

MINUTES
Regular Meeting
January 14TH 2021

A regular council meeting of the City of Wheaton, MN was held in the Wheaton Community Library with the following members present: Zimmer, Lanter and Larson, Wohlenhaus and Rikimoto. Absent: None Also present: Administrator Olson, utility billing clerk Olson and attorney Franzese. Mayor Zimmer called the meeting to order at 5:00 pm.

Oath of Office

Mayor Zimmer and council members Lanter and Larson read and signed the oath of office for their respective elected positions.

Public Works Update

Public Works Supervisor Dean Lampe told the council Public Works will be out tree trimming the overhanging branches over the streets. These become a nuisance as the low hanging branches hit the trucks and make it difficult for them to get through. Under City Ordinance, it is required of the property owners to maintain the trees on their property. The City will do the trimming this year free of charge. The council implemented a fee to enforce the ordinance and will go into effect within the next year.

Lampe said there are three faucets at the City Shop that are leaking, corroded and not functional. Upon motion from Rikimoto, seconded by Larson and unanimously carried, the council approved the estimate from Greeley Plumbing in the amount of \$1,229.00 to replace the pipes, valves and faucets.

2020 Annual Police Review

Police Chief Jim Minion presented the council with the Annual City of Wheaton Police Report. Overall, calls for the department decreased from 1002 from 939 in 2019. Total arrests and citations resulting from these calls rose to 89 for 2020, from 79 reported in 2019.

Minutes & Claims

Upon motion from Rikimoto, seconded by Lanter and unanimously carried, council approved the minutes of the regular council meeting of December 21st, 2020 and the claims of January 14th, 2021 as presented.

**Resolution 2021-01
Setting Fees and
Charges for 2021**

Upon motion from Larson, seconded by Wohlenhaus and unanimously carried, the council approved Resolution 2021-01, Resolution Setting Fees and Charges for 2021 As amended with the following changes; The addition of Tree Trimming for \$100.00 and the Payloader fee to \$150.00.

**Resolution 2021-02
Waiver for
Complete Removal
of Structures**

Upon motion from Lanter seconded by Rikimoto and unanimously carried, the council approved Resolution 2021-02, the annual resolution for the complete removal of structures.

**Resolution 2021-04
Resolution
Accepting
Donations**

Upon motion from Rikimoto seconded by Wohlenhaus and unanimously carried, the council approved Resolution 2021-04, Resolution Accepting Donations from Dover Fire Relief.

**Audit Engagement
Letter**

Upon motion from Rikimoto, seconded by Wohlenhaus and unanimously carried, council approved the audit engagement letter with EideBailly to perform the 2020 audit of the city's finances for \$18,100.00. The contract is contingent on reducing the cost from \$19,000.00 for the charges for the presentation of the 2019 Audit that was not presented.

**2020 Annual Weed
Control Report**

Upon motion from Rikimoto, seconded by Larson and unanimously carried, the board approved the 2020 Annual Weed Control Report with Dean Lampe as the Local Weed Inspector.

Pledged Securities

Upon motion from Lanter, seconded by Wohlenhaus and unanimously carried, the council approved the Pledged Securities with Star Bank.

MINUTES
Regular Meeting
February 1st, 2021

A regular council meeting of the City of Wheaton, MN was held in the Wheaton Community Library with the following members present: Zimmer, Lanter, Rikimoto, Wohlenhaus and Larson. Absent: None Also present: Administrator Olson, Utility Billing Clerk Olson. Mayor Zimmer called the meeting to order at 5:00 pm.

Fire Chief Jed Olson-New Hire of a Firefighter

Fire Chief Jed Olson told the council there is an opening on the Department for a full-time firefighter due to Mike Fox retiring. Olson requested to hire Brayden Lampe as a full-time firefighter. Upon motion from Wohlenhaus, seconded by Rikimoto and unanimously carried, the council approve the hire of Brayden Lampe as a full-time firefighter. Olson also informed the council he is working on getting some grant money for the new pumper truck. The dept. will be ordering new air tanks about mid-year. The dept. is also back to having regular meeting and practices while following the COVID-19 guidelines.

Jon Pauna/Moore Engineering-Resolution 2021-5

Jon Pauna from Moore Engineering presented the council with an opportunity for a street grant from the Local Road Improvement Program. This grant will have an opportunity to receive up to \$1.25 million for construction only of street rehabs. The plan will include 5th Ave N from Hwy 75 to 12th St. and also from 12th St N. to Broadway. The grant does not include engineering costs. Moore Engineering will be putting the grant application together. The process works with the County passing a Resolution also, as they will handle all the disbursements of the funds. Upon motion from Rikimoto, seconded by Lanter and unanimously carried, the council approved Resolution 2021-5; Supporting Pursuit of 2021 Local Road Improvement Program Funding From MnDOT for the Construction of Road at 5th Ave and 12th Street.

Minutes & Claims

Upon motion from Rikimoto, seconded by Lanter and unanimously carried, the board approved the minutes from regular council meeting of January 14, 2021 and the claims of February 1st, 2021 as presented.

Old business/New Business

None

LMC Workers Comp Renewal

The council reviewed the 2021 League of MN Cities Insurance Trust Worker's Comp Renewal Plan for 2021. Upon motion from Larson, seconded by Wohlenhaus and unanimously carried, the board approved the Plan.

Resolution 2021-3

Upon motion from Lanter, seconded by Rikimoto and unanimously carried, the council approved Resolution 2021-3, 2021 Organization Resolution.

Resolution 2021-6

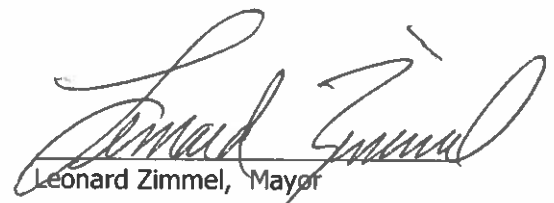
Upon motion from Rikimoto, seconded by Wohlenhaus and unanimously carried, the board approved Resolution 2021-6, Resolution Accepting Donations. The donation came from Runestone Telecom Association in the amount of \$2,000 to aid in the impact of COVID-19.

Wheaton Area Chamber of Commerce Annual Membership

Upon motion from Larson, seconded by Lanter and unanimously carried, the board approved the Wheaton Area Chamber of Commerce Annual Membership.

Meeting was adjourned at 5:38 pm CDT

ATTEST: _____
Amy Olson, City Administrator


Leonard Zimmer, Mayor

MINUTES
Regular Meeting
February 11th, 2021

A regular council meeting of the City of Wheaton, MN was held in the Wheaton Community Library with the following members present: Zimmer, Lanter, Rikimoto, Wohlenhaus, and Larson. Absent: None Also present: Administrator Olson, Utility Billing Clerk Olson. Mayor Zimmer called the meeting to order at 5:00 pm.

Consent Agenda

Upon motion from Lanter, seconded by Larson and unanimously carried, the board approved the minutes from the regular council meeting of February 1, 2021 and the claims of February 11, 2021 as presented.

Waiver of Sewer Charges

Upon motion from Larson, seconded by Wohlenhaus and unanimously carried, the board approved the waiver of sewer charges at 13 11th St N in the amount of \$179.69. The pipes in the crawl space and burst.

New Business

Lanter stated he is being proactive in asking about putting up the banners on Main Street again this year for the Wheaton High School Senior Class. The board discussed it but no action was taken.

Larson asked when the lifeguard certification classes begin. Olson stated she will look into and notify the school to remind the students to register if they want to be a lifeguard.

Administrator Update

Olson gave an update on the rental inspections being performed by Rental Inspector Tony Frisch. Frisch stated he has completed all the house inspections, and just a few apartments left.

The council reviewed the January Cash and Capital Improvement Plan.

Olson provided the council with a letter from Thein Well stating that Well 3 is due to be pulled for inspection. The cost will range from \$3,250.00 - \$3,750.00 plus and cost of any replacement parts that may be necessary. Upon motion from Rikimoto, seconded by Wohlenhaus, and unanimously carried, the board approved to have Thein Well do the Well 3 inspection.

Adjourned

5:26 pm CDT

MINUTES
Regular Meeting
February 25th, 2021

A regular council meeting of the City of Wheaton, MN was held in the Wheaton Community Library with the following members present: Zimmer, Lanter, Rikimoto, Wohlenhaus. Absent: Larson Also present: Administrator Olson, Utility Billing Clerk Olson. Mayor Zimmer called the meeting to order at 5:00 pm.

Consent Agenda

Upon motion from Rikimoto, seconded by Lanter and unanimously carried, the board approved the minutes from the regular council meeting of February 11, 2021 and the claims of February 25, 2021 as presented.

New Business

Mayor Zimmer stated he spoke with Police Chief Jim Minion at City Hall about the police squads. Chief Minion said he would like to drive the older squad full time to have at his house in case of an emergency while on call. The council agreed that Jim can drive the squad full time, just not for personal use. Also, the council agreed to have the old Durango (former squad) brought to City Hall for City Use. As of now, they are using personal vehicles for meter reads, checking lawns and alleys etc.

Letters

The council reviewed the letter from The County Assessor's Office with the official notice of Board of Appeal and equalization meeting set for April 8th, 2021. Upon motion from Wohlenhaus, seconded by Rikimoto, and unanimously carried, the board approved moving the April 8th Council meeting from 5:00 pm to 4:30 to follow the BOE Meeting.

