



**LAC COURTE OREILLES
COMMUNITY HEALTH CENTER**
13380 W Trepania Road • Hayward, Wisconsin 54843-2186

Telephone: 715-638-5100
Administration Fax: 715-634-6107
Medical Records Fax: 715-634-2740

Position Description

Position: Addiction Medicine Nurse Practitioner

Location: Lac Courte Oreilles Recovery Clinic

Hours: Monday-Friday 8:00am-4:30pm, some flexibility is available

Salary Range: Negotiable

Posting Date: 04/20/2021

Closing Date: Open until Filled

Description of Position:

The Addiction Medicine Nurse Practitioner will provide direct outpatient care at the LCO Recovery Clinic, providing mental health and substance use care, including prescribing Suboxone. The Nurse Practitioner will formulate diagnoses and treatment plans and see patients regularly in the clinic. The Nurse Practitioner will provide confidential quality healthcare in an environment that is respectful and fosters innovation utilizing available resource to maximize services to improve the overall health of the Tribal community. The Nurse Practitioner will be working with other Addiction Medicine providers so support and training in topics of addiction will be available.

The Addiction Medicine Nurse Practitioner position is a grant supported position for 3 years, with the expectation that the position will be self-supporting after that time.

Qualifications:

- Master's Degree in Nursing
- Active, unrestricted WI Nurse Practitioner License
- Board Certified
- Current DEA and DPS Certificate of Registration required. Will be required to obtain X-waiver for Suboxone if does not already have.

- Experience in Substance use and mental health strongly preferred.
- Medicaid and Medicare provider eligible required.
- Ability to make treatment plans and carry them out;
- Possess strong communication skills.
- Must believe in health promotion and prevention
- Must be flexible with work duties and be willing to work as a team.
- Must enjoy working with the substance use disorder population.
- Thorough knowledge in pharmacological agents used in mental health disorders.
- Experience working with an Electronic Health Record
- Valid WI Driver's License
- Valid vehicle insurance
- Be able to pass a pre-employment drug test and random drug screens
- Be able to pass a background check
- Ability to maintain confidentiality and observe all requirements of the Federal Privacy Act and HIPAA regulations.
- CPR certified.
- Should be open to potentially doing some work in the community, away from the clinic if needed and assigned.

Major Duties and Responsibilities:

- See patients in clinic for new, follow up and consult exams with intake screening, evaluation and triage.
- Formulate substance use and mental health diagnoses and treatment plans that follow evidence based medicine.
- See patients in crisis when needed and help with stabilization.
- Prescribe medications, order labs and make referrals as appropriate to AODA, behavioral health, primary care, as well as other ancillary services.
- Document thoroughly in EMR that reflects accurately what occurred during in the visit.
- Recommend interventions to modify behavior associated with diagnoses and risks, including teaching self-care activities.
- Prescribe medication dosages, routes, and frequencies based on patients' characteristics such as age and gender.
- Prescribe medications based on safety and cost as legally authorized.
- Counsel patients about drug regimens and possible side effects or interactions with other substances such as food supplements, over-the-counter (OTC) medications, and herbal remedies and refer to pharmacist for patient education as needed.
- Utilize the Patient Centered Medical Home model
 - Personalize the patients care plan
 - Review medication with patient so they understand and monitor the prescriptions they are prescribed
 - Coach patients to help them follow their care plan and achieve their goals

- Conducts psychological and substance use assessments to evaluate the total health care needs of the patient as well as improvements or worsening of conditions.
- Participate in community activities and provide education to patients, families and communities as requested by the Addiction Medicine Director.
- Take input from and work in conjunction with other providers in the management of cases.
- Give warm hand-offs to other providers whenever possible for referrals.
- Complete thorough, timely, and accurate documentation in the Electronic Health Record within 2 days of date of patient visit or patient contact or patient care activity. Must be completed within 48 hours for best patient care and revenue cycle processing.
- Stay up to date on continuing medical education.
- Reporting of Adverse Incidents immediately to supervisor and Health Director for timely resolve.
- Participation in Emergency Preparedness and Incident Command as assigned.
- Attend staff meetings as scheduled.
- Perform other duties as assigned by the Addiction Medicine Director.

Supervision and Guidance:

The Nurse Practitioner will work under the direct supervision of the Addiction Medicine Director in combination with the Director's supervisor.

***Applicants for employment with the Health Center must submit with the completed application form additional documents including the following:**

Letter of Interest

Resume

Credentials

Application Information:

Applications may be obtained from and submitted to:

Lac Courte Oreilles Community Health Center
 Human Resources
 13380W Trepania Road
 Hayward, Wisconsin 54843
 715-638-5132
 715-634-6107 FAX

The Lac Courte Oreilles Community Health Center is an equal opportunity employer. Native American Preference will be given to candidates of equal or comparable qualifications.

The LCO-CHC shall be recognized as a family oriented clinic. The LCO-CHC shall strive to provide excellence in compassionate health care, while educating the community utilizing an understanding of traditional Anishinaabe beliefs.