



# Professional to Amateur Status

## Standard Operating Procedure

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**Purpose:** This procedure outlines the criteria for obtaining Amateur Status from Professional Status per NWA rule 6.4 and governed by NWA Rules and Regulations Section 6. Amateur Status.

**Scope:** This procedure applies to all NWA members who have either held or claimed the status of a Professional and intend to claim the status of an Amateur.

### **Responsibilities:**

**TITLE:** A person must be inactive as a Professional for the same period of time he/she was a Professional for up to three years maximum. The Professional must notify the NWA office in writing regarding his/her intent to change from Professional to Amateur status.

**Directors:** Directors bear the responsibility for approval and for updates as deemed necessary.

**Executive Committee/Executive Director:** Executive Director shall assure that individuals wishing to file their written intent have been provided the necessary information to pursue the status change process. Executive Director will submit to the Executive Committee for approval or disapproval. Executive Director will send acknowledgement letter.

### **Definitions:**

**Professional or Non-Amateur:** An adult who has the responsibility to care, train, administer custody and accept remuneration for such responsibilities for horse(s). A Professional is an adult who acknowledges and represents owner(s) regarding horse(s) being trained, shown or managed for remuneration. Non-Amateur as outlined in NWA Rules and Regulations Section 6.2

**Amateur:** An adult who does not engage in any activities which would cause him/her to be classified as a professional or Non-Amateur as defined in NWA Rules and Regulations Section 6.

### **Procedure:**

A person must be inactive as a Professional for the same period of time he/she was a Professional for up to three years maximum. The Professional must notify the NWA office in writing regarding his/her intent to change from Professional to Amateur status. This written notification shall be sent prior to the date of required inactivity as a Professional. NWA's dated and written acknowledgement of the received request shall set the intent status change from the date of the same period of time the Professional was active to the future date up to three year's maximum.

If a written letter of intent from a Professional status to Amateur status is not submitted to NWA for acknowledgement and approval prior to the date of the same period of activity for the status change of intent requested three affidavits must be submitted along with the written letter of intent. The three affidavits shall be written as witness that the Professional requesting status change to an Amateur status

has not engaged in any activity that would cause him/her to be classified as a Professional during the same period of time he/she was a Professional for up to three years maximum.

**Reference:**

Current National Walking Horse Rules and Regulations