Administrator Update

Olson provided a proposal from Ellingson Plumbing for a new Recirculation Pump at City Hall. Currently there is no hot water due to the faulty one. Upon motion from Rikimoto, seconded by Wohlenhaus and unanimously carried, the board approved the proposal from Ellingson Plumbing for a new Recirc pump installed for \$1,495.00. Olson told the council the Fire Dept is doing online training due to COVID 19.

The current television is not internet capable. Upon motion from Lanter, seconded by Rikimoto and unanimously carried, the council approved the purchase of a TV and Mount up to \$505.00 The total of these two purchases is \$2,000.00 and will be coming from the donation the City received from Runestone.

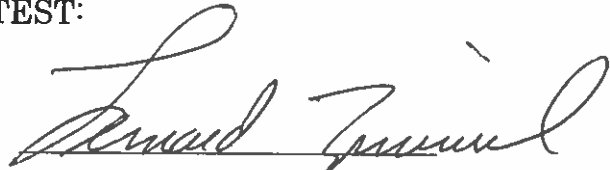
The council discussed the Demo Site Opening Plans for 2021. After much discussion, Olson will talk to Everding and Lampe and conform a plan as to what will work best for them. The idea for the upcoming year is to have the demo site open by appointment only.

Adjourned

5:32 pm CDT

ATTEST:

Amy Olson, City Administrator

A handwritten signature in dark ink, appearing to read "Leonard Zimmel", written over a horizontal line.

Leonard Zimmel, Mayor

MINUTES
Regular Meeting
March 11th , 2021

A regular council meeting of the City of Wheaton, MN was held in the Wheaton Community Library with the following members present: Zimmer, Lanter, Rikimoto, Wohlenhaus Larson. Absent: None Also present: Administrator Olson. Mayor Zimmer called the meeting to order at 5:00 pm.

John Vorpahl- Fire Call Dispute

Wheaton Resident John Vorpahl requested for the City to forgive his Fire Service Call that was assessed to his property taxes for non-payment. As per Ordinance 90.05 he is responsible for the bill. Upon motion from Rikimoto, seconded by Lanter, and carried by vote: Lanter, Rikimoto, Zimmer and Wohlenhaus voting aye and Larson voting Nay, the board approved to deny the request to forgive the charges as per Wheaton City Ordinance 90.00.

Demo Site Attendant

Upon motion from Rikimoto, seconded by Wohlenhaus and unanimously carried, the board approved to accept the request to rescind the resignation of Tim Everding from November 23rd, 2020. Everding told the council he will continue to run the Demo Site but requested a few changes. Some items discussed were changing the dates and times and possibly going to appointment only.

Resolution 2021-7- Resolution Accepting Donations

Upon motion from Larson, seconded by Lanter and unanimously carried, the board accepted the Resolution 2021-7 resolution accepting a donation to the Fire Dept Truck fund from Enbridge Alliance Mgt.

Consent Agenda

Upon motion from Rikimoto, seconded by Larson and unanimously carried, the board approved the minutes from the regular council meeting of February 25, 2021 and the claims of March 8, 2021 as presented.

Pledged Securities

Upon motion from Rikimoto, seconded by Wohlenhaus and unanimously carried, the board approved the Pledged Securities with Star Bank.

Letters

Traverse County Auditor sent a Certificate of Forfeiture on two parcels in town. Upon motion from Rikimoto, seconded by Larson and unanimously carried, the board approved to take this to the EDA and try to work together to get these properties cleaned up.

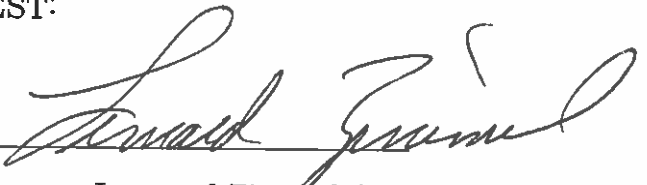
Land Use Permits

Upon motion from Rikimoto, seconded by Wohlenhaus, and unanimously carried, the board approved the Land Use Permit for 803 1st Ave S. for a deck.

Administrator Update

ATTEST:

Amy Olson, City Administrator



Leonard Zimmel, Mayor

MINUTES
Regular Meeting
March 25th, 2021

A regular council meeting of the City of Wheaton, MN was held in the Wheaton Community Library with the following members present: Zimmer, Lanter, Rikimoto, Wohlenhaus Larson. Absent: None Also present: Administrator Olson and Utility Billing Clerk Olson. Mayor Zimmer called the meeting to order at 5:00 pm.

Traverse County Auditor Kit Johnson- Tax Forfeiture Properties

Kit explained to the council the options for the tax forfeiture properties coming up for auction. The council discussed the options available but no decisions were made.

Consent Agenda

Upon motion from Larson, seconded by Wohlenhaus and unanimously carried, the board approved the minutes from the regular council meeting of March 11th, 2021 and the claims of March 25th, 2021 as presented.

Old Business/New Business

The Wheaton High School Graduating Class is purchasing banners to display on the light poles on Main Street again this year. The class is much larger than last year, so the City will purchase the additional brackets.

Letters/Minutes

The Council reviewed the Library Board Minutes from March 15th, 2021.

Land Use Permits

Upon motion from Rikimoto, seconded by Lanter, and unanimously carried, the board approved the Land Use Permits for:

1004 5th Ave N for a fence

402 1st Ave S- New Home Construction

1303 2nd Ave S- Demo and Replace Garage

Administrator Update

Olson informed the council that the Demo Site will be opening on May 3rd, 2021. Tim Everding will have the Demo Site open on Mondays and Wednesdays by appointment only.

The council discussed purchasing new chairs for the council. Olson provided a sample chair for all to try out. Upon motion from Wohlenhaus, seconded by Rikimoto and unanimously carried, the council approved the purchase of new chairs.

Adjourned

5:32 pm CDT

Olson provided the council with the February CIP.

Olson updated the council with the Park Board Meeting recently held. The Park Board voted to hire a second manager/assistant manager for the swimming pool for the 2021 season. Hopefully this will eliminate closings at the pool.

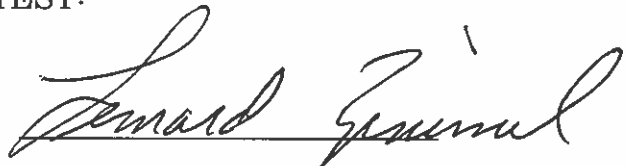
The property of LeMoyne Bock had some sewer issues due to improper installation of the pipes when the rehab project was done. Upon motion from Wohlenhaus, seconded by Rikimoto and unanimously carried, the council approved to pay for the sewer repairs.

Adjourned

5:54 pm CDT

ATTEST:

Amy Olson, City Administrator



Leonard Zimmel, Mayor

MINUTES
Special Meeting
April 8th, 2021

A special council meeting of the City of Wheaton, MN was held in the community room of the Wheaton Community Library with the following members present: Larson, Lanter, Rikimoto Zimmer and Wohlenhaus. Absent: None. Mayor Zimmer called the meeting to order at 4:00 pm.

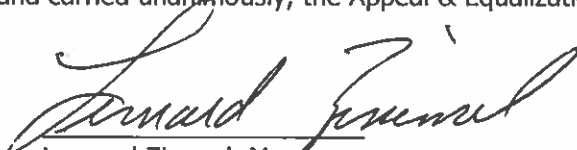
The special meeting was called to serve as the Board of Appeal and Equalization for the City of Wheaton. Diane Reinart, Kayla Kleindl and Donald Metz were present to answer questions about assessed property values.

Diane Reinart and Don Metz reviewed local data and trends for the city of Wheaton.

There were no questions or comments from the citizens of Wheaton.

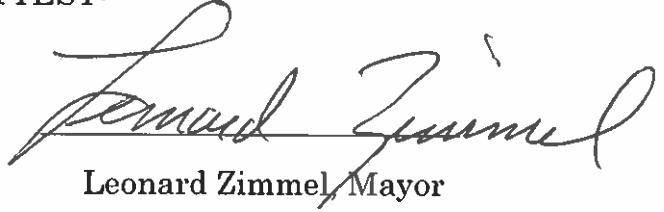
Upon motion by Larson, seconded by Lanter and carried unanimously, the Appeal & Equalization hearing was adjourned at 4:30 pm CDT.

ATTEST: _____
Amy Olson, City Administrator


Leonard Zimmer, Mayor

ATTEST:

Amy Olson, City Administrator



Leonard Zimmer, Mayor

MINUTES
Regular Meeting
April 8th, 2021

A regular council meeting of the City of Wheaton, MN was held in the Wheaton Community Library with the following members present: Zimmer, Lanter, Rikimoto, Wohlenhaus Larson. Absent: None Also present: Administrator Olson and Utility Billing Clerk Olson. Mayor Zimmer called the meeting to order at 4:30 pm.

Consent Agenda

Upon motion from Lanter, seconded by Wohlenhaus and unanimously carried, the board approved the minutes from the regular council meeting of March 25th, 2021 and the claims of April 8th, 2021 as presented.

Letters/Minutes

The Council reviewed the Library Board Minutes from March 15th, 2021.

Pledged Securities

Upon motion from Larson, seconded by Wohlenhaus and unanimously carried, the council approved the Pledged Securities with Star Bank.

Furnace Estimates for City Hall

Olson provided the council with two estimates for replacing the furnace at City Hall. The estimates are for two different sizes. Olson will contact both companies to matching estimates on the same units.

