

**MINUTES**  
**Regular Meeting**  
**January 13<sup>th</sup>, 2022**

A regular council meeting of the City of Wheaton, MN was held in the Wheaton Community Library with the following members present: Zimmer, Rikimoto, Wohlenhaus, Larson and Lanter  
Absent: None Also present: Administrator Olson, Billing Clerk Olson. Mayor Zimmer called the meeting to order at 5:00 pm.

**Adam Wilson- Discuss Policies and Procedures of the Wheaton Fire Dept.**

Adam Wilson and several other firemen attended the council meeting to discuss the Policies and Procedures of the Wheaton Fire Dept. following the recent issue of the skating rink being flooded. After much discussion, the Wheaton Fire Dept. will take a look at their policies and procedures and make any necessary changes/clarifications and bring to the council for approval.

Upon motion from Rikimoto, seconded by Larson and carried unanimously, the meeting went into closed session at 5:31 pm pursuant to attorney-client privilege pursuant to M.S.A. §13D.05, Subd. 3(b). The purpose of the closed meeting was to review the council's legal authority to perform certain acts.

Upon motion from Rikimoto, seconded by Wohlenhaus and carried unanimously, the meeting was reopened at 6:05 pm.

The result of the closed meeting was that the City Council is better informed on its legal authority.

**Consent Agenda**

Upon motion from Larson, seconded by Lanter and unanimously carried, the board approved the minutes from the regular council meeting of December 12<sup>th</sup>, 2021 and the claims of January 13<sup>th</sup>, 2022 as presented.

**Pay Equity Report**

Upon motion from Rikimoto, seconded by Lanter and unanimously carried, the council approved the Pay Equity Report for 2021 that will be submitted to the State of MN.

**Resolution 2022-01**

Upon motion from Rikimoto, seconded by Wohlenhaus, and carried unanimously, the council approved Resolution 2022-01, A Resolution Establishing the Rates for Water, Sewer, Garbage and other Various Services in the City of Wheaton, MN.

**Resolution 2022-02**

Upon motion from Larson, seconded by Lanter and carried unanimously, the council approved Resolution 2022-2 Waiver for Complete Removal of Structures.

**Poultry Permit**

Upon motion from Larson, seconded by Wohlenhaus and carried unanimously, the council approved Resolution 2021-26 to transfer funds from the paving fund into the general account.

**Administrator Update**

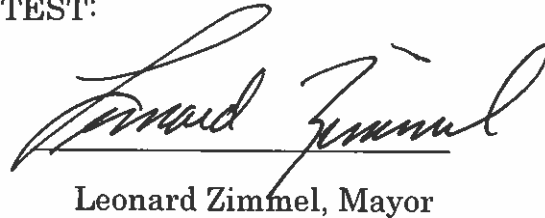
Olson provided the council with photos and info on a pickup truck for Public Works. Upon motion from Wohlenhaus, seconded by Rikimoto and carried unanimously, the council approved the purchase of the 2014 Chevy Silverado from Fritz Chevrolet for the Public Works Dept. to replace the red one they currently have.

**Adjourned**

6:05 pm CDT

ATTEST:

\_\_\_\_\_  
Amy Olson, City Administrator

  
\_\_\_\_\_  
Leonard Zimmel, Mayor

**MINUTES**  
**Regular Meeting**  
**January 27<sup>th</sup>, 2022**

A regular council meeting of the City of Wheaton, MN was held in the Wheaton Community Library with the following members present: Zimmel, Rikimoto, Wohlenhaus. Absent: Larson and Lanter. Also present: Administrator Olson, Billing Clerk Olson. Mayor Zimmel called the meeting to order at 5:00 pm.

**Chief of Police Jason Berning- 2021 Annual Report**

Police Chief presented the 2021 End of year activity report. There was an increase in calls for service with 2021 having 1366 and 2020 finishing with 1109.

**Consent Agenda**

Upon motion from Rikimoto, seconded by Wohlenhaus and unanimously carried, the board approved the minutes from the regular council meeting of January 13<sup>th</sup>, 2022 and the claims of January 27<sup>th</sup>, 2022 as presented.

**2022 Eide Bailly Engagement Letter**

Upon motion from Rikimoto, seconded by Wohlenhaus and unanimously carried, the council approved the Engagement Letter with auditors Eide Bailly in the amount of \$20,200 to complete the City of Wheaton's audit for 2021.

**Resolution 2022-03**

Upon motion from Rikimoto, seconded by Wohlenhaus, and carried unanimously, the council approved Resolution 2022-03, Organization Resolution.

**Resignation and Hiring of Skating Rink Manager**

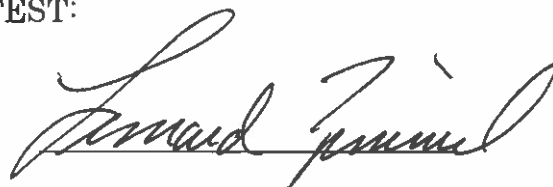
Upon motion from Wohlenhaus, seconded by Rikimoto and carried unanimously, the council accepted the resignation of Skating Rink Manager Cameron Hanson. Upon motion from Wohlenhaus, seconded by Rikimoto and carried unanimously, the council approved the hiring of Asia Schmidt as the Skating Rink Manager.

**Adjourned**

5:40 pm CDT

ATTEST:

\_\_\_\_\_  
Amy Olson, City Administrator

  
Leonard Zimmel, Mayor

Upon motion from Rikimoto, seconded by Larson and carried unanimously, the council approved the Poultry Permit permit for up to 15 hen chickens for Lynae Berger.

**Hiring of Skating Rink Attendants**

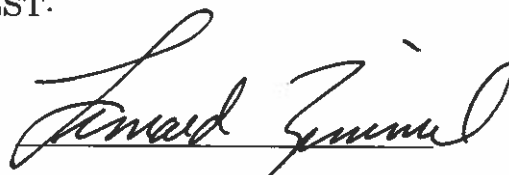
Upon motion from Rikimoto, seconded by Wohlenhaus and carried unanimously, the council approved the hiring of rink attendants Drake Berning and Alexis Hanson.

**Adjourned**

6:21 pm CDT

ATTEST:

\_\_\_\_\_  
Amy Olson, City Administrator

  
Leonard Zimmer, Mayor

**MINUTES**  
**Regular Meeting**  
**February 10<sup>th</sup> , 2022**

A regular council meeting of the City of Wheaton, MN was held in the Wheaton Community Library with the following members present: Zimmer, Rikimoto, Wohlenhaus, Lanter and Larson  
Absent: None      Also present: Administrator Olson, Billing Clerk Olson. Mayor Zimmer called the meeting to order at 5:00 pm.

**Tori Simmons- Fire Service Call Dispute**

Olson told the council Tori Simmons had received a bill for a fire service call she received. Simmons is disputing the bill. The council tabled the discussion until next meeting and Olson will find out if Simmons turned it into her insurance or not.

**Fire Service Call Ordinance**

Fire Chief Rick Davis and Assistant Fire Chief Garrett Behrens would like to see some modifications to the City Ordinance 90- establishing fees for emergency protection services. A meeting with Davis, Behrens, Olson and Matt Franzese will be set to amend the ordinance and bring to next council meeting for discussion.

**Consent Agenda**

Upon motion from Rikimoto, seconded by Lanter and unanimously carried, the board approved the minutes from the regular council meeting of January 27<sup>th</sup> , 2022 and the claims of February 10<sup>th</sup> , 2022 as presented.

**Temporary Liquor License- Wheaton Fire Dept.**

Upon motion from Rikimoto, seconded by Wohlenhaus and unanimously carried, the council approved the Temporary Liquor License for the Fire Dept. to serve liquor at their annual Bosses Night Party.

**Resolution 2022-04**

Upon motion from Wohlenhaus, seconded by Larson, and carried unanimously, the council approved Resolution 2022-04, Ordering the Abatement of Conditions Creating a Nuisance and a Hazardous Property Existing at 906 4<sup>th</sup> Ave N. in the City of Wheaton.

**Administrator Update**

The council reviewed the Official notice of Board of Appeal and Equalization meeting set for April 14<sup>th</sup>, 2022. Upon motion from Larson, seconded by Rikimoto and carried unanimously, the council approved changing the time of the normal council meeting for April 14<sup>th</sup> to 4:30 pm.

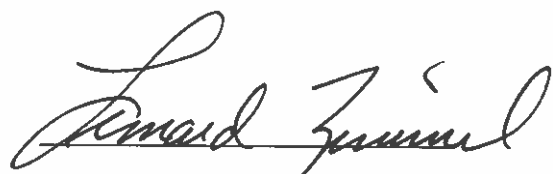
**Adjourned**

5:42 pm CDT

ATTEST:

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Amy Olson, City Administrator

  
Leonard Zimmer, Mayor

**MINUTES**  
**Regular Meeting**  
**February 24<sup>th</sup> , 2022**

A regular council meeting of the City of Wheaton, MN was held in the Wheaton Community Library with the following members present: Zimmer, Rikimoto, Wohlenhaus, Lanter and Larson  
Absent: None      Also present: Administrator Olson, Billing Clerk Olson. Mayor Zimmer called the meeting to order at 5:00 pm.

**Consent Agenda**

Upon motion from Rikimoto, seconded by Wohlenhaus and unanimously carried, the board approved the minutes from the regular council meeting of February 10<sup>th</sup>, 2022 and the claims of February 24<sup>th</sup> , 2022 as presented.

**Runestone Telecom Assoc.- Right of Way Permit**

Upon motion from Rikimoto, seconded by Wohlenhaus and unanimously carried, the council approved the Right of Way Permit for Runestone Telecom to lay fiber optic cable.

**Chamber of Commerce Membership for 2022**

Upon motion from Larson, seconded by Wohlenhaus and carried the council approved the Membership Fees of \$165.00 for the Chamber of Commerce for year 2022.

**Resolution 2022-05**

Upon motion from Wohlenhaus, seconded by Lanter, and carried unanimously, the council approved Resolution 2022-05, Authorization to Execute MN Dept of Transportation Airport Maintenance and Operation Grant Contract as corrected.

**Legal Update**

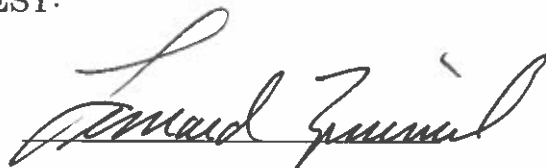
Upon motion from Wohlenhaus, seconded by Larson and carried unanimously, the council authorized City Attorney Matt Franzese to prepare and send a No Trespass letter for one year to an individual stemming from a previous incident. The individual was charged after being disorderly in City Hall last year.

