026 budget and tax levy. The council reviewed all portions of the budget with a proposed levy of \$984,477.

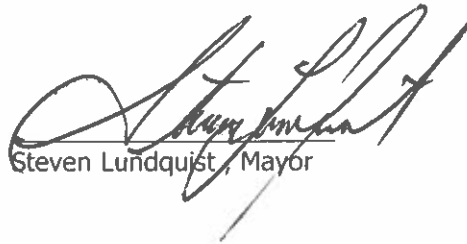
The council reviewed the 2026 Wage Scale and after discussing, motion from Churchill, seconded by Hansen and carried unanimously, the wage scale was approved as presented.

Meeting was adjourned at 5:34 pm.

ATTEST



Amy Olson, City Administrator



Steven Lundquist, Mayor

MINUTES
Regular Meeting
September 8th , 2025

A regular council meeting of the City of Wheaton, MN was held in the Wheaton Community Library with the following members present: Lundquist, Churchill, Wohlenhaus, Hansen and Rikimoto

Absent: None Also present: Administrator Olson, Utility Billing Clerk Olson, Public Works Dean Lampe and Robert Hoernemann

Mayor Lundquist called the meeting to order at 4:30 pm.

Approval of Agenda

Upon motion from Rikimoto, seconded by Churchill, and unanimously carried, the board approved the amended agenda to include public comment.

Consent Agenda

Upon motion from Rikimoto, seconded by Hansen, and motion carried unanimously, the council approved the minutes of regular meeting on August 25th, 2025 as amended. Upon motion from Rikimoto, seconded by Churchill, motion carried unanimously to approve the minutes from Special meeting on September 2nd, 2025. Upon motion from Rikimoto, seconded by Churchill, and carried unanimously, the council approved the claims of September 8th, 2025, as presented.

Legal Update- Matthew Franzese

Upon motion from Wohlenhaus, seconded by Churchill, motion carried unanimously to give Franzese the authority to move forward to seek and administrative search warrant for Pine View Apartments. Upon motion from Wohlenhaus, seconded by Rikimoto, motion carried unanimously to give Franzese the authority to proceed legally on the property at 202 Broadway.

Kelsie Roscoe- Land Use Permit Dispute

Upon motion from Churchill, seconded by Rikimoto, motion carried unanimously to rescind the fines incurred for not obtaining a permit before construction at the property at 1306 4th Ave N.

Poultry Permits

Upon motion from Hansen, seconded by Wohlenhaus, motion carried unanimously to approve the permits for Emily Shay, Carol Nelson, Joe Gahlon and Kassie Thielen.

Liquor & Tobacco License-Wheaton Liquor Store

Upon motion from Rikimoto, seconded by Churchill, motion carried unanimously to approve licenses for tobacco, on & off sale & Sunday sales.

Resolution 2025-18

Upon motion from Rikimoto, seconded by Hansen, motion carried unanimously to approve the resolution certifying the 2026 preliminary tax levy as presented.

Land Use Permits

Upon motion from Hansen, seconded by Rikimoto, aye by Churchill, aye by Lundquist, nay by Wohlenhaus, motion carried to waive the permit fee, the penalty fee, and the after the fact fee for a deck built at 205 4th Ave N.

Upon motion from Rikimoto, seconded by Churchill, motion carried unanimously to set the date for a public hearing for October 3rd at 9:00 am for the building at 15 10th St n.

Upon motion from Hansen, seconded by Rikimoto, motion carried unanimously to approve the building permit for 15 10th St n for a 50x80 building. This does not include the request for a variance.

Upon motion from Rikimoto, seconded by Wohlenhaus, motion carried unanimously to approve the permit to demo a building at 15 10th St n.

Estimates for Demo

Two estimates were received to demolish the building at 408 8th St S. The one from Whaley Excavating was for \$6,300 and the one from Hormann Works was for \$3,850. Upon motion from Wohlenhaus, seconded by Churchill, motion carried unanimously to hire Hormann Works to complete the demo.

Johnson Jet-Line Services

An RV dump hose was blocking a sewer line by the fairgrounds that had fallen in their dump station causing a blockage. The fair board requested hiring the service of Johnson Jet line to jet and vacuum the line to remove it. Upon motion from Rikimoto, seconded by Churchill, motion carried unanimously to invoice the Traverse County Ag Assn. for the charges.

