

MINUTES  
Regular Meeting  
June 27<sup>th</sup>, 2024

A regular council meeting of the City of Wheaton, MN was held in the Wheaton Community Library with the following members present: Lundquist, Wohlenhaus, Larson, Rikimoto, and Findlay.

Absent: None    Also present: Administrator Olson

Mayor Lundquist called the meeting to order at 5:00 pm.

Approval of Agenda

Upon motion from Rikimoto, seconded by Findlay, and unanimously carried, the board approved the agenda as presented.

Consent Agenda

Upon motion from Rikimoto, seconded by Larson, and motion carried, the council approved the minutes of regular meeting on June 18<sup>th</sup> 2024. Upon motion from Larson, seconded by Findlay, motion carried to approve the claims of June 27<sup>th</sup>, 2024 as presented.

WCMCA Head Start

Upon motion from Larson, seconded by Rikimoto and carried unanimously, the council approved for West Central Minnesota Communities Action to place yard signs at the swimming pool and the parks promoting their head start program.

EideBailly 2023 Audit Report

Courtney Mosloski from EideBailly provided the council with a summary of the 2023 audit for the city of Wheaton. The city received a clean audit report for the year. Upon motion from Rikimoto, seconded by Findlay and unanimously carried, council accepted the 2023 audit from EideBailly.

Kevin Olson- Sewer Repair Bill Dispute

Upon motion from Rikimoto, seconded by Larson, motion carried to approve to split the invoice to Johnson Jetline 50/50 for sewer camera inspection. Olson stated his sewer line was in need of repair and stated the problem was in the City's sewer main. Johnson Jetline was hired and determined the problem was not in the City's sewer main.

Temporary Liquor License

Upon motion from Rikimoto, seconded by Findlay, motion carried to approve the Temporary Liquor License for Wheaton Fire Dept Relief. to serve liquor at the Awaken Wheaton Festival on August 3<sup>rd</sup>, 2024.

Special Event Permits

Upon motion from Rikimoto, seconded by Wohlenhaus, motion carried to approve the special event permit for Wheaton Chamber of Commerce to have a kiddie parade on August 3<sup>rd</sup>, 2024.

Upon motion from Rikimoto, seconded by Wohlenhaus, motion carried to approve the special vehicle permit for Orval & Gayle Kohls.

Poultry Permit

Upon motion from Findlay, seconded by Rikimoto, motion carried to approve the permit for 1403 Broadway to allow up to 15 chickens on the property.

Professional Agreement

Upon motion from Larson, seconded by Wohlenhaus and carried unanimously, the agreement with Caden Carlson was approved for him to mow/trim/spray certain areas at the airport.

Land Use Permit

Upon motion from Rikimoto, seconded by Larson motion carried to approve the following Land Use Permits:

1403 Broadway- 12x18 concrete slab

Administrator Update

The council discussed the extreme deteriorating conditions of the brick building next to the old city shop.

A motion was made from Rikimoto and seconded by Wohlenhaus to get a bid from Whaley Excavating to demo the building. After some discussion, Rikimoto rescinded the motion.

A motion was made from Rikimoto and seconded by Larson to have Whaley Excavating to demo the building. After some discussion, Rikimoto rescinded the motion.

Upon motion from Rikimoto, seconded by Wohlenhaus, motion carried to approve to get a bid from Whaley Excavating and demo the building if the bid was \$2,000.00 or under.


Upon motion from Rikimoto, seconded by Findlay, motion carried to approve the quote from Moore Engineering to do a land survey at the airport and the north side of Wheaton of city owned property in the amount of \$ 5,680.00 and to take the funds from the \$20,000.00 CARES ACT grant monies the City just received.

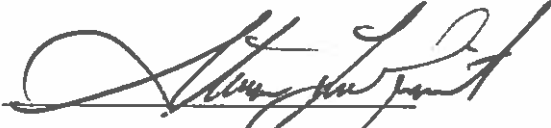
Upon motion from Rikimoto, seconded by Wohlenhaus, motion carried to open up the bid process for cleaning services at City Hall, the Airport and the Library..

Adjourned

Upon motion from Larson, seconded by Wohlenhaus, the meeting was adjourned at 6:38pm CDT.

ATTEST:

  
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Amy Olson, City Administrator

  
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Steven Lundquist, Mayor