

**Regular Meeting
January 11th, 2024**

A regular council meeting of the City of Wheaton, MN was held in the Wheaton Community Library with the following members present: Lundquist, Wohlenhaus, Larson, Rikimoto, and Findlay.

Absent: None Also present: Administrator Olson & Utility Billing Clerk Olson

Vice-Mayor Wohlenhaus called the meeting to order at 5:00 pm.

Oath of Office- Mayor Lundquist

Vice Mayor Doug Wohlenhaus administered the Oath of Office to newly appointed Steven Lundquist as Mayor of the City of Wheaton.

Approval of Agenda

Upon motion from Rikimoto, seconded by Larson, and unanimously carried, the board approved the agenda as presented.

Consent Agenda

Upon motion from Rikimoto, seconded by Findlay, and motion carried, the council approved the minutes of regular meeting on December 28th, 2023. Upon motion from Rikimoto, seconded by Wohlenhaus and carried unanimously, the council approved the claims of January 11th, 2024 as presented.

Wheaton Area Baseball Association

Traverse County Emergency Management Director Lynn Siegel updated the council on the application process of the FEMA grant the WABA is applying for. The grant is for the association to build a Severe Weather Safe Room at the Wheaton Ballfields. The amount of the grant they are seeking is for \$950,000.00 with a local match from the association of 25%, or \$237,500.00. The applications are due on February 2nd, 2024 with awards given in August.

Resolution 2024-01- Waiver for Complete Removal of Structures

Upon motion from Larson, seconded by Rikimoto, motion carried to approve the purchases of services agreement with Attorney Matthew Franzese for 2024.

Resolution 2024-03-Setting Fees and Charges for 2024

Upon motion from Larson, seconded by Rikimoto, motion carried to approve the resolution setting the fees and charges for 2024.

Wheaton Area Chamber of Commerce Membership

Upon motion from Rikimoto, seconded by Larson, motion carried to approve the membership for 2024.

Lakes Country Service Cooperative Membership

Upon motion from Rikimoto, seconded by Wohlenhaus, motion carried to approve the membership for 2024.

Administrator Update

Upon motion from Wohlenhaus, seconded by Rikimoto, motion carried to change the council meeting date from February 22nd, 2024 to February 27th, 2024 at 5:00 pm.

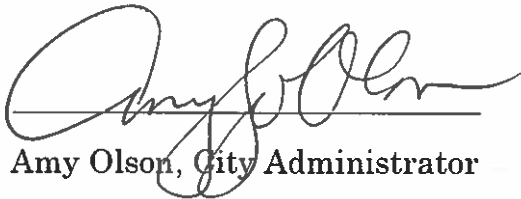
Upon motion from Rikimoto, seconded by Wohlenhaus, motion carried to close the meeting at 6:18 pm pursuant to M.S.A.13D.05, Subd. 3 (c)(1). The subject to be discussed is the asking price for real property to be leased by the government entity. Upon motion from Rikimoto, seconded by Larson, motion carried to open the meeting at 6:36 pm. The result of the closed meeting was to have Administrator Olson to get quotes for a survey on the Agricultural land the City Rents.

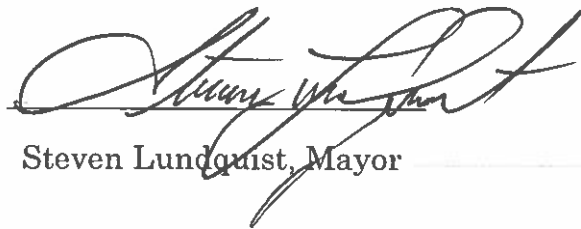
Upon motion from Wohlenhaus, seconded by Findlay, motion carried to have Administrator Olson get quotes for the Rental Land.

Adjourned

6:39 pm CDT

ATTEST:


Amy Olson, City Administrator


Steven Lundquist, Mayor

MINUTES
Regular Meeting
January 25th, 2024

A regular council meeting of the City of Wheaton, MN was held in the Wheaton Community Library with the following members present: Lundquist, Wohlenhaus, Larson, Rikimoto, and Findlay.

Absent: None Also present: Administrator Olson & Utility Billing Clerk Olson

Mayor Lundquist called the meeting to order at 5:00 pm.

Approval of Agenda

Upon motion from Rikimoto, seconded by Findlay, and unanimously carried, the board approved the agenda as presented.

Consent Agenda

Upon motion from Rikimoto, seconded by Larson, and motion carried, the council approved the minutes of regular meeting on January 11th, 2024 and the claims of January 25th, 2024 as presented.

Land Use Permits

Upon motion from Larson, seconded by Wohlenhaus and carried unanimously, the council approved the permit to demolish the house at 1501 3rd Ave N.

Resolution 2024-02 Organizational Resolution

Upon motion from Rikimoto, seconded by Larson, motion carried to approve the resolution as presented.

Resolution 2024-04 Accepting Donations

Upon motion from Findlay, seconded by Rikimoto, motion carried to approve the resolution to accept the donation from Wheaton Dumont Community Fund in the amount of \$19,100.00 for the Wheaton Area Baseball Association Ballfield Project and to move forward with the application.

Public Works- Dept Update

Public Works Director Dean Lampe requested to purchase a snow pusher for the Payloader. This will allow them to move snow more efficiently. Upon motion from Rikimoto, seconded by Wohlenhaus, motion carried to purchase the snow pusher from Leverson Brothers in the amount of \$5,100.00 and to take the funds from the airport CIP. The pusher will mainly be used for the airport runway.

Lampe described to the council the multiple repairs that are needed for the John Deere Broom and the Street Sweeper. Upon motion from Rikimoto, seconded by Wohlenhaus, motion carried to have Public Works purchase and replace the necessary parts for both units.

Temporary Liquor License

Upon motion from Wohlenhaus, seconded by Larson, motion carried to approve the temporary liquor license for the Wheaton Fire Dept.

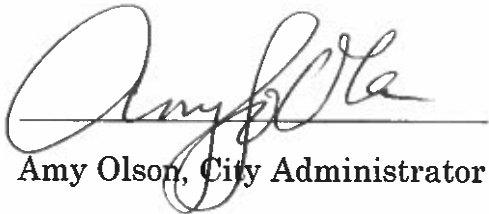
2024 Eide Bailly Audit Agreement

Upon motion from Wohlenhaus, seconded by Kakimoto, motion carried to approve the Audit Agreement with Eide Bailly as presented.

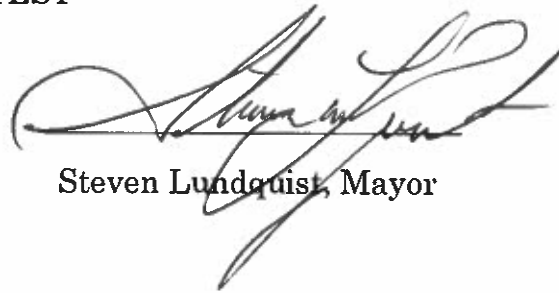
Adjourned

6:20 pm CDT

ATTEST:



Amy Olson, City Administrator



Steven Lundquist, Mayor

MINUTES
Regular Meeting
February 8th , 2024

A regular council meeting of the City of Wheaton, MN was held in the Wheaton Community Library with the following members present: Lundquist, Wohlenhaus, Larson, Rikimoto, and Findlay.

Absent: None Also present: Administrator Olson

Mayor Lundquist called the meeting to order at 5:00 pm.

Approval of Agenda

Upon motion from Rikimoto, seconded by Findlay, and unanimously carried, the board approved the agenda as presented.

Consent Agenda

Upon motion from Rikimoto, seconded by Larson, and motion carried, the council approved the minutes of regular meeting on January 25th, 2024. Upon motion from Rikimoto, seconded by Findlay, motion carried to approve the claims of February 8th, 2024 as presented.

Wheaton Area Baseball Association

Emergency Management Director Lynn Siegel updated the council on the FEMA grant she has been working on for the WABA. At this time, the Assoc. will not be moving forward with that grant. Mitch Frisch stated they are focusing on smaller items that need attention first. Chere Rikimoto requested permission to seek out two different grants for various projects for the ballfields. Upon motion from Rikimoto, seconded by Larson, motion carried for the Assoc. to move forward with the grant applications. One grant is Fields for Kids from the Twins Community Fund and the other is a Youth Development Foundation Grant.

Upon motion from Rikimoto, seconded by Wohlenhaus, motion carried to permit the Assoc. to purchase the items needed for the ballfields up to \$3,000.00 that was budgeted for 2024.

Resolution 2024-05 Transfer of Funds

Upon motion from Larson, seconded by Rikimoto, motion carried to approve the resolution as presented to transfer fund into the existing money market account.

Resolution 2024-06 Transfer of Funds

Upon motion from Wohlenhaus, seconded by Rikimoto, motion carried to approve the resolution to transfer funds from the existing money market account.

Ordinance 550.05.06.01- Interim Ordinance Adopting a Moratorium on the placement of Fuel Tanks Within the City of Wheaton

The council discussed the concern about bulk fuel tanks on residential properties within the City of Wheaton and the safeguarding of life and property from the hazards of fire. Upon motion from Wohlenhaus, seconded by Larson, motion carried to approve the Interim Ordinance preventing any fuel tanks be placed upon any real property withing the City of Wheaton for a period of six months from the effective date of this Ordinance, or until such earlier time as the City Council

has adopted a new ordinance governing the placement and use of fuel tanks. The ordinance is approved with the clarification on the definition of fuel tanks being provided.

Administrator Update

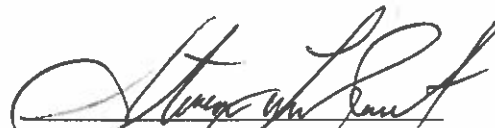
Upon motion from Rikimoto, seconded by Larson, motion carried to approve the time change of the meeting on February 27th from 5:00 pm to 4:30 pm.

Adjourned

5:50 pm CDT

ATTEST:


Amy Olson, City Administrator


Steven Lundquist, Mayor

MINUTES
Regular Meeting
February 27th, 2024

A regular council meeting of the City of Wheaton, MN was held in the Wheaton Community Library with the following members present: Lundquist, Wohlenhaus, Larson, Rikimoto, and Findlay.

Absent: None Also present: Administrator Olson

Mayor Lundquist called the meeting to order at 5:00 pm.

Approval of Agenda

Upon motion from Rikimoto, seconded by Larson, and unanimously carried, the board approved the agenda as presented.

Consent Agenda

Upon motion from Rikimoto, seconded by Findlay, and motion carried, the council approved the minutes of regular meeting on February 8th, 2024. Upon motion from Rikimoto, seconded by Larson, motion carried to approve the claims of February 27th, 2024 as presented.

Fire Chief Rick Davis- Dept. Request

Upon motion from Larson, seconded by Wohlenhaus and unanimously carried, the council approved the purchase of a new trailer for \$3,300.00 for the Fire Dept.

Land Use Permits

Upon motion from Wohlenhaus, seconded by Rikimoto, motion carried to approve the permit for 910 3rd Ave n for a shed contingent on setbacks.

Committee Reports

Upon motion from Rikimoto, seconded by Findlay, motion carried to approve the Park Board to seek funding for hockey boards and sand volleyball requests.

Administrator Update

Upon motion from Rikimoto, seconded by Larson, motion carried to set the date for the Board of Equalization meeting for April 11th at 4:00 pm. Upon motion from Larson, seconded by Findlay, motion carried to change the meeting time on April 11th to 4:30 pm.

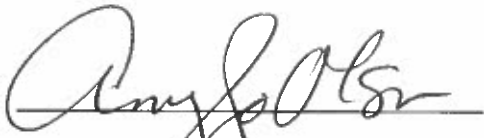
Upon motion from Wohlenhaus, seconded by Rikimoto motion carried to dispose of the Jetter Truck.

Upon motion from Wohlenhaus, seconded by Rikimoto, motion carried to close the meeting at 5:29 pm pursuant to M.S.A 13D.05, Sub.3(b)-attorney- client privilege. The subject to be discussed is a demand letter from David Lewis. Upon motion from Rikimoto, seconded by Findlay, motion carried to open the meeting back up at 5:41 pm. The result of the meeting was to refer the matter to LMC about next steps.

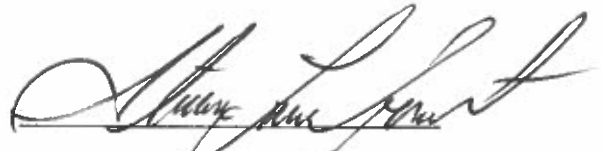
Adjourned

5:44 pm CDT

ATTEST:



Amy Olson, City Administrator



Steven Lundquist, Mayor

**Regular Meeting
March 14th, 2024**

A regular council meeting of the City of Wheaton, MN was held in the Wheaton Community Library with the following members present: Lundquist, Wohlenhaus, Rikimoto, and Findlay.

Absent: Larson Also present: Administrator Olson

Mayor Lundquist called the meeting to order at 5:00 pm.

Approval of Agenda

Upon motion from Rikimoto, seconded by Findlay, and unanimously carried, the board approved the agenda as presented.

Consent Agenda

Upon motion from Rikimoto, seconded by Findlay, and motion carried, the council approved the minutes of regular meeting on February 27th, 2024. Upon motion from Rikimoto, seconded by Findlay, motion carried to approve the claims of March 14th, 2024 as presented.

Traverse County Law Enforcement Annual Report

Sheriff Trever Wright presented to the council his annual report of all the calls for 2023 the dept had received. This was broken down by city and what the calls were for. Sheriff Wright also updated the council on different things the dept is working on.

Fire Dept Chief Rick Davis

Fire Chief Rick Davis requested approval to purchase a rescue strut set for the dept. These will help to stabilize a vehicle to aid in extraction. Upon motion from Wohlenhaus, seconded by Rikimoto, motion carried for approval to purchase the strut set for \$1,968.95.

Land Use Permits

Upon motion from Rikimoto, seconded by Wohlenhaus, motion carried to approve the permit for 1601 Broadway for a shed.

Poultry Permit

Upon motion from Rikimoto, seconded by Wohlenhaus, motion carried to approve the poultry permit for 101 17th St N for up to 15 chickens.

Administrator Update

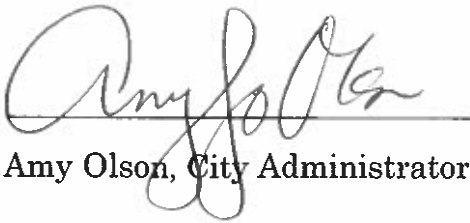
Olson presented the council with two quotes from Johnson Jet-Line for Jetting, Cleaning & Televising for the Sanitary sewer system and for the storm sewer system. This would be a five year maintenance program. Upon motion from Rikimoto, seconded by Wohlenhaus, motion carried to approve the quote for the sanitary sewer program for jetting in the amount of \$9,516.00/yr. Upon motion from Rikimoto, seconded by Findlay, motion carried to approve the program for the storm system program to clean and televise in the amount of \$5,625.00/yr.

Upon motion from Rikimoto, seconded by Wohlenhaus, motion carried to change the meeting date for the next council from March 28th to April 2nd, 2024.

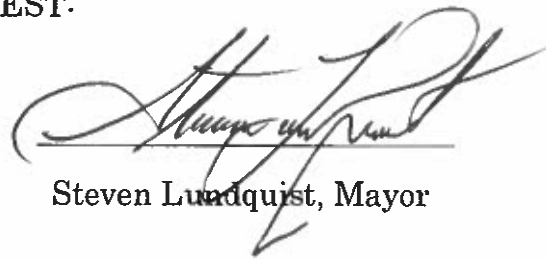
Adjourned

6:04 pm CDT

ATTEST:



Amy Olson, City Administrator



Steven Lundquist, Mayor

Regular Meeting
April 2nd, 2024

A regular council meeting of the City of Wheaton, MN was held in the Wheaton Community Library with the following members present: Lundquist, Wohlenhaus, Larson, Rikimoto, and Findlay.

Absent: None Also present: Administrator Olson

Mayor Lundquist called the meeting to order at 5:00 pm.

Approval of Agenda

Upon motion from Rikimoto, seconded by Wohlenhaus, and unanimously carried, the board approved the agenda as presented.

Consent Agenda

Upon motion from Rikimoto, seconded by Findlay, and motion carried, the council approved the minutes of regular meeting on March 14th, 2024. Upon motion from Rikimoto, seconded by Larson, motion carried to approve the claims of April 2nd, 2024 as presented.

Samantha Lorenz Walk/Bike Path

Samantha Lorenz from Terra Soma and Park Board Chairman Chelsie Falk presented the council with a demonstration project of painting a temporary shared walk/bike path on 16th street from 3rd Ave S to 3rd Ave N and to paint curb extensions on the corners of the intersection of Broadway and 16th St. This will be paid for by the cumulative grants received in the amount of \$39,000.00.

Resolution 2024-7 Accepting Donations

Upon motion from Rikimoto, seconded by Larson, motion carried for approval of the donation from Windsor Township to the Fire Dept in the amount of \$250.00. Thank you!

Land Use Permits

Upon motion from Rikimoto, seconded by Findlay, motion carried to approve the permit for 1305 4th Ave N for a patio.

Old Business

Upon motion from Rikimoto, seconded by Findlay, motion carried to not approve the waiver of late fees for Jon Roeschlein on his utility bill. Roeschlein requested the waiver at the council meeting on March 14th stating his payment was sent out and the city did not receive it in time. The council requested more research on this and decided Roeschlein was responsible for the charges.

Legal Update

Attorney Matt Franzese requested permission to move forward to do an accelerated tax forfeiture for 205 Broadway. The property is uninhabitable. Upon motion from Larson, seconded by Rikimoto, motion carried to proceed.

Administrator Update

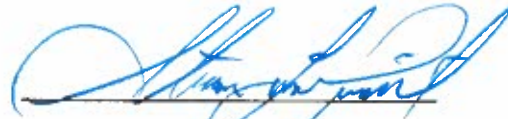
Olson informed the council the city received a grant for up to \$1,500,000.00 for improvements to 12th St N and 5th Ave N. This project will take place in 2025.

Adjourned

6:45 pm CDT

ATTEST:



Amy Olson, City Administrator

Steven Lundquist, Mayor

MINUTES
Regular Meeting
April 11th, 2024

A regular council meeting of the City of Wheaton, MN was held in the Wheaton Community Library with the following members present: Lundquist, Wohlenhaus, Larson, Rikimoto, and Findlay.

Absent: None Also present: Administrator Olson

Mayor Lundquist called the meeting to order at 4:30 pm.

Approval of Agenda

Upon motion from Larson, seconded by Rikimoto, and unanimously carried, the board approved the agenda as presented.

Consent Agenda

Upon motion from Rikimoto, seconded by Findlay, and motion carried, the council approved the minutes of regular meeting on April 2nd, 2024. Upon motion from Rikimoto, seconded by Larson, motion carried to approve the claims of April 11th, 2024 as presented.

Moore Engineering Jon Pauna

Jon Pauna from Moore Engineering explained to the council the next steps for the 2025 Street Improvement plan. This project includes 12th street north and 5th Ave North. The city received a grant for \$1.5 million from the Local Road Improvement Program.

Resolution 2024-8

Upon motion from Rikimoto, seconded by Findlay, motion carried for approval of the resolution requesting protection for city of Wheaton in Traverse County Wind-Solar Ordinances. This is to establish setbacks of at least two miles from the incorporated limits of the City of Wheaton when developing ordinances for Wind Energy Conversion Systems, Solar Energy Systems, and Utility Scale Battery Energy Storage Systems.

Old Business

Upon motion from Wohlenhaus, seconded by Larson, motion carried to give authority to Councilman Findlay and Administrator Olson to make minor non substantive decision made in unison for the walk/bike path project.

Administrator Update

Upon motion from Larson, seconded by Rikimoto, Clean Up Day will be June 4th 2024 from 3pm to 6pm.

Upon motion from Rikimoto, seconded by Larson, the council approved to move forward with new vinyl plank flooring in the front office of City Hall.

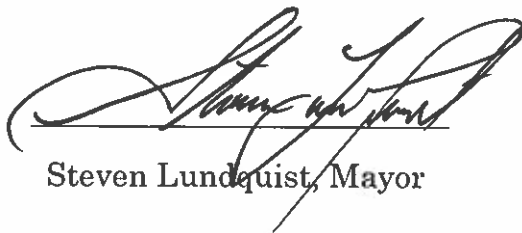
Upon motion from Rikimoto, seconded by Findlay, motion carried to accept the resignation of Firefighter Brody Farmer.

Adjourned

5:43 pm CDT

ATTEST:

Amy Olson, City Administrator



Steven Lundquist, Mayor

MINUTES
Special Meeting
April 11th, 2024

A special council meeting of the City of Wheaton, MN was held in the community room of the Wheaton Community Library with the following members present: Lundquist, Wohlenhaus, Findlay, Larson and Rikimoto. Absent: None. Mayor Lundquist called the meeting to order at 4:00 pm.