Administrator & Public Works Update

Upon motion from Hansen, seconded by Churchill, motion carried unanimously set the Truth in Taxation meeting for December 8th at 6pm.

Upon motion from Churchill, seconded by Rikimoto, motion carried unanimously to approve setting the date for a budget review meeting on December 1st at 4:30pm.

Upon motion from Wohlenhaus, seconded by Churchill, motion carried unanimously to set the Assessment hearing for November 24th, at 4:30pm.

Upon motion from Rikimoto, seconded by Churchill, motion carried unanimously for clerk to prepare assessment roll for unpaid city services as of October 20th, 2025.

Upon motion from Churchill, seconded by Rikimoto, motion carried unanimously to change the regular meeting date of October 13th to October 14th due to a holiday.

Upon motion from Rikimoto, seconded by Churchill, motion to Adjourn at 6:48 pm CDT

ATTEST:

Amy Olson, City Administrator



Steven Lundquist, Mayor

MINUTES
Regular Meeting
September 22nd , 2025

A regular council meeting of the City of Wheaton, MN was held in the Wheaton Community Library with the following members present: Lundquist, Churchill, Wohlenhaus, Hansen and Rikimoto

Absent: None Also present: Administrator Olson, Utility Billing Clerk Olson, Public Works Dean Lampe.

Mayor Lundquist called the meeting to order at 4:30 pm.

Approval of Agenda

Upon motion from Rikimoto, seconded by Hansen, and unanimously carried, the board approved the agenda as presented.

Consent Agenda

Upon motion from Churchill, seconded by Rikimoto and motion carried unanimously, the council approved the minutes of regular meeting on September 8th , 2025. Upon motion from Wohlenhaus seconded by Hansen, and carried unanimously, the council approved the claims of September 22nd , 2025, as presented.

Resolution 2025-20

Upon motion from Rikimoto, seconded by Churchill, motion carried unanimously to approve the Airport M & O Grant Agreement with MN DOT.

Hangar Stall Lease- Brink Farms

Upon motion from Wohlenhaus, seconded by Rikimoto, motion carried unanimously to approve the hangar lease with Brink Farms.

Poultry Permits

Upon motion from Rikimoto, seconded by Churchill, motion carried unanimously to approve the permit for Darlis Morth.

Resolution 2025-19

Upon motion from Hansen, seconded by Churchill motion carried unanimously to approve the resolution for the MN DOT Grant Agreement.

Land Use Permits

Upon motion from Rikimoto, seconded by Churchill, motion carried unanimously to approve the permit for 1506 Broadway to demo a building.

Upon motion from Hansen, seconded by Churchill, motion carried unanimously to approve the permit for 508 12th St N for a 20x24 garage, 6x24 cement pad, 8x12 cement pad.

Upon motion from Hansen, seconded by Wohlenhaus, motion carried unanimously to approve the updated land use permit for 610 10th St N to include the installation of water and sewer to the 40 x 80 garage with all costs related to the project being paid for by the homeowner.

Resolution 2025-02 Amendment

Upon motion from Rikimoto, seconded by Hansen, motion carried unanimously to change the "After the fact fee" for demo to a minimum of \$250.00. Additional charges can be and are not limited to:
Administrative costs, Advertising, engineering or legal work.

Utility Shut Off Disputes

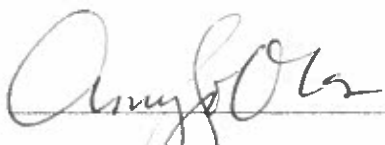
Jon Roeschlein and Becky Boom's water were turned off for non-payment. Upon motion from Hansen, seconded by Churchill, nay by Lundquist, aye by Rikimoto, aye by Wohlenhaus, motion carried to return the \$50 reconnect fee to Roeschlein because of proof of attempt to pay. Upon motion from Rikimoto, seconded by Churchill, nay by Lundquist, nay by Wohlenhaus, aye by Hansen, motion carried to return the \$50 reconnect fee to Boom.

Administrator & Public Works Update

Upon motion from Rikimoto, seconded by Wohlenhaus, motion carried unanimously to donate \$620.00 to West Central Initiative.

