

- **\$300 Reservation fee** is required as an initial amount to secure services of DJ, at time of booking. It is non-refundable unless DJ cancels the event. The reservation fee is applied towards the full Performance fee. [Email money transfer to **stirejordan@gmail.com**](mailto:stirejordan@gmail.com) with online banking is the preferred method of payment. Other accepted forms of payment: **Cash before event begins, Credit Card** (MasterCard, Visa, or AMEX, with a 3% surcharge). **Cheque** (please make payable to Jordan Stire **14** business days before date of event). Bank Draft.
- **DJ Service Includes:** Ceremony music (*if on same site as reception with power nearby*). Cocktail music, dinner music, and music for reception until hall close. Basic Announcement Responsibilities. Party Lighting. Head table up-lighting and a few around the room (where necessary). Your service includes free set up prior to guests' arrival (agreed upon start time), Wireless Microphones for Officiate & Emcee, a large library of AVLA licensed music (up to date music, classics, etc.) Songs can be downloaded live on location, Emergency equipment on hand, Professional DJ dressed in appropriate attire, Requests welcome from you and your guests. Travel is included up to 80 km. For further areas a travel fee may apply.
- **Client must submit 48 hours in advance of the event date:** Final payment paid by E-transfer or DJ will not be obligated to arrive to set up and perform the purchased event. All song requests submitted in email format or writing. Also provide a basic Schedule for DJ (Itinerary). DJ can make basic necessary announcements if required. If emcee service is required, please provide all emcee notes/announcements, pronunciations of all names in order you would like announced, and when. An additional charge of \$200 is required when booking emcee responsibilities.
- **Setup:** DJ requests they be permitted **2 hours** before engagement for setup and 30 minutes after for teardown. No guarantee is made as to DJ time of arrival; however, DJ guarantees to be ready to perform at the start time of event. Client shall provide DJ with an area for setup and nearby outlets to plug equipment into. 1 chair required please. Please provide a table to set up on or let DJ know in advance if own table should be brought. For outdoor performances, overhead shelter is required.
- **1am** shut down time is typical with most halls with their liquor licenses, so this is always the estimated end time of event. 150/hr will be charged for services that exceed **1:00 am**, paid in cash at event. It may not always be possible to provide additional performance time, but, when possible, extended playing time will be accommodated.
- **Requests:** DJ shall attempt to play both the Client's and Guest's requests but shall not be held responsible if certain selections are unavailable or deemed inappropriate to be played. Negative songs, breakup songs or explicit music is at DJ's discretion and cannot be promised to be played. If a full list of music gets submitted to DJ by Client and is expected to adhere entirely to list provided, an announcement may be made that the music has been preselected by Client. Song lists/requests/submissions are at DJ's discretion. DJ will use a mix of music to entertain the crowd; however, requests will be prioritized for people dancing. If there is cell signal in the area often songs can be downloaded that are not in the library, although though these again are at DJ's discretion.
- **Client agrees to include 2 DJ meals**, or refreshments presented at event. DJ/Photobooth assistant prefer to sit with equipment during dinner. However, if speeches are not taking place throughout dinner and Client prefers DJ to sit at a table, that is optional.
- **Safety** is paramount in all decisions. **Behind DJ table has wires and potential tripping hazards, therefore; it is off limits for guests.** To prevent equipment damage or liability arising from accidental injury to any individual attending this event, DJ reserves the right to deny guest access to the sound system & equipment. It is suggested that Infants should be seated away from the speakers if possible. Purchaser or guests may not plug **any external equipment** into DJ's equipment, unless permitted by DJ.
- **Licensed Music** is played by DJ, so **No You-tube versions of songs will be played...** they are not royalty paid versions of songs (or often decent quality). Please provide the name and artist of the songs you would like played and DJ will obtain **legal versions**.
- **Please email jordan@elitebeatproductions.com or text 613.827.7578** (with name and wedding date) **2-4 weeks** in advance if you would like to have a final meeting together before the event. Or visit www.elitebeatproductions.com for more information.

Event Date:		
Location:		
Event Time(s):		
Specific Details:		
DJ Contract Total \$		Tax Included
-Security Deposit \$		Tax Included
= Balance \$		Tax Included To be paid 48 hours in advance of event date

Jordan Stire & staff of Elite Beat Productions, hereinafter referred to as "DJ," agrees to provide disc jockey service for client(s) signing this contract agreement. DJ service shall consist of musical entertainment by means of a recorded music format. The client reserves the right to control the manner, means and details of the performance and services of DJ and may give direction and supervision of DJ's performance at the event. DJ hereby agrees to render his professional services and is always to have complete control of DJ's program. Any equipment needed for live entertainment purposes (i.e., guitars, amps, vocal microphones) must be discussed and decided upon separately.

If there is a power interruption, or equipment failure due to or caused by power outages, surges or flashes, DJ is not held responsible. The agreement of the DJ to perform is subject to accidents, power outages, epidemics, pandemics, "acts of God," or any other legitimate conditions beyond DJ's control. If such circumstances arise, all reasonable efforts will be made by DJ to find replacement DJ at the agreed upon fees. Should DJ be unable to secure a replacement, Client shall receive a full refund of payment. If this is an outdoor event it is considered "Rain or Shine," and DJ compensation is in no way affected by poor weather conditions. Every effort will be made to continue the performance, however, DJ reserves the right, in good faith, to stop or cancel the performance should the weather pose a potential danger to him, the equipment, or audience. If any circumstances arise that pose a threat or implied threat of injury or harm to DJ staff or DJ's equipment, DJ reserves the right to cease performance. If the Client can resolve the threatening situation in a reasonable amount of time, DJ shall resume performance in accordance with the original terms of this agreement. Client shall be held liable for any injury or damages to the DJ, or property of the DJ, while on the premises of the event, if damage is caused by Client or guests, or any other person in attendance whether invited or not.

By signing this contract both DJ and Client understand what is outlined and intend to be legally bound by all that is on **Page 1 & 2** of this contract. Client may not transfer this contract to another person. Any changes must be written and signed by both the Client and DJ and agree that this contract is not subject to cancellation unless both parties agree in writing. If Client cancels the contract within 30 days of event, he or she shall pay DJ the full Performance fee amount. This agreement is not binding until signed by both Client and DJ, and DJ has received it.

Client: <i>Printed Name...</i>
Client: <i>(Signature)</i>
Jordan Stire: 

Date Signed:
Email:
Cell Phone:
Date: