**LAC COURTE OREILLES**
**COMMUNITY HEALTH CENTER**
**9940 N County Highway K • Hayward, Wisconsin 54843**

**Telephone: 715-638-5100**
**Administration Fax: 715-634-6107**
**Medical Records Fax: 715-634-2740**

# Position Description

## Grant position until 09/29/2031

**Position**: Maamawiikandaa: Let's All Work Together

Behavioral Health Prevention Specialist

**Location**: Lac Courte Oreilles Health Center

**Hours:** Monday – Friday 8:00am-4:30pm

**Salary Range:** $56,113 - 65,933

**Posting Date:** October 9, 2026

**Closing Date:** Until Filled

**Classification:** Full Time / Non – Exempt / E3

**Description of Position**:

The Behavioral Health Prevention Specialist will lead prevention, early prevention and behavioral health education activities for Tribal youth and young adults through age 24. The Behavioral Health Prevention Specialist will provide cultural evidence-based prevention services; develop and deliver behavioral health, substance use, and suicide and overdose prevention education; and coordinating programming with LCO Ojibwe School, Boys & Girls Club, and other community partners. Services include providing staff training, supporting implementation of prevention programming, assisting partner organizations in developing and strengthening overdose and suicide response protocols, coordinating outreach and community education activities, and facilitating referrals to Behavioral Health treatment, and recovery services as appropriate. This position is essential to achieving the project's prevention, data collection, partnership, and capacity-building objectives by expanding access to culturally responsive prevention services and strengthening community-wide prevention infrastructure.

**Qualifications**:

1. Licensed Clinical Social Worker (LCSW), Licensed Professional Counselor (LPC), Certified Substance Abuse Counselor (CSAC/SAC-IT) or other qualification in Behavioral Health preferred.
2. Experience in working with Native American families and in Native American Communities.
3. Must be a skilled verbal and written communicator with the interpersonal to constantly coordinate activities of diverse staff members.
4. Strong organizational and time management skills.
5. Must be a team member.
6. Ability to maintain confidentiality and observe all requirements of the Federal Privacy Act and HIPAA regulations.
7. Proficient computer skills including Microsoft Suite
8. Mantoux TB test current.
9. Completed Hepatitis B series.
10. Valid WI Driver's License.
11. Valid Vehicle Insurance.
12. Must be able to pass a background/caregiver check.
13. Must be able to pass pre-employment and random drug testing.

**Major Duties and Responsibilities:**

1. Provide information and referral services to Behavioral Health other entities.
2. Attend Behavioral Health staffing as needed and participate in clinical supervision.
3. Complete continuing education in crisis management, assessment of suicide signs and required any other required Continuing Educations Units (CEUs).
4. Lead and assist Youth Prevention Specialist with teaching youth leadership to provide life skills programming, mentoring youth, referrals to behavioral health services and providing early prevention activities with youth up to age 24.
5. Develop/implement effective prevention strategies which include but not limited to: current drug trends, cultural evidence-based prevention services, outreach and engagement of youth, outreach program database with relevant information, coordinating outreach and community education activities, strengthening linkages to emergency response treatment, and facilitating referrals to Behavioral Health services when appropriate
6. The Behavioral Health Prevention Specialist will provide cultural evidence-based prevention services; develop and deliver substance use, and suicide and overdose prevention education; and coordinating programming with LCO Ojibwe School, Boys & Girls Club, and other community partners. Services include providing staff training, supporting implementation of prevention programming, assisting partner organizations in developing and strengthening overdose and suicide response protocols.
7. Conduct long range prevention planning with internal/external stakeholders and project partners.
8. Facilitate programming at LCO Boys & Girls Club and LCO Ojibwe School facilities and other sites as needed.
9. Implement program work as determined by Project Coordinator.

**Supervision and Guidance:**

The Behavioral Health Prevention Specialist will work under the direct supervision of the Maamawiikandaa Project Coordinator with oversight by Behavioral Health Director.

***Applicants for employment with the Health Center must submit with the completed application form additional documents including the following:**

**Letter of Interest**
**Resume**
**Credentials**
**Proof of any Stated Qualifications**
**Academic transcript**

**Application Information**:
Applications may be obtained from and submitted to:

Lac Courte Oreilles Community Health Center
Human Resources
9940N County Highway K
Hayward, Wisconsin 54843
715-638-5100
715-634-6107 FAX
healthcenterhr@lcohc.com

*The Lac Courte Oreilles Community Health Center is an equal opportunity employer. Native American Preference will be given to candidates of equal or comparable qualifications.*

*10/09/2026*