Upon motion from Hansen, seconded by Rikimoto, motion to Adjourn at 7:05 pm CDT

ATTEST:



Amy Olson, City Administrator



Steven Lundquist, Mayor

MINUTES
Special Meeting
October 3, 2025

A Special Meeting of the Board of Adjustment for the City of Wheaton was held at the Wheaton Community Library with the following members present: Mayor Lundquist and Council members Rikimoto, Hansen, Churchill, and Wohlenhaus. Also present: James Rinke, Nancy Jo Rinke, Jerrel Olson, Jordan Heck, and Tyson Roberts. City Attorney Matt Franzese and Utility Billing Clerk Jody Olson were also present.

Mayor Lundquist called the meeting to order at 9:01 am.

The public hearing was held to consider a request made by J & J Properties (Triple J Seed) for a variance to the City's setback ordinance at the real property located at 15 10th Street North. The specific request is to allow re-construction of the building to be placed only nine feet from the property line instead of the ordinance/required fifteen feet.

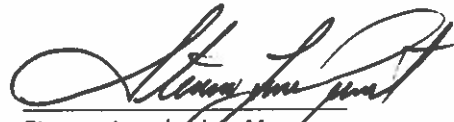
At the beginning of the hearing it was noted, for the record, that this meeting is being conducted by the Board of Adjustment, not the City Council, as erroneously listed in the hearing notice. The Board of Adjustment reviewed the requirements .

Upon a motion by Rikimoto, seconded by Wholenhaus, the Board of Adjustment unanimously approved the requested variance for 15 10th Street North.

Meeting was adjourned at 9:10 am.

ATTEST:


Jody Olson, Utility Billing Clerk


Steven Lundquist, Mayor

MINUTES
Regular Meeting
October 14th , 2025

A regular council meeting of the City of Wheaton, MN was held in the Wheaton Community Library with the following members present: Lundquist, Churchill, Wohlenhaus, Hansen and Rikimoto

Absent: None Also present: Administrator Olson, Utility Billing Clerk Olson, Public Works Dean Lampe and Robert Hoernemann

Mayor Lundquist called the meeting to order at 4:30 pm.

Approval of Agenda

Upon motion from Rikimoto, seconded by Churchill, and unanimously carried, the board approved the agenda as presented.

Consent Agenda

Upon motion from Rikimoto, seconded by Hansen and motion carried unanimously, the council approved the minutes of regular meeting on September 22nd , 2025 and special meeting of October 3rd, 2025. Upon motion from Hansen seconded by Wohlenhaus, and carried unanimously, the council approved the claims of October 14th, 2025, as presented.

Snow Removal Bids

Upon motion from Rikimoto, seconded by Wohlenhaus, motion carried unanimously to approve the sealed Snow Removal Bid submitted by Whaley Excavating for 2025-2026.

Fire Chief Rick Davis- Equipment Request

Upon motion from Hansen, seconded by Wohlenhaus, motion carried unanimously to approve the purchase of a new tarp for the truck from Dinges Fire and taking the funds from the equipment fund.

Amendment to the Law Enforcement Agreement

Upon motion from Rikimoto, seconded by Wohlenhaus, motion carried unanimously to approve the Amendment as presented.

Special Vehicle Permit

Upon motion from Churchill, seconded by Hansen motion carried unanimously to approve the permit for Jason Janke and family.

2026 Fire Service Contracts

Upon motion from Rikimoto, seconded by Churchill, motion carried unanimously to approve the Township Contracts as presented with a 2% increase for 2026.

Cement Work at Library

Upon motion from Rikimoto, seconded by Churchill, motion carried unanimously to change the take the funds out of the sewer fund to pay for the invoice of \$650.00 from Whaley Excavating for the cement pad at the Library that the Bike Share Program resides on.

Legal Update- Matthew Franzese

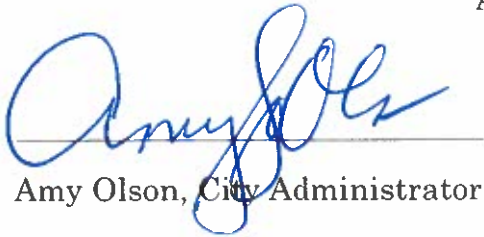
Upon motion from Churchill, seconded by Hansen, motion carried unanimously to hire Angela Wold to assist Franzese with his duties for the City of Wheaton at \$25.00 per hour.