Resolution 2021-08

Upon motion from Lanter, seconded by Rikimoto and unanimously carried, the council approved Resolution 21-08, A Resolution Authorizing the City of Wheaton To Acquire by Purchas Tax Forfeited Lands Located Within the City of Wheaton, MN

Hiring of 2021 Lifeguards and Assistant Manager

Upon motion from Larson, seconded by Lanter and unanimously carried, the council approved the hiring of Hannah Olsen as Assistant Pool Manager.

Upon motion by Rikimoto, seconded by Wohlenhaus and unanimously carried, the council approved hiring the following for Lifeguards for the 2021 season:

Amanda Lanter

Asia Schmidt

Ayianna Chanku

Ava Klindworth

Nya Rikimoto

Holden Rinke

Darian Kelley

Sadie Medenwald

Caden Olsen

Land Use Permits

Upon motion from Rikimoto, seconded by Wohlenhaus, and unanimously carried, the board approved the Land Use Permits for:

704 5th Ave N for a garage

Legal Update

City Attorney Matt Franzese discussed with the council about amending Ordinance 150.03 due to multiple residents complaints about dogs barking continually. Franzese will bring the amended ordinance to the next meeting for approval.

Administrator Update

Olson provided the council with the March 2021 CIP.

The council reviewed the Inspection Report from Mike Jacobson. Jacobson recently completed the inspection at 301 10th St N. Olson will provide the report along with a letter requesting the property owner to provide their intentions of the house within 30 days.

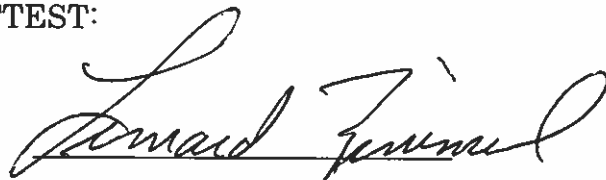
Olson asked the council to move the main bank account from Star Bank to State Bank to have just one account instead of two for accounting purposes. Upon motion from Rikimoto, seconded by Wohlenhaus and unanimously carried, the council approved to move the main account to State Bank.

Adjourned

5:32 pm CDT

ATTEST:

Amy Olson, City Administrator


Leonard Zimmer, Mayor

MINUTES
Regular Meeting
April 22nd , 2021

A regular council meeting of the City of Wheaton, MN was held in the Wheaton Community Library with the following members present: Zimmel, Rikimoto, Wohlenhaus, Larson.
Absent: Lanter, Also present: Administrator Olson and Utility Billing Clerk Olson. Mayor Zimmel called the meeting to order at 4:30 pm.

Riley Bros. Construction Paving Project

Greg Graves from Riley Bros. Construction explained to the council the plans for summer 2021. The project that was planned for 2020 was not fully completed due to poor weather conditions. Riley Bros will finish that project this year. In addition, Greg provided the council with another quote to complete more streets for 2021. As no other quotes from other contractors were received, the council considered Riley Bros. Upon motion from Rikimoto, seconded by Larson and unanimously carried, the council accepted the paving quote from Riley Bros. Construction in the amount of \$161,232.00 for 2021 Street Project.

Consent Agenda

Upon motion from Rikimoto, seconded by Wohlenhaus and unanimously carried, the board approved the minutes from the regular council meeting of April 8th, 2021, the minutes from the Special Meeting of April 8th, and the claims of April 22nd , 2021 as presented.

Resolution 2021-09

Upon motion from Rikimoto, seconded by Larson and unanimously carried, the council approved Resolution 21-09, A Resolution Accepting Donations. The following donations were made:

Windsor Township \$200.00 For the Wheaton Fire Dept.

Julie Miller Estate \$1,000.00 For the Wheaton Swimming Pool-Water Aerobics

Land Use Permits

Upon motion from Larson, seconded by Wohlenhaus, and unanimously carried, the board approved the Land Use Permits for:

1404 3rd Ave S- Demo Property

1314 Cottonwood- Decks

Administrator Update

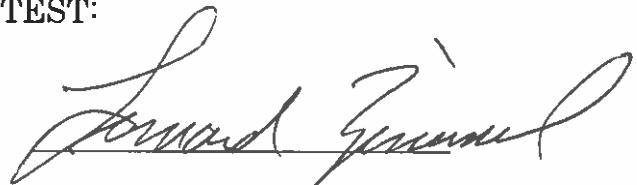
A request from Head High School Baseball Coach James Paul was to have a storage shed at the baseball field relocated. After much discussion, the council agreed to leave the shed in it's current location for now.

Adjourned

5:47 pm CDT

ATTEST:

Amy Olson, City Administrator



Leonard Zimmer, Mayor

**MINUTES
Special Meeting
May 10th , 2021**

A special council meeting of the City of Wheaton, MN was held in the community room of the Wheaton Community Library with the following members present: Larson, Lanter, Zimmer and Wohlenhaus. Absent: Rikimoto. Mayor Zimmer called the meeting to order at 5:00 pm.

Upon motion from Wohlenhaus, seconded by Larson and unanimously carried, the meeting went into closed session pursuant to Minnesota Statutes 13D.05 subd. 2(b)- Preliminary consideration of allegations or charges against an individual subject to Council Authority

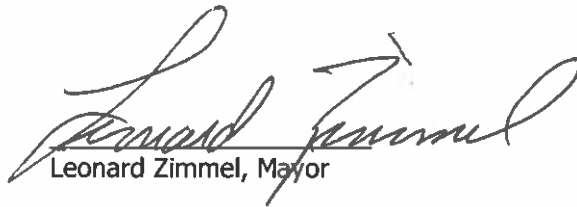
Upon motion from Larson, seconded by Wohlenhaus and unanimously carried, the meeting was opened at 5:22 pm.

Upon motion from Larson, seconded by Wohlenhaus and unanimously carried, the council approved the Early Retirement Agreement for Police Chief Jim Minion.

The council discussed the appointment of an interim Police Chief.

Meeting was adjourned at 5:47 pm.

ATTEST: _____
Amy Olson, City Administrator


Leonard Zimmer, Mayor

MINUTES
Regular Meeting
May 13th, 2021

A regular council meeting of the City of Wheaton, MN was held in the Wheaton Community Library with the following members present: Zimmer, Rikimoto, Wohlenhaus, Larson and Lanter Absent: None, Also present: Administrator Olson and Utility Billing Clerk Olson.

Mayor Zimmer called the meeting to order at 5:00 pm.

Traverse County Soil and Water- Utility Bill/Meter Dispute

Trav. Cty Soil and Water had some high usage. After getting a data extraction, it showed high usage for a few days, then no usage for a few days. Upon motion from Wohlenhaus, seconded by Rikimoto and unanimously carried, the board approved to bill them using the average of the last 12 months. They have also purchased a new meter and had it installed.

Appointment of Interim Police Chief

Upon motion from Lanter, seconded by Larson and carried unanimously, the council appointed Wheaton Police Officer Jason Berning to the Chief of Police. Police Chief Jim Minion is retiring on September 15th, 2021.

Consent Agenda

Upon motion from Rikimoto, seconded by Larson and unanimously carried, the board approved the minutes from the regular council meeting of April 22nd, 2021, and the claims of May 13th, 2021 as presented.

Old Business

The council discussed the estimates for a new furnace at City Hall. After much discussion, the council approved the estimate from R & M Heating & Service for \$11,200.00. This will include a LP Gas Furnace and a 5-ton modulating heat pump. Ottertail Power Co. has a rebate of \$900.00 per ton on heat pumps. The full cost of the project is \$15,700.00, but after the rebate the final cost will be \$11,200.00. A motion was made by Wohlenhaus and seconded by Rikimoto to accept the quote from R & M Heating & Service for \$11,200.00. Mayor Zimmer called for a roll call vote. Votes were as followed:

Larson-Nay, Lanter-Aye, Zimmer-Aye, Rikimoto-Aye, and Wohlenhaus-Aye.

Temporary Liquor License

Upon motion from Larson, seconded by Lanter and unanimously carried, the council approved the temporary liquor license for the Wheaton Fire Dept. Relief Assn. for August 7th, 2021.

Caterer's Permit

Upon motion from Rikimoto, seconded by Wohlenhaus and unanimously carried, the council approved the Caterer's Permit for The Rusty Anchor/Renee Mord for August 7th, 2021. This will allow The Rusty Anchor to serve alcohol off premises.

Traverse County Ag Assn.- Fireworks Contribution

Upon motion from Rikimoto, seconded by Lanter and unanimously carried, the council approved a \$2,000.00 contribution to the Traverse County Ag. Assn. for the firework display at the Traverse County Fair in August, 2021.

Special Vehicle Permit

Upon motion from Larson, seconded by Wohlenhaus and unanimously carried, the council approved a Special Vehicle Permit for Cory Amborn for a UTV.

Hiring of Lifeguards

Upon motion from Rikimoto, seconded by Larson and unanimously carried, the council approved the hiring of the following lifeguards: Drake Berning and Elissa Rinke.

Land Use Permits

Upon motion from Rikimoto, seconded by Wohlenhaus, and unanimously carried, the board approved the Land Use Permits for: 1st Ave N & 10th St N- 30x30 building.

Upon motion from Wohlenhaus, seconded by Larson, and unanimously carried, the board approved the Land Use Permits for: 1st Ave N & 10th St N- Water and Sewer Connection.

Upon motion from Larson, seconded by Wohlenhaus, and unanimously carried, the board approved the Land Use Permits for: 1605 1st Ave N- Demo House

Upon motion from Rikimoto, seconded by Lanter, and unanimously carried, the board approved the Land Use Permits for: 1102 2nd Ave N- Storage Shed.