**Adjourned**

5:25 pm CDT

ATTEST:

\_\_\_\_\_  
Amy Olson, City Administrator

  
Leonard Zimmer, Mayor

**MINUTES**  
**Regular Meeting**  
**March 10<sup>th</sup> , 2022**

A regular council meeting of the City of Wheaton, MN was held in the Wheaton Community Library with the following members present: Zimmel, Wohlenhaus, Lanter and Larson Absent: Rikimoto Also present: Administrator Olson, Billing Clerk Olson. Mayor Zimmel called the meeting to order at 5:00 pm.

**Consent Agenda**

Upon motion from Larson, seconded by Lanter and unanimously carried, the board approved the minutes from the regular council meeting of February 24<sup>th</sup>, 2022 and the claims of March 10<sup>th</sup>, 2022 as presented.

**Dean Lampe- Swimming Pool Update**

Public Works Supervisor Dean Lampe told the council the filter and media for the splash pool needs replacing. Lampe contacted My Aquatic Services for a quote and the company will come out and do an audit of the pool to see what all is needed. There are additional repairs and upgrades that are needed for the pool in the near future. Upon motion from Wohlenhaus, seconded by Lanter and carried unanimously, the council approved to have My Aquatic Service to prepare a quote and move forward with the necessary repairs needed for the swimming pool.

**Traverse County Auditor Kit Johnson**

Kit Johnson presented the council with the final map of the redistricting of the precincts in the City of Wheaton. This entails moving three blocks from Precinct 2 to Precinct 1 to keep the populations close in numbers. Upon motion from Larson, seconded by Wohlenhaus and carried unanimously, the council approved Resolution 2022-06, Resolution Establishing Precincts and Polling Places in the City of Wheaton.

**New Business**

Council Member Judie Larson stated that a resident contacted the council about not having their garbage picked up because the lid was not closed. On June 24<sup>th</sup>, 2021 the council approved the amendment to ordinance 415.11 stating the containers must be fully closed and no refuse may be placed on top of the container. The ordinance also states the containers need to be out to the street by 7:00 am on the day of pickup or it will not be picked that week. The driver of the garbage truck takes a picture of any can that is left unpicked. The City did publish a reminder of the ordinance in the Gazette in February and also printed it on all utility bills that went out the end of January, 2022.

**Land Use Permits**

Upon motion from Lanter, seconded by Larson and carried unanimously, the council authorized City the Land Use Permit for 701 1<sup>st</sup> Ave S. to build a 10x25 garage and a 10x20 shed. The permit also requests to build a fence on the property line. The council will reserve decision on the fence until after the application of a variance. The council has 60 days to review and make a decision on all applications.

**Administrator Update**

Olson presented the council with February Cash and Capital Improvement update. Olson stated that Auditing Firm Eide Bailly will be here Tuesday next week to work on the 2021 City Audit.

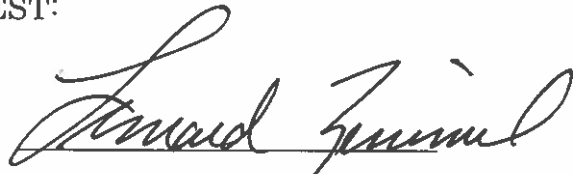
Olson gave the council a letter of resignation from Tressa Lanter as Pool Manager. The City will advertise for Pool Manager and Lifeguards in the near future. Upon motion from Wohlenhaus and seconded by Larson, the council approved with thanks, the letter of resignation from Tressa Lanter.

Adjourned

6:00 pm CDT

ATTEST:

\_\_\_\_\_  
Amy Olson, City Administrator

  
Leonard Zimmer, Mayor

**MINUTES**  
**Regular Meeting**  
**March 24<sup>th</sup> , 2022**

A regular council meeting of the City of Wheaton, MN was held in the Wheaton Community Library with the following members present: Zimmer, Wohlenhaus, Lanter, Rikimoto and Larson  
Absent: None      Also present: Administrator Olson, Billing Clerk Olson. Mayor Zimmer called the meeting to order at 5:00 pm.

**Consent Agenda**

Upon motion from Rikimoto, seconded by Lanter and unanimously carried, the board approved the minutes from the regular council meeting of March 10<sup>th</sup> , 2022, and the claims of March 24<sup>th</sup> , 2022, as presented.

**Resolution 2022-07 Resolution Accepting Donations**

Upon motion from Larson, seconded by Rikimoto and carried unanimously, the council approved Resolution 2022-07 a Resolution Accepting Donations from the Township of Windsor for \$200.00 as a general donation.

**Letters/Minutes and Committee Reports**

The council reviewed the minutes from the Library Board Meeting on March 21<sup>st</sup>, 2022.

Council member rep for the Library Board Marty Lanter said the new shelving Director Peebles ordered has taken over 260 days to receive and should be here within the week.

Lanter said the Park Board is currently advertising for Lifeguards and a Pool Manager for the 2022 season.

**Legal Update**

City Attorney Matt Franzese updated the council on the status of the property at 206 1<sup>st</sup> ave S. Upon motion from Wohlenhaus, seconded by Larson and carried unanimously, the council authorizes Franzese to move forward with the tax forfeiture acceleration process.

**Administrator Update**

Upon motion from Rikimoto, seconded by Wohlenhaus and carried unanimously, the council set the date for the Annual City Clean Up Day for Tuesday, June 7<sup>th</sup> from 2pm until 7pm.

Upon motion from Rikimoto, seconded by Larson and carried unanimously, the council approved for Olson to advertise for Mowing Bids. As per Mn State Statute, the City has to advertise for bids after 5 years.

Upon motion from Rikimoto, seconded by Wohlenhaus and carried unanimously, the council approved the bill proposal from My Aquatic Services in the amount of \$5,561.58 to repair the filter and media for the splash pool.

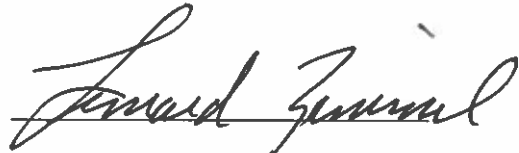
Olson informed the council they are sending out letters to every resident in Wheaton to make sure their sump pump is being discharged out to the yard or curb and NOT in the sanitary sewer system.

Adjourned

5:40 pm CDT

ATTEST:

\_\_\_\_\_  
Amy Olson, City Administrator

  
\_\_\_\_\_  
Leonard Zimmer, Mayor

**MINUTES**  
**Special Meeting**  
**April 14<sup>th</sup>, 2022**

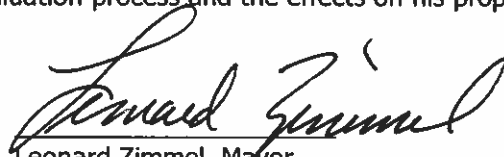
A special council meeting of the City of Wheaton, MN was held in the community room of the Wheaton Community Library with the following members present: Larson, Lanter, Rikimoto, Zimmel and Wohlenhaus. Absent: None. Mayor Zimmel called the meeting to order at 4:00 pm.

The special meeting was called to serve as the Board of Appeal and Equalization for the City of Wheaton. Diane Reinart, Kayla Kleindl and Donald Metz were present to answer questions about assessed property values.

Diane Reinart and Don Metz reviewed local data and trends for the city of Wheaton.

Wheaton resident Brian Day asked about the valuation process and the effects on his property.

ATTEST: \_\_\_\_\_  
Amy Olson, City Administrator

  
Leonard Zimmel, Mayor

**MINUTES**  
**Regular Meeting**  
**April 14<sup>th</sup> , 2022**

A regular council meeting of the City of Wheaton, MN was held in the Wheaton Community Library with the following members present: Zimmer, Wohlenhaus, Lanter, Rikimoto and Larson  
Absent: None      Also present: Administrator Olson, Billing Clerk Olson. Mayor Zimmer called the meeting to order at 4:30 pm.

**2022 Mowing Bids**

Mayor Zimmer opened three sealed bids for the 2022 Mowing Season. Larson made a motion to hire Todd Peterson at \$40.00 per lot. No second was made, motion died. After much discussion, Wohlenhaus made a motion to hire Bradley Larson at \$30.00 per lot. Second made by Rikimoto. Wohlenhaus, Zimmer, Rikimoto and Lanter voted Aye. Larson voted Nay. Motion passed. The mowing contract will be revised and updated also. Another bid was placed by Lloyd Nelson for \$30.00 per lot.

**Hiring of Lifeguards for 2022 Season**

Upon motion from Lanter, seconded by Larson and carried unanimously, the council approved hiring the following Life guards for the 2022 season with a \$2.00/hr increase and starting wage at \$10.50:

Hannah Olsen, Amanda Lanter, Asia Schmidt, Ava Klindworth, Holden Rinke, Sadie Medenwald, Caden Olsen, Ellissa Rinke, Keisha Shay, Drake Berning, and Madison Koch.

Upon motion from Rikimoto, seconded by Wohlenhaus and carried unanimously, the council approved the hiring of Mallory Mosloski as pool manager at \$15.00/hr and to the starting wage of manager at \$14.00 depending on experience.

**Consent Agenda**

Upon motion from Rikimoto, seconded by Larson and unanimously carried, the board approved the minutes from the regular council meeting of March 24<sup>th</sup> , 2022, and the claims of April 14<sup>th</sup> , 2022, as presented.

**Resolution2022-08 Resolution Accepting Donations**

Upon motion from Rikimoto, seconded by Larson and carried unanimously, the council approved Resolution 2022-08 a Resolution Accepting Donations from the Hurley & Associates for \$100.00 as a general donation.

**Letters/Minutes and Committee Reports**

The council reviewed the minutes from the Park & Rec Board Meeting on March 16<sup>th</sup>, 2022.

Lanter gave an update from the April Park Board Meeting. Upon motion from Wohlenhaus, seconded by Rikimoto and carried unanimously, they approved the appointments of Michelle Rinke and Chelsie Falk to the Park Board.

**Temporary Liquor License for Wheaton Fire Dept.**

Upon motion from Rikimoto, seconded by Wohlenhaus and carried unanimously carried, the council approved the Temporary Liquor License for the Fire Dept. to serve alcohol at the Street Dance on August 6<sup>th</sup>, 2022

**Liquor License for Dumont Saints**

Upon motion from Rikimoto, seconded by Wohlenhaus and carried unanimously, the council approved the Liquor License for the Dumont Saints for 2022.

**Land Use Permits**

Upon motion from Rikimoto, seconded by Lanter and carried, the land use permit for 314 9<sup>th</sup> st S for a garage was approved.

Upon motion from Larson, seconded by Rikimoto and carried, the land use permit for 603 11<sup>th</sup> St n for a deck and porch was approved.