Administrator & Public Works Update

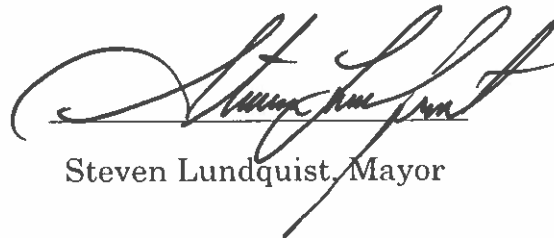
Upon motion from Wohlenhaus, seconded by Rikimoto, motion carried unanimously to allow public works to order the parts needed to fix the heater and weather stripping on doors at the city shop while staying within budget constraints.

Upon motion from Rikimoto, seconded by Churchill, motion to Adjourn at 6:30 pm CDT

ATTEST:



Amy Olson, City Administrator



Steven Lundquist, Mayor

MINUTES
Regular Meeting
October 27th , 2025

A regular council meeting of the City of Wheaton, MN was held in the Wheaton Community Library with the following members present: Lundquist, Churchill, Wohlenhaus, Hansen and Rikimoto

Absent: None Also present: Administrator Olson, Utility Billing Clerk Olson, Public Works Sean Witte and Robert Hoernemann

Mayor Lundquist called the meeting to order at 4:30 pm.

Approval of Agenda

Upon motion from Rikimoto, seconded by Churchill, and unanimously carried, the board approved the agenda as presented.

Consent Agenda

Upon motion from Rikimoto, seconded by Hansen and motion carried unanimously, the council approved the minutes of regular meeting on October 14th, 2025. Upon motion from Hansen seconded by Wohlenhaus, and carried unanimously, the council approved the claims of October 27th, 2025, as presented.

Bolten & Menk Invoice

Upon motion from Hansen, seconded by Churchill, motion carried unanimously to take the funds from the airport savings account to pay the invoice for the airport project and replace it with the funds from the bonds once received.

Resolution 2025-21

Upon motion from Churchill, seconded by Hansen, motion carried unanimously to approve the resolution for the hearing on proposed city services assessments.

Utility Payment Process for Jon Roeschlein

Jon Roeschlein requested to have the city allow his credit union to direct deposit into the city's bank account for his monthly utility payment. Upon motion from Rikimoto, seconded by Churchill, motion carried unanimously to not allow this process through the city as there are many other available options to pay and to not give out the city's bank account information to the public.

Legal Update- Matthew Franzese

Upon motion from Hansen, seconded by Rikimoto, motion carried unanimously to accept the donation of the 1501 3rd Ave N property.

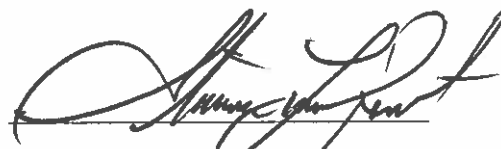
Upon motion from Churchill, seconded by Wohlenhaus, motion carried unanimously to have Franzese move forward in District Court for the abatement of the properties at 305 9th St S & 1307 Broadway.

Upon motion from Rikimoto, seconded by Churchill, motion to Adjourn at 7:06 pm CDT

ATTEST:



Amy Olson, City Administrator



Steven Lundquist, Mayor

MINUTES
Regular Meeting
November 10th , 2025

A regular council meeting of the City of Wheaton, MN was held in the Wheaton Community Library with the following members present: Lundquist, Churchill, Wohlenhaus, Hansen and Rikimoto

Absent: None Also present: Administrator Olson, Utility Billing Clerk Olson

Mayor Lundquist called the meeting to order at 4:30 pm.

Approval of Agenda

Upon motion from Rikimoto, seconded by Churchill, and unanimously carried, the board approved to amend the agenda to include the editing of the meeting rules and amendments to Ordinances 550, 650 and 652.

Upon motion from Churchill, seconded by Rikimoto, and unanimously carried, the council approved the agenda as amended.

Consent Agenda

Upon motion from Rikimoto, seconded by Churchill and motion carried unanimously, the council approved the minutes of regular meeting on October 27th, 2025. Upon motion from Churchill seconded by Wohlenhaus, and carried unanimously, the council approved the claims of November 10th, 2025, as presented.