Administrator Update

Olson provided the council with the April Cash & Capital Improvement Plan.

Olson informed the council the 2020 Audit is still not complete. Olson explained to the council the struggles with the Auditors this year in completing the Audit. Some discussion was had about hiring a different firm for following years. No action was taken.

Adjourned

6:00 pm CDT

ATTEST:

Amy Olson, City Administrator



Leonard Zimmer, Mayor

MINUTES
Regular Meeting
May 27th, 2021

A regular council meeting of the City of Wheaton, MN was held in the Wheaton Community Library with the following members present: Zimmer, Rikimoto, Wohlenhaus, Larson and Lanter. Absent: None, Also present: Administrator Olson and Utility Billing Clerk Olson.

Mayor Zimmer called the meeting to order at 5:00 pm.

Dean Lampe & Dana Herrmann- Recognition Plaque

Public Works Supervisor Dean Lampe presented Dana Herrmann a recognition plaque in honor of her father's 41 years working for the City. Darrel Herrmann passed away this year after a long battle with cancer.

Laura Radosevich-Service Line Connection

Wheaton residents Laura and Kyle Radosevich informed the council they had a water break in their service line which leads from the main to the house. Radosevich was concerned about it being a lead pipe and what the regulations and/or who's responsibility it was for replacement. City ordinances states that "all expenses incurred in the installation, maintenance and replacement of service lines shall be borne by the owner of the property to which service connections are made".

Resolution 2021-11 and Contract for Sale

Upon motion from Rikimoto, seconded by Wohlenhaus and unanimously carried, the council approved Resolution 2021-11-Resolution Selling Real Property. This includes the sale of the property at 904 3rd Ave N. to Dennis J. Koch.

Poultry Permit

Upon motion from Larson, seconded by Lanter and unanimously carried, the council approved the Poultry Permit for Linda Flaten for up to 15 hens.

Resolution 2021-10

Upon motion from Larson, seconded by Lanter and carried unanimously, the council approved Resolution 2021-10, A Resolution Regarding the Administration of the Minnesota Wetland Conservation Act.

Consent Agenda

Upon motion from Rikimoto, seconded by Wohlenhaus and unanimously carried, the board approved the minutes from the regular council meeting of May 13th, 2021, and the claims of May 27th, 2021 as presented.

Old Business

Olson told the council the Wheaton Gazette had printed in the May 18th edition that the 2019 Audit was not completed when it has been. The 2019 Audit was not presented to the council due to COVID Restrictions and policy from Eide Bailly. Olson is still waiting for Eide Bailly to complete the 2020 Audit.

Amendment to Ordinance 150.03

Upon motion from Wohlenhaus, seconded by Rikimoto and unanimously carried, the council approved Amendment to Ordinance No. 150.03- An ordinance Dealing with Animal Nuisance in the City of Wheaton.

Administrator Update

Olson told the council there are a couple parties interested in the property located at 1507 3rd Ave N. The council discussed a sale price and terms of the sale. Upon motion from Larson, seconded by Wohlenhaus and unanimously carried, the council decided to sell the property under sealed bids with a \$1,000.00 minimum. Olson will contact the interested buyers.

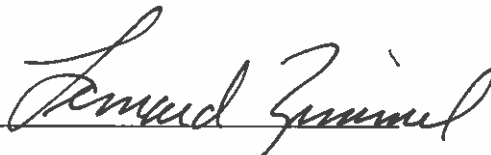
The lifeguards hired for the 2021 season are requesting to wear two-piece swimsuits and the council had no issues with that.

Adjourned

6:26 pm CDT

ATTEST:

Amy Olson, City Administrator


Leonard Zimmel, Mayor

MINUTES
Regular Meeting
June 10th, 2021

A regular council meeting of the City of Wheaton, MN was held in the Wheaton Community Library with the following members present: Zimmel, Rikimoto, Wohlenhaus, Larson and Lanter Absent: None Also present: Administrator Olson. Mayor Zimmel called the meeting to order at 5:00 pm.

Oath of Office- Full Time Police Officer Dominic Jara

Dominic Jara was sworn in by Interim Police Chief Jason Berning as a new Full Time Police Officer for the City of Wheaton.

Consent Agenda

Upon motion from Rikimoto, seconded by Lanter and unanimously carried, the board approved the minutes from the regular council meeting of July 8th, 2021, and the claims of July 22nd, 2021 as presented.

Old Business

Upon motion from Wohlenhaus, seconded by Rikimoto and carried unanimously the council approved to charge Bois De Sioux Watershed for a new water meter and the charges for having the old one tested. Bois De Sioux was having high usage for a period of time and wanted a new meter stating the current one was faulty. The City had the meter tested from the company and the results showed it was functioning properly.

Traverse County Ag Assn- Temporary Liquor License

Upon motion from Lanter, seconded by Wohlenhaus and carried unanimously, the council approved the Temporary Liquor License for the Traverse County Ag Assn for the Traverse County Fair from August 26th-August 29th.

Special Vehicle Permit

Upon motion from Rikimoto, seconded by Larson and unanimously carried, the council approved the Special Vehicle Permits for Kevin Raguse and Kelsey Ehlers.

Resolution 2021-13

Upon motion from Wohlenhaus, seconded by Rikimoto and carried unanimously, the council approved Resolution 2021-13, A Resolution Approving State of Minnesota Joint Powers Agreements with the City of Wheaton on Behalf of its City Attorney and Police Department. Upon motion from Rikimoto, seconded by Wohlenhaus and carried unanimously, the council approved the State of MN Joint Powers Agreement.

Consent Agenda

Upon motion from Rikimoto, seconded by Wohlenhaus and unanimously carried, the board approved the minutes from the regular council meeting of May 27th, 2021, and the claims of June 10th, 2021 as presented.

Old Business

Mayor Zimmer brought up the concern about residents using non-compliant materials on their roofs. There was some discussion to amend the Ordinance to define clearer the requirements and enforcements.

Land Use Permit

Upon motion from Rikimoto, seconded by Wohlenhaus and carried unanimously, the council approved the Land Use permit for the following: 905 5th Ave N- 12x16 shed
904 3rd Ave N- Demo Buildings with Demo Waiver of \$500.00.

Administrator Update

Olson provided the council with the May CIP. Olson provided the council with a list of items needed for the Police Dept. to purchase the necessary uniforms/gear for the New Hire. Upon motion from Rikimoto, seconded by Lanter and carried unanimously, the council approved for Chief Berning to purchase the items as needed.

Adjourned

5:50 pm CDT

ATTEST:

Amy Olson, City Administrator



Leonard Zimmer, Mayor

MINUTES
Regular Meeting
June 24th, 2021

A regular council meeting of the City of Wheaton, MN was held in the Wheaton Community Library with the following members present: Rikimoto, Wohlenhaus, Larson and Lanter
Absent: Zimmer Also present: Administrator Olson. Vice-Mayor Rikimoto called the meeting to order at 5:00 pm.

Public Hearing for New Fire Dept Pumper Truck

Vice-Mayor Rikimoto opened the meeting to Public Comment. No members from the community were present. The Wheaton Fire Dept. is purchasing a new pumper truck with a grant and a loan from the USDA.

Opening of Sealed Bids for Property Sale at 1507 3rd Ave n

No sealed bids were received. The City received some interest from some residents on purchasing this property and was accepting sealed bids for the sale. No sealed bids were received. The property remains available for sale.

Amendment to Ordinance No. 415.11- An Ordinance Dealing with Official Refuse Container in The City of Wheaton.

Upon motion from Lanter, seconded by Wohlenhaus and carried unanimously, the council approved the Amendment to Ordinance No. 415.11 as follows:

Findings.

1. Several years ago the City of Wheaton amended its procedures in how refuse was picked up in the City of Wheaton, switching from using a bag or any commercially manufactured refuse can no larger than 32 gallons along with a yellow or pink tag to now using only a city-dispensed commercially manufactured refuse can with no more tags;
2. The existing Ordinance was not updated at the time of the change in order to accurately reflect the new procedures; and
3. The Wheaton City Council believes that it is in the best interests of the residents of the City of Wheaton to update its Ordinance to accurately reflect how refuse collection is conducted in the City of Wheaton.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF WHEATON ORDAINS AS FOLLOWS:

1. That Wheaton City Ordinance 415.11 is hereby amended to read as follows:

“415.11. Official refuse container.

- (a) All residential refuse must be packaged in a commercially manufactured refuse container

provided only by the City of Wheaton in either a 35 gallon, 65 gallon, or 95 gallon container. No other containers will be accepted for curbside collection by the public works department.

- (b) In order to be eligible for pickup by the City's public works department, the lids to the containers must be fully closed, and no refuse may be placed on top of the container.
- (c) The containers should be put by no later than 7:00 a.m. on the day of pickup. Failure by a resident to have a container set out by this time may result in the resident's garbage not getting picked up for that week.

2. All other existing provisions of Ordinance 415.11 are hereby repealed.

Resolution 2021-14-Loan Resolution Security Agreement

Upon motion from Wohlenhaus, seconded by Larson and unanimously carried, the council approved the Resolution 2021-14.

Resolution 2021-12

Upon motion from Larson, seconded by Wohlenhaus, and carried unanimously, the council approved Resolution 2021-12, A Resolution Establishing the Rates for Water, Sewer, Garbage and other Various Services in the City of Wheaton, MN.

Resolution 2021-15

Upon motion from Lanter, seconded by Wohlenhaus and carried unanimously, the council approved Resolution 2021-15- a Resolution Regarding the Administration of the Minnesota Wetland Conservation Act.

Consent Agenda

Upon motion from Larson, seconded by Lanter and unanimously carried, the board approved the minutes from the regular council meeting of June 10th, 2021, and the claims of June 24th, 2021 as presented.

Land Use Permit

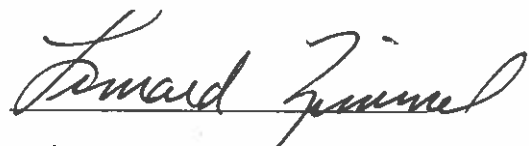
Upon motion from Lanter, seconded by Wohlenhaus and carried unanimously, the council approved the Land Use permit for the following: 1510 3rd Ave N- Concrete Pad

Adjourned

5:46 pm CDT

ATTEST:

Amy Olson, City Administrator


Leonard Zimmel, Mayor

MINUTES
Regular Meeting
July 8th, 2021

A regular council meeting of the City of Wheaton, MN was held in the Wheaton Community Library with the following members present: Rikimoto, Wohlenhaus, Larson and Lanter
Absent: Zimmel Also present: Administrator Olson. Vice-Mayor Rikimoto called the meeting to order at 5:00 pm.

Consent Agenda

Upon motion from Wohlenhaus, seconded by Larson and unanimously carried, the board approved the minutes from the regular council meeting of June 24th, 2021, and the claims of July 8th, 2021 as presented.

Wages for Part Time Police Officer

Upon motion from Larson, seconded by Lanter and carried unanimously, the council agreed to start Amy Churchill at Step 6 on the Wage Scale at \$20.18/hr.

Hiring of Police Officer Dominic Jara

Upon motion by Lanter, seconded by Wohlenhaus and carried unanimously, the council approved the hire of Dominic Jara as a full time Police Officer for the city of Wheaton. Jara was recommended by the hiring committee.

Resolution 2021-16 Resolution Accepting Donations

Upon motion from Wohlenhaus, seconded by Larson and carried unanimously, the council approved Resolution 2021-16 Accepting Donations to the Wheaton Community Library for new shelving.

Hangar Stall Lease-Brink Farms & West Central Ag Air

Upon motion from Lanter, seconded by Wohlenhaus and unanimously carried, the council approved the hangar stall leases for Brink Farms and West Central Ag Air.

Ground Lease/TASSO- West Central Ag Air

Upon motion from Rikimoto, seconded by Larson and carried unanimously, the board approved the ground lease/Tasso with West Central Ag Air.

Electrical Bids for Furnace Installation

Upon motion from Larson, seconded by Wohlenhaus, and carried unanimously, the council approved the quote from Jerrel Olson Electric, LLC in the amount of \$1,116.00 for installation of the new furnace at City Hall. The City received another quote from Mayou Electric in the amount of \$6,763.55.

Land Use Permit

Upon motion from Lanter, seconded by Wohlenhaus and carried unanimously, the council approved the Land Use permit for the following: 1603 Broadway- Concrete Pad

Legal Update

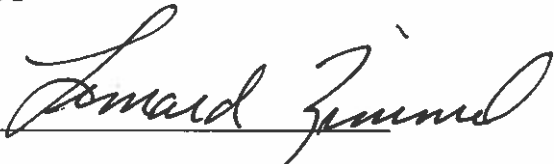
Upon motion from Rikimoto, seconded by Wohlenhaus and carried unanimously carried, the council granted authorization to City Attorney Matt Franzese to pursue any and all legal action necessary for the property at 301 10th st N. The city hired a building inspector to inspect the house and the list of repairs were sent to the current property owners to fix. The property owners did not comply with the orders and have the property for sale. The house is uninhabitable and needs to be demolished.

Adjourned

5:38 pm CDT

ATTEST:

Amy Olson, City Administrator

_____

Leonard Zimmer, Mayor

MINUTES
Regular Meeting
August 12th, 2021

A regular council meeting of the City of Wheaton, MN was held in the Wheaton Community Library with the following members present: Zimmer, Rikimoto, Wohlenhaus, Larson and Lanter Absent: None Also present: Administrator Olson and Billing Clerk Olson. Mayor Zimmer called the meeting to order at 5:00 pm.

Fire Chief Jed Olson- New Nozzle for Fire Truck

Upon motion from Larson, seconded by Wohlenhaus, and unanimously carried, the council approved the purchase of the Quick Attack Portable Monitor by Akron in the amount of \$2375.00.

Consent Agenda

Upon motion from Rikimoto, seconded by Lanter and unanimously carried, the board approved the minutes from the regular council meeting of July 22nd, 2021, and the claims of August 12th, 2021 as presented.

Old Business

Attorney Matt Franzese stated he sent abatement letters out to three properties that were in violation of Wheaton City Ordinance Sections 450 and 655. The date of completion had passed with no satisfactory results. The three property owners were invited to come to the meeting to talk to the council. Upon motion from Lanter, seconded by Rikimoto and carried unanimously, the following deadline extensions are approved as follows:

The Dirty Strawberry- August 23rd

Kimberly Bearden- August 16th

Gary McIntyre- August 20th

Land Use Permit

Upon motion from Rikimoto, seconded by Wohlenhaus and carried unanimously, the council approved the Land Use permits for the following:

1604 Broadway- Fence

807 5th Ave S- Deck

Hangar Stall Lease

Upon motion from Wohlenhaus, seconded by Rikimoto and carried unanimously, the council approved the Hangar Stall Lease with Carlson Ag Aviation.

Traverse County Ag Assn.- Fireworks Display Application

Upon motion from Rikimoto, seconded by Larson and carried unanimously, the council approved the fireworks display for the Trav. Cty Ag Assn. at the Traverse County Fair.

Resolution 2021-17- Authorization to Execute Mn. Dept. of Transportation Grant Agreement for Airport Improvement Excluding Land Acquisition.

Upon motion from Larson, seconded by Wohlenhaus and carried unanimously, the council approved the Resolution 2021-17.

State of MN State Airports Fund Grant Agreement

Upon motion from Wohlenhaus, seconded by Lanter and carried unanimously, the council approved the Grant Agreement with the State of MN.

Letters/Minutes

The council reviewed the following letters:

The League of MN Cities- The Small Cities Assistance Account Funded in Transportation Bill where the City of Wheaton will receive \$34,863.00.

The certified 2022 LGA was released with the City of Wheaton receiving \$612,619.00.

MN Dept. of Health and the CDC presenting the City of Wheaton with the 2020 Community Water Fluoridation 50 year Award. This award is given jointly to recognize public water systems that have consistently adjusted the fluoride concentration in drinking water for the past 50 years.

Legal Update

City Attorney Matt Franzese told the council he had issued an Administrative Search Warrant to the Property Owner at 1101 Broadway due to numerous complaints of the horrible smell coming from the building. The building inspector and health inspector will be going through the building and report back to the city their findings.

Agenda Amendment

Upon motion from Wohlenhaus, seconded by Lanter and carried unanimously, the council approved Olson's request to amend the agenda.

Upon motion from Lanter, seconded by Rikimoto and carried unanimously, the council approved the amended agenda to include two golf cart permits.

Upon motion from Rikimoto, seconded by Lanter and carried unanimously, the council approved the golf cart permits for Brion Plautz and Charles Fell.

MINUTES
Regular Meeting
July 22nd, 2021

A regular council meeting of the City of Wheaton, MN was held in the Wheaton Community Library with the following members present: Zimmer, Rikimoto, Wohlenhaus, Larson and Lanter Absent: None Also present: Administrator Olson and Billing Clerk Olson. Mayor Zimmer called the meeting to order at 5:00 pm.

Oath of Office- Full Time Police Officer Dominic Jara

Dominic Jara was sworn in by Interim Police Chief Jason Berning as a new Full Time Police Officer for the City of Wheaton.

Consent Agenda

Upon motion from Rikimoto, seconded by Lanter and unanimously carried, the board approved the minutes from the regular council meeting of July 8th, 2021, and the claims of July 22nd, 2021 as presented.

Old Business

Upon motion from Wohlenhaus, seconded by Rikimoto and carried unanimously the council approved to charge Traverse County Soil & Water for a new water meter and the charges for having the old one tested. Traverse County Soil & Water was having high usage for a period of time and wanted a new meter stating the current one was faulty. The City had the meter tested from the company and the results showed it was functioning perfectly.

Land Use Permit

Upon motion from Rikimoto, seconded by Wohlenhaus and carried unanimously, the council approved the Land Use permits for the following:

1314 Cottonwood- 30x40 shed

15 16th St S.- Storage Shed and Concrete Pad

Legal Update

City Attorney Matt Franzese updated the council on some legal issues he is working on for the City.

Administrator Update

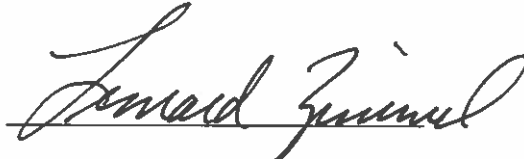
Public Works Supervisor Dean Lampe reported to Olson that the hanging flowers on Main Street are not doing so well. The extreme heat this summer has been hard on them. Public Works will continue to water them every day.

Adjourned

5:36 pm CDT

ATTEST:

Amy Olson, City Administrator



Leonard Zimmel, Mayor

Administrator Update

Olson provided the council with the July CIP for review.