Upon motion from Lanter, seconded by Wohlenhaus and carried, the land use permit for 102 4<sup>th</sup> St S. was approved as per the setbacks and guidelines of the Wheaton City Ordinance.

Upon motion from Lanter, seconded by Rikimoto and carried, the land use permit for 1106 5<sup>th</sup> Ave n for a fence was approved.

Upon motion from Larson, seconded by Rikimoto and carried, the land use permit to demolish a house at 301 10<sup>th</sup> st n was approved as per the Stipulation and Order.

**Legal Update**

Franzese provided the council with the Stipulation and Order for the house to be demolished at 301 10<sup>th</sup> ST N.

**Administrator Update**

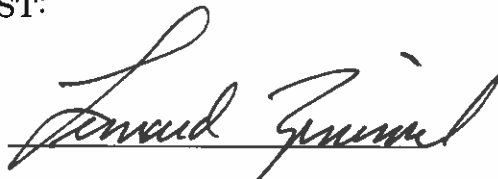
Olson provided the council with the March CIP.

**Adjourned**

5:50 pm CDT

ATTEST:

\_\_\_\_\_  
Amy Olson, City Administrator

  
Leonard Zimmer, Mayor

**MINUTES**  
**Regular Meeting**  
**April 28<sup>th</sup>, 2022**

A regular council meeting of the City of Wheaton, MN was held in the Wheaton Community Library with the following members present: Zimmer, Wohlenhaus, Lanter, Rikimoto and Larson. Absent: None Also present: Administrator Olson, Billing Clerk Olson. Mayor Zimmer called the meeting to order at 5:00 pm.

**West Central Initiative**

Rick Schara and Celeste Koppe from West Central Initiative gave a presentation on what their business provides for surrounding communities. WCI also provides loans such as: Small Enterprise, Capital, Business and Industry and Child Care.

**Consent Agenda**

Upon motion from Larson, seconded by Rikimoto and unanimously carried, the board approved the minutes from the regular council meeting of April 14<sup>th</sup>, 2022, special council meeting of April 14<sup>th</sup>, 2022, and the claims of April 28<sup>th</sup>, 2022, as presented.

**Land Use Permits**

Upon motion from Rikimoto, seconded by Lanter and carried, the council approved the following Land Use Permits:

404 Hwy 75 N- 30x30 Garage

402 1<sup>st</sup> Ave S- Fence

**Letters/Minutes and Committee Reports**

The council reviewed the minutes from the Library Board Meeting on April 18<sup>th</sup>, 2022.

**Administrator Update**

Olson requested to advertise for an assistant pool manager. Upon motion from Rikimoto, seconded by Wohlenhaus and carried, Olson will advertise for the position. There was some discussion of changing the pool hours due to lack of patrons in the previous year's evenings on the weekends. The park board will meet to discuss and bring the recommendations to the council.

**Adjourned**

5:37 pm CDT

ATTEST:

\_\_\_\_\_  
Amy Olson, City Administrator

  
\_\_\_\_\_  
Leonard Zimmer, Mayor

**MINUTES**  
**Regular Meeting**  
**May 12<sup>th</sup>, 2022**

A regular council meeting of the City of Wheaton, MN was held in the Wheaton Community Library with the following members present: Zimmer, Wohlenhaus, Lanter, Rikimoto and Larson. Absent: None Also present: Administrator Olson, Billing Clerk Olson. Mayor Zimmer called the meeting to order at 5:00 pm.

**Beardsley Fire Dept- Gambling at the American Legion**

Mike Folk from the Beardsley Fire Dept requested permission from the council to sell pull tabs at the American Legion. Upon motion from Wohlenhaus, seconded by Rikimoto and carried, the council approved Folk's request.

**Boone Carlson- Hangar Lease**

Boone Carlson from Carlson Ag is would like to rent the hangar attached to the Arrival & Departure building. Upon motion from Rikimoto, seconded by Lanter and carried, the council approved the hangar lease with Carlson Ag.

**Consent Agenda**

Upon motion from Wohlenhaus, seconded by Rikimoto and unanimously carried, the board approved the minutes from the regular council meeting of April 28th, 2022, and the claims of May 12<sup>th</sup>, 2022, as presented.

**Purchase of Tax Forfeiture Lot**

Upon motion from Larson, seconded by Lanter and carried, the council approved the purchase of parcel 23-0452000 with a price to sell of \$250.00.

**Traverse County Ag Association- Annual Donation**

Upon motion from Wohlenhaus, seconded by Rikimoto and carried, the council approved the annual donation to the Traverse County Ag Association in the amount of \$2,000.00 for the fireworks show.

**Resolution 2022-09- Application for MN Dept of Transportation Grant**

Upon motion from Rikimoto, seconded by lanter and carried, the council approved the resolution to apply for a grant to use for biking and walking paths in the City of Wheaton.

**Resolution 2022-10- Accepting Donations**

Upon motion from Larson, seconded by Wohlenhaus and carried, the council approved the Resolution to accept \$500.00 from Sanford Health for the baseball field fundraiser.

**Special Vehicle Permit**

Upon motion from Rikimoto, seconded by Lanter and carried, the council approved the permit for Nancy Rinke to drive a golf cart.

**Land Use Permits**

Upon motion from Rikimoto, seconded by Wohlenhaus and carried, the council approved the following Land Use Permits:

302 9<sup>th</sup> St S- Fence

1310 Elm -Fence

904 3<sup>rd</sup> Ave N- Garage and Driveway

501 13<sup>th</sup> St N- 22x22 garage

15 Trail St – Concrete Pads

107 Trail St- Shed and Fence

**Letters/Minutes and Committee Reports**

The council reviewed the minutes from the Park and Rec Board Meeting on April 13<sup>th</sup>, 2022.

**Legal Update- Matt Franzese**

Upon motion from Wohlenhaus, seconded by Rikimoto and carried, the council approved Franzese to move forward with an accelerated tax forfeiture for the property at 205 Broadway. The property owners abandoned the property, left unpaid taxes and the property is a disaster.

**Administrator Update**

Olson provided the council with the April CIP for review.

Upon motion from Wohlenhaus, seconded by Larson and carried, the council approved the Wheaton Fire Dept to purchase items needed up to \$4,670.00 with 50 % matching funds from a State of MN Grant.

Upon motion from Larson, seconded by Rikimoto and carried, the council approved the recommendation from the Park and Rec board to hire Amanda Lanter as the Assistant Pool Manager and Julia Schmidt as a lifeguard.

Upon motion from Wohlenhaus, seconded by Rikimoto and carried, the council approved the recommendation from the Park and Rec board to set the open swim times on Saturday and Sunday at the pool to only 1-5 pm. The evenings hours can be devoted to pool parties, private lessons, and adult swim among other things.

Upon motion from Wohlenhaus, seconded by Rikimoto and carried, the council approved the hiring of Zach Hansen as a part time Public Works employee.

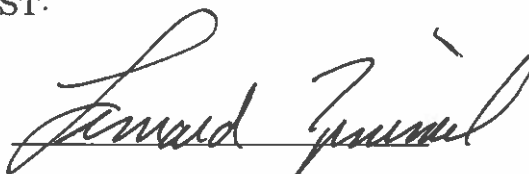
Upon motion from Larson, seconded by Lanter and carried, the council approved the purchase of 49 additional - 95 gallon garbage cans. The City is currently out of that size due to residents trading their current can in for a larger one.

**Adjourned**

6:00 pm CDT

ATTEST:

\_\_\_\_\_  
Amy Olson, City Administrator

  
Leonard Zimmer, Mayor

**MINUTES**  
**Regular Meeting**  
**May 12<sup>th</sup>, 2022**

A regular council meeting of the City of Wheaton, MN was held in the Wheaton Community Library with the following members present: Zimmer, Wohlenhaus, Lanter, Rikimoto and Larson. Absent: None Also present: Administrator Olson, Billing Clerk Olson. Mayor Zimmer called the meeting to order at 5:00 pm.

**Beardsley Fire Dept- Gambling at the American Legion**

Mike Folk from the Beardsley Fire Dept requested permission from the council to conduct lawful gambling at the American Legion. Upon motion from Lanter, seconded by Larson and carried, the council approved Folk's request.

**Boone Carlson- Hangar Lease**

Boone Carlson from Carlson Ag is would like to rent the hangar attached to the Arrival & Departure building. Upon motion from Rikimoto, seconded by Lanter and carried, the council approved the hangar lease with Carlson Ag.

**Consent Agenda**

Upon motion from Wohlenhaus, seconded by Rikimoto and unanimously carried, the board approved the minutes from the regular council meeting of April 28<sup>th</sup>, 2022, and the claims of May 12<sup>th</sup>, 2022, as presented.

**Purchase of Tax Forfeiture Lot**

Upon motion from Larson, seconded by Lanter and carried, the council approved the purchase of parcel 23-0452000 with a price to sell of \$250.00.

**Traverse County Ag Association- Annual Donation**

Upon motion from Wohlenhaus, seconded by Rikimoto and carried, the council approved the annual donation to the Traverse County Ag Association in the amount of \$2,000.00 for the fireworks show.

**Resolution 2022-09- Application for MN Dept of Transportation Grant**

Upon motion from Rikimoto, seconded by lanter and carried, the council approved the resolution to apply for a grant to use for biking and walking paths in the City of Wheaton.

**Resolution 2022-10- Accepting Donations**

Upon motion from Larson, seconded by Wohlenhaus and carried, the council approved the Resolution to accept \$500.00 from Sanford Health for the baseball field fundraiser.

**Special Vehicle Permit**

Upon motion from Rikimoto, seconded by Lanter and carried, the council approved the permit for Nancy Rinke to drive a golf cart.

**Land Use Permits**

Upon motion from Rikimoto, seconded by Wohlenhaus and carried, the council approved the following Land Use Permits:

302 9<sup>th</sup> St S- Fence

1310 Elm -Fence

904 3<sup>rd</sup> Ave N- Garage and Driveway

501 13<sup>th</sup> St N- 22x22 garage

15 Trail St – Concrete Pads

107 Trail St- Shed and Fence

### Letters/Minutes and Committee Reports

The council reviewed the minutes from the Park and Rec Board Meeting on April 13<sup>th</sup>, 2022.

### Legal Update- Matt Franzese

Upon motion from Wohlenhaus, seconded by Rikimoto and carried, the council approved Franzese to move forward with an accelerated tax forfeiture for the property at 205 Broadway. The property owners abandoned the property, left unpaid taxes and the property is a disaster.

### Administrator Update

Olson provided the council with the April CIP for review.

Upon motion from Wohlenhaus, seconded by Larson and carried, the council approved the Wheaton Fire Dept to purchase items needed up to \$4,670.00 with 50 % matching funds from a State of MN Grant.