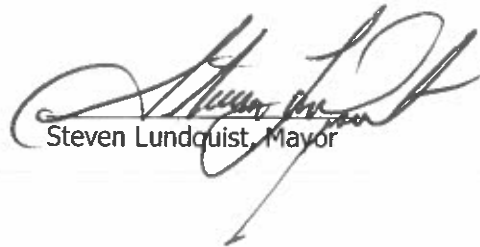
The special meeting was called to serve as the Board of Appeal and Equalization for the City of Wheaton. Diane Reinart, Kayla Kleindl and Donald Metz were present to answer questions about assessed property values.

Diane Reinart and Don Metz reviewed local data and trends for the city of Wheaton.

There were no questions or comments from the citizens of Wheaton.

The meeting was adjourned at 4:30 pm.

ATTEST: _____
Amy Olson, City Administrator


Steven Lundquist, Mayor

Regular Meeting
April 25th, 2024

A regular council meeting of the City of Wheaton, MN was held in the Wheaton Community Library with the following members present: Lundquist, Wohlenhaus, Larson, Rikimoto, and Findlay.

Absent: None Also present: Administrator Olson

Mayor Lundquist called the meeting to order at 5:00 pm.

Approval of Agenda

Upon motion from Rikimoto, seconded by Larson, and unanimously carried, the board approved the agenda as presented.

Consent Agenda

Upon motion from Rikimoto, seconded by Findlay, and motion carried, the council approved the minutes of regular meeting on April 11th 2024. Upon motion from Rikimoto, seconded by Wohlenhaus, motion carried to approve the claims of April 25th, 2024 as presented.

Traverse County Ag Assoc. Donation Request

Upon motion from Larson, seconded by Rikimoto, motion carried to donate \$2,000.00 to the Traverse County Fair for 2024.

Special Vehicle Permit

Upon motion from Wohlenhaus, seconded by Rikimoto, motion carried for approval of the special vehicle permit for Robert Hess.

Hiring of Lifeguards and Public Works Part Time Employees

Upon motion from Findlay, seconded by Larson, motion carried to approve the recommendations from the Personnel Committee to hire Kyle Kremer for the Public Works Part Time Employee and the following lifeguards for 2024:

Samuel Rinke, Tryg Olson, Holden Rinke, Keisha Shay, Madison Koch, Ava Klindworth, Ashlyn McCalip, Halli Koch, Claire Rinke. Manager is Mallory Mosloski and Assistant Manager is Ellissa Rinke.

Land Use Permit

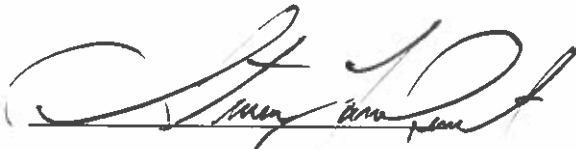
Upon motion from Rikimoto, seconded by Findlay, motion carried to approve the Land Use Permit for 1501 3rd Ave N.

Adjourned

6:40 pm CDT

ATTEST:

Amy Olson, City Administrator


Steven Lundquist, Mayor

MINUTES
Regular Meeting
May 9th, 2024

A regular council meeting of the City of Wheaton, MN was held in the Wheaton Community Library with the following members present: Lundquist, Wohlenhaus, Rikimoto, and Findlay.

Absent: Larson Also present: Administrator Olson

Mayor Lundquist called the meeting to order at 5:00 pm.

Approval of Agenda

Upon motion from Rikimoto, seconded by Findlay, and unanimously carried, the board approved the agenda as presented.

Consent Agenda

Upon motion from Rikimoto, seconded by Findlay, and motion carried, the council approved the minutes of regular meeting on April 25th 2024. Upon motion from Rikimoto, seconded by Findlay, motion carried to approve the claims of May 9th, 2024 as presented.

Ottertail Power Co. Easement Request

Upon motion from Rikimoto, seconded by Wohlenhaus, motion carried to approve the easement request from Ottertail Power Co.

Special Vehicle Permit

Upon motion from Rikimoto, seconded by Wohlenhaus, motion carried to table the special vehicle permit for Mark Gail until the vehicle is compliant with the City of Wheaton Ordinances.

Wheaton Community Pool Policy and Job Descriptions

Upon motion from Rikimoto, seconded by Findlay, motion carried to approve the revised pool policy as amended.

Upon motion from Rikimoto, seconded by Findlay, motion carried to approve the Job Descriptions for the Pool Manager, Assistant Pool Manager, Water Safety Instructor and Lifeguard as presented.

New Business

Upon motion from Wohlenhaus, seconded by Findlay, motion carried to pay Sean Witte \$300.00 for the use of his personal tools and UTV for the City.

Upon motion from Wohlenhaus, seconded by Rikimoto, motion carried to pay Paul Lande \$250.00 for his labor trapping beavers for the City.

Land Use Permit

Upon motion from Rikimoto, seconded by Wohlenhaus, motion carried to approve the Land Use Permit for 215 2nd Ave S to demo the house and demo waiver of \$500.00.

Upon motion from Rikimoto, seconded by Wohlenhaus, motion carried to approve the Land Use Permit for 206 14th St N for a fence.

Upon motion from Rikimoto, seconded by Wohlenhaus, motion carried to approve the Land Use Permit for 1609 1st Ave N for a shed.

Legal Update- Matt Franzese

Upon motion from Wohlenhaus, seconded by Rikimoto, motion carried to give authority to Franzese to begin litigation on the property at 207 Broadway for a substandard building abatement.

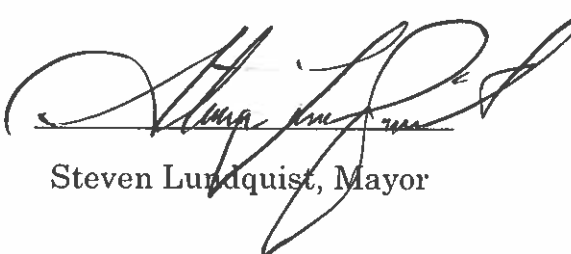
Upon motion from Rikimoto, seconded by Findlay, motion carried to give authority to Franzese to move forward with the abatement process for the property at 408 8th St S for a substandard building abatement.

Adjourned

6:12 pm CDT

ATTEST:

Amy Olson, City Administrator


Steven Lundquist, Mayor

MINUTES
Regular Meeting
May 23rd, 2024

A regular council meeting of the City of Wheaton, MN was held in the Wheaton Community Library with the following members present: Lundquist, Wohlenhaus, Larson, Rikimoto, and Findlay.

Absent: None Also present: Administrator Olson

Mayor Lundquist called the meeting to order at 5:00 pm.

Approval of Agenda

Upon motion from Rikimoto, seconded by Larson, and unanimously carried, the board approved the agenda as presented.

Consent Agenda

Upon motion from Rikimoto, seconded by Findlay, and motion carried, the council approved the minutes of regular meeting on May 9th, 2024. Upon motion from Rikimoto, seconded by Larson, motion carried to approve the claims of May 23rd, 2024 as presented.

Walk/Bike Lane Discussion

Residents from the community provided feedback on the newly constructed walk/bike lane on 16th st. A special meeting was planned to discuss further on the changes that needed to be made.

Land Use Permit

Upon motion from Rikimoto, seconded by Findlay, motion carried to approve the following Land Use Permits:

507 13th St N- Garage

304 4th St N- pavement

1302 4th Ave N- Fence

Administrator Update

Upon motion from Findlay, seconded by Larson, motion carried to hire Todd Amborn for critter control at the airport.

Upon motion from Rikimoto, seconded by Larson, motion carried to approve the purchase of new basketball hoops for City Park as presented.

Upon motion from Wohlenhaus, seconded by Rikimoto, motion carried to approve Public Works to move forward with fixing the pumps at the sewer plant.

Adjourned

6:46 pm CDT

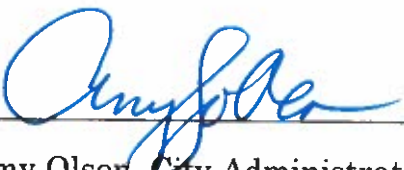
Upon motion from Larson, seconded by Rikimoto, the meeting was adjourned at 6:46 pm CDT.

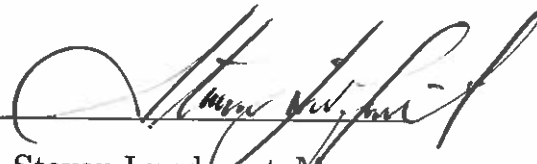
Upon motion from Rikimoto, seconded by Larson, motion carried to reopen the meeting at 6:48 pm.

Upon motion from Rikimoto, seconded by Findlay, motion carried to accept the resignations of Park Board Members Laura Radosevich, Chelsie Falk and Teresa Gustafson.

Upon motion from Rikimoto, seconded by Findlay motion carried to adjourn the meeting at 6:59 pm

ATTEST:



Amy Olson, City Administrator

Steven Lundquist, Mayor

**MINUTES
Special Meeting
May 30th, 2024**

A special council meeting of the City of Wheaton, MN was held in the community room of the Wheaton Community Library with the following members present: Lundquist, Wohlenhaus, Findlay, Larson and Rikimoto. Absent: None. Also present: Traverse County Engineer Chad Gillespie. Mayor Lundquist called the meeting to order at 5:00 pm.

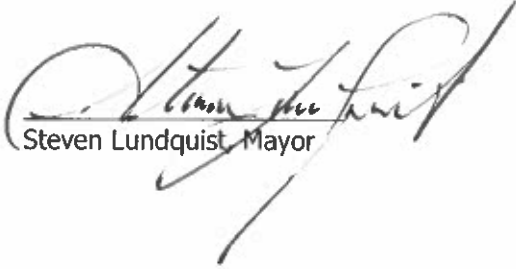
The special meeting was called to discuss the recently constructed walk/bike lane on 16th St.

After a long discussion, the council made some changes to the current design from the needs and requests that were given from the community's feedback on the project. Some of the changes include to remove every other delineator, construct a drop off zone by the pool, and add a crosswalk for those who park across the street at the pool. Trail crossing signs will also be added at the intersections. The City and County will be working with MN DOT to complete these changes.

Motion by Larson and seconded by Rikimoto to adjourn the meeting at 5:49 pm.

ATTEST:


Amy Olson, City Administrator


Steven Lundquist, Mayor

MINUTES
Regular Meeting
June 18th, 2024

A regular council meeting of the City of Wheaton, MN was held in the Wheaton Community Library with the following members present: Lundquist, Wohlenhaus, Larson, Rikimoto, and Findlay.