Public Hearing for a 9 inch Variance for Stacy Andrews

Upon motion from Rikimoto, seconded by Churchill, motion carried unanimously to adjourn the regular council meeting at 4:34 pm to open the board of adjustment meeting. The council had a lengthy discussion about the concrete that was poured at 610 2nd Ave N that does not meet the setback requirements per W.M.C. 550. Andrews applied for a variance to allow concrete to remain as is which is 9 inches too close to the property line. Upon motion from Hansen, seconded by Rikimoto, aye from Hansen, aye from Churchill, nay from Lundquist, nay from Rikimoto, nay from Wohlenhaus, motion does not pass. Upon motion from Wohlenhaus, seconded by Rikimoto, motion carried unanimously to deny the variance and the 9 inches of concrete must be removed to be compliant.

Motion from Rikimoto, seconded by Churchill, motion carried unanimously to adjourn the meeting at 5:10 pm.

Hangar Stall Lease- Lance Lundquist

Upon motion from Hansen, seconded by Rikimoto, motion carried unanimously to approve the lease agreement as presented.

Resolution 2025-23

Upon motion from Churchill, seconded by Rikimoto, motion carried unanimously to approve the resolution to transfer funds from the existing money market.

Council Meeting Rules

Upon motion from Churchill, seconded by Wohlenhaus, motion carried unanimously to approve the changing the rules to that requests to be on the agenda must be made by 8:00 am on the Thursday prior to the meeting and the allotted discussion time for a resident of human-interest group from 15 minutes to five minutes.

Legal Update- Matthew Franzese

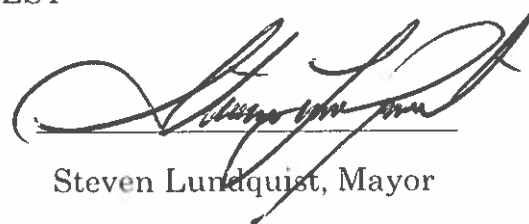
Upon motion from Hansen, seconded by Churchill, motion carried unanimously to hire building inspector Mike Jacobson to perform an administrative search warrant for the property at 1101 Broadway and if substandard to have Franzese move forward with legal process.

Upon motion from Rikimoto, seconded by Churchill, motion carried unanimously to approve Resolution 2025-22 Retail sale of cannabis and lower-potency hemp edible registration authority delegation to Traverse County.

Upon motion from Rikimoto, seconded by Churchill, motion to Adjourn at 7:06 pm CDT

ATTEST:


Amy Olson, City Administrator


Steven Lundquist, Mayor

MINUTES
Regular Meeting
November 24th , 2025

A regular council meeting of the City of Wheaton, MN was held in the Wheaton Community Library with the following members present: Lundquist, Churchill, Wohlenhaus, Hansen and Rikimoto

Absent: None Also present: Administrator Olson, Utility Billing Clerk Olson

Mayor Lundquist called the meeting to order at 4:30 pm.

Approval of Agenda

Upon motion from Rikimoto, seconded by Churchill, and unanimously carried, the board approved the agenda as presented.

Consent Agenda

Upon motion from Rikimoto, seconded by Churchill, motion carried unanimously, the council approved the minutes of regular meeting on November 10th , 2025. Upon motion from Rikimoto, seconded by Churchill, and carried unanimously, the council approved the claims of November 24th, 2025, as presented.

Public Comment Regarding 2024-2025 Special Assessments

Residents present included: Chris & Chelsie Falk, Donna Wahl, Darlis Morth, Kelsie Roscoe, Nate Mord, Blake Sweere, Jerrel Olson, Chere Rikimoto, Brian Thomsen, Carol Thomsen, Gregg & Laura Cronen, Jed Olson, Mike & Erin Martinek, Rick Goss, Frank Kuss, John Darden, James Unger, Curt & Lynette Johnson, Tony Hersch, Jeff & Amanda Olsen, Kit & Angie Johnson, Charlie Fell, Robert Niss, Cheyenne Bryant, Kelly Krauth, Corey Hills, Patrick Gorman.