Upon motion from Larson, seconded by Rikimoto and carried, the council approved the recommendation from the Park and Rec board to hire Amanda Lanter as the Assistant Pool Manager and Julia Schmidt as a lifeguard.

Upon motion from Wohlenhaus, seconded by Rikimoto and carried, the council approved the recommendation from the Park and Rec board to set the open swim times on Saturday and Sunday at the pool to only 1-5 pm. The evenings hours can be devoted to pool parties, private lessons, and adult swim among other things.

Upon motion from Wohlenhaus, seconded by Rikimoto and carried, the council approved the hiring of Zach Hansen as a part time Public Works employee.

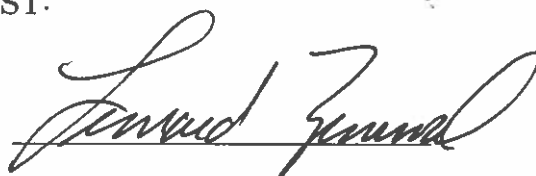
Upon motion from Larson, seconded by Lanter and carried, the council approved the purchase of 49 additional - 95 gallon garbage cans. The City is currently out of that size due to residents trading their current can in for a larger one.

### Adjourned

6:00 pm CDT

ATTEST:

\_\_\_\_\_  
Amy Olson, City Administrator

  
Leonard Zimmel, Mayor

**MINUTES**  
**Regular Meeting**  
**May 26<sup>th</sup>, 2022**

A regular council meeting of the City of Wheaton, MN was held in the Wheaton Community Library with the following members present: Zimmer, Lanter, Rikimoto and Larson. Absent: Wohlenhaus Also present: Administrator Olson, Billing Clerk Olson. Mayor Zimmer called the meeting to order at 5:00 pm.

**Eide Bailly- 2021 Audit Presentation**

Derek Flanagan from Eide Bailly presented the council with the 2021 audit. The city once again received a clean or unmodified audit opinion. Upon motion from Rikimoto, seconded by Lanter and unanimously carried, the council accepted the 2021 audit.

**Consent Agenda**

Upon motion from Rikimoto, seconded by Larson and unanimously carried, the board approved the minutes from the regular council meeting of May 12<sup>th</sup>, , 2022, and the claims of May 26<sup>th</sup> , 2022, as presented.

**Traverse County Ag Association- Temporary Liquor License**

Upon motion from Rikimoto, seconded by Lanter and carried, the council approved the temporary liquor license for the beer garden at the 2022 Traverse County Fair.

**Land Use Permits**

Upon motion from Larson, seconded by Rikimoto and carried, the council approved the following Land Use Permits:

1610 Broadway- Fence

**Letters/Minutes and Committee Reports**

The council reviewed the minutes from the Library Board Meeting on May 16<sup>th</sup>, 2022.

The council reviewed the letter from MN Management and Budget- Pay Equity Compliance.

The council reviewed and discussed the letter from Hawkins regarding a standard fuel surcharge to all orders delivered effective May 23<sup>rd</sup>, 2022. The City orders the chemicals and supplies for water treatment from Hawkins.

**Legal Update- Matt Franzese**

Upon motion from Wohlenhaus, seconded by Rikimoto and carried, the council approved Franzese to move forward with an accelerated tax forfeiture for the property at 205 Broadway. The property owners abandoned the property, left unpaid taxes and the property is a disaster.

**Administrator Update**

Olson told the council Dustin Mellette has been mowing out at the airport for a couple years now and would like to be compensated for it. Upon motion from Rikimoto, seconded by Lanter and carried, the council approved to pay Dustin Mellette \$25.00 per hour as an independent contractor.

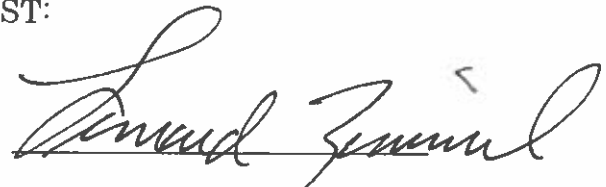
Upon motion from Rikimoto, seconded by Larson and carried, the council approved for Olson to order a new Rear Wind Plow truck contingent they don't charge the \$5,800.00 surcharge. The truck will not be ready until the fall of 2023.

Adjourned

5:55 pm CDT

ATTEST:

\_\_\_\_\_  
Amy Olson, City Administrator

  
\_\_\_\_\_  
Leonard Zimmer, Mayor

**MINUTES**  
**Regular Meeting**  
**June 9<sup>th</sup>, 2022**

A regular council meeting of the City of Wheaton, MN was held in the Wheaton Community Library with the following members present: Zimmer, Lanter, Wohlenhaus, Rikimoto and Larson. Absent: None Also present: Administrator Olson, Billing Clerk Olson. Mayor Zimmer called the meeting to order at 5:00 pm.

**Public Hearing- Annexation between the City of Wheaton and Lake Valley Township**

Mayor Zimmer opened the Public Hearing for comment. Lake Valley Township board members were present. After some discussion with the council, a motion was made by Lanter and seconded by Wohlenhaus to approve Resolution 2022-12 after amended to include a property tax reimbursement payment of \$2,000.

**Frisch Insurance Agency/Paul Frisch**

Paul Frisch from Frisch Insurance updated the council on the renewals for the Property and Casualty Plans along with the Worker's Comp renewal.

**Consent Agenda**

Upon motion from Rikimoto, seconded by Lanter and unanimously carried, the board approved the minutes as amended from the regular council meeting of May 26<sup>th</sup>, 2022, and the claims of June 9<sup>th</sup>, 2022, as presented.

**Old Business/Committee Reports/New Business**

The property at 307 9<sup>th</sup> St N received a letter on November 22<sup>nd</sup>, 2021 due to a violation of ordinance 450 and 655. City attorney Matt Franzese sent a second abatement letter dated Dec. 3<sup>rd</sup> inviting property owner Jason Newman to the council meeting on December 21<sup>st</sup>, 2021. During this meeting, the council agreed to give Newman until May 1<sup>st</sup>, 2022, to clean up the property. As of today, the property remains a mess. Upon motion from Wohlenhaus, seconded by Rikimoto and carried, the council is authorizing City Attorney Matt Franzese to proceed with legal process on Jason Newman.

Park Board Council Rep Marty Lanter reported there was no electricity at the city park. Upon motion from Rikimoto, seconded by Lanter and carried, Olson will contact Ottertail Power to install a meter at city park for the summer months.

**Hangar Stall Lease- Brink Farms**

Upon motion from Larson, seconded by Rikimoto and carried, the council approved the hangar stall lease with Brink Farms for \$3,000.00.

**Resolution 2022-11- Accepting Donations**

Upon motion from Rikimoto, seconded by Wohlenhaus and carried, the council approved the Resolution 2022-11 accepting a \$500.00 donation to the Wheaton Fire Dept from Rae Hamner for general expenses.

**Transfer of Entitlement Funds- City of Jackson**

Upon motion from Lanter, seconded by Larson and carried, the council approved the agreement with the City of Jackson for the transfer and repayment of federal airport entitlement funds.

### **Professional Service Agreement- Dustin Mellete**

Upon motion from Wohlenhaus, seconded by Rikimoto and carried, the council approved the Professional Service Agreement with Dustin Mellette to mow at the airport.

### **Professional Service Agreement- Bradley G. Larson**

Upon motion from Wohlenhaus, seconded by Rikimoto and carried, the council approved the Professional Service Agreement with Bradley G. Larson to mow and trim the lots directed by the City.

### **Resignation of Firefighter Brian Koch**

Upon motion from Rikimoto, seconded by Larson and carried, the council accepted the resignation of Brian Koch as a firefighter for 22 years. The City of Wheaton Thanks you very much for your service  
Brian!!

### **Land Use Permits**

Upon motion from Rikimoto, seconded by Lanter and carried, the council approved the following Land Use Permits:

402 9<sup>th</sup> St N- Cement Patio

404 1<sup>st</sup> Ave S- Concrete Pad

402 1<sup>st</sup> Ave S- Concrete Pad

1503 2<sup>nd</sup> Ave N- Deck

### **Legal Update- Matt Franzese**

Upon motion from Lanter, seconded by Wohlenhaus and carried, the council approved Franzese to move forward with an accelerated tax forfeiture for the property at 210 Broadway. The property owners abandoned the property years ago, left unpaid taxes and the building is very dilapidated.

### **Administrator Update**

Upon motion from Wohlenhaus, seconded by Rikimoto, the following motion from 05/26/22 was rescinded (Upon motion from Rikimoto, seconded by Larson and carried, the council approved for Olson to order a new Rear Wing Plow truck contingent they don't charge the \$5,800.00 surcharge. The truck will not be ready until the fall of 2023) and the following motion made and carried: Approve Olson to order a new Rear Wing Plow Truck for \$281,370.62.

Upon motion from Rikimoto, seconded by Lanter and carried, the council approved Olson to start advertising for a Full Time Public Works employee.

Upon motion from Rikimoto, seconded by Lanter and carried, the council approve to hire Part Time employee Grant Dawson.

Upon motion from Lanter, seconded by Larson and carried, the council approved Todd Amborn Animal Control to begin elimination of critters at the airport with an expense limit of \$3,200.00.

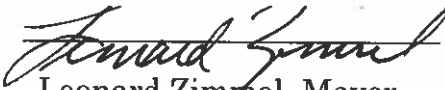
### **Adjourned**

6:37 pm CDT

ATTEST:

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Amy Olson, City Administrator

  
Leonard Zimmer, Mayor

**MINUTES**  
**Regular Meeting**  
**June 23<sup>rd</sup> , 2022**

A regular council meeting of the City of Wheaton, MN was held in the Wheaton Community Library with the following members present: Zimmer, Lanter, Wohlenhaus, Rikimoto and Larson. Absent: None Also present: Administrator Olson, Billing Clerk Olson, Pool Manager Mallory Mosloski and Assistant Pool Manager Amanda Lanter.

Mayor Zimmer called the meeting to order at 5:00 pm.

**Consent Agenda**

Upon motion from Larson, seconded by Rikimoto and unanimously carried, the board approved the minutes as amended from the regular council meeting of June 9<sup>th</sup>, 2022, and the claims of June 23<sup>rd</sup>, 2022, as presented.

**Wheaton Community Pool Policy**

Pool Manager Mallory Mosloski and Assistant Pool Manager Amanda Lanter along with the Park and Rec Board put together a facility and behavior policy for the pool. Upon motion from Rikimoto, seconded by Wohlenhaus and carried, the council approved the policy with addition of this rule: The pool will be closed if temperatures are 65 degrees or below and during the times an excessive heat warning/alert has been issued by the National Weather Service.

Upon motion from Rikimoto, seconded by Larson and carried, the council approved to get air conditioning for the office and umbrellas for the guard chairs.