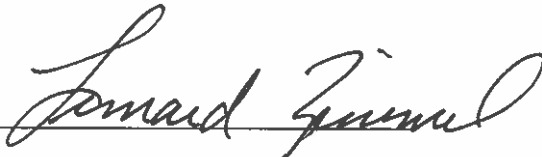
Olson informed the council that Eide Bailly will be here to present the 2020 City of Wheaton Audit on September 9th.

Adjourned

5:53 pm CDT

ATTEST:

Amy Olson, City Administrator



Leonard Zimmer, Mayor

MINUTES
Regular Meeting
August 26th, 2021

A regular council meeting of the City of Wheaton, MN was held in the Wheaton Community Library with the following members present: Zimmer, Rikimoto, Wohlenhaus, Larson and Lanter Absent: None Also present: Administrator Olson and Billing Clerk Olson. Mayor Zimmer called the meeting to order at 5:00 pm.

Offer to purchase property at 1108 3rd Ave S.

Upon motion from Larson, seconded by Rikimoto and carried unanimously, the council approved the offer to purchase the property at 1108 3rd Ave S for \$1,000.00.

Consent Agenda

Upon motion from Rikimoto, seconded by Wohlenhaus and unanimously carried, the board approved the minutes from the regular council meeting of July 22nd, 2021, and the claims of August 26th, 2021 as presented.

Old Business

Rikimoto asked if the properties that received the abatement letters with the extended deadlines met the requirements. Olson informed the council that two properties failed to comply and Public Works spent hours cleaning them up. The cost of removal will be assessed to the property.

Land Use Permit

Upon motion from Larson, seconded by Wohlenhaus and carried unanimously, the council approved the Land Use permit for the following:

1108 3rd Ave S- Demolish House and Landfill Waiver Request

Upon motion from Larson, seconded by Wohlenhaus and carried with the Mayor abstaining from voting, the council approved the Land Use permits for the following:

610 2nd Ave N- Permit Renewal

104 Broadway- Concrete Pad

Administrator Update

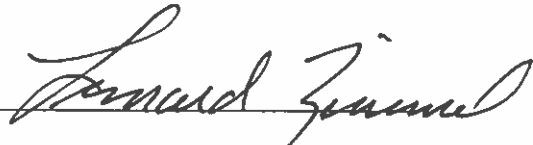
Olson provided a slideshow of pictures of the condition of the property at 1507 3rd ave N. The City has received interest from residents in purchasing it, but the demolition will be costly due to the conditions of the property. Upon motion from Wohlenhaus, seconded by Rikimoto, and carried unanimously, the council approved to accept any offers on that property for the amount of \$50.00. The City currently owns the property but would like to sell it and have the buildings demolished.

Adjourned

5:34 pm CDT

ATTEST:

Amy Olson, City Administrator


Leonard Zimmer, Mayor

MINUTES
Regular Meeting
September 9th, 2021

A regular council meeting of the City of Wheaton, MN was held in the Wheaton Community Library with the following members present: Zimmer, Rikimoto, Wohlenhaus, Larson and Lanter Absent: None Also present: Administrator Olson and Billing Clerk Olson. Mayor Zimmer called the meeting to order at 5:00 pm.

Derek Flanagan/Eide Bailly- Presentation of 2020 Audit

Derek Flanagan from Eide Bailly presented the 2020 Audit for the council. The City received a clean/unmodified audit opinion.

Consent Agenda

Upon motion from Larson, seconded by Lanter and unanimously carried, the board approved the minutes from the regular council meeting of August 26th, 2021, and the claims of September 9th, 2021 as presented.

Resolution 2021-18-Certifying the 2022 Preliminary Tax Levy

Upon motion from Lanter, seconded by Rikimoto and carried unanimously, the council approved the 2022 Preliminary Tax Levy setting the preliminary levy for the City of Wheaton at \$834,252.00. This represents a 10.99% increase from the previous year's levy. The preliminary levy can be reduced by the final levy amount set in December, but it cannot be raised. As a result, the preliminary levy is typically set at a higher amount than what the final levy is ultimately determined to be.

Offer to purchase property at 1507 3rd Ave N

Olson provided the council with an accepted offer to purchase the property at 1507 3rd Ave n. from Ross and Cally Findlay for \$50.00. Motion was made to accept the offer from Rikimoto, seconded by Larson. After some discussion, it was noted that the council approved to accept any offers on that property for the amount of \$50.00 at the meeting on August 26th. Rikimoto rescinded his motion, Larson rescinded her second on that motion.

Chief of Police Jason Berning- Chief of Police Contract.

Upon motion from Larson, seconded by Wohlenhaus and carried unanimously, the council approved the Employment Agreement with Interim Chief of Police Jason Berning.

Land Use Permit

Upon motion from Larson to approve the Land Use Permit including a \$50 After the Fact Fine, seconded by Rikimoto and with the Mayor abstaining from voting, the council approved the Land Use permit for the following:

1507 3rd Ave N- Demolish House and Landfill Waiver Request

Upon motion from Lanter, seconded by Rikimoto and carried the council approved the Land Use permit for the following:

1403 1st Ave N- 10x8 deck and a 4x25 ramp

Letters/Minutes

Upon motion from Rikimoto, seconded by Lanter and carried, The Coalition of Greater MN Cities 2022 Dues was approved in the amount of \$3,343.

Upon motion from Rikimoto, seconded by Larson and carried, the League of MN Cities 2022 Membership dues was approved in the amount of \$1,766.

The council discussed the Wheaton Area Schools Summer Rec 2021 Expense Budget. Wheaton Community Ed is requesting \$23,282.03 from the City. Upon motion from Wohlenhaus, seconded by Rikimoto, Lanter abstained from voting, and motion carried, the City will give \$20,000.00 to the WAS Summer Recreation 2021. The City of Wheaton budgets \$20,000.00 each year to assist in the program.

Administrator Update

The council discussed and approved changing/setting some upcoming meeting dates.

Upon motion from Larson, seconded by Wohlenhaus and carried, Change Regular Council Meeting for November 25th to November 23rd at 5pm

Upon motion from Rikimoto, seconded by Wohlenhaus and carried, set
December 2nd at 5pm- as a Special Budget Review Meeting

Upon motion from Lanter, seconded by Wohlenhaus and carried, set the Truth in Taxation meeting for December 9th at 6pm.

Upon motion from Larson, seconded by Rikimoto and carried, to change the time for the meeting on December 9th to start at 5:30 pm due to the TNT Meeting starting at 6pm.

Upon motion from Wohlenhaus, seconded by Rikimoto and carried, change the date of the December 23rd meeting to December 21st at 5pm.

Olson provided the council with the August CIP for review.

Olson told the council she had a resident on the block of third ave s between 15th and 16th st requesting to have alley access if they decide to build a garage with the door facing north. Currently it is just a grass alley. After some discussion and upon motion from Lanter, seconded by Rikimoto and carried, the council approved to do the following:

The property owner at 1506 3rd Ave S must remove the fence along the property line adjoining.

The property owner at 204 15th St S must remove the carport which is placed on the alley.

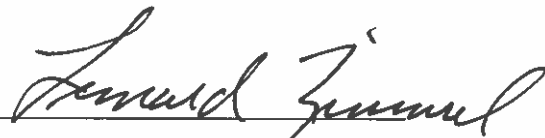
City of Wheaton will gravel the alley from 15th st to 16th St between 2nd ave s and 3rd Ave s.

Adjourned

6:27 pm CDT

ATTEST:

Amy Olson, City Administrator



Leonard Zimmer, Mayor

MINUTES
Regular Meeting
September 23rd , 2021

A regular council meeting of the City of Wheaton, MN was held in the Wheaton Community Library with the following members present: Zimmer, Rikimoto, Wohlenhaus, Larson and Lanter. Absent: None. Also present: Administrator Olson and Billing Clerk Olson. Mayor Zimmer called the meeting to order at 5:00 pm.

Oath of Office-Police Chief Jason Berning

Jason Berning was sworn in as Chief of Police by Mayor Lenny Zimmer. Berning has been a Police Officer with the City of Wheaton for 21 years.

Consent Agenda

Upon motion from Wohlenhaus, seconded by Larson and unanimously carried, the board approved the minutes from the regular council meeting of September 9th , 2021, and the claims of September 23rd , 2021 as presented.

Public Works Update- Dean Lampe

Lampe informed the council they have been patching roads now that Riley's have completed the project for this year. There was more discussion on a plan to try and fix up 12th St N from Broadway to 4th Ave N. Larson suggested to have Public Works locate some cornstalks and place a few around the light poles on Main Street with ribbons around them. Upon motion from Lanter, seconded by Wohlenhaus and carried unanimously, the council approved the Sewer Repair Bills from Whaley Excavating for the sewer repairs needed by 404 1st Ave S and 1302 Elm Street.

Land Use Permit

Upon motion from Larson, seconded by Rikimoto and with the Mayor abstaining from voting, the council approved the Land Use permit for the following:

1104 5th Ave N- Handicap Ramp

202 9th St S- Concrete Slab

610 3rd Ave N- Demo Building and Request for Demo Waiver

Administrator Update

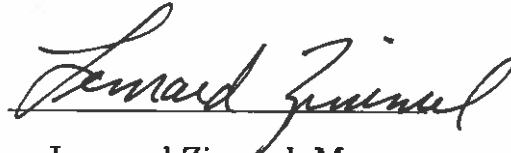
Upon motion from Lanter, seconded by Rikimoto and carried unanimously, the council set the public hearing date for November 23rd , 2021 as the public hearing date for the assessment of unpaid charges for utility and other city services.