Absent: None Also present: Administrator Olson

Mayor Lundquist called the meeting to order at 5:00 pm.

Approval of Agenda

Upon motion from Rikimoto, seconded by Findlay, and unanimously carried, the board approved the agenda as presented.

Consent Agenda

Upon motion from Rikimoto, seconded by Findlay, and motion carried, the council approved the minutes of regular meeting on May 23rd, 2024, and special meeting of May 30th, 2024. Upon motion from Wohlenhaus, seconded by Larson, motion carried to approve the claims of June 18th, 2024 as presented.

Hiring of Firefighter

Upon motion from Larson, seconded by Wohlenhaus and carried unanimously, the hiring of Zachary Braaten was approved pending a background check.

Resolution 24-09

Upon motion from Rikimoto, seconded by Larson, motion carried to approve the resolution accepting donations.

Resolution 24-10

Upon motion from Rikimoto, seconded by Findlay, motion carried to approve the resolution to transfer money from the existing money market account.

Temporary Liquor License

Upon motion from Rikimoto, seconded by Larson, motion carried to approve the Temporary Liquor License for Traverse County Ag Assn. to serve liquor at the Traverse County Fair August 22nd-25th, 2024.

Special Vehicle Permits

Upon motion from Findlay, seconded by Rikimoto, motion carried to approve the special vehicle permit for Mark Gail.

Upon motion from Rikimoto, seconded by Wohlenhaus, motion carried to approve the special vehicle permit for Orval & Gayle Kohls.

Committee Reports

Upon motion from Findlay, seconded by Larson, motion carried to terminate the current cleaning contract the City has for the Wheaton Community Library and City Hall.

Land Use Permit

Upon motion from Larson, seconded by Rikimoto motion carried to approve the following Land Use Permits:

603 12 St N= 12x12 Deck

Upon motion from Rikimoto, seconded by Findlay, motion carried to approve the following permit:

12 5th St N- Sidewalk

Administrator Update

Upon motion from Wohlenhaus, seconded by Rikimoto, motion carried to hire Todd Amborn for critter control at the airport.

Upon motion from Rikimoto, seconded by Larson, motion carried to approve the purchase of new basketball hoops for City Park as presented.

Upon motion from Wohlenhaus, seconded by Rikimoto, motion carried to approve Public Works to move forward with purchasing a newer pavement packer.

Upon motion from Rikimoto, seconded by Wohlenhaus, motion carried to approve the purchase of a paper folder for City Hall.

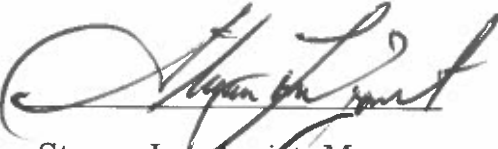
Upon motion from Rikimoto, seconded by Larson, motion carried to approve Olson to send out a quarterly newsletter to all residents in the city.

Adjourned

Upon motion from Larson, seconded by Rikimoto, the meeting was adjourned at 6:55pm CDT.

ATTEST:


Amy Olson, City Administrator


Steven Lundquist, Mayor

Regular Meeting
June 27th, 2024

A regular council meeting of the City of Wheaton, MN was held in the Wheaton Community Library with the following members present: Lundquist, Wohlenhaus, Larson, Rikimoto, and Findlay.

Absent: None Also present: Administrator Olson

Mayor Lundquist called the meeting to order at 5:00 pm.

Approval of Agenda

Upon motion from Rikimoto, seconded by Findlay, and unanimously carried, the board approved the agenda as presented.

Consent Agenda

Upon motion from Rikimoto, seconded by Larson, and motion carried, the council approved the minutes of regular meeting on June 18th 2024. Upon motion from Larson, seconded by Findlay, motion carried to approve the claims of June 27th, 2024 as presented.

WCMCA Head Start

Upon motion from Larson, seconded by Rikimoto and carried unanimously, the council approved for West Central Minnesota Communities Action to place yard signs at the swimming pool and the parks promoting their head start program.

EideBailly- 2023 Audit Report

Courtney Mosloski from EideBailly provided the council with a summary of the 2023 audit for the city of Wheaton. The city received a clean audit report for the year. Upon motion from Rikimoto, seconded by Findlay and unanimously carried, council accepted the 2023 audit from EideBailly.

Kevin Olson- Sewer Repair Bill Dispute

Upon motion from Rikimoto, seconded by Larson, motion carried to approve to split the invoice to Johnson Jetline 50/50 for sewer camera inspection. Olson stated his sewer line was in need of repair and stated the problem was in the City's sewer main. Johnson Jetline was hired and determined the problem was not in the City's sewer main.

Temporary Liquor License

Upon motion from Rikimoto, seconded by Findlay, motion carried to approve the Temporary Liquor License for Wheaton Fire Dept Relief. to serve liquor at the Awaken Wheaton Festival on August 3rd, 2024.

Special Event Permits

Upon motion from Rikimoto, seconded by Wohlenhaus, motion carried to approve the special event permit for Wheaton Chamber of Commerce to have a kiddie parade on August 3rd, 2024.

Upon motion from Rikimoto, seconded by Wohlenhaus, motion carried to approve the special vehicle permit for Orval & Gayle Kohls.

Poultry Permit

Broadway to allow up to 15 chickens on the property.

Professional Agreement

Upon motion from Larson, seconded by Wohlenhaus and carried unanimously, the agreement with Caden Carlson was approved for him to mow/trim/spray certain areas at the airport.

Land Use Permit

Upon motion from Rikimoto, seconded by Larson motion carried to approve the following Land Use Permits:

1403 Broadway- 12x18 concrete slab

Administrator Update

The council discussed the extreme deteriorating conditions of the brick building next to the old city shop.

A motion was made from Rikimoto and seconded by Wohlenhaus to get a bid from Whaley Excavating to demo the building. After some discussion, Rikimoto rescinded the motion.

A motion was made from Rikimoto and seconded by Larson to have Whaley Excavating to demo the building. After some discussion, Rikimoto rescinded the motion.

Upon motion from Rikimoto, seconded by Wohlenhaus, motion carried to approve to get a bid from Whaley Excavating and demo the building if the bid was \$2,000.00 or under.

Upon motion from Rikimoto, seconded by Findlay, motion carried to approve the quote from Moore Engineering to do a land survey at the airport and the north side of Wheaton of city owned property in the amount of \$ 5,680.00 and to take the funds from the \$20,000.00 CARES ACT grant monies the City just received.

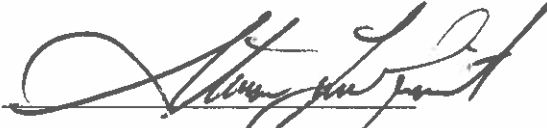
Upon motion from Rikimoto, seconded by Wohlenhaus, motion carried to open up the bid process for cleaning services at City Hall, the Airport and the Library..

Adjourned

Upon motion from Larson, seconded by Wohlenhaus, the meeting was adjourned at 6:38pm CDT.

ATTEST:


Amy Olson, City Administrator


Steven Lundquist, Mayor

MINUTES
Regular Meeting
July 11th, 2024

A regular council meeting of the City of Wheaton, MN was held in the Wheaton Community Library with the following members present: Lundquist, Wohlenhaus, Larson, Rikimoto, and Findlay.

Absent: None Also present: Administrator Olson

Mayor Lundquist called the meeting to order at 5:00 pm.

Approval of Agenda

Upon motion from Rikimoto, seconded by Findlay, and unanimously carried, the board approved the agenda as presented.

Consent Agenda

Upon motion from Rikimoto, seconded by Wohlenhaus, and motion carried, the council approved the minutes of regular meeting on June 27th 2024. Upon motion from Rikimoto, seconded by Larson, motion carried to approve the claims of July 11th, 2024 as presented.

Rental Inspector Anthony Frisch

Rental Inspector Anthony Frisch updated the council on the work he has done. As per Ordinance 560, all residential rental properties are to be inspected. Frisch inspected 29 houses and 124 apartment units with 136 needing re-inspection to pass. All properties have complied.

Resolution 2024-11- Transfer of Funds from Existing Money Market

Upon motion from Rikimoto, seconded by Larson and unanimously carried, the resolution was approved.

Amendment to Ordinances 810, 405.05 & 650

Upon motion from Rikimoto, seconded by Findlay, motion carried to approve the amendments.

Upon motion from Rikimoto, seconded by Wohlenhaus, motion carried to approve the summary for publication for the Ordinance amendments.

Legal Update- Matthew Franzese

The council discussed the property at 507 12th St N which is owned by Shawn & Ruth Drewicke that suffered substantial damage to the property from a fire in June of 2022. The council gave the Drewickes another extension until July 13th, 2024. By this date they are to have the house fully repaired so that it is in compliance with the State Building Code or have the house demolished and all debris removed. If the building is not fully repaired or demolished by July 13th, Attorney Matt Franzese is directed to send a notice to Drewickes that the City will proceed with the demolition of the property pursuant to the fact it is not removed and no substantial progress has been made to repair it. Upon motion from Wohlenhaus, seconded by Findlay, motion carried unanimously.

Sale of City Owned Property

Upon motion from Rikimoto, seconded by Wohlenhaus, motion carried. Public Works Sean Witte presented the council with a list of items they would like to put up for auction.

Items included in the sale are:

John Deere 525 Front Mower
Snapper Power Walk Behind Mower
Sreco Sewer Rodder
Cat 1406 Motor Grader
Rollpack Tar Packer
Mosquito Sprayer on Trailer

Land Use Permit

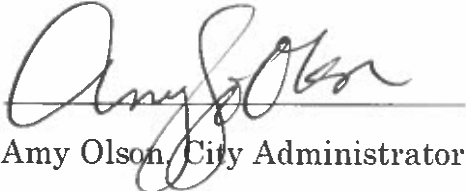
Upon motion from Rikimoto, seconded by Wohlenhaus, motion carried to approve the following Land Use Permits:

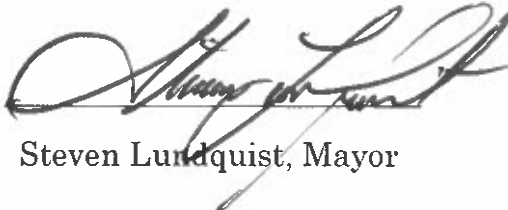
1111 5th Ave n- Storage Shed
310 8th St S- Decks
11 7th St N- Demo house & garage
12 16th St N- ADA Ramp

Adjourned

Upon motion from Larson, seconded by Rikimoto, the meeting was adjourned at 6:32pm CDT.

ATTEST:


Amy Olson, City Administrator


Steven Lundquist, Mayor

MINUTES
Regular Meeting
July 25th, 2024

A regular council meeting of the City of Wheaton, MN was held in the Wheaton Community Library with the following members present: Lundquist, Wohlenhaus, Larson, Rikimoto, and Findlay.

Absent: None Also present: Administrator Olson

Mayor Lundquist called the meeting to order at 5:00 pm.

Approval of Agenda

Upon motion from Rikimoto, seconded by Larson, and unanimously carried, the board approved the agenda as presented.

Consent Agenda

Upon motion from Rikimoto, seconded by Findlay, and motion carried, the council approved the minutes of regular meeting on July 11th, 2024. Upon motion from Rikimoto, seconded by Findlay, motion carried to approve the claims of July 25th, 2024 as presented.

Cleaning Services Bids

Mayor Lundquist opened two sealed bids as follows:

Megan McCarthy-

Library- \$100.00 per week

City Hall- \$100.00 per cleaning at two times per month

Airport- \$100.00 per month

Karen Hoernemann-

Library- \$275.00 per month

City Hall- \$60.00 per hour

Airport- \$60.00 per hour

Upon motion from Rikimoto, seconded by Findlay, abstention by Larson, motion carried to accept the cleaning bid from Karen Hoernemann.

Temporary Liquor License- Wheaton Fire Dept.

Upon motion from Rikimoto, seconded by Wohlenhaus and unanimously carried, the temporary liquor license for the Wheaton Fire Dept to sell liquor at the Awaken Wheaton Street Dance and at the ballfields was approved.

Off Sale Liquor License

Upon motion from Rikimoto, seconded by Larson, motion carried to approve the Off Sale Liquor License for Tri County Co-op.

Rental Agreement

Upon motion from Rikimoto, seconded by Findlay, motion carried to approve the Rental Agreement for JO Enterprises to rent the Food Stand during the Wheaton Fair from the Wheaton Fire department for this year.

Public Works Update

Upon motion from Larson, seconded by Findlay, motion carried to approve the purchase of new street signs with the Traverse County Highway Department to do the install.

Upon motion from Rikimoto, seconded by Wohlenhaus, motion carried to purchase a new VFD by Delta for \$2,600.00.

Upon motion from Findlay, seconded by Rikimoto, motion carried to put up for auction a generator that is no longer needed.

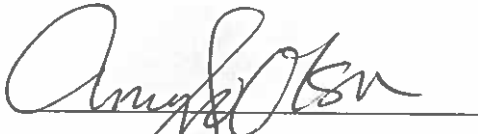
Old Business

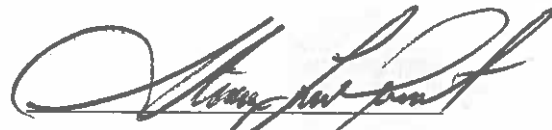
Upon motion from Rikimoto, seconded by Wohlenhaus, motion carried to install Runestone Communications at all City buildings.

Adjourned

Upon motion from Larson, seconded by Rikimoto, the meeting was adjourned at 6:10pm CDT.

ATTEST:


Amy Olson, City Administrator


Steven Lundquist, Mayor

MINUTES
Emergency Meeting
August 5th, 2024

An emergency council meeting of the City of Wheaton, MN was held in the Wheaton City Hall with the following members present: Lundquist, Wohlenhaus, Larson, Rikimoto, and Findlay.

Absent: None Also present: Office Assistant Olson

Mayor Lundquist called the meeting to order at 7:05 pm.

Approval of Purchasing Policy

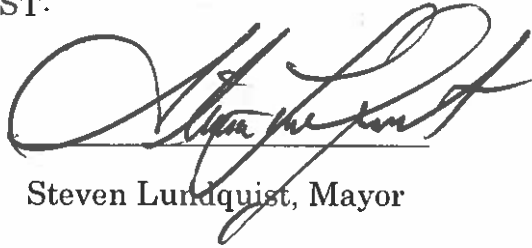
Upon motion from Wohlenhaus, seconded by Larson, and unanimously carried, the board approved a Purchasing Policy for the City of Wheaton.

Adjourned

Upon motion from Wohlenhaus, seconded by Larson, the meeting was adjourned at 7:12pm CDT.

ATTEST:


Jody Olson, Office Assistant


Steven Lundquist, Mayor

MINUTES
Regular Meeting
August 8th, 2024

A regular council meeting of the City of Wheaton, MN was held in the Wheaton Community Library with the following members present: Lundquist, Wohlenhaus, Larson, Rikimoto.

Absent: Findlay Also present: Office Assistant Olson

Mayor Lundquist called the meeting to order at 5:00 pm.

Approval of Agenda

Upon motion from Rikimoto, seconded by Larson, and unanimously carried, the council approved the agenda as presented.

Hanger Lease

Upon motion from Larson, seconded by Wohlenhaus, and unanimously carried, the council approved the 2024 Hanger lease for Brink Farms.

Consent Agenda

Upon motion from Rikimoto, seconded by Wohlenhaus, and motion carried, the council approved the minutes of regular meeting on July 25th, 2024. Upon motion from Rikimoto, seconded by Larson, motion carried to approve the claims of August 8th, 2024 as presented.

Old Business

Motion made by Rikimoto to waive late fees for this month as it took the US Post office seven days to return bills to customers. There was no second on the motion, Motion rescinded by Rikimoto.

New Business

Council will form a subcommittee of council member Larson and Mayor Lundquist to go over the Special Vehicle on Roadways Ordinance 271 and will report back to the full council.

Committee Reports

Mayor Lundquist and his Wife Tina attended the pizza party sponsored by the Park & Rec Board for the Lifeguards and Managers held at the Wheaton Pool. Mayor Lundquist reported a good turnout and they were all very appreciative.

Public Works Update

Upon motion from Wohlenhaus, seconded by Rikimoto, motion carried to approve the purchase of new flow meter from Flow Measurement and Control for at the sewer plant.

Administrator Update

Certified LGA was presented to the council. Motion made by Rikimoto, Seconded by Wohlenhaus. Discussion held by council and no motion was needed so Rikimoto rescinded his motion

Adjourned

Upon motion from Larson, seconded by Rikimoto, the meeting was adjourned at 6:06pm.

Mayor Lundquist called the meeting back to order at 6:07pm Motion by Rikimoto, seconded by Larson, motion carried, meeting was re convened.

Legal Update

Upon motion by Rikimoto, seconded by Wohlenhaus, and unanimously carried, the Council gave approval for City Attorney to move forward on Abatement property at 408 8th St. S.

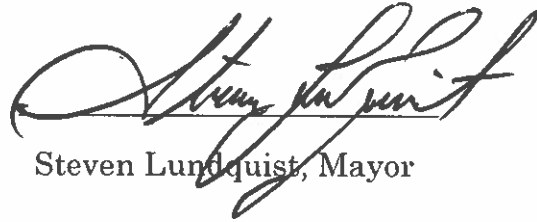
Adjourned

Motion by Larson, Seconded by Rikimoto Meeting was Adjourned at 6:08pm

ATTEST:



Jody Olson, Office Assistant



Steven Lundquist, Mayor

MINUTES
Regular Meeting
August 22nd, 2024

A regular council meeting of the City of Wheaton, MN was held in the Wheaton Community Library with the following members present: Lundquist, Wohlenhaus, Findlay, Larson, Rikimoto.

Absent: None Also present: City Administrator Olson

Mayor Lundquist called the meeting to order at 5:00 pm.

Approval of Agenda

Upon motion from Rikimoto, seconded by Larson, and unanimously carried, the council approved the agenda as presented.

Lynn Siegel- Hazardous Waste Flyer

Upon motion from Larson, seconded by Findlay, and unanimously carried, the council approved to send out the Traverse County Household Hazardous Waste Collection flyer with the City of Wheaton utility bills.

Consent Agenda

Upon motion from Rikimoto, seconded by Larson, and motion carried, the council approved the minutes of regular meeting on August 8th, 2024 and the minutes of the Special Meeting of August 5th, 2024. Upon motion from Rikimoto, seconded by Findlay, motion carried to approve the claims of August 22nd, 2024 as presented.

Special Vehicle Permit

Upon motion from Rikimoto, seconded by Findlay, motion carried to approve the permit for Marlys Krenz.

2025 Lifeguard Wage Scale

Upon motion from Findlay, seconded by Rikimoto, motion carried to approve the wage scale Olson created for the Lifeguards starting in 2025.

Hangar Leases

Upon motion from Rikimoto, seconded by Larson, motion carried to approve the hangar leases for Lance Lundquist and Carlson Ag.

Land Use Permits

Upon motion from Rikimoto, seconded by Wohlenhaus, aye from Findlay, nay by Larson, motion carried to approve the permit for Nancy Rinke to construct a 40x80 shed at 11 3rd St N with the contingency the fuel tank located at 404 1st Ave S is removed within 30 days. Upon motion from Rikimoto, seconded by Findlay, motion carried to approve the permit for concrete slab at 101 11th St N.

Amendment to Ordinance 570.09 & Summary Ordinance

Upon motion from Rikimoto, seconded by Findlay, motion carried to approve the amendment.

Upon motion from Rikimoto, seconded by Findlay, motion carried to approve the summary ordinance.

Administrator Update

Upon motion from Rikimoto, seconded by Larson, motion carried to approve the dues and membership for the Coalition of Greater MN Cities.

Motion was made by Larson and seconded by Rikimoto to accept the estimate from Whaley Excavating to demo the property at 205 Broadway. Aye from Larson and Rikimoto. Nay from Findlay, Wohlenhaus and Lundquist. Council requested to get additional estimates from local contractors and bring back to the next meeting.

Upon motion from Rikimoto, seconded by Larson, motion carried to move the September meetings to the 11th and 25th.

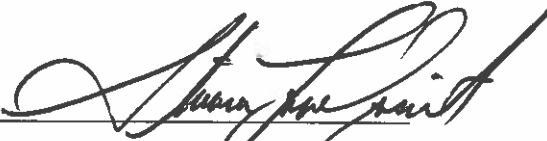
Adjourned

Motion by Larson, Seconded by Rikimoto Meeting was Adjourned at 6:20pm

ATTEST:



Amy Olson, City Administrator



Steven Lundquist, Mayor

MINUTES
Regular Meeting
September 11th, 2024

A regular council meeting of the City of Wheaton, MN was held in the Wheaton Community Library with the following members present: Lundquist, Wohlenhaus, Findlay, Larson, Rikimoto.