**Resolution 2022-11- Accepting Donations**

Upon motion from Rikimoto, seconded by Wohlenhaus and carried, the council approved the Resolution 2022-11 accepting a \$500.00 donation to the Wheaton Fire Dept from Rae Hamner for general expenses.

**Hangar Stall Lease**

Upon motion from Lanter, seconded by Wohlenhaus and carried, the council approved the hangar stall lease with West Central Ag Air and also for Carlson Ag.

**Ground Lease**

Upon motion from Rikimoto, seconded by Lanter and carried, the council approved the ground lease with West Central Ag Air.

**Permit Application for Water and Sewer Connection**

Upon motion from Lanter, seconded by Rikimoto and carried, the council approved the permit application for Traverse Electric for water and sewer connection for their new facility that is beginning construction.

**Resolution 2022-13**

Upon motion from Larson, seconded by Rikimoto and carried, the council approved the Rate Resolution for water, sewer and garbage for 2022-2023.

**Sale of Property**

Upon motion from Lanter, seconded by Wohlenhaus and carried, the council approved the sale of property at 302 10<sup>th</sup> St S to Keith and Jacqui Peebles for the amount of \$250.00.

**Land Use Permits**

Upon motion from Rikimoto, seconded by Wohlenhaus and carried, the council approved the following  
Land Use Permits:

1503 3<sup>rd</sup> Ave N- Fence

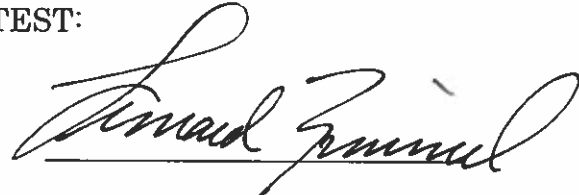
1618 Broadway- New Building

**Adjourned**

6:00 pm CDT

ATTEST:

\_\_\_\_\_  
Amy Olson, City Administrator

  
\_\_\_\_\_  
Leonard Zimmel, Mayor

**MINUTES**  
**Special Meeting**  
**July 12<sup>th</sup>, 2022**

A special council meeting of the City of Wheaton, MN was held in the Wheaton Community Library with the following members present: Zimmer, Lanter, Wohlenhaus. Absent: Larson

Also present: Administrator Olson,

Mayor Zimmer called the meeting to order at 5:00 pm.

**Interview Candidates for Public Works Position**

The Council interviewed three potential candidates for the Wheaton Public Works Maintenance position. They interviewed Mr. Erik Deal from Wheaton, Mr. Ryan Woods from Wheaton, and Mr. Robert Hoernemann from Wheaton.

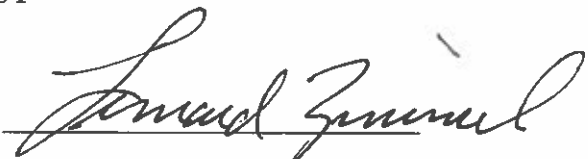
Upon motion from Lanter, seconded by Wohlenhaus and carried unanimously, the council approved offering the position of Public Works Maintenance Worker to Mr. Robert Hoernemann, pending acceptance of the position and completion of a successful background check.

**Adjourned**

6:36 pm CDT

ATTEST:

\_\_\_\_\_  
Amy Olson, City Administrator

  
\_\_\_\_\_  
Leonard Zimmer, Mayor

**MINUTES**  
**Regular Meeting**  
**July 14<sup>th</sup>, 2022**

A regular council meeting of the City of Wheaton, MN was held in the Wheaton Community Library with the following members present: Zimmer, Lanter, Wohlenhaus, Rikimoto and Larson. Absent: None Also present: Administrator Olson, Billing Clerk Olson, Pool Manager Mallory Mosloski and Assistant Pool Manager Amanda Lanter.

Mayor Zimmer called the meeting to order at 5:00 pm.

**Consent Agenda**

Upon motion from Rikimoto, seconded by Larson and unanimously carried, the board approved the minutes from the regular council meeting of June 23<sup>rd</sup>, 2022, and the claims of July 14<sup>th</sup>, 2022, as presented.

**Land Use Permits**

Upon motion from Rikimoto, seconded by Lanter and carried, the council approved the following Land Use Permits:

1305 4<sup>th</sup> Ave N- Concrete Pad  
406 9<sup>th</sup> St N- Concrete Driveway

**Legal Update**

Upon motion from Wohlenhaus, seconded by Rikimoto and carried, the council authorized City Attorney Matt Franzese to begin action on an accelerated tax forfeiture for the following properties:

Nick Carlson at 208 Broadway  
Dave Lewis at 308 Broadway

**Resignation of Firefighter Jed Olson**

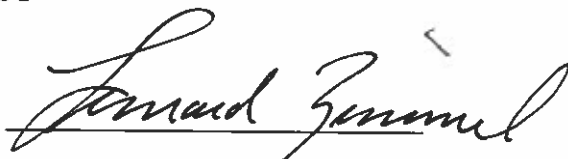
Upon motion from Rikimoto, seconded by Larson and carried, the council approved the resignation of Jed Olson from the Wheaton Fire Dept. Many thanks on your 20 years of service.

**Adjourned**

5:30 pm CDT

ATTEST:

\_\_\_\_\_  
Amy Olson, City Administrator

  
Leonard Zimmer, Mayor

**MINUTES**  
**Regular Meeting**  
**July 28<sup>th</sup>, 2022**

A regular council meeting of the City of Wheaton, MN was held in the Wheaton Community Library with the following members present: Zimmer, Wohlenhaus, Rikimoto and Larson. Absent: Lanter Also present: Administrator Olson, Billing Clerk Olson and City Attorney Matt Franzese.

Mayor Zimmer called the meeting to order at 5:00 pm.

**Consent Agenda**

Upon motion from Rikimoto, seconded by Larson and unanimously carried, the board approved the minutes from the regular council meeting of July 14<sup>th</sup>, 2022, special meeting of July 12<sup>th</sup>, 2022, and the claims of July 28<sup>th</sup>, 2022, as presented.

**Fire Chief Rick Davis**

Fire Chief Rick Davis explained to the council the current extrication jaws the department currently has needs upgrading. Davis would like to trade in the current one for a new one using the \$10,000.00 currently budgeted to repair the old Gibson building behind the Fire Hall.

Upon motion from Wohlenhaus, seconded by Rikimoto and carried, the council approved for Davis to purchase the equipment and trade in the current one.

**Special Vehicle Use Application**

Upon motion from Larson, seconded by Rikimoto and carried, the council approved the Special Vehicle Use permit for Ken and Rose Amann.

**Fireworks Display Application**

Upon motion from Wohlenhaus, seconded by Rikimoto and carried, the council approved the Fireworks Display Application from Traverse County Ag Assn. to be done at the Traverse County Fair on August 27<sup>th</sup>, 2022.

**Legal Update**

Upon motion from Wohlenhaus, seconded by Rikimoto and carried, the council authorized City Attorney Matt Franzese to begin action on an accelerated tax forfeiture for the following properties:

DML Investments at 1301 Broadway

Randy and Jenny Thompson at 1305 Broadway

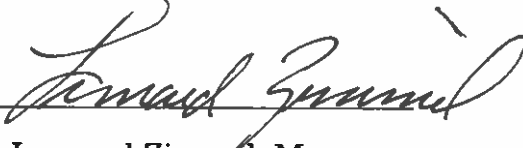
**Resignation of Public Works Employee Keith Janke**

Upon motion from Rikimoto, seconded by Larson and carried, the council approved the resignation of Keith Janke from the Public Works Dept. Many thanks on your over 29 years of service.

**Adjourned**

ATTEST:

\_\_\_\_\_  
Amy Olson, City Administrator

  
\_\_\_\_\_  
Leonard Zimmer, Mayor

**MINUTES**  
**Regular Meeting**  
**August 11<sup>th</sup>, 2022**

A regular council meeting of the City of Wheaton, MN was held in the Wheaton Community Library with the following members present: Zimmer, Wohlenhaus, Rikimoto, Lanter and Larson. Absent: None Also present: Administrator Olson, Billing Clerk Olson and City Attorney Matt Franzese.

Mayor Zimmer called the meeting to order at 5:00 pm.

**Consent Agenda**

Upon motion from Rikimoto, seconded by Wohlenhaus and unanimously carried, the board approved the minutes from the regular council meeting of July 28<sup>th</sup>, 2022, and the claims of August 11<sup>th</sup>, 2022, as presented.

**Resolution 2022-14- Authorizing the Transfer of Funds into Existing Money Market Account**

Upon motion from Rikimoto, seconded by Lanter and carried, the council approved Resolution 2022-14- Authorizing the transfer of funds into the money market account.

**Land Use Permits**

Upon motion from Larson, seconded by Rikimoto and carried, the council approved the following Land Use Permits:

1001 8<sup>th</sup> Ave N- Garage

505 8<sup>th</sup> St N- 50x70 Addition

**Hiring of Firefighters**

Upon motion from Wohlenhaus, seconded by Rikimoto and carried, the council approved the hiring of Firefighters Brody Farmer and Cody Allred.

**Administrator Update**

Olson explained to the council that more private voting booths are needed. Upon motion from Rikimoto, seconded by Larson and carried, Olson will order eight new voting booths.

Olson told the council the picnic tables at both parks are in unfixable shape and would like to order some new ones. Olson will try one first to see the quality.

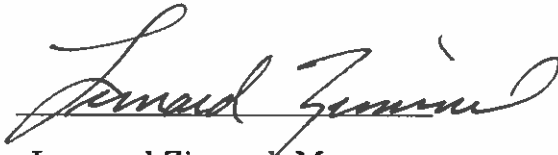
**Adjourned**

5:55 pm CDT

ATTEST:

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Amy Olson, City Administrator

  
Leonard Zimmer, Mayor

**MINUTES**  
**Regular Meeting**  
**August 25<sup>th</sup>, 2022**

A regular council meeting of the City of Wheaton, MN was held in the Wheaton Community Library with the following members present: Zimmer, Wohlenhaus, Rikimoto, Lanter and Larson. Absent: None Also present: Administrator Olson, Billing Clerk Olson and City Attorney Matt Franzese.

Mayor Zimmer called the meeting to order at 5:00 pm.

**Keith Janke- Plaque Acceptance**

Public Works Director Dean Lampe presented Keith Janke with a plaque for his 29 years of dedicated employment for the City of Wheaton. Thank you, Keith!

**Consent Agenda**

Upon motion from Larson, seconded by Wohlenhaus and unanimously carried, the board approved the minutes from the regular council meeting of August 11, 2022, and the claims of August 25<sup>th</sup>, 2022, as presented.