Adjourned

5:47 pm CDT

ATTEST:

Amy Olson, City Administrator



Leonard Zimmer, Mayor

MINUTES
Regular Meeting
October 14th, 2021

A regular council meeting of the City of Wheaton, MN was held in the Wheaton Community Library with the following members present: Zimmel, Rikimoto, Wohlenhaus, Larson and Lanter Absent: None Also present: Administrator Olson and Billing Clerk Olson. Mayor Zimmel called the meeting to order at 5:00 pm.

2021-2022 Snow Removal Bids

Upon motion from Rikimoto, seconded by Larson and carried unanimously, the council approved the Snow Removal bid for the 2021-2022 season from Whaley Excavating Inc.

Right of Way Permit- Runestone Telecom Association

Upon motion from Wohlenhaus, seconded by Rikimoto and carried unanimously, the council approved the Right of Way Permit for Runestone Telecom Association to install fiber optic cable to their new building.

2022 Fire Service Contracts

Upon motion from Larson, seconded by Rikimoto and carried unanimously, the council approved the 2022 Fire Service Contracts with the townships.

Consent Agenda

Upon motion from Wohlenhaus, seconded by Rikimoto and unanimously carried, the board approved the minutes from the regular council meeting of September 23rd, 2021, and the claims of October 14th, 2021 as presented.

Land Use Permit

Upon motion from Rikimoto, seconded by Wohlenhaus and carried unanimously, the council approved the Land Use permit for the following:

1108 3rd Ave S. 32x40 shed

602 5th Ave N- 14x24 Garage

Administrator Update

Olson provided the council with the September Cash and Capital Improvement Public Works is requesting the purchase of a locator and tracer. This will allow Public Works to locate the curb stops more accurately and efficiently and also able to trace the water lines. Upon motion from

Wohlenhaus, seconded by Larson and carried unanimously, the council approved to purchase the locator from Locators and Supplies for \$1893.00.

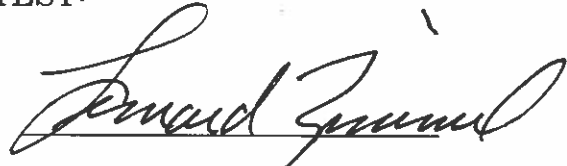
Upon motion from Rikimoto, seconded by Wohlenhaus and unanimously carried, the council directed Administrator Olson to prepare the assessment roll for unpaid city services as of October 20th, 2021.

Adjourned

5:40 pm CDT

ATTEST:

Amy Olson, City Administrator



Leonard Zimmer, Mayor

MINUTES
Special Meeting
October 20th, 2021

A special council meeting of the City of Wheaton, MN was held in the community room of the Wheaton Community Library with the following members present: Larson, Lanter, Rikimoto, Zimmer and Wohlenhaus. Absent: None. Mayor Zimmer called the meeting to order at 5:00 pm.

The meeting was opened in front of the Planning Commission for public comment. No members of the public were present. Trent Conroy and Crystal Fischer presented the request for a Conditional Use Permit for TC Agri Sales to construct up to five bulk seed bins in an industrial zone. Upon motion from Rikimoto, seconded by Wohlenhaus and carried unanimously, the Planning Commission approved the Conditional Use Permit as presented pending council approval. Mayor Zimmer opened the meeting up as full council. Upon motion from Rikimoto, seconded by Lanter and carried unanimously, the council approve the Conditional Use Permit recommended by the Planning Commission.

Meeting was adjourned at 5:17 pm.

ATTEST: _____
Amy Olson, City Administrator


Leonard Zimmer, Mayor

MINUTES
Regular Meeting
October 28th, 2021

A regular council meeting of the City of Wheaton, MN was held in the Wheaton Community Library with the following members present: Zimmel, Wohlenhaus, Larson and Lanter Absent: Rikimoto Also present: Administrator Olson and Billing Clerk Olson. Mayor Zimmel called the meeting to order at 5:00 pm.

2022 Health and Dental Insurance

Upon motion from Larson, seconded by Wohlenhaus and carried unanimously, the council approved the 2022 Preferred One Health Insurance Plan with a 4% increase.

Upon motion from Lanter, seconded by Larson and carried unanimously, the council approved the 2022 Delta Dental Plan with a 2% increase.

Right of Way Permit- Frontier Communications

Upon motion from Wohlenhaus, seconded by Lanter and carried unanimously, the council approved the Right of Way Permit for Frontier Communications to install fiber optic cable to their building from the Traverse County Sheriff's Office.

Resolution 2021-19 – For Hearing on Proposed City Services Assessments

Upon motion from Larson, seconded by Wohlenhaus and carried unanimously, the council approved Resolution 2021-19 for Hearing on Proposed City Services Assessments.

Consent Agenda

Upon motion from Wohlenhaus, seconded by Lanter and unanimously carried, the board approved the minutes from the regular council meeting of October 14th, 2021, special meeting of October 20th, 2021 and the claims of October 28th, 2021 as presented.

Letters and Minutes

The council reviewed the Library Board Minutes from 10/18/21.

The council discussed the letter received from Ottertail Power regarding any interest in the City or other businesses to install Level 2 Electric Vehicle Charger in Wheaton. Olson will reach out to get more details on the program for the council.

Administrator Update

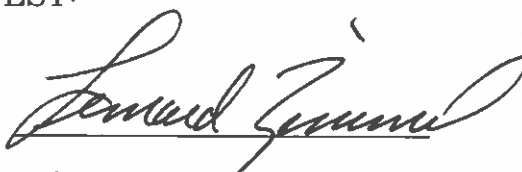
The council reviewed the letter from Mike Brumm stating he is resigning from the Park and Rec Board.
The council agreed to advertise for two new board members.

Adjourned

5:25 pm CDT

ATTEST:

Amy Olson, City Administrator



Leonard Zimmel, Mayor

MINUTES
Regular Meeting
November 11th, 2021

A regular council meeting of the City of Wheaton, MN was held in the Wheaton Community Library with the following members present: Zimmer, Wohlenhaus, Larson and Rikimoto
Absent: Lanter Also present: Administrator Olson and Billing Clerk Olson. Mayor Zimmer called the meeting to order at 5:00 pm.

Wheaton Fire Chief Jed Olson

Upon motion from Larson, seconded by Wohlenhaus and carried unanimously, the council approved the to give \$2800.00 to the Fire Dept. for half the purchase cost of a car trailer that is needed for the dept.

2022 Liquor & Tobacco Licenses

Upon motion from Rikimoto, seconded by Wohlenhaus and carried unanimously, the council approved the following 2022 Liquor & Tobacco Licenses for 2022:

Tobacco

- Myrna Olson – Wheaton Liq, Inc
- Casey's General Store
- Dollar General Store

Liquor Licenses

- Renee's Rusty LLC – Rusty Anchor Tavern: On and Off Sale
- Merton Dale Post – American Legion Club #80: On Sale, Off Sale and Sunday Sales
- Myrna Olson – Wheaton Liq, Inc: On and Off Sale

Resolution 2021-21 – Resolution for Accepting Donations

Upon motion from Rikimoto, seconded by Larson and carried unanimously, the council approved Resolution 2021-21 for Accepting Donation from Runestone Telecom Assoc. for \$750.00 to the Wheaton Fire Dept for equipment.

Consent Agenda

Upon motion from Larson, seconded by Rikimoto and unanimously carried, the board approved the minutes from the regular council meeting of October 28th, 2021, and the claims of November 11th, 2021 as presented.

Administrator Update

Olson presented the council with a Stipulation and Order for the property at 301 10th St N owned by Westley Fornshell and Luke Bina. This order states that substantial steps toward getting the necessary repairs ordered by the Building Inspector done by Dec. 13th, 2021.

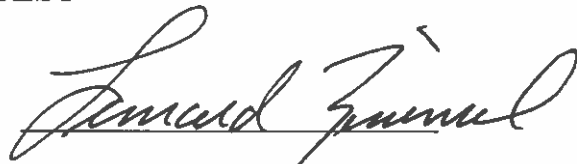
Upon motion from Rikimoto, seconded by Wohlenhaus and carried unanimously, the council approved the Stipulation and Order.

Adjourned

5:33 pm CDT

ATTEST:

Amy Olson, City Administrator



Leonard Zimmel, Mayor

MINUTES
Regular Meeting
November 23rd, 2021

A regular council meeting of the City of Wheaton, MN was held in the Wheaton Community Library with the following members present: Zimmer, Wohlenhaus, Larson, Lanter and Rikimoto Absent: Rikimoto Also present: Administrator Olson and Billing Clerk Olson.
Mayor Zimmer called the meeting to order at 5:00 pm.

Resolution 2021-22

Mayor Zimmer opened the meeting for public comment regarding Resolution 2021-22, a resolution approving special assessments for all unpaid city services for 2020-2021. No members of the public were present. Upon motion from Larson, seconded by Wohlenhaus and unanimously carried, the council approved Resolution 2021-22.

County Commissioner Redistricting

Traverse County Auditor Kit Johnson told the council the City needs to redistrict the precincts in City Limits according to the Census Bureau. Option A would involve moving 66 people from District 2 to District 4. Option B would involve adding a third precinct. The council was leaning toward Option A. No formal decision has to be made until around February 2022.

