



## RENTAL EVALUATION

Thank you for using the Park for your recent event. How'd we do?  
We'd love to get your feedback and comments.

Your name \_\_\_\_\_

Organization (if appropriate) \_\_\_\_\_

Your email \_\_\_\_\_ Your Phone \_\_\_\_\_

Date of your event \_\_\_\_\_ Time of your event \_\_\_\_\_

Type of event \_\_\_\_\_

# of people attending \_\_\_\_\_

Which of the Park's facilities did you use (check all that apply)?

- |  |  |
|--|--|
| <input type="checkbox"/> Conference Room | <input type="checkbox"/> Playground      |
| <input type="checkbox"/> Kitchen         | <input type="checkbox"/> Bandstand       |
| <input type="checkbox"/> Porch/Patio     | <input type="checkbox"/> Shade Structure |
| <input type="checkbox"/> Other _____     |  |

How would you rate the condition of the facilities you used?

	DIDN'T USE	POOR	BELOW EXPECTATIONS	MET EXPECTATIONS	ABOVE EXPECTATIONS	EXCELLENT
Kitchen						
Conference Room						
Outdoor Facilities						

If you rated the facilities you used as "poor" or "below expectations," please explain and let us know how we could improve: \_\_\_\_\_

### Reservation Process:

Was your rental scheduled in a timely manner?  yes  no

Were you satisfied with the reservation process?  yes  no

Did you request anything we were unable to provide?  yes  no

If "yes," please explain. \_\_\_\_\_

### Park Caretaker:

The Park caretaker was responsive to my needs and followed up in a timely manner.  yes  no

The Park caretaker did as promised.  yes  no

Would you recommend the Park as a venue to others?  yes  no

If "no," please explain and tell us what we could do differently \_\_\_\_\_

How did you hear that the room was available to rent?

friend  Facebook  website  used it previously  Next Door  other \_\_\_\_\_

How could we make your experience even more pleasant in the future? \_\_\_\_\_

Do you have any comments you would like to share with us? (Use reverse, if necessary) \_\_\_\_\_

Signed \_\_\_\_\_ Date \_\_\_\_\_