**Park Board Member Chelsie Falk**

Chelsie Falk requested the lifeguards are reimbursed for their training/certification at the end of each season. Upon motion from Wohlenhaus, seconded by Rikimoto, and carried, request was approved.

The council also discussed the previous extreme heat warning policy. Upon motion from Larson, seconded by Rikimoto and carried, the motion "The pool will be closed if temperatures are 65 degrees or below and during the times an excessive heat warning/alert has been issued by the National Weather Service." That was approved on June 23<sup>rd</sup>, was rescinded.

**Resolution 2022-15- Accepting Donations**

Upon motion from Lanter, seconded by Wohlenhaus and carried, the council approved Resolution 2022-15- accepting donations.

**Land Use Permits**

Upon motion from Larson, seconded by Wohlenhaus and carried, the council approved the following Land Use Permits:

1302 Broadway- Demo House with \$500 waiver to demo site.

**Legal Update**

Matt Franzese told the council that Jason Newman has not full filled his agreement to clean up the property at 307 9<sup>th</sup> St S. Upon motion from Rikimoto, seconded by Wohlenhaus and carried, matt will proceed to district court to have the property cleaned up and remove structures.

**Police Chief Jason Berning- Resignation of Officer Gizinski**

Upon motion from Lanter, seconded by Rikimoto and carried, the council accepted the resignation of Police Office David Gizinski. Thank you David!

- Upon motion from Wohlenhaus, seconded by Rikimoto and carried, the council approved for Berning to advertise for a Full Time Officer.

### Administrator Update

Upon motion from Rikimoto, seconded by Lanter and carried, the council approved the 2023 CGMC dues.

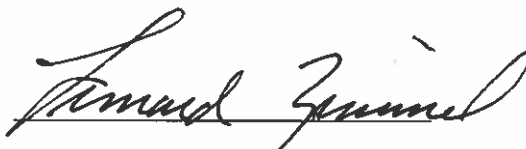
Beardsley Firefighter Mike Folk requested the minutes from May 12<sup>th</sup>, 2022 be amended to say "lawful gambling" instead of "pull tabs". Upon motion from Lanter, seconded by Larson and carried, the amended minutes were approved with the requested language.

### Adjourned

6:03 pm CDT

ATTEST:

\_\_\_\_\_  
Amy Olson, City Administrator

  
Leonard Zimmer, Mayor

**MINUTES**  
**Regular Meeting**  
**September 8<sup>th</sup>, 2022**

A regular council meeting of the City of Wheaton, MN was held in the Wheaton Community Library with the following members present: Zimmer, Wohlenhaus, Rikimoto, Lanter and Larson. Absent: None Also present: Administrator Olson, Billing Clerk Olson and City Attorney Matt Franzese.

Mayor Zimmer called the meeting to order at 5:00 pm.

**Consent Agenda**

Upon motion from Rikimoto, seconded by Lanter and unanimously carried, the board approved the minutes from the regular council meeting of August 25, 2022, and the claims of September 8<sup>th</sup>, 2022, as presented.

**Resolution 2022-17**

Upon motion from Wohlenhaus, seconded by Lanter and carried, Resolution 2022-17 Certifying the 2023 Preliminary Tax Levy was approved at \$871,448.00.

**Resolution 2022-16- Accepting Donations**

Upon motion from Rikimoto, seconded by Larson and carried, the council approved Resolution 2022-16- accepting donations for the Baseball Field Improvements.

**Land Use Permits**

Upon motion from Larson, seconded by Wohlenhaus and carried, the council approved the following Land Use Permits:

1302 Broadway- Demo House with \$500 waiver to demo site.

**Legal Update**

Matt Franzese updated the council with the properties at 210 Broadway and 206 1<sup>st</sup> Ave S. The City is in the process of acquiring them. Upon motion from Rikimoto and seconded by Wohlenhaus and carried, the council approved Resolution 2022-18- to Acquire Tax Forfeiture Properties.

**Hiring of Firefighter Dominic Jara**

Upon motion from Larson, seconded by Wohlenhaus and carried, the council accepted the hiring of firefighter Dominic Jara to the Wheaton Fire Dept.

**Letters/Minutes**

Upon motion from Larson, seconded by Wohlenhaus and carried, the council approved the LMC Membership Dues.

Upon motion from Wohlenhaus, seconded by Rikimoto and carried, the council approved the financial request of \$17,452.38 to the Wheaton Area Schools for the 2022-Summer Rec Sport Season.

**Administrator Update**

Upon motion from Wohlenhaus, seconded by Rikimoto and carried to deny the request from Wayne McDevitt to waive the weed removal fee that was charged to his property.

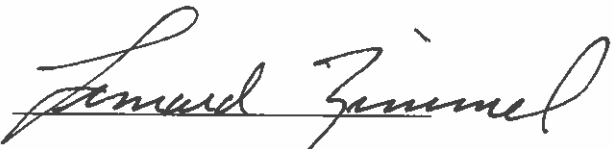
Upon motion from Wohlenhaus, seconded by Larson and carried, the council approved to pay Part Time Police Officer Mickey Johannsen \$20.74 per hour which is step 6 on the pay scale.

**Adjourned**

5:45 pm CDT

ATTEST:

\_\_\_\_\_  
Amy Olson, City Administrator

  
Leonard Zimmel, Mayor

**MINUTES**  
**Regular Meeting**  
**September 22<sup>nd</sup>, 2022**

A regular council meeting of the City of Wheaton, MN was held in the Wheaton Community Library with the following members present: Zimmer, Wohlenhaus, Rikimoto, Lanter and Larson. Absent: None Also present: Administrator Olson, Billing Clerk Olson and City Attorney Matt Franzese.

Mayor Zimmer called the meeting to order at 5:00 pm.

**Consent Agenda**

Upon motion from Rikimoto, seconded by Lanter and unanimously carried, the board approved the minutes from the regular council meeting of September 8<sup>th</sup>, 2022, and the claims of September 22<sup>nd</sup>, 2022, as presented.

**Committee Reports**

Council Rep Marty Lanter updated the council on the Park Board ideas.

Upon motion from Larson, seconded by Rikimoto and carried, the council approved the appointment of new Park and Rec Board member Teresa Gustafson.

**Police Chief Jason Berning- Part Time Police Wages**

Upon motion from Wohlenhaus, seconded by Larson and carried, the council approved to pay Part Time Police Officers the same wage scale as Full Time Officers.

**Paul Frisch/Frisch Insurance Agency- Health Insurance**

Upon motion from Larson, seconded by Rikimoto and carried, the council approved the Agent of Record Assignments for Frisch Insurance Agency as the City of Wheaton's Agent for the health, dental and vision plans.

**Legal Update**

Matt Franzese updated the council with the properties at 1401 3<sup>rd</sup> Ave N and 307 9<sup>th</sup> St S.

Upon motion from Wohlenhaus, seconded by Lanter and carried, the council approved to offer \$1,000 to the property owner at 208 Broadway to purchase the property.

**Poultry Permits**

Upon motion from Wohlenhaus, seconded by Rikimoto and carried, the council accepted the poultry permit requests as presented.

**Letters/Minutes**

The council discussed the letter received from West Central Initiative looking for donations.

Upon motion from Larson, seconded by Wohlenhaus and carried, the council will donate \$500.00 to WCI for 2023.

## Administrator Update

Upon motion from Larson, seconded by Rikimoto and carried, the council approved the following meeting dates:

\*Change regular council meeting from November 24<sup>th</sup> to November 22<sup>nd</sup>.

\*Set assessment Hearing Date for November 22<sup>nd</sup> for Unpaid Utilities and City Services.

\*Set Budget review meeting for December 1<sup>st</sup> at 5pm.

Set Truth in Taxation Meeting for December 8<sup>th</sup> at 6pm.

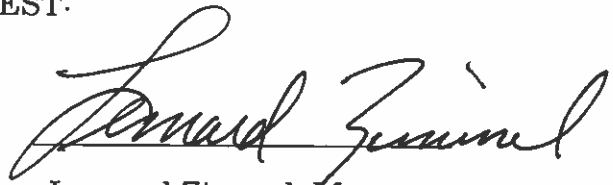
Upon motion from Rikimoto, seconded by Lanter and carried, the council directed the Clerk to Prepare Assessment Roll for Unpaid City Services as of October 20<sup>th</sup>.

Adjourned

6:16 pm CDT

ATTEST:

\_\_\_\_\_  
Amy Olson, City Administrator

  
Leonard Zimmer, Mayor

**MINUTES**  
**Regular Meeting**  
**October 13<sup>th</sup>, 2022**

A regular council meeting of the City of Wheaton, MN was held in the Wheaton Community Library with the following members present: Zimmer, Wohlenhaus, Rikimoto, Lanter.

Absent: Larson Also present: Administrator Olson, Billing Clerk Olson and City Attorney Matt Franzese.

Mayor Zimmer called the meeting to order at 5:00 pm.

**Consent Agenda**

Upon motion from Rikimoto, seconded by Lanter and unanimously carried, the board approved the minutes from the regular council meeting of September 22<sup>nd</sup>, 2022, and the claims of October 13<sup>th</sup>, 2022, as presented.

**2022-2023 Snow Removal Bids**

Upon motion from Rikimoto, seconded by Wohlenhaus, and carried, the council approved the Snow Removal Bids for the 2022-2023 season from Whaley Excavating.

**Wheaton Fire Dept- Trailer Discussion**

Firefighter Garrett Behrens requested permission from the council to sell two utility trailers the department has and purchase a new one.

Upon motion from Wohlenhaus, seconded by Rikimoto and carried, the council approved the departments request.

**Wayne Hervey- Gambling Request**

Upon motion from Lanter, seconded by Rikimoto and carried, the council approved the request of Wayne Hervey to host Turkey Bingo at the American Legion.

**Joe Trnka- Land Use Permit**

Joe Trnka applied for a land use permit for a fence. After having his property surveyed, the results showed one neighbor has their fence on his property line, the other neighbor has their fence on his property. Trnka is asking for a variance to place his fence to attach to both neighbor's fences. No action was taken by the council. Franzese will contact the property owners. The 60-day rule is in effect, so the council will have to approve or deny by December 3<sup>rd</sup>, 2022.

**Poultry Permit**

Upon motion from Lanter, seconded by Rikimoto and carried, the council approved the Poultry Permit for Linda Flaten.

**West Central S.W.A.T Team Agreement**

Upon motion from Wohlenhaus, seconded by Rikimoto and carried, the council approved the 2022-2027 West Central SWAT Agreement with surrounding cities and counties.

**Resolution 2022-19- Adoption of Election Judges for 2022**

Upon motion from Rikimoto, seconded by Lanter and carried, the council approved Resolution 2022-19- Adoption of Election Judges for 2022.

