MAID FOR EACH OTHER LTD.

KEY HOLDING STATEMENT

I …….....,

of address.....,

hereby declare that I am responsible for holding the keys, key locker codes, alarm codes and/or fobs safe.

I hereby declare that I must return them safely on time not longer than 24 hours after I finish my contract. And I hereby declare that I must destroy all clients' information such as the alarm codes, address and contact numbers I hold after I finish my contract at:

Customer's address:
Post Code:

I am aware I am NOT allowed to:

1. Discuss the fact that I hold clients' keys, addresses, key safe codes with anybody;

2. Keep clients' keys in the same place as my personal set of keys;

3. Write clients' names or address on the keyring or anywhere that could be associated with a particular client.

I have read and understand the terms and conditions of this Key Holding Statement, I accept them and am aware I may be held responsible if I do not abide by the above rules.

Signed ……..…… Date……