

**HOUSING AUTHORITY OF THE BOROUGH OF HIGHLANDS**

**Ptak Towers  
215 Shore Drive, Highlands, NJ 07732**

**May 24, 2016  
ANNUAL MEETING  
Minutes of Public Portion**

**OPENING**

Chair Miller called the meeting to order at 6:45 PM. She followed with the Pledge of Allegiance and the Reading of Meeting Notice.

**ROLL CALL**

Present: Rebecca Kane, Commissioner  
Mae Rugg, Commissioner  
Ida Tkoch, Commissioner  
Dolores Francy, Commissioner  
Gloria Miller, Chairperson

Also Present: Douglas G. Dzema, Executive Director  
Renee DeMarco, Residential Operations Manager  
John Bonello, Esq.

Absent: Richard O'Neil, Commissioner  
Ellen Williams, Commissioner

**(Note: Hereafter, titles are abbreviated as: Chair, Comm, ED, Atty)**

**ELECTION OF OFFICERS**

Chair Miller turned the meeting over to Atty John Bonello who proceeded with the election of officer.

***Chairperson:*** Motion made to nominate Comm Gloria Miller moved by Comm Kane and it was seconded by Comm Rugg. Hearing no other nominations, he asked for the vote.

|            |     |                                   |
|------------|-----|-----------------------------------|
| Aye        | (5) | Kane, Rugg, Tkoch, Francy, Miller |
| Nay        | (0) |                                   |
| Abstention | (0) |                                   |
| Absent     | (2) | O'Neil, Williams                  |

***Vice Chairperson:*** Motion to nominate Comm Dolores Francy moved by Comm Kane and it was seconded by Chair Miller. Hearing no other nominations, he asked for the vote.

|            |     |                                   |
|------------|-----|-----------------------------------|
| Aye        | (5) | Rugg, Tkoch, Kane, Francy, Miller |
| Nay        | (0) |                                   |
| Abstention | (0) |                                   |
| Absent     | (2) | O'Neil, Williams                  |

***Treasurer:*** Motion to nominate Comm Mae Rugg moved by Chair Miller and it was seconded by Comm Kane. Hearing no other nominations, he asked for the vote.

|            |     |                                   |
|------------|-----|-----------------------------------|
| Aye        | (5) | Rugg, Tkoch, Kane, Francy, Miller |
| Nay        | (0) |                                   |
| Abstention | (0) |                                   |
| Absent     | (2) | O'Neil, Williams                  |

Atty Bonello turned the meeting back to Chair Miller.

### **ADJOURNMENT**

Chair Miller made a motion to adjourn the Annual Meeting. Motion was seconded by Comm Francy. All in favor.

Chair Miller closed the meeting at 6:50 PM.

Motion to adopt May 24, 2016 Annual Board Meeting, Public Portion Minutes moved by Commissioner Kane and seconded by Commissioner Francy.

**Roll Call For Adoption of May 24, 2016 Annual Board Meeting Minutes**

|                       | <b>Ayes</b> | <b>Nays</b> | <b>Absent</b> | <b>Abstain</b> |
|-----------------------|-------------|-------------|---------------|----------------|
| Commissioner Kane     | X           |             |               |                |
| Commissioner Rugg     |             |             | X             |                |
| Commissioner Tkoch    | X           |             |               |                |
| Commissioner O'Neil   |             |             | X             |                |
| Commissioner Francy   | X           |             |               |                |
| Commissioner Williams | X           |             |               |                |
| Chairperson Miller    | X           |             |               |                |

The foregoing is a true copy of the Minutes adopted at a Regular Meeting of the Housing Authority of the Borough of Highlands, New Jersey, duly called and held on the 28<sup>th</sup> day of June, 2016.



\_\_\_\_\_  
 Douglas Dzema  
 Executive Director