Absent: None Also present: City Administrator Olson

Mayor Lundquist called the meeting to order at 5:00 pm.

Approval of Agenda

Upon motion from Larson, seconded by Rikimoto, and unanimously carried, the council approved the agenda as presented.

Childcare Discussion

Anika Jahnke, Amanda Olsen and Leah Krauth explained the shortage of childcare in the city and requested for the city to be their fiscal host. No decisions were made.

Consent Agenda

Upon motion from Findlay, seconded by Wohlenhaus, and motion carried, the council approved the minutes of regular meeting on August 22nd, 2024. Upon motion from Rikimoto, seconded by Findlay, motion carried to approve the claims of September 11th, 2024 as presented.

Nancy Rinke- Fuel Tank Abatement

Nancy Rinke requested to have a 30-day extension on the removal of the fuel tank at 404 1st Ave S. which was granted by the council.

Upon motion from Findlay, seconded by Rikimoto, motion carried to approve the land use permit for Nancy Rinke at 13 3rd St .

Fire Chief Rick Davis- Purchase Fire Truck

Fire Chief Rick Davis told the council he received a grant to purchase a new fire truck in the amount of \$480,000.00.

Upon motion from Wohlenhaus, seconded by Larson, motion carried to have Chief Davis purchase the new truck.

Upon motion from Rikimoto, seconded by Findlay, motion carried to sell the 1978 Fire Truck.

West Central Initiative Donation

Upon motion from Rikimoto, seconded by Larson, motion carried to approve the donation request from WCI in the amount of \$580.00

Wheaton Area Schools Community Ed Pay Request

Upon motion from Wohlenhaus, seconded by Rikimoto, motion carried to approve the pay request from WAS in the amount of \$17,388.34.

2025 Wage Scale

Upon motion from Rikimoto, seconded by Findlay, motion carried to approve the wage scale for the skating rink as presented. Upon motion from Rikimoto, seconded by Larson, motion carried to approve the wage scale for employees as presented.

Resolution 2024-12- Certifying the 2025 Preliminary Tax Levy

Upon motion from Larson, seconded by Rikimoto, motion carried to approve the 2025 Preliminary Tax Levy at \$928,127.00.

Land Use Permits

Upon motion from Rikimoto, seconded by Larson, motion carried to approve the permit for 101 11st St N for a shed.

Old Biz, New Biz

Upon motion from Findlay, seconded by Wohlenhaus, motion carried to hire Whaley Excavating to demolish the house at 205 Broadway

Upon motion from Rikimoto, seconded by Findlay, motion carried to transfer the funds from the Police account to skid steer account in the amount of \$11,074.31.

Upon motion from Findlay, seconded by Rikimoto, motion carried to place 20 mph speed limit signs on 15th st, 16th st and around the elementary school and to remove the buffer line on 16th street and repaint the center line stripes.

Upon motion from Findlay, seconded by Rikimoto, motion carried to place 10mph speed limit signs at either end of the ally between Cottonwood and Elm Ave.

Councilman Cally Findlay received a Thank You card from the City Employees and City Council for taking the time to paint the bathrooms and shelter at Falk Park.

Administrator Update

Upon motion from Rikimoto, seconded by Findlay, motion carried to set the Truth in Taxation meeting for December 12th, 2024 at 6:00 pm.

Upon motion from Larson, seconded by Rikimoto, motion carried to set the Special Budget Review meeting for Monday, December 9th 2024 at 4:30 pm.

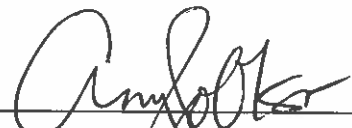
Upon motion from Larson, seconded by Rikimoto, motion carried to change the meeting date from Nov. 28th to Nov. 25th at 5000 pm. Upon motion from Rikimoto, seconded by Findlay, motion carried to set the Assessment Hearing for Nove. 25th.

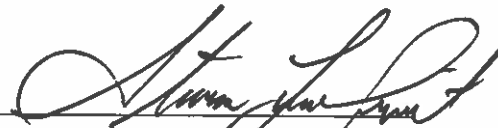
Upon motion from Findlay, seconded by Rikimoto, motion carried for Clerk to Prepare Assessment Roll for Unpaid City Services as of October 20th, 2024

Adjourned

Motion by Larson, Seconded by Rikimoto Meeting was Adjourned at 6:30pm

ATTEST:


Amy Olson, City Administrator


Steven Lundquist, Mayor

MINUTES
Special Meeting
September 9th, 2024

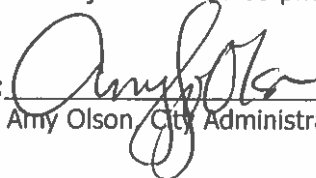
A special council meeting of the City of Wheaton, MN was held at the Falk Lodge with the following members present: Larson, Lundquist, Rikimoto, Findlay and Wohlenhaus. Absent: None. Mayor Lundquist called the meeting to order at 4:30 pm.

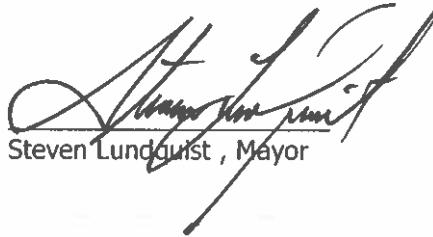
The special meeting was called to review the 2025 budget and tax levy. The council reviewed all portions of the budget with a proposed levy of \$928,127.

The council reviewed the 2025 Wage Scale and after discussing, requested Olson to increase the level of steps from the current six to 15. Olson will bring to next regular council meeting for approval.

Meeting was adjourned at 5:35 pm.

ATTEST:


Amy Olson, City Administrator


Steven Lundquist, Mayor

MINUTES
Regular Meeting
September 25th, 2024

A regular council meeting of the City of Wheaton, MN was held in the Wheaton Community Library with the following members present: Lundquist, Wohlenhaus, Findlay, Larson, Rikimoto.

Absent: None Also present: City Administrator Olson

Mayor Lundquist called the meeting to order at 5:00 pm.

Approval of Agenda

Upon motion from Rikimoto, seconded by Findlay, and unanimously carried, the council approved the agenda as presented.

Childcare Discussion

The council again discussed the request from the Wheaton Area Childcare Team to be their fiscal host. Attorney Matt Franzese has reached out to the League of MN Cities to see if the City has the authority to be a trustee of funds. Once that is clarified a decision will be made.

Consent Agenda

Upon motion from Rikimoto, seconded by Findlay, and motion carried, the council approved the minutes of regular meeting on September 11th, 2024 and special meeting on September 9th, 2024. Upon motion from Rikimoto, seconded by Findlay, motion carried to approve the claims of September 25th, 2024 as presented.

Right of Way Permit

Upon motion from Larson, seconded by Rikimoto, motion carried to approve the permit for Citizens Telecommunications Co.

Poultry Permits

Upon motion from Rikimoto, seconded by Wohlenhaus, motion carried to approve the following poultry permits:

Emily Shay, Darlis Morth, Carol Nelson and Joe Gahlon

Fire Service Contracts

Upon motion from Wohlenhaus, seconded by Larson, motion carried to approve the contracts with a 2% increase for 2025.

Reconsideration of Wheaton Area Schools Community Ed Pay Request

Upon motion from Wohlenhaus, seconded by Rikimoto, motion carried to reconsider the pay request for WAS Community Ed that was approved at the meeting on Sept. 11th, 2024. Councilman Wohlenhaus questioned the school for the charge of \$600.00 for field maintenance/mowing as the city takes care of all that. Superintendent Dan Posthumus researched it and said to remove that charge as they did not know what the charge was for. The school will submit a revised expense budget pay request for council approval at the next regular council meeting.

Land Use Permits

Upon motion from Rikimoto, seconded by Wohlenhaus, abstention from Findlay, motion carried to approve the land use permit for Back Porch Greenhouse for cement pad and sidewalk. Upon motion from Findlay, seconded by Larson, motion carried to reject the permit for Nancy Rinke at 402 1st Ave S for a fence for non-compliance. Instructions will be given on what steps need to be taken to be compliant within 30 days of notice date. Upon motion from Larson, seconded by Rikimoto, motion carried to approve the permit for Terry Ehli at 1401 2nd Ave S for a sidewalk. Upon motion from Rikimoto, seconded by Wohlenhaus, motion carried to approve the permit for Craig Pullis at 204 7th St N for a concrete patio.

Administrator Update

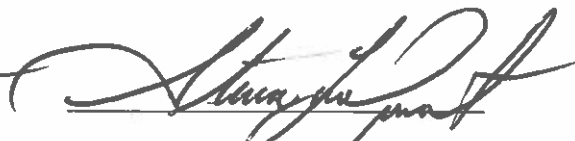
Upon motion from Rikimoto, seconded by Wohlenhaus, motion carried to change the regular council meetings from Oct. 10th to Oct. 9th and the Dec. 26th to Dec. 19th.

Olson said the current copier/printer at City Hall is failing and presented the council with options to lease and purchase. Upon motion from Wohlenhaus, seconded by Larson, motion carried to lease a new printer from Valley Office Supplies for 60 months. The current printer is seven years old.

Adjourned

Motion by Larson, Seconded by Rikimoto Meeting was Adjourned at 6:21pm

ATTEST:


Amy Olson, City Administrator
Steven Lundquist, Mayor

MINUTES
Regular Meeting
October 9th, 2024

A regular council meeting of the City of Wheaton, MN was held in the Wheaton Community Library with the following members present: Lundquist, Wohlenhaus, Findlay, Larson, Rikimoto.

Absent: None Also present: City Administrator Olson

Mayor Lundquist called the meeting to order at 5:00 pm.

Approval of Agenda

Upon motion from Rikimoto, seconded by Larson, and unanimously carried, the council approved the agenda as presented.

Snow Removal Bids

Upon motion from Larson, seconded by Wohlenhaus, motion carried to approve the sealed bid from Whaley Excavating for Snow Removal for 2024-2025.

Consent Agenda

Upon motion from Rikimoto, seconded by Larson, and motion carried, the council approved the minutes of regular meeting on September 25th, 2024. Upon motion from Rikimoto, seconded by Wohlenhaus, motion carried to approve the claims of October 9th, 2024 as presented.

Poultry Permit

Upon motion from Wohlenhaus, seconded by Rikimoto, motion carried to approve the permit for Hunter Koch for up to 15 hens.