**2023 Fire Service Contracts**

Upon motion form Lanter, seconded by Wohlenhaus and carried, the council approved the 2023 Fire Service Contracts with a 2% increase.

**2022 Wheaton City Pool Employee Manual**

Upon motion from Rikimoto, seconded by Lanter and carried, the council approved the 2022 Pool manual as presented.

**2023 Health, Dental and Vision Renewal**

Upon motion from Wohlenhaus, seconded by Rikimoto and carried, the council approved the health care renewal with United Health Care, the dental renewal with Delta Dental and the vision renewal with Ameritas.

**Airport Sign**

The council reviewed three different signs for the Airport Arrival and Departure building. Upon motion from Rikimoto, seconded by Lanter and carried, the council approved sign #1 to replace the current dilapidated sign.

**Administrator Update**

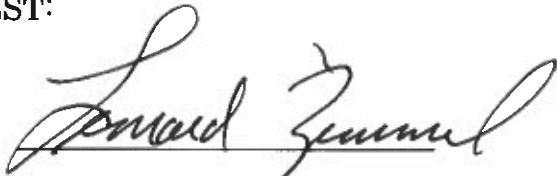
Olson provided the council with the September CIP.

**Adjourned**

5:50 pm CDT

ATTEST:

\_\_\_\_\_  
Amy Olson, City Administrator

  
Leonard Zimmer, Mayor

**MINUTES**  
**Regular Meeting**  
**October 27<sup>th</sup>, 2022**

A regular council meeting of the City of Wheaton, MN was held in the Wheaton Community Library with the following members present: Zimmer, Larson and Lanter.

Absent: Wohlenhaus & Rikimoto Also present: Administrator Olson, Billing Clerk Olson and City Attorney Matt Franzese.

Mayor Zimmer called the meeting to order at 5:00 pm.

**Consent Agenda**

Upon motion from Larson, seconded by Lanter and unanimously carried, the board approved the minutes from the regular council meeting of October 13<sup>th</sup>, 2022, and the claims of October 27<sup>th</sup>, 2022, as presented.

**Park Board Update**

Council Member Marty Lanter updated the council of the park boards last meeting. The park board, along with City Administrator Olson and Traverse County Engineer Chad Gillespie, met with MN Dept of Transportation to discuss the Community Active Transportation Plan. Lanter stated the park board would like to research and purchase boards for the hockey rink at Falk Park. During the discussion it was noted that the extreme difficulties, complications and time needed to remove the snow and maintain the rink would be immensely increased and would then need to be the complete responsibility of the rink manager.

Lanter stated the Park Board wants the bleachers at the baseball field torn down and removed immediately due to safety reasons. At this time, the Park Board has no definite plan set for a replacement.

Lanter stated the City will be receiving a \$100,000.00 grant from Rural Leadership Boost Grant from the Blandin Foundation for improvements to the City Park.

**Resolution 2022-20- Hearing on Proposed City Services Assessments**

Upon motion from Lanter, seconded by Larson and carried, the council approved the Resolution for the hearing on the proposed assessments which will be held November 22<sup>nd</sup>, 2022 at 5:00 pm at the Wheaton community library.

**Legal Update**

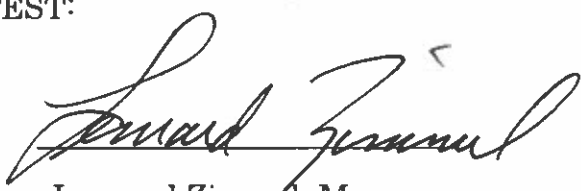
City attorney Matt Franzese updated the council on the Joe Trnka property and the variance needed for his land use permit. Franzese has spoken with the neighboring property owners and has set the public hearing for November 22<sup>nd</sup>, 2022 at 5:00 pm.

**Adjourned**

5:31 pm CDT

ATTEST:

\_\_\_\_\_  
Amy Olson, City Administrator

  
Leonard Zimmer, Mayor

**MINUTES**  
**Regular Meeting**  
**November 10<sup>th</sup>, 2022**

A regular council meeting of the City of Wheaton, MN was held in the Wheaton Community Library with the following members present: Zimmer, Larson, Rikimoto, Wohlenhaus and Lanter.

Absent: None    Also present: Administrator Olson, Billing Clerk Olson

Mayor Zimmer called the meeting to order at 5:00 pm.

**Consent Agenda**

Upon motion from Larson, seconded by Rikimoto and unanimously carried, the board approved the minutes from the regular council meeting of October 27<sup>th</sup>, 2022, and the claims of November 10<sup>th</sup>, 2022, as presented.

**2023 Liquor & Tobacco Licenses**

Upon motion from Rikimoto, seconded by Wohlenhaus and carried unanimously, the council approved the liquor licenses for Wheaton Liq, American Legion and Rusty Anchor. The council approved the tobacco licenses for Casey's General Store, Dollar General and Wheaton Liq.

**Canvass 2022 Election Results**

Upon motion by Larson, seconded by Rikimoto and carried unanimously, a nomination to elect winning candidates was made and the council approved the Abstract of votes cast in the precincts of the City of Wheaton.

**Amendment to Ordinance No. 550.7.05**

Upon motion from Lanter, seconded by Wohlenhaus and carried unanimously the council approved the amendment to Ordinance 550.7.05 and ordinance dealing with variances in the City of Wheaton.

Upon motion from Lanter, seconded by Larson and carried, the council approved the Summary of Amendment to Ordinance No. 550.7.05

**Land Use Permits**

Upon motion from Rikimoto, seconded by Wohlenhaus and carried the council approved the land use permit for 1101 6<sup>th</sup> Ave N for a 12x20 shed.

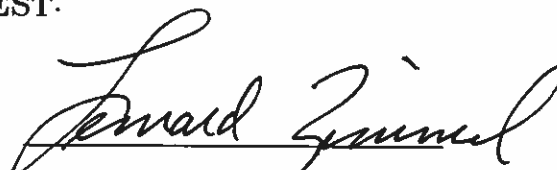
Upon motion from Rikimoto, seconded by Lanter and carried, the council approved the land use permit with the stipulation the fence is put up correctly at 407 10<sup>th</sup> st n.

**Adjourned**

5:37 pm CDT

ATTEST:

\_\_\_\_\_  
Amy Olson, City Administrator

  
Leonard Zimmer, Mayor

**MINUTES**  
**Regular Meeting**  
**November 22<sup>nd</sup> , 2022**

A regular council meeting of the City of Wheaton, MN was held in the Wheaton Community Library with the following members present: Zimmer, Larson, Rikimoto, Wohlenhaus and Lanter.

Absent: None    Also present: Administrator Olson, Billing Clerk Olson

Mayor Zimmer called the meeting to order at 5:00 pm.

**Consent Agenda**

Upon motion from Rikimoto, seconded by Wohlenhaus and unanimously carried, the board approved the minutes from the regular council meeting of November 10<sup>th</sup> ,2022, and the claims of November 22<sup>nd</sup> , 2022, as presented.

**Resolution 2022-22**

Mayor Zimmer opened the meeting for public comment regarding Resolution 2022-22, a resolution approving special assessments for all unpaid city services for 2021-2022. No members of the public were present. Upon motion from Rikimoto, seconded by Lanter and unanimously carried, the council approved Resolution 2022-22.

**Public Hearing for Resolution 2022-25**

A public hearing was held for consideration of a variance regarding a residents wish to put a fence about the neighbors' fences. Upon motion by Larson, seconded by Wohlenhaus and carried unanimously, the council approved the Resolution Adopting Findings of Fact and Reasons for Granting the Variance Application of Joseph Trnka. Upon motion from Lanter, seconded by Rikimoto and carried, the council approved Trnka's request to reduce the standard \$300.00 variance fee to \$110.50 to cover the advertising costs.

**Resignation of Councilperson Marty Lanter**

Upon motion from Wohlenhaus, seconded by Rikimoto, Lanter abstained, and carried, the council accepted the Resignation of Marty Lanter.

Upon motion from Rikimoto, seconded by Larson, Lanter abstained, and carried, the council approved Resolution 2022-24 accepting resignation of council member and declaring a vacancy.

Olson will advertise for two weeks to look for eligible candidates and a special meeting will be held on December 15<sup>th</sup> for the council to make the appointment.

**Resolution 2022-21 Designating Precinct and Polling Place**

Upon motion from Rikimoto, seconded by Lanter and carried, the council passed Resolution 2022-21 designating the precinct and polling places.

**Resolution 2022-23 Accepting Donations**

Upon motion from Lanter, seconded by Wohlenhaus and carried, the council approved the resolution to accept donations to the baseball field fund.

**Police Chief Jason Berning- Vacation Extension & Part Time Employee**

Upon motion from Rikimoto, seconded by Wohlenhaus and carried, the council approved hiring Brody Farmer as a Part Time Police Officer. Upon motion from Larson, seconded by Rikimoto and carried, the council approved starting his wage at Step Two.

Berning stated that with the department shorthanded, he is unable to use up his vacation time before the end of the year and is asking for an extension. Upon motion from Wohlenhaus, seconded by Rikimoto and carried, the council approved for Berning to carry over any amount of vacation above the 200 hour limit.

#### **Fire Chief Rick Davis**

Davis would like to have Karin Anderson Grant writing to write a grant for the Fire Dept to replace the current Cascade system and air packs. Upon motion from Rikimoto, seconded by Larson and carried, the council approved to hire Anderson to write the grant for a fee of \$1,500.00.

#### **Right of Way Application**

Upon motion from Larson, seconded by Rikimoto and carried, the council approved the application for Antea Group to do some boring.

#### **New Business/Committee Reports/Old Business**

Larson reported the Library Stats stating that Library Board Member Mike Larson resigned from the board. Larson had served for nine years. Thank you Mike!

#### **Land Use Permits**

Upon motion from Lanter, seconded by Wohlenhaus and carried the council approved the land use permit for 402 9<sup>th</sup> St N for a 16x10 shed.

#### **Administrator Update**

Upon motion from Larson, seconded by Rikimoto and carried, the council approved the City to participate in the Chamber of Commerce Santa Day and Christmas Bucks Promotion.

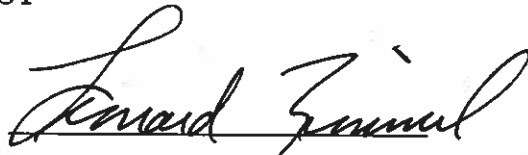
Olson updated the council on the skating rink. Public Works has been working on it for a few weeks now trying to prepare for opening. In September, the Park Board requested to do the advertising and interviews for rink attendants and supervisor and then bring the recommendations to the council. Due to scheduling issues with the Park Board meetings, this was not able to be completed. Olson requested permission from the council to advertise for two weeks for rink supervisor and attendants and bring the recommendations for hire to the council for approval.

