



**LAC COURTE OREILLES
COMMUNITY HEALTH CENTER**
13380 W Trepania Road • Hayward, Wisconsin 54843-2186

Telephone: 715-638-5100
Administration Fax: 715-634-6107
Medical Records Fax: 715-634-2740

Position Description

- Position:** Nurse Practitioner specializing in Primary Care and Chronic Disease Management.
- Location:** Lac Courte Oreilles Community Health Center
- Hours:** Monday to Friday, 8:00 AM to 4:30 PM (with the option of working four 10-hour shifts)
- Salary Range:** Negotiable
- Posting Date:** 03/14/2025
- Closing Date:** Open until Filled

Description of Position:

We are seeking a dedicated and compassionate Nurse Practitioner (NP) specializing in Primary Care and Chronic Disease Management. The ideal candidate will play a key role in providing high-quality, patient-centered care to individuals with both acute and chronic health conditions. The NP will work closely with a multidisciplinary team to deliver comprehensive primary care services, focusing on managing long-term conditions such as diabetes, hypertension, asthma, heart disease, and more.

Qualifications:

- Master of Science in Nursing (MSN) or Doctor of Nursing Practice (DNP) from an accredited program.
- Board certification as a Family Nurse Practitioner (FNP) or Adult-Gerontology Nurse Practitioner (AGNP).
- Valid Nurse Practitioner license in the state of WI.
- Certification through a recognized body, such as the American Association of Nurse Practitioners (AANP) or American Nurses Credentialing Center (ANCC).
- Experience in primary care or chronic disease management preferred.

- Strong clinical knowledge of chronic conditions such as diabetes, hypertension, asthma, cardiovascular diseases, and respiratory disorders.
- Strong clinical skills and the ability to perform physical exams and diagnose medical conditions.
- Excellent communication skills to interact effectively with patients, families, and healthcare teams.
- Ability to work independently as well as part of a multidisciplinary team.
- Knowledge of current medical practices, treatments, and guidelines.
- Current DEA and DPS Certificate of Registration required.
- Medicaid and Medicare provider eligible required.
- Proficiency in electronic health records (EHR) and other clinical documentation tools.
- Valid WI Driver's License
- Valid vehicle insurance
- Be able to pass a pre-employment drug test and random drug screens
- Be able to pass a background check
- Ability to maintain confidentiality and observe all requirements of the Federal Privacy Act and HIPAA regulations.

Major Duties and Responsibilities:

- Conduct comprehensive assessments, physical exams, and medical histories for patients of all ages.
- Diagnose and treat acute and chronic conditions, with a focus on chronic disease management (e.g., diabetes, hypertension, cardiovascular diseases, COPD, etc.).
- Order and interpret diagnostic tests (e.g., lab work, imaging).
- Prescribe medications, treatments, and therapies as needed.
- Provide patient education on managing chronic conditions and promoting overall health and wellness.
- Provide routine check-ups, screenings, and vaccinations.
- Educate patients on self-management strategies, lifestyle modifications, medication adherence for chronic disease management, and preventive measures to maintain health and prevent disease.
- Work in collaboration with physicians, other NPs, nurses, and healthcare professionals to create and implement patient care plans.
- Refer patients to specialists when necessary and follow up on their treatment plans.
- Maintain accurate and up-to-date patient records in compliance with healthcare regulations.
- Document all interactions, assessments, and care provided in electronic health records (EHR).
- Advocate for patients' needs, ensuring they receive the appropriate care and resources.
- Address patient concerns and help navigate the healthcare system.

- Empower patients to take an active role in their health by providing education on their conditions and treatment options.
- Develop and implement individualized care plans to manage and prevent chronic conditions, standards of care, and professional practice guidelines.
- Recommend interventions to modify behavior associated with health risks.
- Work with the Pharm D on Medication Reconciliation/synchronization.
- Utilize the Patient Centered Medical Home model approach to achieve primary care excellence that best suit's the patient's needs.
- Conducts physical and psychological assessments to evaluate the total health care needs of the patient.
- Provide emergency care as needed or required, including lifesaving procedures to stabilize patients for transport to hospital.
- Complete sufficient, timely, and accurate documentation in the Electronic Health Record within 2 days of date of patient visit or patient contact or patient care activity. Must be completed within 48 hours for best patient care and revenue cycle processing.
- Reporting of Adverse Incidents immediately to supervisor and Health Director for timely resolve.
- Participation in Emergency Preparedness and Incident Command as assigned.
- Perform other duties as assigned by the Medical Director or Health Director within scope of practice.

Supervision and Guidance:

The Nurse Practitioner will work under the direct supervision of the Medical Director with oversight by the Health Director.

***Applicants for employment with the Health Center must submit with the completed application form additional documents including the following:**

Letter of Interest
Resume
Credentials

Application Information:

Applications may be obtained from and submitted to:

Lac Courte Oreilles Community Health Center
 Human Resources
 13380W Trepania Road
 Hayward, Wisconsin 54843
 715-638-5132
 715-634-6107 FAX

The Lac Courte Oreilles Community Health Center is an equal opportunity employer. Native American Preference will be given to candidates of equal or comparable qualifications.

The LCO-CHC shall be recognized as a family oriented clinic. The LCO-CHC shall strive to provide excellence in compassionate health care, while educating the community utilizing an understanding of traditional Anishinaabe beliefs.

03/14/2025