Wheaton Comm. Ed Summer Rec. Revised Expense Budget

Upon motion from Rikimoto, seconded by Wohlenhaus, motion carried to approve the revised payment request in the amount of \$16,788.17.

Letter of Cancellation of Medical Transportation Services Agreement

Upon motion from Larson, seconded by Wohlenhaus, nay from Rikimoto, motion carried to approve the cancellation of the ambulance subsidy to Sanford Medical.

Land Use Permits

Upon motion from Rikimoto, seconded by Findlay, motion carried to approve the land use permit for 803 3rd Ave N for a fence.

Administrator Update

Upon motion from Larson, seconded by Rikimoto, motion carried to purchase a CAT Skid Steer for public works.

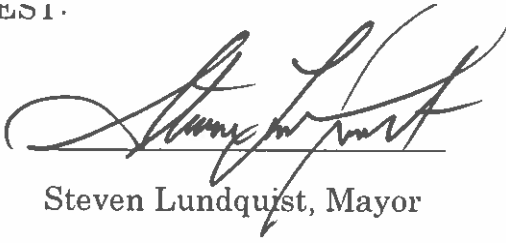
Adjourned

Motion by Larson, Seconded by Rikimoto Meeting was Adjourned at 6:25pm

ATTEST.



Amy Olson, City Administrator



Steven Lundquist, Mayor

MINUTES
Regular Meeting
October 24th , 2024

A regular council meeting of the City of Wheaton, MN was held in the Wheaton Community Library with the following members present: Lundquist, Wohlenhaus, Findlay, Larson, Rikimoto.

Absent: None Also present: City Administrator Olson

Mayor Lundquist called the meeting to order at 5:00 pm.

Approval of Agenda

Upon motion from Larson, seconded by Rikimoto, and unanimously carried, the council approved the agenda as presented.

Consent Agenda

Upon motion from Larson, seconded by Rikimoto, and motion carried, the council approved the minutes of regular meeting on October 9th 2024. Upon motion from Rikimoto, seconded by Wohlenhaus, motion carried to approve the claims of October 24th 2024 as presented.

Resolution 2024-13

Upon motion from Rikimoto, seconded by Larson, motion carried to approve the resolution authorizing the transfer of funds into existing money market account.

Resolution 2024-14

Upon motion from Rikimoto, seconded by Findlay, motion carried to approve the resolution for a hearing on proposed city services assessments.

Letter of Cancellation of Medical Transportation Services Agreement

Upon motion from Wohlenhaus, seconded by Findlay, motion carried to reconsider the letter of cancellation.

Upon motion from Wohlenhaus, seconded by Rikimoto, motion carried to renew the agreement for medical transportation services with Sanford Wheaton ambulance in the amount of \$7,200.00 annually.

Old Biz/New Biz/Committee Reports

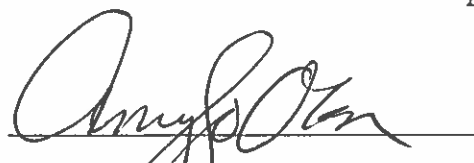
Upon motion from Rikimoto, seconded by Wohlenhaus, motion carried to approve the recommendation from the Park Board to add James Backman as a new member.

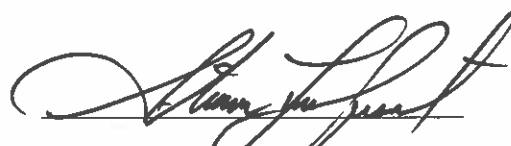
Upon motion from Wohlenhaus, seconded by Larson, motion carried to approve the request from public works to purchase pallet forks and a grapple for the skid steer contingent there are funds in the public works budget otherwise it will be discussed again at the next meeting.

Adjourned

Motion by Larson, Seconded by Rikimoto Meeting was Adjourned at 6:23pm

ATTEST:


Amy Olson, City Administrator


Steven Lundquist, Mayor

MINUTES
Regular Meeting
November 14th, 2024

A regular council meeting of the City of Wheaton, MN was held in the Wheaton Community Library with the following members present: Lundquist, Wohlenhaus, Findlay, Larson, Rikimoto.

Absent: None Also present: City Administrator Olson

Mayor Lundquist called the meeting to order at 5:00 pm.

Approval of Agenda

Upon motion from Rikimoto, seconded by Larson, and unanimously carried, the council approved the agenda as presented.

Consent Agenda

Upon motion from Rikimoto, seconded by Wohlenhaus, and motion carried, the council approved the minutes of regular meeting on October 24th 2024. Upon motion from Rikimoto, seconded by Larson, motion carried to approve the claims of November 14th, 2024 as presented.

2025 Liquor & Tobacco Licenses

Upon motion from Rikimoto, seconded by Wohlenhaus, motion carried to approve the liquor licenses for Sykora's Rusty Anchor, American Legion and Wheaton Liq. and the tobacco licenses for Wheaton Liq and Casey's General Store.

Resolution 2024-15

Upon motion from Larson, seconded by Rikimoto, motion carried to approve the resolution to transfer funds from existing money market skid steer fund.

Land Surveys

Upon motion from Rikimoto, seconded by Wohlenhaus, motion carried to set the land rent to \$155.18 per acre for all three renters. Upon motion from Larson, seconded by Rikimoto, motion carried to require a two-year contract with the land renters.

Amendment to Asset Purchase Agreement

Upon motion from Wohlenhaus, seconded by Rikimoto, motion carried to approve the amendment to the agreement with Tri State Waste.

Airport Engineering RFP'S

Upon motion from Rikimoto, seconded by Findlay, motion carried to approve Bolton & Menk as the City's airport engineer.

Resignation of Pool Manager

Upon motion from Rikimoto, seconded by Larson, motion carried to accept the resignation of Mallory Mosloski.

State Aid for Local Transportation Resolution

Upon motion from Rikimoto, seconded by Findlay, motion carried to approve the resolution for plans to reconstruct County State Aid Highway No. 9.

Canvass of 2024 Election Results

Motion from Larson, seconded by Rikimoto, carried unanimously a nomination to elect winning candidates was made and the council approved the Abstract of votes cast in the precincts of the City of Wheaton.

Old Biz/New Biz/Committee Reports

Upon motion from Wohlenhaus, seconded by Rikimoto to change the hours at City Hall. Motion was rescinded by Wohlenhaus. Discussion tabled to further council meeting.

Legal Update

Upon motion from Rikimoto, seconded by Findlay, motion carried to authorize Attorney Franzese to get an administrative search warrant for the property at 1101 Broadway and any costs incurred.

Administrator Update

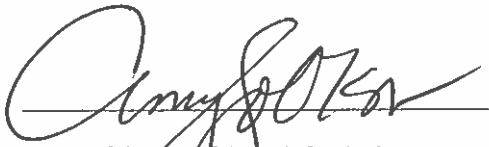
Olson provided the Cash Balances for October.

Upon motion from Larson, seconded by Wohlenhaus, motion carried to advertise the old printers from City Hall and the library on auction.

Adjourned

Motion by Larson, Seconded by Rikimoto Meeting was Adjourned at 6:38pm

ATTEST:


Amy Olson, City Administrator


Steven Lundquist, Mayor

MINUTES
Special Meeting
December 9th, 2024

A special council meeting of the City of Wheaton, MN was held at the Wheaton Community Library with the following members present: Larson, Findlay, Wohlenhaus, Lundquist and Rikimoto Absent: None. Also present: Jim Smoger, Amy Churchill, Administrator Olson, Billing Clerk Olson, Public Works Lampe and Witte.

Lundquist called the meeting to order at 5:00pm.

The special meeting was called to review the 2025 budget and tax levy and the hiring of the skating rink manager and attendants. The preliminary levy was set at 7.12% on September 11th, 2024. The council reviewed and discussed the budget presented by Olson. The budget cuts and additions the council decided on were as follows:

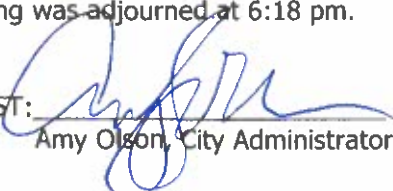
	<u>PRELIMINARY</u>	<u>FINAL</u>
101-41000-430	\$ 5,000.00	\$ 3,000.00
101-42280-240	\$ 7,500.00	\$ 5,000.00
101-42280-300	\$ 5,000.00	\$ 3,000.00
101-42280-386	\$ 1,000.00	\$ 500.00
101-43000-300	\$ 50,000.00	\$ 45,000.00
101-43000-386	\$ 8,000.00	\$ 6,000.00
101-43000-530	\$ 150,000.00	\$ 142,500.00
101-44170-491	\$ -	\$ 7,200.00
101-45124-216	\$ 10,000.00	\$ 9,000.00
101-45124-430	\$ 6,000.00	\$ 3,000.00
	DIFFERENCE OF	\$ 18,300.00

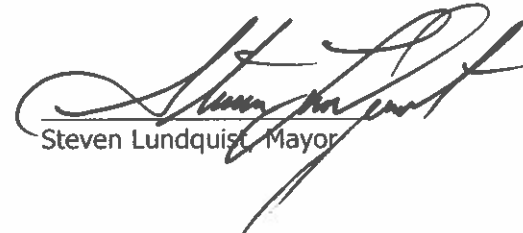
Councilman Larson and Mayor Lundquist reviewed applications and performed interviews on the applicants for skating rink manager and attendants and presented their recommendation to the council.

Upon motion from Larson, seconded by Wohlenhaus, abstention from Findlay, motion carried to approve the hiring of Lucas Gahlon as Skating Rink Manager and the following rink attendants: Jackson Steffens, Klohe Hersch, Madison Findlay and Halli Koch.

Meeting was adjourned at 6:18 pm.

ATTEST:


Amy Olson, City Administrator


Steven Lundquist, Mayor

MINUTES
Regular Meeting
December 12th, 2024

A regular council meeting of the City of Wheaton, MN was held in the Wheaton Community Library with the following members present: Lundquist, Wohlenhaus, Findlay, Larson, Rikimoto.

Absent: None Also present: City Administrator Olson, Billing Clerk Olson, Public Works:

MINUTES
Regular Meeting
November 25th, 2024

A regular council meeting of the City of Wheaton, MN was held in the Wheaton Community Library with the following members present: Lundquist, Wohlenhaus, Findlay, Larson, Rikimoto.

Absent: None Also present: City Administrator Olson, Billing Clerk Olson, Councilman elect Amy Churchill

Mayor Lundquist called the meeting to order at 5:00 pm.

Approval of Agenda

Upon motion from Larson, seconded by Rikimoto, and unanimously carried, the council approved the agenda as presented.

