

**MINUTES**  
**Regular Meeting**  
**August 11<sup>th</sup> , 2025**

A regular council meeting of the City of Wheaton, MN was held in the Wheaton Community Library with the following members present: Lundquist, Churchill, Wohlenhaus, Hansen and Rikimoto

Absent: None    Also present: Administrator Olson, Utility Billing Clerk Olson

Mayor Lundquist called the meeting to order at 4:30 pm.

**Approval of Agenda**

Upon motion from Churchill, seconded by Rikimoto, and unanimously carried, the board approved the agenda as presented.

**Consent Agenda**

Upon motion from Rikimoto, seconded by Churchill, and motion carried, the council approved the minutes of regular meeting on July 28<sup>th</sup>, 2025, and special meeting on July 28<sup>th</sup>, 2025. Upon motion from Hansen, seconded by Churchill and carried unanimously, the council approved the claims of August 11<sup>th</sup>, 2025, as presented.

**Legal Update- Matthew Franzese**

Matt Franzese updated the council on the court status of the Shawn Drewicke property at 507 12<sup>th</sup> St N. The appellate case was final so the city can move forward with the abatement.

Upon motion from Hansen, seconded by Churchill, motion carried unanimously to authorize Franzese to commence the abatement process to have the building demolished.

**Bike Share Program**

The council discussed on placement of the bicycles for the share program. Upon motion from Rikimoto, seconded by Hansen, motion carried unanimously to remove the tree and pour concrete at the library for the bikes.

**Special Vehicle Permit**

Upon motion from Wohlenhaus, seconded by Churchill, motion carried unanimously to approve the permit for Allen & Julie Carrigan.

**Land Use Permit**

Kelsie Roscoe was present and told the council she started construction of a deck on her property without an approved permit. Upon motion from Rikimoto, seconded by Hansen, motion carried to approve the permit with the penalty fee for building without an approved permit at 1306 4<sup>th</sup> Ave N for a deck.

Upon motion from Rikimoto, seconded by Churchill, motion carried to approve the permit for 508 12<sup>th</sup> St N to demo a building.

Upon motion from Rikimoto, seconded by Churchill, motion carried to approve the permit for 205 4<sup>th</sup> Ave N. for a deck. Rikimoto stated the construction had already begun so this will be contingent on payment of the penalty for building without an approved permit.

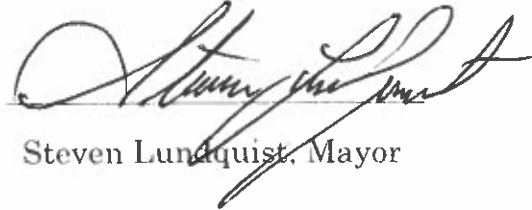
**Administrator & Public Works Update**

Upon motion from Wohlenhaus, seconded by Churchill, motion carried unanimously to approve the hiring of Certified Tree Inspector Kadee Davidson starting spring of 2026.

Upon motion from Rikimoto, seconded by Churchill, motion to Adjourn at 5:41 pm CDT

ATTEST:

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Amy Olson, City Administrator

  
Steven Lundquist, Mayor