MAID FOR EACH OTHER LTD.

RISK ASSESSMENT

Task: Vacuum cleaning

Company:	Maid For Each Other LTD
Date of assessment	01/01/2026
Completed by:	Mihaela Cristian

Identified hazards

- Trips and falls from trailing cables/hoses and moving around furniture.
- Electrical hazards (damaged leads, incorrect use, water contact).
- Manual handling strains (lifting/transporting vacuum, moving furniture).
- Dust/allergen exposure when vacuuming and when emptying bags/containers.
- Noise exposure (prolonged use in enclosed areas).
- Cuts/abrasions when clearing blockages or handling debris/sharps.
- Fire risk if vacuuming hot ashes or flammable materials (where applicable).
- Collision risk with customers/occupants in busy areas.

Who is at risk? Employees and customers/occupants (and others in the work area).

How is the risk controlled?

- Pre-use checks: inspect plug, lead, casing and attachments; do not use damaged equipment and report faults.
- Electrical safety: use correct sockets; avoid overloading; keep vacuum away from water; unplug before maintenance/clearing blockages.
- Cable management: route cable to reduce trip risk; avoid across walkways; use cones/signs where needed; work away from the socket to reduce crossing.
- Housekeeping: keep area tidy; move obstacles safely; do not leave vacuum unattended in walkways.

- Manual handling: use safe lifting techniques; use a trolley where available; make multiple trips rather than over-carrying.
- Dust control: use suitable filters/bags; empty bags/containers carefully (preferably outdoors or in well-ventilated area); avoid creating dust clouds.
- PPE provided and used as required (gloves; dust mask where heavy dust/allergen exposure exists).
- Sharps/debris: do not vacuum liquids or hazardous/sharp items; pick up sharps using safe method and dispose per site procedure.
- Noise: limit duration in confined spaces where possible; take breaks as needed.
- Method statement / safe system of work provided.
- Trained and competent employees allocated task.

PPE / Safety checklist (tick as applicable)

x Protective gloves available.	☐ Equipment pre-use checked.
x Dust mask available (where required).	x Cables managed safely.
☐ Eye protection available (where required).	x Filters/bags in good condition.
x Operatives trained in equipment use.	x No liquids vacuumed.
x Area to be well lit.	☐ Reporting procedures followed.
☐ Good housekeeping observed.	x Routine safety checks undertaken.

Risk assessment for this task: LOW risk.