



**LAC COURTE OREILLES
COMMUNITY HEALTH CENTER**
13380 W Trepania Road • Hayward, Wisconsin 54843-2186

Telephone: 715-638-5100
Administration Fax: 715-634-6107
Medical Records Fax: 715-634-2740

Position Description

Position: Nurse Practitioner

Location: Lac Courte Oreilles Community Health Center

Salary Range: Negotiable

Posting Date:

Closing Date: Open until Filled

Description of Position:

The Nurse Practitioner provides direct care to patients of the Lac Courte Oreilles Community Health Center on a continuous basis. Work activities of the Clinic's Nurse Practitioner include direct support from medical assisting, laboratory and x-ray staff. The Nurse Practitioner will identify diagnoses and treatment plans after proper examination and consideration of vital and other patient factors on an individual basis. The Nurse Practitioner will utilize the Patient Center Medical Home Model approach for patient care that is patient-centered, comprehensive, team-based, coordinated, accessible, and focused on quality and safety.

Qualifications:

- Graduate of a Nursing School, BSN
- Current WI Nurse Practitioner License;
- Board Certified
- Possess two years experience in the medical setting as a Nurse Practitioner;
- Mantoux TB test current;
- Have completed Hepatitis B series;
- Ability to make treatment plans and carry them out;
- Possess strong oral presentation skills;
- ICD-10 Experience
- Experience working with an Electronic Health Record preferred
- Valid WI Driver's License
- Valid vehicle insurance

- Be able to pass a pre-employment drug test and random drug screens
- Be able to pass a background check
- Ability to maintain confidentiality and observe all requirements of the Federal Privacy Act and HIPAA regulations.

Major Duties and Responsibilities:

- Order, perform, or interpret the results of diagnostic tests such as complete blood counts (CBCs), electrocardiograms (EKGs), and radiographs (x-rays).
- Analyze and interpret patients' histories, symptoms, physical findings, or diagnostic information to develop appropriate diagnoses.
- Develop treatment plans based on scientific rationale, standards of care, and professional practice guidelines.
- Diagnose or treat acute health care problems such as illnesses, infections, and injuries.
- Recommend interventions to modify behavior associated with health risks.
- Prescribe medication dosages, routes, and frequencies based on patients' characteristics such as age and gender. Prescribe medications based on safety and cost as legally authorized.
- Counsel patients about drug regimens and possible side effects or interactions with other substances such as food supplements, over-the-counter (OTC) medications, and herbal remedies.
- Work with the Pharm D on Medication Reconciliation/synchronization.
- Detect and respond to adverse drug reactions, with special attention to vulnerable populations such as infants, children, pregnant and lactating women, and older adults.
- Utilize the Patient Centered Medical Home model approach to achieve primary care excellence that best suit's the patient's needs.
 - a. Personalize the patients care plan
 - b. Review medication with patient so they understand and monitor the prescriptions they are prescribed
 - c. Coach patients to help them follow their care plan and achieve their goals
- Conducts physical and psychological assessments to evaluate the total health care needs of the patient.
- Provide emergency care as needed or required, including lifesaving procedures to stabilize patients for transport to hospital.
- Participate in community activities and provides information on health related topics at Tribal Council meetings, Health Advisory Board meetings, and other meetings requested and approved by the Health Director.
- Take direction from and work in conjunction with other physicians in the management of cases.
- Review 10 charts per month for Continuous Quality Improvement and peer review. Follow up on Peer Reviews and analyze the Peer Review reports with the Medical Director and complete necessary reporting.

- Complete all charting in the Electronic Health Record within 4 days of date of patient visit and all prescription refills must be completed within 48 hours.
- See a minimum of 16-20 patients a day when scheduled. Have one (1) hour a day scheduled for Wound Care patients and if no Wound Care patient then able to see a Walk-in patient.
- Reporting of Adverse Incidents.
- Participation in Emergency Preparedness and Incident Command required.
- Perform other duties as assigned by the Medical Director or Health Director within scope of practice.

Supervision and Guidance:

The Nurse Practitioner will work under the direct supervision of the Medical Director with oversight by the Health Director.

***Applicants for employment with the Health Center must submit with the completed application form additional documents including the following:**

Letter of Interest

Resume

Credentials

Proof of any stated Qualifications

Three (3) current letters of recommendation

Academic transcripts

Application Information:

Applications may be obtained from and submitted to:

Lac Courte Oreilles Community Health Center
Human Resources
13380W Trepania Road
Hayward, Wisconsin 54843
715-638-5132
715-634-6107 FAX

The Lac Courte Oreilles Community Health Center is an equal opportunity employer. Native American Preference will be given to candidates of equal or comparable qualifications.

03/30/2016

06/29/2016

08/19/2016

03/29/2017