

- **Article 1- Formal Title** Brigantine Beach Green Team.
- **Article 2- Purpose** The Brigantine Beach Green Team is a grassroots effort to improve the quality of life in Brigantine Beach and dedicated to supporting the creation of a sustainable community. Our mission is to create a community that understands its environmental assets and resources and will act to protect and enhance them. The Brigantine Beach Green Team is a collaborative effort in which volunteers work with municipal representatives to foster community involvement in reaching sustainable environmental and fiscally responsible goals by reviewing, evaluating and implementing sustainable initiatives with the goal of creating a “greener” more sustainable community that meets the needs of its citizens. The Green Team is registered and certified through Sustainable Jersey and actively participates in the Sustainable Jersey program for guidance and support.
- **Article 3- Membership** The official Brigantine Beach Green Team shall be made up of members appointed by the Council of the City of Brigantine. One member of City Council and the Department of Public Works shall be a member of the team. In addition “Friends” of the Brigantine Beach Green Team shall be made up of any volunteer who wishes to attend monthly meetings, participate in projects or volunteer for any activity/event. All membership and volunteers should act responsibly and respectfully, this would include but not limited to following team Constitution or other guidelines.
- **Article 4- Term of office** The term of members of the Brigantine Beach Green Team shall be for a period of one year. Members may serve for successive years if they receive reappointment by city council. Anyone interested in becoming a member shall submit their name to Green Team chairperson and/or City council representative.
- **Article 5- Attendance, Meetings and Participation** No appointment of any member of the Green Team may be rescinded or terminated by City Council except for good cause. Monthly meetings will be held at the Brigantine Beach Community Center. If a member has repeat absences with no participation in activities, member may jeopardize their opportunity for reappointment. If a member wishes to resign from the team he or she will submit an email or letter to the team’s chairperson or city council representative. All members of the Green Team shall have full voting privileges.
- **Article 6- Funding** The City of Brigantine shall not be responsible for funding the Brigantine Beach Green Team, but may provide funding with the approval of the City Manager and City Council. Funding provided through grants and other sources will require strict accounting, budgetary procedures, disbursements, expenditures and other recordkeeping concerning funds received and spent.
- **Article 7- Committees** The Green Team may organize and appoint subcommittees which shall perform certain tasks or lead certain projects that are aligned with the Green Team’s goals. A least one member of said subcommittee will attend the regular Green Team meeting to report progress and give updates related to task or action. Committee may appoint spokesperson or coordinator and that person must be a regular Green Team member.

Brigantine Beach Green Team  
Constitution

- **Article 8- Officers** Each year The Brigantine Beach Green Team shall nominate and elect a chairperson(s), secretary and treasurer by a majority of the members present at a meeting. Chairperson(s) duty is to lead the team toward sustainability, SJ certification, prepare and chair meetings. Secretary is responsible for carrying out all duties related to recording Green Team minutes. Treasurer has the responsibility to carry out all duties related to Green Team finances, budgets, bookkeeping and any oversight related to finances. All of the offices shall be for a one year term and may serve longer if they receive reappointment.

- **Article 9- Communication Guidelines** Communication shall be defined as Facebook, Twitter, YouTube, Flickr, Instagram and any other social media outlet including the Green Team official website and all email accounts @Gmail and @outlook associated with the Green Team. The marketing and advertising committee is responsible for following social media guidelines, create a strategy and establish a consistent voice that is aligned with the Green Team's purpose. All Constant Contact email and marketing will use a "Permission" email service to avoid getting caught in SPAM filters, sharing individual personal emails and avoiding reply to all. Anyone responsible for these email blasts will recognize that it is illegal to blast to another organization's email list even if they give you that list or share any email list provided or in possession of the Green Team or any of its committees. People must have actively opted-in to all email lists used for communication associated with the Green Team. All email lists are not permitted for unsolicited use. See separate attachment for more details on Green Team communication guidelines.

- **Article 10- Records** All records of the Green Team and sub committees are open to all members. This includes treasurer's report, meeting minutes, lists and any other records in Green Team member's possession. In addition, all records should be kept confidential to Green Team members.

- **Article 11- Amendments** The Constitution may be amended at any meeting by two-thirds vote of the members present, provided notice of such proposed amendments be emailed to the entire membership not less than 10 days prior to the meeting.