

MINUTES
Regular Meeting
May 12th, 2025

A regular council meeting of the City of Wheaton, MN was held in the Wheaton Community Library with the following members present: Lundquist, Churchill, Wohlenhaus, Hansen and Rikimoto

Absent: None Also present: Administrator Olson, Utility Billing Clerk Olson, Public Works Dean Lampe and Sean Witte

Mayor Lundquist called the meeting to order at 4:30 pm.

Approval of Agenda

Upon motion from Rikimoto, seconded by Hansen, and unanimously carried, the board approved the agenda as presented.

Consent Agenda

Upon motion from Rikimoto, seconded by Churchill, and motion carried, the council approved the minutes of regular meeting on April 24th, 2025. Upon motion from Rikimoto, seconded by Hansen and carried unanimously, the council approved the claims of May 12th 2025 as presented.

Chris Gardner/Bolten & Menk- Airport Project Updates

Chris Gardner updated the council with progress on the runway and lighting project at the airport.

Upon motion from Rikimoto, seconded by Wohlenhaus, motion carried unanimously to approve the Task Order #1.

Upon motion from Rikimoto, seconded by Wohlenhaus, motion carried unanimously to approve the master plan.

Upon motion from Hansen, seconded by Churchill, motion carried unanimously to approve the Independent Fee Evaluation.

Hiring of Assistant Pool Manager and Lifeguards

Upon motion from Hansen, seconded by Rikimoto, motion carried unanimously to approve the hiring of Ellissa Rinke as Assistant Pool Manager and the following lifeguards:

Claire Rinke

Vance Shay

Tyson Shay

Kashtyn Schmidt

Samuel Rinke

Armon Karsky- Waiver of Delinquent Charges

Armon Karsky requested for the council to remove \$9.97 of delinquent charges from his utility bill.

Armon stated that Laurie set the payment up through bill pay at their bank to have the check cut on April 7th and to be mailed out on April 14th. City Hall received the check on April 22nd, payments are due on the 20th of every month and delinquents applied on the 21st of every month. Karsky stated he cannot

help the post office not delivering on time. Karsky was informed there are two drop boxes at City Hall, you can bring the payment into the office during business hours and can also pay online with same day posting of payments. In July of 2024, the city amended Ordinance 405.05 to give the residents an additional five days to pay their utility bills going from due date on the 15th to the 20th. Upon motion from Wohlenhaus, seconded by Rikimoto and unanimously carried, the waiver of penalties was declined as the City cannot control the postal service and there are other options the city provides to ensure timely payments.

Bike Share Program

The council furthered their discussion from the previous meeting about starting a bike share program. This would allow the residents to borrow a bicycle to ride around town.

Upon motion from Rikimoto, seconded by Hansen, motion carried unanimously to approve the purchase of five bicycles with all costs incurred being paid for by Horizon Public Health.

Property/Nuisance Complaint from Joan Homan

Administrator Olson updated the council on the speed zone sign the city placed in the right of way at the Joan Homan property. 16th street south is the property of Traverse County so the decision will be up to them on keeping the sign in place or removing it. The sign was installed to slow down traffic to and from the high school and swimming pool where there is a lot of children in the area.

Land Use Permit

Upon motion from Hansen, seconded by Wohlenhaus, motion carried to approve the permit for Philip Deal to install a 32x50 concrete patio at 102 5th St N contingent the penalties are paid within two weeks. Deal installed the patio prior to council approval.

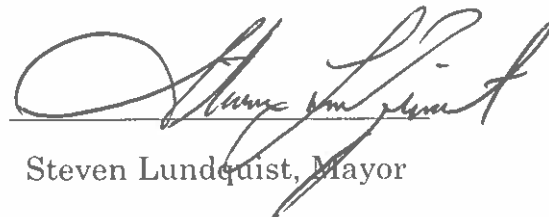
Administrator & Public Works Update

Upon motion from Rikimoto, seconded by Churchill, motion carried unanimously to approve the installation quote for the pool playground equipment with the remaining funds to come from the park fund in the money market account.

Upon motion from Rikimoto, seconded by Churchill, motion to Adjourn at 6:16 pm CDT

ATTEST:


Amy Olson, City Administrator


Steven Lundquist, Mayor