#### **Adjourned**

5:59 pm CDT

ATTEST:

\_\_\_\_\_  
Amy Olson, City Administrator

  
Leonard Zimmer, Mayor

**MINUTES**  
**Special Meeting**  
**December 1<sup>st</sup>, 2022**

A special council meeting of the City of Wheaton, MN was held at the Wheaton Community Library with the following members present: Larson, Lanter, Wohlenhaus. Absent: Zimmer and Rikimoto. Wohlenhaus called the meeting to order at 5:00pm.

The special meeting was called to review the 2023 budget and tax levy. The council reviewed all portions of the budget with a proposed levy of \$819,354.00.

Meeting was adjourned at 6:07 pm.

ATTEST: \_\_\_\_\_  
Amy Olson, City Administrator

  
Leonard Zimmer, Mayor

**Truth in Taxation Special Meeting  
MINUTES  
December 8th, 2022**

A special Truth in Taxation meeting of the City Council of City of Wheaton, MN was held in the community room of the Wheaton Community Library with the following members present: Larson, Lanter, Rikimoto Zimmel and Wohlenhaus. Absent: None. Mayor Zimmel called the meeting to order at 6:00 pm.

Mayor Zimmel opened the meeting to public comment. Armon and Laurie Karsky were there with some concerns on the valuation amount on their property. Zimmel informed them they will need to come to the Board of Equalization meeting held in April which deals with that.

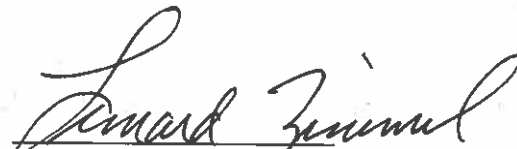
Upon motion from Rikimoto, seconded by Wohlenhaus and unanimously carried the council approved the 2023 budget as presented.

Upon motion from Lanter, seconded by Larson and unanimously carried, the council approved resolution 2022-26 certifying the 2023 Levy at \$819,354.00 with a break-down as follows:

|                           |           |
|---------------------------|-----------|
| General Fund              | \$652,303 |
| Library Fund              | 136,001   |
| Economic Development Fund | 10,600    |
| Bond & Interest           | 7,950     |
| Fire Relief Association   | 12,500    |

Meeting was adjourned at 6:15 pm.

ATTEST: \_\_\_\_\_  
Amy Olson, City Administrator

  
Leonard Zimmel, Mayor

**MINUTES**  
**Regular Meeting**  
**December 8<sup>th</sup>, 2022**

A regular council meeting of the City of Wheaton, MN was held in the Wheaton Community Library with the following members present: Zimmer, Larson, Rikimoto, Wohlenhaus and Lanter.

Absent: None Also present: Administrator Olson, Billing Clerk Olson and Jacob Veldhouse

Mayor Zimmer called the meeting to order at 5:00 pm.

**Consent Agenda**

Upon motion from Rikimoto, seconded by Lanter and unanimously carried, the board approved the minutes from the regular council meeting of November 22<sup>nd</sup>, 2022, the special budget meeting of December 1<sup>st</sup>, 2022 and the claims of December 8<sup>th</sup>, 2022, as presented.

**Old Business**

Mayor Zimmer asked Olson how the application process was coming with the Skating Rink. Olson stated only a few applications have been received but hopes more will come before the deadline on the 13<sup>th</sup>. The council is set to hire the applicants at the Special Meeting scheduled for December 15<sup>th</sup>, 2022.

**Library Board Member Approval**

Upon motion from Larson, seconded by Lanter and carried unanimously, the council approved the request from the Library for Tim Frew to be added as a new member to the Library Board. Frew will be replacing Mike Larson who was on the board for nine years. Thank you, Mike!!

**Wheaton Police Dept. Approval to Purchase**

Upon motion from Wohlenhaus, seconded by Rikimoto and carried unanimously, the council approved for Police chief Berning to purchase the list of items he proposed for approximately \$17,000.00. This will clear up the budget/purchase plan he has through December, 2024.

**Resolution 2022-27**

Upon motion from Rikimoto, seconded by Larson and carried, the council approved the Resolution Authorizing the City of Wheaton to Acquire by Purchase Tax Forfeited Land Located Within the City of Wheaton, MN.

**Administrator Update**

Upon motion from Larson, seconded by Wohlenhaus and carried, the council approved the design presented for a new City of Wheaton Public Works Sign to be posted at the new City Shop.

Upon motion from Larson, seconded by Lanter and carried, the council approved the request for a wage increase for Janessa Miller to \$10.59 effective January 1<sup>st</sup>, 2023.

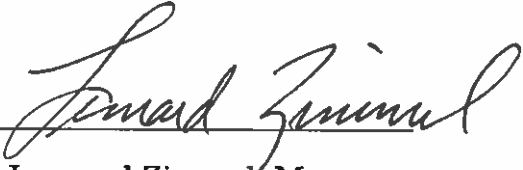
**Adjourned**

5:50 pm CDT

ATTEST:

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Amy Olson, City Administrator

  
Leonard Zimmer, Mayor

**MINUTES  
Emergency Meeting  
December 15<sup>th</sup>, 2022**

An emergency council meeting of the City of Wheaton, MN was held at the Wheaton Community Library with the following members present: Larson, Wohlenhaus, Rikimoto and Zimmer. Absent: Lanter. Others present: Utility Billing Clerk Olson, Cally Findlay and Jacob Veldhouse.

Mayor Zimmer called the meeting to order at 5:26 pm.

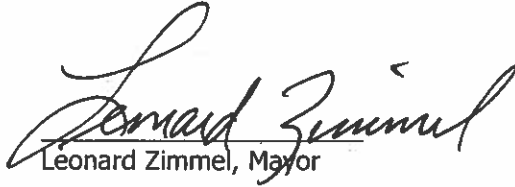
The emergency meeting was called to discuss and hire a rink supervisor and rink attendants. Upon motion from Larson, seconded by Wohlenhaus and carried unanimously, the council hired Bryant Callenius as the 22-23 Rink Supervisor.

Upon motion from Rikimoto, seconded by Wohlenhaus and carried unanimously, the council hired the following for rink attendants for 22-23:

- \*Halli Koch
- \*Drake Berning
- \*Grace Dawson
- \*Madison Koch

Meeting was adjourned at 5:35 pm.

ATTEST: \_\_\_\_\_  
Jody Olson, Utility Billing Clerk

  
Leonard Zimmer, Mayor

**MINUTES**  
**Special Meeting**  
**December 15<sup>th</sup>, 2022**

A special council meeting of the City of Wheaton, MN was held at the Wheaton Community Library with the following members present: Larson, Wohlenhaus, Rikimoto and Zimmer. Absent: Lanter. Others present: Utility Billing Clerk Olson, Cally Findlay, Michelle Staebler, Amy Churchill, Garrett Behrens, Jacob Veldhouse and Jon Mathias.

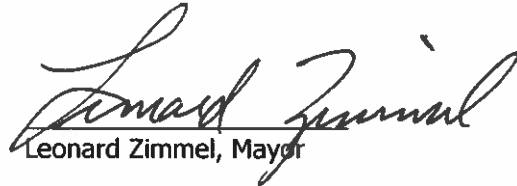
Mayor Zimmer called the meeting to order at 5:00pm.

The special meeting was called to discuss and appoint new council member to fill the vacancy from Martin Lanter's resignation.

The council had some discussion with four of the six candidates. Upon motion from Wohlenhaus, seconded by Rikimoto and carried unanimously, the council appointed Cally Findlay as the new council member.

Meeting was adjourned at 5:26 pm.

ATTEST: \_\_\_\_\_  
Jody Olson, Utility Billing Clerk

  
Leonard Zimmer, Mayor

**MINUTES**  
**Regular Meeting**  
**December 21<sup>st</sup>, 2022**

A regular council meeting of the City of Wheaton, MN was held in the Wheaton Community Library with the following members present: Zimmer, Larson, Wohlenhaus and Lanter.

Absent: Rikimoto      Also present: Administrator Olson, Billing Clerk Olson, Cally Findlay and Jacob Veldhouse

Mayor Zimmer called the meeting to order at 5:00 pm.

**Park Board Update- Laura Radosevich**

Park Board Member Laura Radosevich told the council that the swimming lessons have not been updated on the American Red Cross website for approximately five years. Olson will check into and work with Radosevich and the pool manager to get it updated.

**Consent Agenda**

Upon motion from Larson, seconded by Lanter and unanimously carried, the board approved the minutes from the regular council meeting of 12/8/22, the special and emergency meetings of 12/15/22, 12/8/22 and the claims of December 21<sup>st</sup>, 2022, as presented.

**New Business**

The council discussed the lack of communication between the Park and Rec Board and the council.

No action was taken.

**2022 Annual Weed Control Report**

Upon motion from Larson, seconded by Wohlenhaus and carried unanimously, the council approved the 2022 Annual Weed Report.

**Wheaton Fire Dept- Professional Service Agreements for 2023**

Upon motion from Lanter, seconded by Wohlenhaus and carried unanimously, the council approved the agreement with Casey O'Leary as the Fire Dept. Treasurer and the agreement with Joseph Gahlon as the Fire Dept. Secretary.

**Resolution 2022-29**

Upon motion from Larson, seconded by Wohlenhaus, Lanter abstained, and motion carried, the council approved the Resolution Filling a Vacancy in the Office of Wheaton City Council.

**Professional Services Agreement- Matthew Franzese**

Upon motion from Lanter, seconded by Larson and carried unanimously, the council approved the Professional Services Agreement with City Attorney Matthew Franzese for 2023.

**Resolution 2022-28- 2023 Organizational Resolution**

Upon motion from Larson, seconded by Wohlenhaus, Lanter abstained, the council approved the 2023 Organizational Resolution as amended. Upon motion from Lanter, seconded by Wohlenhaus and carried, the council approved Tim Shekleton as a new Park Board Member.

**Resolution 2022-30 Resolution Setting Fees and Charges for 2023 in the City of Wheaton.**

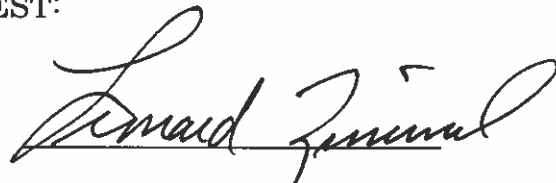
Upon motion from Lanter, seconded by Wohlenhaus and carried, the council approved Resolution 2022-30 as amended.

**Adjourned**

6:27 pm CDT

ATTEST:

\_\_\_\_\_  
Amy Olson, City Administrator

  
\_\_\_\_\_  
Leonard Zimmer, Mayor