

MINUTES
Regular Meeting
July 27th, 2023

A regular council meeting of the City of Wheaton, MN was held in the Wheaton Community Library with the following members present: Veldhouse, Wohlenhaus, Rikimoto, and Findlay.

Absent: Larson Also present: Administrator Olson and Utility Billing Clerk Olson

Mayor Veldhouse called the meeting to order at 5:00 pm.

Approval of Agenda

Upon motion from Rikimoto, seconded by Findlay and unanimously carried, the board approved the agenda as presented.

Wheaton Chamber of Commerce- LG220 Permit & Special Event Permit

Wheaton Chamber of Commerce Member Kristin Frisch requested approval for three LG220 exempt permits for bingo, tipboards and raffles for the dates of October 1st, 2023, April 1st, 2024 and October 1st, 2024. Upon motion by Rikimoto, seconded by Wohlenhaus and carried unanimously, the permits were approved.

Frisch also requested approval for a special event permit for a Kiddie Parade on August 5th, 2023. Upon motion from Findlay, seconded by Rikimoto and carried unanimously, the permit was approved.

Consent Agenda

Upon motion from Rikimoto, seconded by Findlay, and motion carried, the council approved the minutes of regular meeting on July 13th, 2023, and the claims of July 27th, 2023 as presented.

Moore Engineering Jon Pauna- Water Infrastructure Proposal

Jon Pauna from Moore Engineering discussed the existing ACP water line within the city and from the water treatment plant to town. There is approximately 30,000 lineal feet that needs replacing. Moore Engineering would like to prepare a feasibility study of the watermain system to identify estimated project costs, potential phasing, and preparation of funding applications. The fee for the scope of work will be \$22,000.00. Upon motion from Wohlenhaus, seconded by Rikimoto and carried unanimously, the council gave the approval to move forward with the feasibility study and plan.

Active Transportation Action Plan

Park & Rec Board members Chelsie Falk and Laura Radosevich presented the Active Transportation Action Plan to the council. Upon motion from Findlay, seconded by Wohlenhaus and carried unanimously, the plan was adopted.

The meeting recessed at 6:15 pm and reconvened at 6:20 pm.

Falk updated the council on the Playground equipment for City Park. The equipment will be here on August 28th, 2023. No exact location has been decided yet she reported.

The park board presented the council with a list of recommendations. The council reviewed, discussed and decided that no action will be taken until the playground equipment project is completed and all financials with the project are finalized.

Special Vehicle Permit

Upon motion from Wohlenhaus, seconded by Rikimoto and carried unanimously, the council approved the special vehicle permit for Jon Determan.

Hangar and Ground Lease

Upon motion from Rikimoto, seconded by Findlay and carried unanimously, the hangar and ground leases for West Central Ag Air were approved.

Resolution 2023-12 Accepting Donations

Upon motion from Rikimoto, seconded by Wohlenhaus and carried unanimously, Resolution 2023-12 was approved to accept the \$5,000.00 from West Central Initiative for the parks.

Legal Update by Matt Franzese

Upon motion from Rikimoto, seconded by Findlay and carried unanimously, the council approved the Amendment to Ordinance 570, as amended, dealing with substandard buildings in the City of Wheaton.

Upon motion from Findlay, seconded by Wohlenhaus and carried unanimously, the council approved the Amendment to Ordinance 571 dealing with abatement procedures for structures in disrepair in the City of Wheaton.

Upon motion from Rikimoto, seconded by Findlay and carried unanimously, the council approved the Summary of and amendment to ordinances section no. 570 and establishment of ordinance section 571.

Franzese presented the council with a committee member guidelines packet and a committee meeting procedure packet. The council reviewed and Administrator Olson will disperse to the Park Board and Library Board.

Franzese also discussed the open meeting law and the importance it is for the council and all boards to comply with it.

Administrator Update

Olson stated the Fire Dept. would like to put up for auction two generators. Upon motion from Wohlenhaus, seconded by Rikimoto and carried unanimously, the council approved to auction them off with no reserve set.

Upon motion from Findlay, seconded by Rikimoto and carried unanimously, the council approved to donate a family pool pass for 2024 to the Family Fun Night.

Upon motion from Rikimoto, seconded by Findlay and carried unanimously, the council approved the estimate from Joe Riley Construction in the amount of \$53,225.00. The estimate is to repair the road from 18th street to 19th street on Broadway. The City is paying 47% of the paving cost of the asphalt. Traverse Electric will be paying the other 53%.

Upon motion from Wohlenhaus, seconded by Findlay and carried unanimously, the council approved to place a sign at the pool stating no weapons are allowed on the property.

Upon motion from Rikimoto, seconded by Wohlenhaus and carried unanimously, the council approved to update the no smoking signs on City property to include no marijuana smoking.

Adjourned

7:37 pm CDT

ATTEST:



Amy Olson, City Administrator

Jacob Veldhouse, Mayor