Consent Agenda

Upon motion from Lanter, seconded by Larson and unanimously carried, the board approved the minutes from the regular council meeting of November 11th, 2021, and the claims of November 23rd, 2021 as presented.

Letters/Minutes

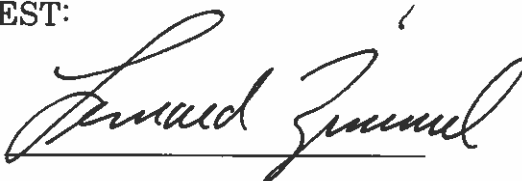
The council reviewed the Wheaton Community Library Board minutes from November 11th, 2021..

Adjourned

5:40 pm CDT

ATTEST:

Amy Olson, City Administrator


Leonard Zimmer, Mayor

Truth in Taxation Special Meeting
MINUTES
December 9th, 2021

A special Truth in Taxation meeting of the City Council of City of Wheaton, MN was held in the community room of the Wheaton Community Library with the following members present: Larson, Lanter, Rikimoto Zimmel and Wohlenhaus. Absent: None. Mayor Zimmel called the meeting to order at 6:00 pm.

Mayor Zimmel opened the meeting to public comment. There were no comments from the public.

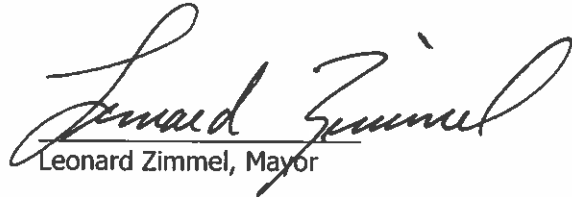
Upon motion from Rikimoto, seconded by Wohlenhaus and unanimously carried the council approved the 2022 budget as presented.

Upon motion from Larson, seconded by Lanter and unanimously carried, the council approved resolution 2021-25 certifying the 2022 Levy at \$788,252.00 with a break-down as follows:

General Fund	\$616,992
Library Fund	137,510
Economic Development Fund	13,300
Bond & Interest	7,950
Fire Relief Association	12,500

Meeting was adjourned at 6:05 pm.

ATTEST: _____
Amy Olson, City Administrator


Leonard Zimmel, Mayor

MINUTES
Regular Meeting
December 9th, 2021

A regular council meeting of the City of Wheaton, MN was held in the Wheaton Community Library with the following members present: Zimmer, Rikimoto, Wohlenhaus, Larson and Lanter Absent: None Also present: Administrator Olson. Mayor Zimmer called the meeting to order at 5:00 pm.

Police Chief Jason Berning- Lexipol Proposal

Chief Berning presented the council with a proposal from Lexipol for an Annual Law Enforcement Policy Manual & Daily Training Bulletins. Lexipol works with the Department to put together a state-specific policy, online learning, behavioral health resources, funding assistance, and industry news and information offered through websites Police 1, FireRescue 1, EMS 1 and Corrections 1. Upon motion from Rikimoto, seconded by Wohlenhaus and unanimously carried, the council approved the proposal with Lexipol for \$2,475.70 for 12 months.

Consent Agenda

Upon motion from Larson, seconded by Lanter and unanimously carried, the board approved the minutes from the regular council meeting of November 23rd, 2021, special meeting of December 2nd, 2021 and the claims of December 9th, 2021 as presented.

Matt Hagstrom and Joel Janorschke- Traverse Electric Proposed New Building Site

Matt Hagstrom from Hagstrom Engineering and Joel Janorschke from Traverse Electric presented the council with their plan for a new building just outside of City Limits. They discussed options of a liftstation, hooking into City water, and annexation. They are at the beginning stages of the planning process and once closer, more discussion will be had about annexing them into City Limits.

Kent Hedstrom/Runestone Telecom- Franchise Agreement

Kent Hedstrom from Runestone Telecom told the council they would like to enter into Franchise Agreement for Cable Television. Runestone would like to bring service to the area within the next year or so. Hedstrom will bring an agreement for the council to review to the next council meeting.

Wheaton Fire Dept.- Portable Radios

Wheaton Fire Dept. is looking to replace some of their portable radios that are outdated. The council reviewed a proposal from Brandon Communications for \$15,171.60 which includes one dash mount radio and 7 portable radios. The Dept has enough reserves in the 2021 budget to purchase this year. Upon motion from Wohlenhaus, seconded by Larson and carried unanimously the council approved the proposal to purchase the radios from Brandon Communications for \$15,171.60.

Wheaton Fire Dept- Hiring of New Trainees

Upon motion from Larson, seconded by Rikimoto and carried unanimously, the council approved the hiring of New Fire Dept Trainees Caleb Darce and Will McCarthy.

Resolution 2021-23- Authorizing the Transfer of funds into Existing Money Market Account

Upon motion from Lanter, seconded by Rikimoto and carried unanimously, the council approved Resolution 2021-23 to transfer funds from 2020 into the Money Market account.

Resolution 2021-24- Authorizing the Transfer of funds into Existing Money Market Account

Upon motion from Larson, seconded by Wohlenhaus and carried unanimously, the council approved resolution 2021-24 to transfer funds from 2021 into the Money Market account.

Adjourn Meeting

Mayor Zimmer adjourned the regular council meeting and opened up the TNT meeting at 6:00pm. Mayor Zimmer adjourned the TNT meeting at 6:05 and opened the regular council meeting back up.

Skating Rink Attendants

Upon motion from Rikimoto, seconded by Lanter and carried unanimously the council approved the recommendation from the Park Board to hire the following skating rink attendants for the 2021-2022 season:

Cameron Hanson- Rink Manager

Asia Schmidt, Mackenzi Stafford, Ava Klindworth and Emily Berger

Letters/Minutes

The council reviewed a letter from Mediacom stating their rates will increase on January 1, 2022.

Legal Update- Matt Franzese

Upon motion from Larson, seconded by Lanter and carried unanimously, the council approved the Purchase of Services Agreement with City Attorney Matthew Franzese for 2022.

Administrator Update

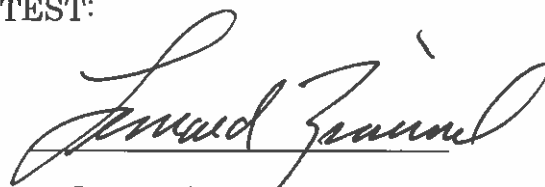
Olson provided the council with the November CIP for review.

Adjourned

6:13 pm CDT

ATTEST:

Amy Olson, City Administrator



Leonard Zimmer, Mayor

MINUTES
Regular Meeting
December 21st, 2021

A regular council meeting of the City of Wheaton, MN was held in the Wheaton Community Library with the following members present: Zimmer, Rikimoto, Wohlenhaus, Larson and Lanter Absent: None Also present: Administrator Olson. Mayor Zimmer called the meeting to order at 5:00 pm.

Wheaton Fire Dept. Professional Service Agreement for 2022

Upon motion from Larson, seconded by Lanter and unanimously carried, the council approved the 2022 professional agreements with the following Fire Department officers:

- Rick Davis – Fire Chief
- Joe Gahlon – Secretary
- Casey O’Leary- Treasurer

Consent Agenda

Upon motion from Rikimoto, seconded by Lanter and unanimously carried, the board approved the minutes from the regular council meeting of December 9th, 2021, special meeting of December 9th, 2021 and the claims of December 21st, 2021 as presented.

Properties in Violation of Wheaton City Ordinance Sections 450 and 655

The property at 307 9th St N is in violation of city ordinance 450 and 655. Upon motion from Rikimoto, seconded by Larson and carried unanimously the council approved to give Jason Newman until May 1st to clean up the property. Upon motion from Rikimoto, seconded by Larson and carried unanimously, the council granted authority to City Attorney Matthew Franzese to pursue enforcements with the courts for the properties at 701 1st Ave S and 906 4th Ave N for being in violation also.

Damage to the Wheaton Skating Rink

City resident Adam Wilson used a City Fire Truck to flood the Skating Rink and caused damage to the existing ice from the force of the hose and windy and snowy conditions. Wilson had not contacted the proper people in charge of the rink or to set a time to do the flooding when the conditions were right.

Review/Approve the 2021 Annual Weed Report

Upon motion from Wohlenhaus, seconded by Rikimoto and unanimously carried, the board approved the 2020 Annual Weed Control Report with Dean Lampe as the Local Weed Inspector.

Resolution 2021-20

Upon motion from Rikimoto, seconded by Lanter and carried unanimously, the council approved Resolution 2021-20, Resolution Designating Precinct and Polling Place.

Resolution 2021-26- Authorizing the Transfer of funds from Existing Money Market Account

Upon motion from Larson, seconded by Wohlenhaus and carried unanimously, the council approved Resolution 2021-26 to transfer funds from the paving fund into the general account.

Administrator Update

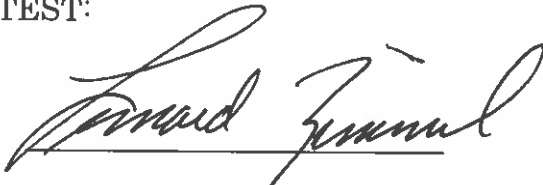
Olson provided the council with photos and info on a pickup truck for Public Works. Upon motion from Wohlenhaus, seconded by Rikimoto and carried unanimously, the council approved the purchase of the 2014 Chevy Silverado from Fritz Chevrolet for the Public Works Dept. to replace the red one they currently have.

Adjourned

6:05 pm CDT

ATTEST:

Amy Olson, City Administrator



Leonard Zimmer, Mayor