

MINUTES
Regular Meeting
January 9th, 2025

A regular council meeting of the City of Wheaton, MN was held in the Wheaton Community Library with the following members present: Lundquist, Wohlenhaus, Churchill, Rikimoto, and Findlay.

Absent: None Also present: Administrator Olson, Attorney Matt Franzese, Public Works Dean Lampe & Robert Hoernemann

Mayor Lundquist called the meeting to order at 5:01 pm.

Oath of Office

Vice Mayor Doug Wohlenhaus administered the Oath of Office to newly appointed Steven Lundquist as Mayor of the City of Wheaton and to Councilman elect Cally Findlay and Amy Churchill.

Approval of Agenda

Upon motion from Rikimoto, seconded by Findlay, and unanimously carried, the board approved the agenda as presented.

Consent Agenda

Upon motion from Rikimoto, seconded by Wohlenhaus, and motion carried, the council approved the minutes of regular meeting on December 12, 2024 and special meeting on December 12, 2024. Upon motion from Rikimoto, seconded by Findlay and carried unanimously, the council approved the claims of January 9th, 2025 as presented.

Old business, New business, Committee Reports

Upon motion from Findlay, seconded by Wohlenhaus, motion carried unanimously to move the fridge at the library to the old public works shop.

Upon motion from Rikimoto, seconded by Churchill, motion carried unanimously to approve the recommendation from the library board to appointment Roxy Fisher as a library board member.

Upon motion from Findlay, seconded by Wohlenhaus, motion carried unanimously to move forward with the conversion process with the DNR parkland grant and propose the discussed land at falk park.

Other topics discussed: minutes and agendas, expired tabs, donations for mallard repair.

Jon Pauna from Moore Engineering reviewed with the council some updated plans for the LRIP project.

Resolution 202-01- Waiver for Complete Removal of Structures

Upon motion from Rikimoto, seconded by Findlay, motion carried to approve the resolution for the demo waiver.

Resolution 2025-02-Setting Fees and Charges for 2025

Upon motion from Rikimoto, seconded by Churchill, motion carried to approve the resolution setting the fees and charges for 2025.

Resolution 2025-03- Organization Resolution

Upon motion from Rikimoto, seconded by Findlay, motion carried to approve the resolution as amended.

PUBLIC WORKS DIRECTOR DEAN LAMPE

Lampe presented the council with three years of water and sewer pumping amounts. The amount of water that is entering the property owners old leaking service lines is forcing large amounts of water to be pumped to the sewage ponds.

The agreement with Dakota Pump & Control was discussed and approved with a motion from Wohlenhaus, seconded by Rikimoto and carried unanimously.

Lampe explained the 2024 Weed Report and was approved with a motion from Rikimoto, seconded by Findlay and carried unanimously.

The council discussed public works purchasing a safety bucket with platform for the skid steer. This will aid in tree trimming, banner hanging, bulb changing etc. and much safer. The council reviewed two quotes and upon motion from Rikimoto, seconded by Wohlenhaus, motion carried unanimously to purchase from Schultz Welding.

Cash Rent Agreements

Upon motion from Rikimoto, seconded by Churchill, motion carried to approve the cash rent agreements with Leonard Zimmel and Joseph Wilt as presented.

Property/Nuisance and Employee Complaint Form and Policy

The council discussed the updated policies and forms. No complaint brought to the council will be discussed or addressed unless the forms are completed and given to City Hall to start the formal process. Upon motion from Rikimoto, seconded by Findlay, motion carried unanimously to approve the forms and policies.

Administrator Update

Upon motion from Findlay, seconded by Wohlenhaus, motion carried to give Administrator Olson authority to discuss with Rink Manager Gahlon if we are in need of more attendants or not and to proceed with the hiring process if necessary.

Olson presented some changes to the personnel handbook. Upon motion from Rikimoto, seconded by Churchill, motion carried unanimously to approve the personnel handbook as presented with the changes.


Mayor's Minutes

Mayor Lundquist mentioned having a demo committee. This will be a case-by-case event. Also, Lundquist reminded the council to each bring their input to the next meeting about sidewalk placement along 5th Ave N and 12th St N.

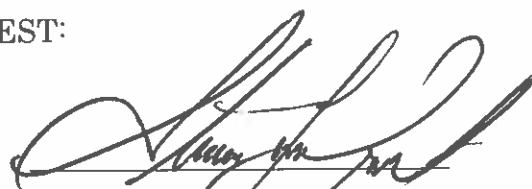
Adjourned

Upon motion from Rikimoto, seconded by Churchill, meeting was adjourned at 7:21 pm CDT

ATTEST:



Amy Olson, City Administrator



Steven Lundquist, Mayor