Mayor Lundquist informed the public that the council is looking at making changes to the Ordinance 652 Overhanging Trees to include notifying the public when the city will be trimming trees. Administrator Olson said she asked the council at the April 10th meeting if we were to send out letters to the residents prior to the tree trimming so they are aware and the council said no and to put it in the newsletter, on Facebook and the website. Olson also requested the council to include in the process to do monthly billing after all abatements are performed instead of only assessing the charges. Upon motion from Rikimoto, seconded by Wohlenhaus, motion carried unanimously to table Resolution 2025-24 until the December 8th meeting.

The residents that objected to the charges were: Corey Hills, Darlis Morth, Richard Goss, Tony Hersch, Dennis Koch, Daria Guster, Lois Eggum, Patrick Gorman, Blake Sweere, John Darden, Michael Martinek, Robert Niss, Amanda Olsen, Frank Kuss, Kelsie Roscoe, Nate Mord, Carol Thomsen, Laura Cronen.

Upon motion from Hansen, seconded by Churchill, motion carried unanimously to pause the assessment hearing until December 8th, 2025.

Resolution 2025-25 Designating Precinct and Polling Place

Upon motion from Rikimoto, seconded by Churchill, motion carried unanimously to approve the resolution designating the polling place for 2026 as Wheaton Community Library at 901 1st Ave N.

Land Use Permit

Upon motion from Wohlenhaus, seconded by Rikimoto, motion carried unanimously to approve the land use permit for 701 4th Ave N.

Poultry Permit

Upon motion from Churchill, seconded by Hansen, motion carried unanimously to approve the permit for Casey Hedstrom to have up to 15 chickens at 1402 1st Ave N.

Park Board Update

Upon motion from Rikimoto, seconded by Churchill, motion carried unanimously to approve adding Courtney Shekleton to the Park Board.

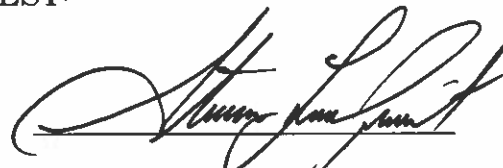
Wheaton Area Schools Summer Rec Expense Request

Upon motion from Hansen, seconded by Churchill, motion carried unanimously to approve the financial reimbursement request for the summer rec 2025 expense budget in the amount of \$18,241.13.

Upon motion from Hansen, seconded by Rikimoto, motion to Adjourn at 7:11 pm CDT

ATTEST:

Amy Olson, City Administrator



Steven Lundquist, Mayor

**MINUTES
Special Meeting
December 1st, 2025**

A special council meeting of the City of Wheaton, MN was held at the Wheaton Community Library with the following members present: Churchill, Hansen, Wohlenhaus, Lundquist and Rikimoto Absent: None. Also present: Administrator Olson, Billing Clerk Olson, Mitch Frisch

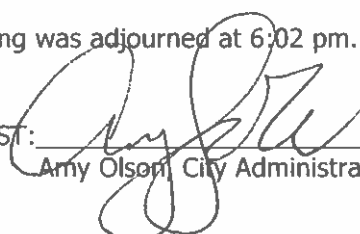
Lundquist called the meeting to order at 4:30 pm.

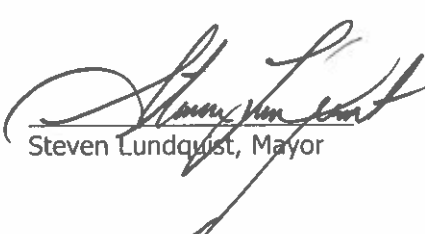
The special meeting was called to review the 2026 budget and tax levy and the hiring of the skating rink manager and attendants. The preliminary levy was set at 7.44 % on September 8th, 2025. The council reviewed and discussed the budget presented by Olson. The budget the council decided on were as follows:

	<u>PRELIMINARY</u>	<u>FINAL</u>
101-45200-531	\$ 20,000.00	\$ 10,000.00
101-45200-530	\$ 3,000.00	\$ 500.00
101-42280-228	\$ 5,000.00	\$ 2,500.00
Difference of	\$ 15,000.00	

Meeting was adjourned at 6:02 pm.

ATTEST:


Amy Olson, City Administrator


Steven Lundquist, Mayor

MINUTES
Regular Meeting
December 8th , 2025

A regular council meeting of the City of Wheaton, MN was held in the Wheaton Community Library with the following members present: Lundquist, Churchill, Wohlenhaus, Hansen and Rikimoto

Absent: None Also present: Administrator Olson, Utility Billing Clerk Olson, Chere Rikimoto, Christeen Borsheim and Kelsie Roscoe.