Consent Agenda

Upon motion from Rikimoto, seconded by Findlay, and motion carried, the council approved the minutes of regular meeting on November 14th, 2024. Upon motion from Rikimoto, seconded by Larson, motion carried to approve the claims of November 25th, 2024 as presented.

Resolution 24-17 Resolution Adopting Assessment for Unpaid City Provided Services & Certification to Property Taxes

Mayor Lundquist opened the meeting for public comment regarding Resolution 2024-17, a resolution approving special assessments for all unpaid city services for 2023-2024. No members of the public were present. Two written appeals were received and will be discussed at the regular council meeting on December 12th. Upon motion from Wohlenhaus, seconded by Rikimoto and unanimously carried, the council approved Resolution 2024-17.

Wheaton Area Baseball Updates

Mitch Frisch updated the council on the projects completed at the baseball fields so far. Frisch said their next major improvement hopes to be a new backstop. The group is hoping to purchase with donations and grant money. Upon permission from the council, Chere Rikimoto will apply for some grants in 2025.

Hiring of Fireman

Upon motion from Rikimoto, seconded by Larson, motion carried to approve the hiring of fireman Swain Babcock.

Hangar Stall Lease for West Central Ag Air

Upon motion from Rikimoto, seconded by Wohlenhaus, motion carried to approve the hangar lease.

Resolution 2024-16- Designating Precinct and Polling Place

Upon motion from Rikimoto, seconded by Larson, motion carried to approve Resolution 2024-16.

Land Use Permit

Upon motion from Wohlenhaus, seconded by Rikimoto, motion carried to approve the permit for 1404 3rd Ave S for a fence contingent that setbacks follow the ordinance at 10 feet from road.

Old Business/Committee Reports/New Business

Upon motion from Rikimoto, seconded by Larson, motion carried to approve the demolition quote from Whaley Excavating to demolish and remove all debris at 307 9th St S in the amount of \$8,500.00

Topics discussed: 1978 DNR Pool grant, business hours at City Hall, Ordinance 550, Liquor Licenses, Council Minutes and the Mallard.

Health Benefits Renewal

Paul Frisch from Frisch Insurance presented the council the different healthcare plans available. United Health Care (current provider) is increasing 21.5% for 2025. Switching to a comparable plan at a 15% increase would be Blue Cross Blue Shield.

Motion from Larson, seconded by Rikimoto, carried unanimously to switch the health care provider to Blue Cross Blue Shield plan 642 in the amount of \$8,902.77 monthly.

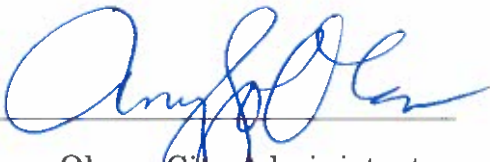
Administrator Update

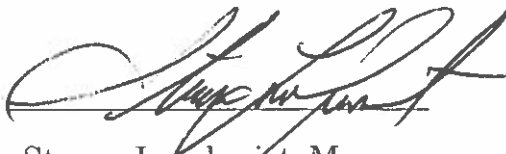
Upon motion from Wohlenhaus, seconded by Findlay, motion carried unanimously to sell the 1993 Fire Rescue Rig on auction as requested by the Fire Dept. with a reserve of \$5,000.00.

Adjourned

Motion by Larson, Seconded by Rikimoto Meeting was Adjourned at 6:40pm

ATTEST:


Amy Olson, City Administrator


Steven Lundquist, Mayor

MINUTES
Regular Meeting
December 12th, 2024

A regular council meeting of the City of Wheaton, MN was held in the Wheaton Community Library with the following members present: Lundquist, Wohlenhaus, Findlay, Larson, Rikimoto.

Absent: None Also present: City Administrator Olson, Billing Clerk Olson, Public Works: Dean Lampe, Sean Witte, Robert Hoernemann, Councilman elect Amy Churchill

Mayor Lundquist called the meeting to order at 5:00 pm.

Approval of Agenda

Upon motion from Rikimoto, seconded by Findlay, and unanimously carried, the council approved the agenda as presented.

Consent Agenda

Upon motion from Rikimoto, seconded by Findlay, and motion carried, the council approved the minutes of regular meeting on November 25th, 2024. Upon motion from Larson, seconded by Rikimoto, motion carried to approve the minutes of special meeting of December 9th, 2024. Upon motion from Rikimoto, seconded by Findlay, motion carried to approve the claims of December 12th, 2024 as presented.

Local Road Improvement Plan

Meeting was opened for public comment on the road improvement plan for 5th Ave n and 12th street. Jon Pauna from Moore Engineering gave a presentation on the plan and timeline to the public.

2023-2024 Property Tax Assessments Appeals

A written appeal from Craig Ehlers for weed removal by the City in the amount of \$250.00 was read and discussed by the council. Upon motion from Findlay, seconded by Rikimoto, motion carried to deny the appeal because Mr Ehlers did not rectify the abatement as per Ordinance 650 resulting in the City of Wheaton removing the weeds.

Tim Siegel told the council he was appealing his pending assessment for a curb stop repair in the amount of \$990.00. Upon motion from Rikimoto, seconded by Larson, motion carried to remove the charges in the amount of \$990.00 from the Siegel property for the curb stop repair as Siegel's service line and curb stop go through the adjacent property and was damaged by the property owner.

Marcy Leclair told the council she sold the property located at 204 7th Street N to Craig Pullis in August of 2024. The property was vacant prior to that and was in violation of Ordinance 650 which resulted in \$400.00 in mowing charges in June. These charges were not paid by the previous owner and Leclair is requesting the charges to Pullis be removed. Upon motion from Wohlenhaus, seconded by Findlay, motion carried to remove the pending property assessment in the amount of \$400.00 for mowing fees.

Upon motion from Rikimoto, seconded by Findlay, motion carried to close the regular council meeting and open the Truth in Taxation meeting at 6:12 pm.

Upon motion from Rikimoto, seconded by Larson, motion carried to open the regular council meeting at 6:19pm.

ROW Permit for Frontier Communications

Upon motion from Findlay, seconded by Rikimoto, motion carried to approve the right of way permit.

Professional Service Agreements with the Fire Dept.

Upon motion from Rikimoto, seconded by Larson, motion carried to approve the Agreements for Rick Davis as Fire Chief, Joe Gahlon as Secretary and Casey O'Leary as Treasurer as presented.

Purchase of Services Agreement with Attorney Matthew Franzese

Upon motion from Rikimoto, seconded by Larson, motion carried to approve the agreement as presented.

Land Use Permit

Upon motion from Rikimoto, seconded by Findlay, motion carried to approve the permit for 304 Broadway for a shed.

Mileage Reimbursement

Upon motion from Findlay, seconded by Larson, motion carried to approve the mileage reimbursement to Billing Clerk Jody Olson for personal vehicle use while getting meter reads twice a month.

Old Business/Committee Reports/New Business

Upon motion from Wohlenhaus, seconded by Larson, motion carried to approve Rick Davis to order shelves for the new fire truck for their supplies.

The council discussed finding replacement land for the requirements of the DNR Parkland grant. This will be taken to the park board for their input.

Upon motion from Rikimoto, seconded by Wohlenhaus, aye by Findlay, nay by Larson, nay by Lundquist, motion carried to change City Hall hours back to Monday-Friday 8am to 4:30 pm starting Thursday January 2nd, 2025.

Public Works Rob Hoernemann explained to the council the poor condition of the flags on Broadway and provided them with some pricing of new ones. Upon motion from Larson, seconded by Wohlenhaus, motion carried to purchase 20 flags from the American Legion Post #80 for \$21.99 each plus shipping.

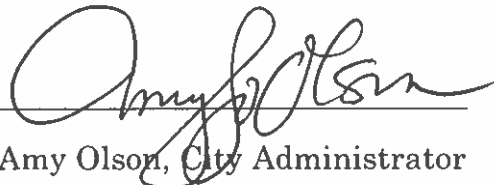
Administrator Update

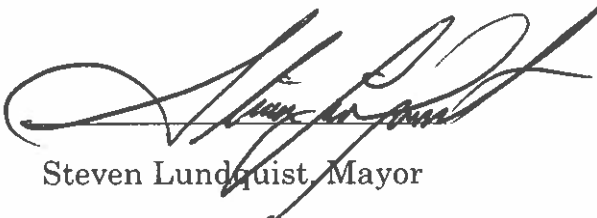
Upon motion from Larson, seconded by Rikimoto, motion carried unanimously to allow Olson to pay any outstanding normal or recurring invoices received through December 31st, 2024 and cancel the meeting set for December 19th, 2024.

Adjourned

Motion by Larson, Seconded by Rikimoto Meeting was Adjourned at 7:27 pm

ATTEST:


Amy Olson, City Administrator


Steven Lundquist, Mayor

**Truth in Taxation Special Meeting
MINUTES
December 12th, 2024**

A special Truth in Taxation meeting of the City Council of City of Wheaton, MN was held in the community room of the Wheaton Community Library with the following members present: Larson, Lundquist, Rikimoto, Findlay and Wohlenhaus. Absent: None.

Upon motion from Rikimoto, seconded by Wohlenhaus, motion carried to open the meeting at 6:12 pm.

Mayor Lundquist opened the meeting to public comment. No members from the community were present.

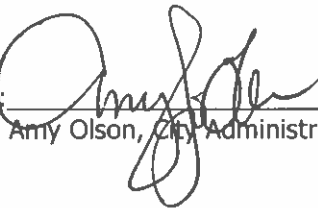
Upon motion from Rikimoto, seconded by Findlay, motion carried unanimously, the council approved the 2025 budget as presented.

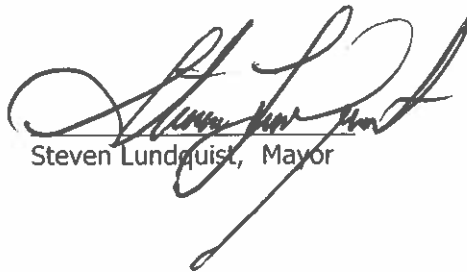
Upon motion from Rikimoto, seconded by Wohlenhaus, motion carried unanimously, the council approved resolution 2024-18 certifying the 2025 Levy at \$916,327.00 with a break-down as follows:

General Fund	\$751,877
Library Fund	144,200
Economic Development Fund	-200.00
Bond & Interest	7,950.00
Fire Relief Association	12,500

Meeting was adjourned at 6:19 pm.

ATTEST:


Amy Olson, City Administrator


Steven Lundquist, Mayor