



**LAC COURTE OREILLES  
COMMUNITY HEALTH CENTER**  
13380 W Trepania Road • Hayward, Wisconsin 54843-2186

**Telephone: 715-638-5100**  
**Administration Fax: 715-634-6107**  
**Medical Records Fax: 715-634-2740**

**Position Description**

**Position:** Medication Assisted Treatment Director

**Location:** Lac Courte Oreilles Community Health Center

**Hours:** Monday through Friday 8:00am – 4:30pm (32 hours a week)

**Salary Range:** Negotiable

**Posting Date:** December 5, 2022

**Closing Date:** Open Until Filled

**Description of Position:**

Medication-Assisted Treatment is the use of medications, in combination with counseling and behavioral therapies, to provide a “whole-patient” approach to the treatment of substance use disorders.

The Medication Assisted Treatment Director is an essential member of a multidisciplinary team caring for individuals with substance use disorders. The Medication Assisted Treatment Director is concerned with the prevention, evaluation, diagnosis, treatment, and recovery of persons with substance use disorders and substance abuse of alcohol, drugs, and nicotine. The Medication Assisted Treatment Director will provide management of substance withdrawal, and provide medications to help sustain sobriety in combination of counseling and behavioral therapies. Referral to primary care will be made routinely and for acute and chronic issues. Patients will be referred to detox and treatment when appropriate. Patients will be referred to AODA routinely, therapy and CCS when appropriate and required per policy.

The Medication Assisted Treatment Director will provide direct outpatient care at the LCO Community Health Center Recovery Clinic department. The Medication Assisted Treatment Director will provide confidential quality healthcare in an environment that is respectful and fosters innovation utilizing available resources to maximize services to improve the overall health of the Tribal community.

**Qualifications:**

- Medical degree from an accredited school.
- Active, Unrestricted License to practice medicine in the state of WI.
- Current DEA and DPS Certificate of Registration required.
- Board Certified in primary specialty and secondary certification in Addiction Medicine or Addiction Psychiatry is preferred.
- Current DEA and DPS Certificate of Registration required. Will be required to obtain X-waiver for Suboxone if does not already have.
- Minimum 2 years of experience in direct patient care.
- Must have 1-3 years minimum experience in addiction medicine or addiction psychiatry.
- Familiarity with fundamentals of psychiatric disorders.
- Familiarity with best practices in substance use disorder treatment including detoxification protocols
- Familiarity with principles of harm reduction in substance use disorder treatment.
- Thorough knowledge in pharmacological agents used to treat mental health disorders and substance use.
- Medicaid and Medicare provider eligible required.
- Ability to make treatment plans and carry them out
- Possess strong communication skills.
- Must believe in health promotion and prevention
- Must be flexible with work duties and be willing to work as a team.
- Experience working with an Electronic Health Record.
- Valid WI Driver's License
- Valid vehicle insurance
- Be able to pass a pre-employment drug test and random drug screens
- Be able to pass a background check
- Ability to maintain confidentiality and observe all requirements of the Federal Privacy Act and HIPAA regulations.
- CPR certified.

Current TB and Hep B series completed

- Should be open to potentially doing some work in the community, away from the clinic if needed and assigned.

### **Duties and Responsibilities:**

1. Major Duties and Responsibilities:
  - Provide pharmacologic management of clients in withdrawal from alcohol, opioids and/or benzodiazepines according to evidence based medicine.
2. Provide medications to support sobriety (medication assisted treatment) according to evidence based medicine.
  - Make decisions to transfer to most appropriate level of medical care, as necessary.
  - Conduct Presentations for family and patients on the disease of addiction, safe medications.
  - Conduct Presentations to outside groups and meetings as required.

- Attendance all clinical meetings and treatment team meetings with adequate notice, or as time allows.
- Continuously up date as needed the Policy and procedures related to the Medication Assisted Treatment program.
- Formulate substance use and mental health diagnoses and treatment plans that follow evidence based medicine.
- See patients in withdrawal when needed and help with stabilization whenever able.
- Prescribe medications, order labs and make referrals as appropriate to AODA, behavioral health, primary care, as well as other ancillary services required and by policies.
- Document thoroughly in EHR that reflects accurately what occurred during in the visit.
- Recommend interventions to modify behavior associated with diagnoses and risks, including teaching self-care activities.
- Prescribe medications based on safety and cost as legally authorized.
- Utilize the Patient Centered Medical Home model approach to patient care.
- Review medication with patient so they understand and monitor the prescriptions they are prescribed
- Coach patients to help them follow their care plan and achieve their goals
- Take histories and use substance use assessments to evaluate the total health care needs of the patient as well as improvements or worsening of conditions.
- Take input from and work in conjunction with other providers in the management of cases.
- Communicate with other providers whenever possible for referrals.
- Referral to primary care will be made routinely for acute and chronic issues.
- Complete thorough, timely, and accurate documentation in the Electronic Health Record within 2 days of date of patient visit or patient contact or patient care activity. Must be completed within 48 hours for best patient care and revenue cycle processing.
- Stay up to date on continuing medical education.
- Reporting of Adverse Incidents immediately to supervisor and Health Director for timely resolve.
- Participation in Emergency Preparedness and Incident Command as assigned.
- Attend staff and director meetings as scheduled with appropriate notice prior to the meeting, otherwise will make every effort to attend.
- Perform other duties as assigned by the Medical Director.

### **Supervision and Guidance:**

The Medication Assisted Treatment Director will work under the direct supervision of the Medical Director with oversight by the Health Director.

**\*Applicants for employment with the Health Center must submit with the completed application form additional documents including the following:**

**Letter of Interest**  
**Resume**  
**Credentials**  
**Proof of any Stated Qualifications**  
**Three (3) Current Letters of Recommendation**  
**Academic transcripts**

**Application Information:**

Applications may be obtained from and submitted to:

Lac Courte Oreilles Community Health Center  
Human Resources  
13380W Trepania Road  
Hayward, Wisconsin 54843  
715-638-5132  
715-634-6107 FAX  
[sklecan@lcohc.com](mailto:sklecan@lcohc.com)

*The Lac Courte Oreilles Community Health Center is an equal opportunity employer. Native American Preference will be given to candidates of equal or comparable qualifications.*

12/05/2022