Mayor Lundquist called the meeting to order at 4:30 pm.

Approval of Agenda

Upon motion from Rikimoto, seconded by Churchill, and unanimously carried, the board approved the agenda as presented.

Consent Agenda

Upon motion from Rikimoto, seconded by Churchill, motion carried unanimously, the council approved the minutes of the special meeting on December 1st, 2025. Upon motion from Hansen, seconded by Wohlenhaus, motion carried unanimously to approve the minutes of the meeting of November 24th, 2025. Upon motion from Rikimoto, seconded by Churchill, and carried unanimously, the council approved the claims of December 8th, 2025, as presented.

Un-pause the Special Assessments Hearing

Upon motion from Hansen, seconded by Churchill, motion carried to Un-pause the special assessment hearing from November 24th, 2025. The council discussed the appeals from the residents that were given at the hearing. Upon motion from Wohlenhaus, seconded by Rikimoto, carried unanimously, the council denied the contested charges to Betty Rusch for mowing at 802 1st Ave S. Upon motion from Wohlenhaus, seconded by Churchill, motion carried unanimously to deny the contested charges to Patrick Gorman for mowing at 903 3rd Ave n. Upon motion from Hansen, seconded by Churchill, motion carried unanimously to deny the contested charges to Corey Hills for utilities at 307 10th St S. Upon motion from Rikimoto, seconded by Churchill, motion carried unanimously to waive all the fees for tree trimming and start with a new process for 2026 for the following residents: Lois Eggum, Frank & Ethel Kuss, Nathaniel & Chelsea Mord, Jeffery & Amanda Olsen, Carol Thomsen, Tracey Raguse, Kelsie Roscoe, Dennis Koch, Daria Guster, Michael & Erin Martinek, Lee Hydeen-Niss, Sarah Hersch, Myron & Darlis Morth, Blake Sweere, Richard Jr & Michelle Goss, Christopher Falk, Divine House, , Gavin Young, Peter & Leonora Muellenbach, Jean Nelson, , Steven & Donna Wahl, Fidelia Przymus, Gary & Debra Curtis, Eduardo Vazquez, Curtis & Lynette Johnson, Sara Swihart, Luis Gallega, Valerie Seifert, Sanford Medical Center, Stanley & Mary Drikwitz, Donald & Laurie Appel, Rhonda Hanson & Jeffrey Nessett, Amelia Churchill, Kelly & Janet Raguse, Westley Fornshell & Luke Bina, Krenz Family Heritage Trust, Lee Bock, James & Patty Ostendorf, Angela Bolt, Eduardo Vazquez. Upon motion from Wohlenhaus, seconded by Rikimoto, motion carried unanimously to return all payments to Joanne Dobberstein, Tanner & Molly Reinart, George & Joyce Sawyer, Bethlehem Covenant Church, Linda Ehlers, Lynn & Margee Propp, Gregg & Laura Cronen, John Lundquist, Kamrie Siegel, Lloyd Nelson, Kit & Angela Johnson, Allen & Janet Weick.

Upon motion from Rikimoto, seconded by Churchill, motion carried unanimously to approve the resolution as amended to remove all tree trimming charges to residents.

Upon motion from Churchill, seconded by Wohlenhaus, motion carried unanimously to close the assessment hearing at 5:16 pm.

Legal Update from Matthew Franzese

Seth Bryant at 902 3rd Ave N had requested to purchase back two vehicles that were taken from his property due to a nuisance abatement in 2024. Upon motion from Hansen, seconded by Churchill, motion carried unanimously to sell the vehicles back to Bryant for the towing and storage fees in the amount of \$588.00 each. A letter will be sent to Bryant informing him that he will have 30 days to pay in full and the vehicles will be released to him. After the 30 days, he forfeits the vehicles. He will also be notified that he will have 60 days to purchase all the other items being held or they will be sold or disposed of.

Hiring of Skating Rink Attendants

Upon motion from Rikimoto, seconded by Wohlenhaus, motion carried unanimously to approve the hiring of the following: Returning rink manager Lucas Gahlon. Rink Attendants: Kylee Gail, Lyla Peterson, Madison Findlay, Harper Young.

