



**LAC COURTE OREILLES
COMMUNITY HEALTH CENTER**
13380 W Trepania Road • Hayward, Wisconsin 54843-2186

Telephone: 715-638-5100
Administration Fax: 715-634-6107
Medical Records Fax: 715-634-2740

Position Description

Position: Pharmacist

Location: Lac Courte Oreilles Community Health Center

Salary Range: Negotiable

Posting Date: April 14, 2025

Closing Date: 4/29/2025

Description of Position:

The purpose of the Pharmacist is to provide comprehensive pharmacy services consistent with the needs of the people and good medical care. Provides direct care/services to neo-natal, pediatric, adolescent, adult, geriatric, and obstetric patients. Determines that appropriate policies and procedures are being followed in pharmacy activities. In addition the Pharmacist serves as a clinical pharmacist for direct clinical pharmacy services for departments. The Pharmacist provides medication therapy management services and will also provide ongoing analysis of clinical services to develop programs commensurate with the highest quality of care, and to direct and manage programs and activities of clinical services in a manner that ensures the mission, vision, and values of the LCO-CHC.

Qualifications:

- Doctor of Pharmacy or a Bachelor of Pharmacy degree from a school recognized by the American Council of Pharmaceutical Education Certification
- Must have a current valid and unrestricted WI license to practice pharmacy
- Board of Pharmacy Specialties certification is preferred
- Must have a current valid Basic Life Support (BLS) Certification
- Possess basic computer skills;
- Experience in the Electronic Health Record systems required
- Possess strong oral presentation skills;
- Must be loyal and ethical individual;

- Be able to pass a background check
- Be able to pass pre-employment and random drug testing
- Valid WI driver's license
- Vehicle Insurance
- Ability to maintain confidentiality and observe all requirements of the Federal Privacy Act and HIPAA regulations.

Duties and Responsibilities:

1. Conducts authorized outpatient pharmacy clinics for examination, diagnosis and treatment of specialized clinic patients. Obtains the relevant health history; follows and adjusts the developed treatment plan; and monitors the patient's outcome to the prescribed treatment plan.
2. Attends multi-disciplinary rounds to provide pharmacy-related input for patients' therapeutic plans. Follow up on recommendations made and adjusts as necessary.
3. Responds to Codes Blue, Plans, reviews and maintains emergency drugs for emergency situations. Document all clinical activities, update problem lists, and update medication allergy information in the medical records.
4. Participates in pandemic and/or disaster drills that LCO-CHC has elected to take part in and including responding to actual disaster events.
5. Reviews outpatient medical records for safety, appropriateness and effectiveness of drug therapy with regard patient-specific factors (i.e. age, organ function, disease state). Consults with medical staff when concerns arise. Collaborates with nursing to evaluate medication use in all age groups.
6. Provide pharmaceutical services to focus on therapeutic drug monitoring. Analyze medication regimens to ensure the most effective, least toxic, and most economical treatment plan to enforce and enhance the role of Pharmacy as an active member of the health care team based on current clinical knowledge.
7. Provides medication therapy management services for specialized pharmacy-based clinics.
8. Utilizes the relative health history and performs limited physical assessment related to the specialized pharmacy clinics. Distinguishes between normal and abnormal findings to recognize early stages of serious physical, emotional and mental problems. Medications may be monitored, titrated and/or altered per specialized pharmacy clinic guidelines; therefore, prescriptions may be initiated, canceled, renewed and/or written to change doses. May order and interpret laboratory tests as appropriate for specialized pharmacy clinics and monitoring Inpatient pharmacotherapy.
9. Participate, assess, prioritize, plan and implement interventions for specialized medication therapy management pharmacy clinics in accordance with facility, departmental policies and with the standards of professional pharmacy practice.
10. Participates in providing education to the service population regarding the IHS and the LCO-CHC mission and service availability to the various communities and on an annual basis assist in implementing a program to educate the community about the mission and services available.

11. Develop, implement and establish new specialized pharmacy-based clinics as needed and assigned to provide clinical services for the service population.
12. Develops and implements clinical services quality assurance activities as assigned by using predetermined established AAAHC standards. Works with established Quality Assurance improvement committee groups to establish, implement and coordinate service unit wide quality assurance programs.
13. Responsible, in conjunction with the Director of Pharmacy Services, for managing costs affecting the specialized pharmacy-based clinics.
14. Incorporate the Medical Home Model approach for patient care.
15. Reporting of Adverse Incidents.
16. Perform other duties as assigned by the Pharmacy Director.

Supervision and Guidance:

The Pharmacist will work under the direct supervision of the Pharmacy Director with oversight by the Health Director.

***Applicants for employment with the Health Center must submit with the completed application form additional documents including the following:**

Letter of Interest

Resume

Credentials

Proof of any Stated Qualifications

Three (3) Current Letters of Recommendation

Academic transcripts

Application Information:

Applications may be obtained from and submitted to:

Lac Courte Oreilles Community Health Center
Human Resources
13380W Trepania Road
Hayward, Wisconsin 54843
715-638-5132
715-634-6107 FAX
sklecan@lcohc.com

The Lac Courte Oreilles Community Health Center is an equal opportunity employer. Native American Preference will be given to candidates of equal or comparable qualifications.

04/14/2025