2026 Liquor & Tobacco Licenses

Upon motion from Churchill, seconded by Rikimoto, motion carried unanimously to approve the licenses presented contingent upon approval from Sherriff Trevor Wrights approved investigations.

City of Wheaton Facebook Page

Upon motion from Hansen, seconded by Wohlenhaus, motion carried unanimously to allow Administrator Olson to convert the current Facebook page to a business/government page.

Invoice Deadlines Language

Olson had previously told the council that a few vendors have not sent invoices for up to six months or more. Upon motion from Rikimoto, seconded by Churchill, motion carried unanimously to approve sending engagement letters to our vendors starting January 1st, 2026, to inform them that vendors must submit invoices for services no later than sixty days following services rendered or within sixty days following completion of project milestones. Vendor expressly waives its right to payment if invoices are not submitted within sixty days following services rendered.

Administrator & Public Works Update

Upon motion from Churchill, seconded by Wohlenhaus, motion carried unanimously to Cancel the Meeting on December 22nd, 2025 and to authorize Administrator Olson & Mayor Lundquist to pay all bills as necessary and continue day-to-day operations.

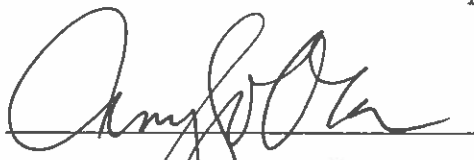
Upon motion from Hansen, seconded by Rikimoto, motion carried unanimously to authorize park Board Member Jim Smoger and Administrator Olson to apply and submit a grant application for remainder of the costs to repair the iconic Mallard and to repairs to the swimming pool house.

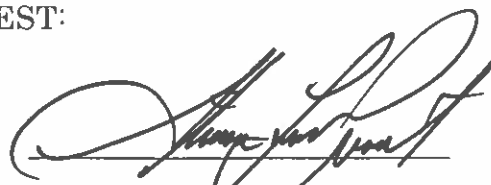
Mayor's Minute

Upon motion from Rikimoto, seconded by Churchill, motion carried unanimously to add Public Comment to the agenda starting January 1st, 2026.

Upon motion from Rikimoto, seconded by Churchill, motion to Adjourn at 6:28 pm CDT

ATTEST:


Amy Olson, City Administrator


Steven Lundquist, Mayor

Truth in Taxation Special Meeting
MINUTES
December 8th, 2025

A special Truth in Taxation meeting of the City Council of City of Wheaton, MN was held in the community room of the Wheaton Community Library with the following members present: Churchill, Lundquist, Rikimoto, Hansen and Wohlenhaus. Absent: None. Also present: Chere Rikimoto, Kelsie Roscoe and Rick Davis

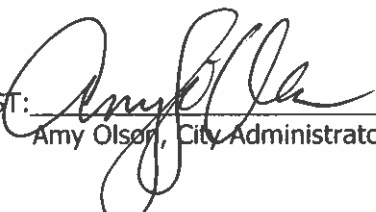
Mayor Lundquist opened the meeting to public comment.

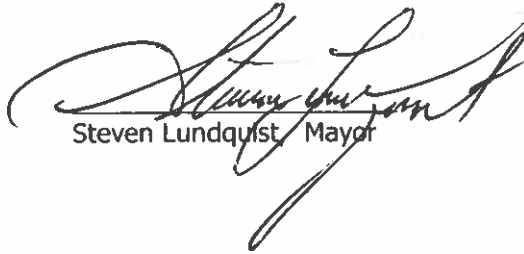
Upon motion from Churchill, seconded by Hansen, motion carried unanimously, the council approved the 2026 budget as presented.

Upon motion from Rikimoto, seconded by Churchill, motion carried unanimously, the council approved resolution 2025-26 certifying the 2026 Levy at \$969,477.00 with a break-down as follows:

General Fund	\$799,827
Library Fund	146,000
Economic Development Fund	\$3,200
Bond & Interest	\$7,950
Fire Relief Association	\$12,500

Motion from Rikimoto, seconded by Churchill, motion carried unanimously to adjourn the meeting at 6:13 pm.

ATTEST: 
Amy Olsen, City Administrator


Steven Lundquist, Mayor